

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**CHARTER COUNCIL**  
**REGULAR MEETING**

Join Zoom Meeting

<https://zoom.us/j/99715488751?pwd=dHlwY2eW9pbnZsWklMRFFrWEh0QT09>

Meeting ID: 997 1548 8751

Passcode: c91ziZ

**Tuesday, February 15th, 2022 - 6:00 PM**

*Vision: To be a model for successful education of the whole child.*

*Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

**Notice:** Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

**Update:** In Compliance with the Governor of California's "Safer-at-Home Order" due to COVID-19, the Blue Oak Charter Council will be conducting meetings virtually until further notice. This means there will be no specific physical meeting place; the meeting will be held remotely. Public participation continues to be welcomed and encouraged to those who join via Zoom and raise their hand. The chat bar will not be available to the public during the Zoom meetings to support the sanctity of the meeting.

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**The Blue Oak Charter Council reserves the right to take action on any item on the agenda.**

**AGENDA**

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**OPEN SESSION - 6:00 PM**

**1. OPENING**

- 1.1. Call Meeting to Order
- 1.2. Roll Call of Council Members and Establish Quorum
- 1.3. Invocation - School Verse Read

*"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."*

- 1.4. Agenda Modifications
- 1.5. Audience to Address the Council

*This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3)*

*minutes for their presentation. The chair may establish a maximum speaking time for any item.  
Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

**2. CONSENT AGENDA**

2.1. Approve Minutes from January 18th, 2022.

2.2. Charter Impact Monthly Report

Jim Weber, Charter Impact

2.2.1. Attendance and Enrollment

2.2.2. Cash Flow

2.2.3. Balance Sheet Detail

2.2.4. Warrants/Aged Payable

2.2.5. Actual to Budget Summary

2.3. Point of Sale Transactions/Check Register

2.4. Teleconferencing During State of Emergency

**State of Emergency (§ 8625)**

2.5. Accept Offers of Employment

2.5.1. Luke Buyert, Substitute Teacher

2.5.2. Meagan Fischer, Substitute Teacher

**3. GOVERNANCE**

3.1. Finance Committee Report

Amber Brown

3.2. Parent Council Report

Trisha Atehortua

3.3. Equity & Inclusion Task Force Report

Susan Domenighini

3.4. COVID-19 Response Update

3.5. Receipt of ESSER III Expenditure Plan

3.6. Supplemental and Mid-Year LCAP Report

3.7. 2022/2023 School Calendar

3.8. Policy Update

3.8.1. Holidays

3.9. Board Member Transition

3.10. Board Member Application

**4. FACULTY**

4.1. Academic Testing

Chairun Combs

4.2. Grade Level Report

Riley Murray & Nick Meier

**5. ADMINISTRATION**

5.1. Executive Director's Report

Susan Domenighini

5.1.1. State Update

5.1.2. Sustainable School Calculations

**6. CLOSED SESSION**

6.1. Real Estate

**Conference with Real Property Negotiations (§ 54956.8)**

**7. NEXT MEETING - Tuesday, March 22nd, 2022 at 6:00PM**

**8. ADJOURNMENT**

**Blue Oak Charter School**  
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**AGENDA**

---

**OPEN SESSION - 6:00 PM**

**1. OPENING**

**1.1. Call Meeting to Order**

- Chelsea Parker called the meeting to order at 6:07PM.

**1.2. Roll Call of Council Members and Establish Quorum**

- Present: Vicki Wonacott, Amber Brown, Trisha Atehortua, Chelsea Parker, Leanna Glander
- Absent: Laurel Hill-Ward

**1.3. Invocation - School Verse Read**

*"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."*

- Chelsea Parker read the school verse.

**1.4. Agenda Modifications**

- No agenda modifications were made.

### 1.5. Audience to Address the Council

*This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.*

*Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

- No audience members to address the council.

## 2. CONSENT AGENDA

### 2.1. Approve Regular and Special Meeting Minutes from December 15th, 2021

### 2.2. Charter Impact Monthly Report Jim Weber, Charter Impact

#### 2.2.1. Attendance and Enrollment

#### 2.2.2. Cash Flow

#### 2.2.3. Balance Sheet Detail

#### 2.2.4. Warrants/Aged Payable

#### 2.2.5. Actual to Budget Summary

### 2.3. Point of Sale Transactions/Check Register

### 2.4. Teleconferencing During State of Emergency

#### State of Emergency (§ 8625)

### 2.5. Accept Employee Resignations

#### 2.5.1. Emma Todd, School Counselor

### 2.6. Accept Offers of Employment

#### 2.6.1. Diana Orejel, Instructional Aide

#### 2.6.2. Michelle Mattern, Substitute Teacher

### 2.7. Accept Donations

- Amber Brown made a motion to accept the consent agenda. Trisha Atehortua seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Amber Brown	X			
Leanna Glander	X			
Trisha Atehortua	X			

- Vote passes.

## 3. GOVERNANCE

### 3.1. Finance Committee Report

**Amber Brown**

- Amber Brown explained that the biggest thing the BOFC discussed was Blue Oak's ADA being down. The school is currently operating at around 244 even though we are budgeted for a much higher number which is causing a \$371,000 loss. Due to other funding, this is more of a concern for the 2022-2023 school

year but the BOFC has started having those conversations about how to help the situation. The committee members talked about a sustainable school model and also talked about the preschool program which is on this agenda later in the meeting. Susan Domenighini also shared about a CCSA bill as well as upcoming state funding for schools which will focus more on specific programs.

- There is a movement with the current state legislature to give really specific pots of money called categorical grants to schools soon. This does mean, yes, more money but it also means more paperwork. For example, there were 7 reports due this month that Admin never had to do last year. The Executive Director's report included in this month's packet includes a more detailed list of what funding will be headed towards schools in the 2022-23 school year.
- Additionally, CCSA is pushing a bill to help charter schools with funding. There is a real interest in moving away from ADA and towards enrollment-based funding for charter schools which would be nice in this current climate and be beneficial for all schools. Districts currently have this option at the moment so CCSA is working to advocate for charter schools to have the same.

### **3.2. Parent Council Report**

**Trisha Atehortua**

- Trisha Atehortua reported that the PC met earlier this month to discuss the success of the Holiday Pop Up which went well but was last minute. They also discussed being able to do events inside such as schools dances, etc. The PC began talks about the May Faire, picked the date for and organized a sub-committee for planning. There was also a lot of talk about how the PC can use its funds to directly give back to classrooms for supplies that are pricey but would really help students. There were many questions about which classes needed this help the most. Overall, the PC is trying to help bridge the equity gap.
- The PC is also working up a budget to help provide things that teachers need every year that they usually ask parents to donate in order to help alleviate pressure on both parents and teachers.

### **3.3. Policy Review**

**Susan Domenighini**

- Each of the following policies were drafted by our attorneys at Young, Minney & Corr to help us bring current our compliant policies that require separate policies for different scenarios. These policies include required language. This is the 2nd reading for all and will require a vote.

#### **3.3.1. General Complaint Policy**

- Trisha Atehortua made a motion to pass the General Complaint Policy. Vicki Wonacott seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Amber Brown	X			
Leanna Glander	X			

Trisha Atehortua	X			
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- Vote passes.

### 3.3.2. Title IX, Harassment, Discrimination, Intimidation, & Bullying Policy

- Leanna Glander made a motion to approve the Title IX, Harassment, Discrimination, Intimidation, & Bullying Policy. Vicki Wonacott seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Amber Brown	X			
Leanna Glander	X			
Trisha Atehortua	X			

- Vote passes.

### 3.3.3. Uniform Complaint Policy & Procedures

- Amber Brown made a motion to approve the Uniform Complaint Policy and Procedures. Trisha Atehortua seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Amber Brown	X			
Leanna Glander	X			
Trisha Atehortua	X			

- Vote passes.

### 3.4. Equity & Inclusion Task Force Report

- The Equity Task Force met on Monday. Susan Domenighini explained that the school has Lyndsey Klipfel coming back on the 27th to do the next phase of professional development with the teachers. They will be working on identity icebergs for students and staff. The Task Force talked about Black History Month, how we want to honor that, and what sort of assemblies we want to have. We also had a Community Conversation event in December which went well but was not highly attended. We talked about what we need to do to increase our attendance; we have a lot of people interested but not attending.

### 3.5. COVID-19 Response

- The school received new direction last week on the amount of time that teachers and students need to isolate; it is now down to 5 days if they are asymptomatic. On Friday, the school received rapid tests for teachers, staff and students to ensure those who are on modified quarantine can test twice a week. We have had an increase in occurrences on campus at least 4 staff members and 3 classes have been put into modified quarantine. Modified quarantine is now the recommended process and works best for our school. It is still very much an evolving situation; we are told that the expectation is that the spike should be over at the end of January. Nothing is being cancelled at this point.
- You can now get free home COVID tests online, delivered through USPS. When you sign up you automatically get 4 tests per family. The Executive Assistant will let families know about this option.
- Jackie, a Blue Oak parent, asked for clarification about modified quarantine. Susan Domenighini will reach out to Jackie to discuss her family's individual COVID situation.
- Nick, a Blue Oak teacher, clarified that there is no longer COVID leave pay available for staff and teachers. Susan Domenighini explained that, yes, COVID leave pay ended in November with the State making that change. Now, when a teacher is out, they will have to use their personal sick leave.

### 3.6. ESSER III Approval Letter

- This is just BCOE confirming that they received and approved our plan. There is no vote required, the board is just required to be notified.

### 3.7. Corrective Action Plan

- This item will require a vote. Back in 2018-2019 we utilized state funds to have our building cleaned after the Camp Fire; in the rush of paperwork we did not obtain a signed contract with the cleaning provider which is a requirement. CalOES is working with Blue Oak to ensure this does not happen again in the future. The document presented is what CalOES requires to resolve the issue. The only edit the school needs to add to this document is a date. Otherwise, CalOES said it looks good and is awaiting approval.
- Leanna Glander made a motion to approve the CAP. Amber Brown seconded the motion.
- Susan Domenighini requested an amendment to the motion: to add “as of January 18th, 2022” into the document's description. Leanna Glander and Amber Brown accepted the amendment.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Amber Brown	X			
Leanna Glander	X			

Trisha Atehortua	X			
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- Vote passes.

### 3.8. Sustainable School Preschool Program

- As mentioned earlier, the BOFC has been discussing the general conversation for a sustainable school as well as a preschool program. This document was created to outline a draft budget for a possible preschool program. Susan Domenighini used our current operations costs to create this plan, and then compared it to current preschool programs in this area. Since the last Finance meeting, Susan connected with the regional representative for state preschool programs to collect information. State preschool programs are different based on where you are so they didn't have exact numbers for us but it is a competitive grant. The rep suggested that if we did a full day program, which would be 7:30AM to 5:30PM we would be more likely to get a grant. We are continuing to receive feedback from our preschool survey that was sent out to families.
- Administration cannot wait until we get accurate reimbursements rates from the state because they will not be available until the summer so at the moment Susan is looking for guidance from the board to continue planning. The board members were interested in supporting this program.
- Some of the ideas that the board proposed were things such as where the preschool students would be on campus; who to advertise our program to such as Chico State and Enloe employees; how to be a sustainable school for all types of families; what subsidies Blue Oak can provide for our families; what age students we want to allow in our program such as potty trained age (3-4 year olds); and what sized classes and type of staff credentialing we should start with.
- Board members suggested that it would probably be easier to fill a full-day program. Another idea was suggested that starting with a cap of 10 students for the first class then making a waitlist for enough students to support the staffing to grow the program with a 1:10 ratio might be a good start. Also, considering how we can staff multiple people in the classroom throughout the day is important. Finally, the board suggested things to consider such as what months of the year this program will operate and whether or not the school would need to add more office staff in order to support the administration and billing that comes along with running a preschool program. Overall, there will be a lot of value behind this program for our schools and our families.

### 3.9. Lease Extension

- Susan Domenighini received approval of a lease extension request about 7 months after the original request but is happy to have it at all. There was a 5.3% increase in rent, but this will give us enough time to move into our new school site in 2022-2023.
- No further discussion.
- Trisha Athortua made a motion to approve the lease extension. Vicki Wonacott seconded the motion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			



Laurel Hill-Ward				X
Amber Brown	X			
Leanna Glander	X			
Trisha Atehortua	X			

- Vote passes.

### 3.10. SARC

- This document is required to be completed by Feb 1st. There is a lot of missing information in this report which is because the CDE provides this information but they have not provided them for us yet. The CDE sent out a notice about this missing information and has instructed Administration to continue to pass the document as is. Susan Domeighini will need approval on this but the BOCC will also be receiving an updated document soon.
- No further discussion.
- Leanna Glander made a motion to approve the SARC. Amber Brown seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Amber Brown	X			
Leanna Glander	X			
Trisha Atehortua	X			

- Vote passes.

## 4. FACULTY

**Riley Murray & Nick Meier**

### 4.1. Grade Level Report

- Riley Murray presented the grade level report via powerpoint presentation. This report can be found on the Blue Oak website under the Parent Resources page.

## 5. ADMINISTRATION

### 5.1. Executive Director's Report

**Susan Domenighini**

- Attendance
  - The whole state of CA is dealing with attendance issues but Blue Oak, historically, has a very high chronically absent attendance report. Blue Oak has been engaging our interns to find out if there is anything we can do for our families. We have been able to significantly help some of our families who have been having issues with housing, etc. Yes, attendance affects our finances but more importantly affects our ability to teach the children. One option we do have as a charter school that we have not used

yet is that we can ask families who are not attending, to return to the district with the hopes that the district would have more support for them. As a charter school, we don't have a legal option to prosecute families with low attendance, so instead we are supposed to return them to the district. The work we have done with the interns was a very important piece to add to our process before we discuss the option of returning a family to the district. Susan wants to know what the board thinks about this option because this is a big change for the school. It is the struggle between the desire to find out how to help students but also the need to have students return to school.

- Board suggested having multi steps before reaching that stage, maybe including a signed agreement. The board could start with intern data collection, see if we can fill the need, then maybe a contract before moving on to the district. The school does send out SARB letters with required meetings as a part of our process already as well. Sending students back to the district would be more for our 50% attendance students who we are really concerned about. This not only affects that individual child but also the class as a whole.
- If we put this into place today, Susan has 3 families in mind that have gone through as many steps of support that Susan can provide at the time to help them but the problem remains. Not having funding for transportation is unfortunately not an option Blue Oak can offer which is something the district might be able to offer. The district also has the legal aspect which may be the push certain families need and which charter schools can't provide. Susan would make the policy/process with some leeway so we can support families that can improve their attendance overtime but there would be guidelines for when it is more than we can help with.
- Thank you, front office staff! You are amazing at making the IS process so easy to help with students' attendance and education.

➤ Looping

- For the past 5 years we have been talking about changing the way we loop our students. We currently loop 1-8 grade; now, a number of charter Waldorf schools are looking at changing that because of the expectation for teachers. The need for a deeper curriculum for upper grades makes the 8 year looping difficult. 100% of our teachers said they think this idea would be a good fit for our school. We haven't brought this idea to parents yet and are first looking for feedback from the board. Blue Oak would either do a 4 or 5 year loop. Classes would still stay together, just the teacher looping would change. This was brought up pre-COVID but now we are back in a place to reconsider.
- This idea helps enhance the knowledge our teachers have of the curriculum. This would help with teachers who feel they really excel in a certain grade range. Jennifer Bryan and Brianna Lee made the agreement to test this arrangement and so far they feel like it was a good choice for them. Administration will consider sending out a survey to parents to get more feedback but it may require more of a community discussion/town hall. Charter Council members are on board with this idea.

➤ Standardized Testing

- Last year the testing wasn't required so our testing averages aren't presented on the state dashboard but we are continuing to trend in a positive direction. A report will be going out to our community soon about what our trends look like from last year and presented to CUSD. Also good info to present when looking for TK families that even during fires and pandemics our test averages improved.

**6. NEXT MEETING - Tuesday, February 15th, 2022 at 6:00PM**

**7. ADJOURNMENT**

- Chelsea Parker adjourned the meeting at 7:58PM.

Minutes Taken By: Alexandra Archer

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

# Blue Oak Charter School

Monthly Financial Presentation – January 2022

# January Highlights

## Highlights

- Drop in attendance requires escalating use of federal funding to maintain current services.
- Forecast loss (excluding PPP) (**\$400K**) with support of **\$623K** one-time funds.
  - **Forecast \$4 million expenses compared to \$3 million reoccurring revenue.**
  - Multi-year federal awards forecast extinguished during 2021/22 and 2022/23.
  - 2020/21 audit reclassified PPP forgiveness as 2021/22 revenue, impact **\$531K**.
  - Hold Harmless ADA (293.37) could add \$450K+ revenue, three-year average ADA +\$300K+.
- Revenue below budget (**\$126K**) – ongoing revenue (**\$306K**) + one-time revenue **+180K**.
- Expenses above budget (**\$286K**).
- Cash ended month **\$684K**. Operating loss increases concern for cash in 2022/23.

## Compliance and Reporting

- Supplement to the Annual Update to the 2021-22 LCAP for Board prior to Feb 28<sup>th</sup>.
- Second Interim financial report due by March 15<sup>th</sup>.

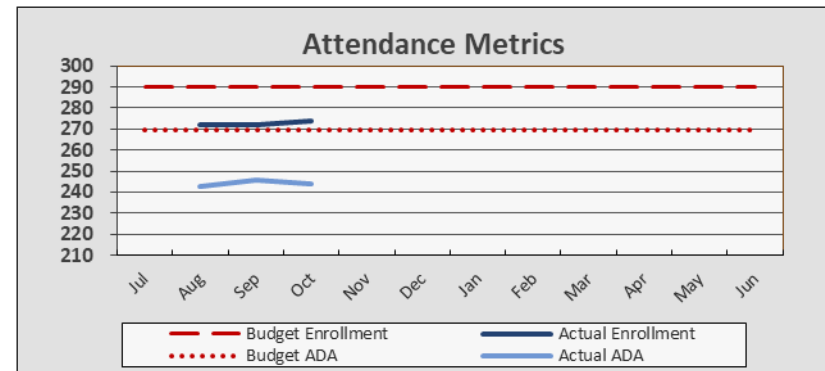
# Attendance Data and Metrics



## Enrollment and Per Pupil Data

<b>Enrollment &amp; Per Pupil Data</b>			
	<b><u>Actual</u></b>	<b><u>Forecast</u></b>	<b><u>Budget</u></b>
Average Enrollment	273	273	290
ADA	244	244	270
Attendance Rate	89.6%	89.6%	93.0%
Unduplicated %	57.8%	57.8%	58.5%
Revenue per ADA		\$17,047	\$13,936
Expenses per ADA		\$16,513	\$13,891

## Attendance Metrics



Forecast attendance reduced to 244 from 270 budget, reducing LCFF \$250K.

Early attendance near 90%.

UPP forecast 57.82%.

LCFF is calculated at \$9,556 per ADA.

# Revenue

- January Updates
  - PPP forgiveness reclassified as 2021/22 revenue adding \$531K.
  - Reduced ADA cuts revenue (\$252K) from LCFF budget.
  - At current expenses, forecast (\$400K) loss in 21/22, (\$367) 22/23, (\$908K) 23/24 without federal support.

	2021/22	2022/23	2023/24
Expanded Learning Opportunities Grant	\$ 188,793	\$ -	\$ -
In-Person Instruction	102,707	-	-
GEER	16,560	-	-
ESSER I	64,404	-	-
ESSER II	251,005	-	-
ESSER III	-	564,125	-
<b>One-Time Funding plan</b>	<b>\$ 623,469</b>	<b>\$ 564,125</b>	<b>\$ -</b>

## Revenue

	Year-to-Date		
	Actual	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 1,389,519	\$ 1,322,268	\$ 67,251
Federal Revenue	755,452	189,987	565,465
Other State Revenue	306,359	527,594	(221,235)
Other Local Revenue	23,154	28,000	(4,846)
<b>Total Revenue</b>	<b>\$ 2,474,483</b>	<b>\$ 2,067,849</b>	<b>\$ 406,634</b>

	Annual/Full Year		
	Forecast	Budget	Fav/(Unf)
	\$ 2,333,766	\$ 2,585,457	\$ (251,691)
	1,065,167	295,121	770,046
	714,308	827,865	(113,558)
	50,000	50,000	-
<b>Total</b>	<b>\$ 4,163,241</b>	<b>\$ 3,758,444</b>	<b>\$ 404,797</b>



# Expenses

- **January Updates**
  - Expense forecast consistent with previous month.
  - Compensation increased \$94K for grant funded Summer hours, interventions.
  - Subagreement services increased for grant funded social-emotional supports and special education.
  - Professional services increased for additional recruitment (\$37K), IT (\$10K).

## Expenses

	<i>Year-to-Date</i>		
	Actual	Budget	Fav/(Unf)
Certificated Salaries	\$ 1,092,497	\$ 797,209	\$ (295,288)
Classified Salaries	270,677	237,052	(33,625)
Benefits	373,022	293,137	(79,884)
Books and Supplies	88,208	65,617	(22,591)
Subagreement Services	123,524	73,935	(49,590)
Operations	89,539	85,127	(4,412)
Facilities	356,275	354,902	(1,373)
Professional Services	133,159	108,146	(25,012)
Depreciation	11,332	11,332	(0)
Interest	(5,334)	-	5,334
<b>Total Expenses</b>	<b>\$ 2,532,900</b>	<b>\$ 2,026,457</b>	<b>\$ (506,442)</b>

	<i>Annual/Full Year</i>		
	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 1,572,760	\$ 1,565,193	\$ (7,567)
Classified Salaries	492,361	445,762	(46,599)
Benefits	590,721	551,160	(39,561)
Books and Supplies	114,059	93,200	(20,859)
Subagreement Services	248,264	133,880	(114,384)
Operations	151,885	146,485	(5,400)
Facilities	608,024	608,404	380
Professional Services	240,478	182,837	(57,640)
Depreciation	19,426	19,426	(0)
Interest	(5,334)	-	5,334
<b>Total Expenses</b>	<b>\$ 4,032,644</b>	<b>\$ 3,746,348</b>	<b>\$ (286,296)</b>



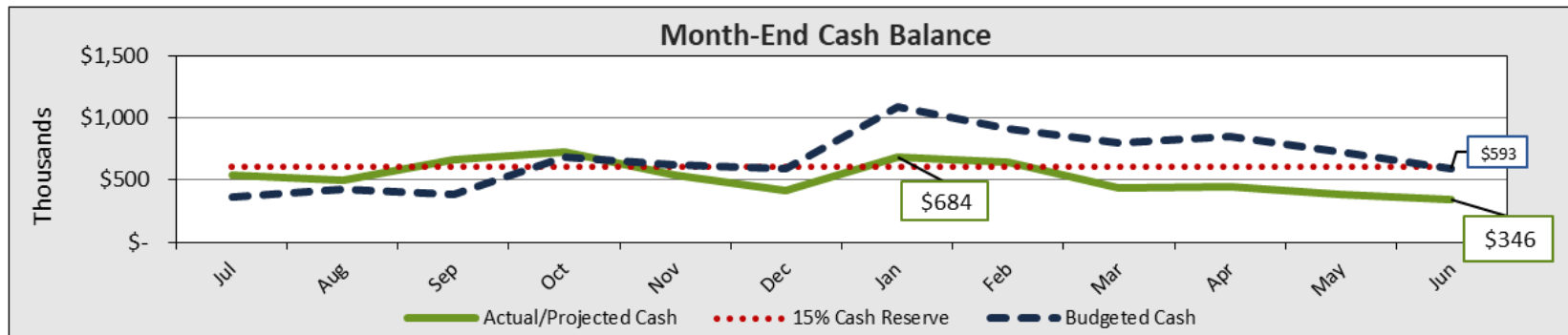
# Surplus / (Deficit) & Fund Balance

- Forecast loss **(\$400K)** with PPP forgiveness **\$531K** reclassified from beginning balance.
- Fund balance forecast **\$745K**, 19%, down from 2020/21 \$1.1 million, 32%.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
<b>Total Surplus(Deficit)</b>	\$ (58,417)	\$ 41,393	\$ (99,808)	\$ 130,597	\$ 12,096	\$ 118,501
Beginning Fund Balance	<u>614,712</u>	<u>1,150,983</u>	(536,270)	<u>614,712</u>	<u>1,150,983</u>	(536,270)
<b>Ending Fund Balance</b>	<u><b>\$ 556,295</b></u>	<u><b>\$ 1,192,376</b></u>		<u><b>\$ 745,309</b></u>	<u><b>\$ 1,163,078</b></u>	<b>\$ (417,769)</b>
<i>As a % of Annual Expenses</i>	13.8%	31.8%		18.5%	31.0%	

# Cash Balance

- Current cash **\$419K**, 38 days.
- Forecast operating loss decreases cash (\$247K+) compared to budget, threatening cash stability.



# Compliance Deadlines (next 60 days)



Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
DATA	Feb-01	<b>School Accountability Report Card</b> - All public schools in California are required to prepare an annual SARC (2019/20). SARCs are intended to provide the public with important information about each public school and to communicate a school's progress in achieving its goals. EC Section 35256 requires LEA governing boards to approve SARCs for publications.	BOCS	Yes	No	<a href="http://www.cde.ca.gov/ta/ac/sa/">http://www.cde.ca.gov/ta/ac/sa/</a>
DATA	Feb-11	<b>CALPADS - Fall 1 Amendment extended deadline</b> - The deadline was extended by two weeks due to system performance and data validation issues. This is the final opportunity to review and correct your certified CALPADS - Fall 1 student data. Students' program eligibility information associated with lunch, special education, homeless, English language learner, school enrollment and graduation statuses will be submitted to the CDE. This data will be used to in CDE's CA Dashboard calculations and determine access to funding such as student meal reimbursements and unduplicated count factors.	BOCS	No	No	<a href="https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp">https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp</a>
FINANCE	Feb-15	<b>Board of Equalization Property Tax Exemption</b> - Property used exclusively for public schools, community colleges, state colleges, and state universities is exempt from property taxation (article XIII, section 3, subd. (d), Revenue and Taxation Code section 202, subd. (a)(3)). The property is exempt from taxation on the basis of its exclusive use for public school purposes. If the property is not owned by the public school, the owner of the property is required to file a claim for the Lessor's Exemption. If the owner of the property does not claim the exemption, the public school may file the Public School Exemption claim.	Charter Impact	No	Yes	<a href="https://www.boe.ca.gov/proptaxes/lessor_exemption.htm">https://www.boe.ca.gov/proptaxes/lessor_exemption.htm</a>
FINANCE	Feb-20	<b>Certification of the First Principal Apportionment</b> - The Principal Apportionment includes funding for the Local Control Funding Formula, the primary source of an LEA's general purpose funding; Special Education (AB 602); and funding for several other programs. The First Principal Apportionment (P-1), certified by February 20, is based on the first period data that LEAs report to CDE in November through January. P-1 supersedes the Advance Apportionment calculations and establishes each LEA's monthly state aid payment for February through May.	Charter Impact	No	Yes	<a href="https://www.cde.ca.gov/fg/aa/pa/">https://www.cde.ca.gov/fg/aa/pa/</a>
FINANCE	Feb-24	<b>E-Rate FCC Form 470 Due date (FY2022)</b> - To requests bids for service, applicants certify an FCC Form 470 in the E-rate Productivity Center (EPC). This is a formal process to identify and request the products and services you need so that potential service providers can review your requests and submit bids. The FCC Form 470 must be certified in EPC at least 28 days before the close of the filing window. February 24, 2022 is the deadline to certify an FY2022 FCC Form 470 and still be able to certify an FCC Form 471 within the FY2022 filing window.	BOCS	No	No	<a href="https://www.usac.org/sl/tools/forms/">https://www.usac.org/sl/tools/forms/</a>
FINANCE	Feb-28	<b>Supplement to the Annual Update to the 2021-22 LCAP</b> - LEAs are required to prepare a one-time supplement to the Annual Update to the 2021-22 Local Control and Accountability Plan (LCAP) and provide a report to their board at a regularly schedule meeting on or before February 28, 2022. At this meeting, the LEA must include all of the following: • The Supplement to the Annual Update for the 2021-22 LCAP (2021-22 Supplement); • All available mid-year outcome data related to metrics identified in the 2021-22 LCAP; and • Mid-year expenditure and implementation data on all actions identified in the 2021-22 LCAP. The report is an information item, and does not require approval at this meeting. The 2021-22 Supplement will be submitted for review and approval as part of the LEA's 2022-23 LCAP.	BOCS with Charter Impact support	No	No	<a href="https://www.cde.ca.gov/fg/aa/co/cars.asp">https://www.cde.ca.gov/fg/aa/co/cars.asp</a>

# Compliance Deadlines (next 60 days)



Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
DATA	Feb-28	<b>Civil Rights Data Collection:</b> The CRDC is a federally mandated survey that is administered by OCR and is part of its strategy for administering and enforcing civil rights statutes. OCR has authority under Section 203(c)(1) of the Department of Education Organization Act (20 U.S.C. 3413(c)(1)), and the regulations implementing several civil rights statutes to collect data that are necessary to ensure compliance with civil rights laws within its jurisdiction. The CRDC collects data on factors that impact education equity and opportunities for students.	BOCS with Charter Impact support	No	No	<a href="https://www2.ed.gov/about/offices/list/ocr/data.html">https://www2.ed.gov/about/offices/list/ocr/data.html</a>
FINANCE	Set by Authorizer (by Mar 15)	<b>2nd Interim Financial Report</b> - Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second is due March 15 for the period ending January 31	Charter Impact	Yes	Yes	<a href="https://www.cde.ca.gov/fg/sf/fr/calendar19district.asp">https://www.cde.ca.gov/fg/sf/fr/calendar19district.asp</a>
FINANCE	Mar-01	<b>Every Student Succeeds Act Per-Pupil Expenditure Application</b> - The Elementary and Secondary Education Act of 1965 (ESEA), as reauthorized by the Every Student Succeeds Act (ESSA), requires state educational agencies (SEAs) and their local educational agencies (LEAs) to prepare and publish annual report cards that contain specified data elements, including LEA and school-level per-pupil expenditures (PPE).	Charter Impact	No	No	<a href="https://www3.cde.ca.gov/essars">https://www3.cde.ca.gov/essars</a>
DATA	Mar-11	<b>CALPADS - Fall 2 deadline</b> - Please be mindful that Level-2 certification within CALPADS means that these data have been reviewed and approved by your superintendent or IRC administrator. Failure to properly review and amend these data in CALPADS within the allotted amendment window will result in the improper certification of official Fall 2 data within CALPADS, which can impact a number of things, including LCFF funding, student course enrollments, staff assignments and English learner education services.	BOCS	No	No	<a href="https://www.cde.ca.gov/ds/sp/c/rptcalendar.asp">https://www.cde.ca.gov/ds/sp/c/rptcalendar.asp</a>
FINANCE	Mar-11	<b>Consolidated Application (ConApp) reporting</b> - Winter - The ConApp is used by the CDE to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. The winter release is submitted in January of each year and contains the LEA's entitlements for each funded program.	Charter Impact	No	No	<a href="https://www.cde.ca.gov/fg/aa/co/cars.asp">https://www.cde.ca.gov/fg/aa/co/cars.asp</a>
FINANCE	Mar-18	<b>El Dorado SELPA Pre-Test for Year-End Maintenance of Effort (Special Education)</b> - Report due to Charter school's SELPA. Maintenance of Effort (MOE) is a requirement that you spend each year at least what you spent last year in the area of special education (with some exceptions). If you reduce your special education budget (or expenditures) in a given year, you need to be careful to ensure that you have met the MOE requirement. This does not mean you can't reduce costs, but you must do so within the guidelines of federal MOE.	Charter Impact	No	No	<a href="http://charterselpa.org/fiscal/">http://charterselpa.org/fiscal/</a>
FINANCE	Mar-25	<b>E-Rate FCC Form 471 Due date (FY2022)</b> - To apply for program discounts, applicants file an FCC Form 471 in EPC to provide USAC with information about the services they are requesting and the discount(s) for which they are eligible. The FCC Form 471 must be certified by March 25, 2021.	BOCS	No	No	<a href="https://www.usac.org/sl/tools/forms/">https://www.usac.org/sl/tools/forms/</a>

# Appendices

## As of January 31, 2022

- Cash Flow – Monthly and Annual Forecast
- Statement of Financial Position (Balance Sheet)
- Statement of Cash Flows
- Detailed Month and YTD Budget vs. Actual
- Accounts Payable Aging
- Check Register

# ***Blue Oak Charter School***

**Financial Package**  
**January 31, 2022**

*Presented by:*



# Blue Oak Charter School

## Monthly Cash Flow/Forecast FY21-22

Revised 02/04/22

ADA = 244.22



### Revenues

#### State Aid - Revenue Limit

8011	LCFF State Aid	-	69,017	69,017	124,230	124,230	124,230	124,230	124,230	62,563	62,563	62,563	62,563	62,563
8012	Education Protection Account	-	-	-	176,808	-	-	176,807	-	-	114,559	-	-	156,058
8019	State Aid - Prior Year	-	-	92,906	(43,987)	-	-	-	-	-	-	-	(48,919)	-
8096	In Lieu of Property Taxes	-	42,244	84,487	56,325	56,325	56,325	56,325	56,325	76,393	38,196	38,196	38,196	38,196

Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals
-	69,017	69,017	124,230	124,230	124,230	124,230	124,230	62,563	62,563	62,563	62,563	62,563
-	-	-	176,808	-	-	176,807	-	-	114,559	-	-	156,058
-	-	92,906	(43,987)	-	-	-	-	-	-	-	(48,919)	-
-	42,244	84,487	56,325	56,325	56,325	56,325	56,325	76,393	38,196	38,196	38,196	38,196
-	111,261	246,410	313,376	180,555	180,555	357,362	180,555	138,956	215,319	100,759	51,840	256,818

Annual Forecast	Original Budget Total	Favorable / (Unfav.)
	ADA = 269.70	
1,071,999	1,395,126	(323,127)
624,232	525,184	99,049
-	-	-
637,535	665,148	(27,613)
2,333,766	2,585,457	(251,691)

#### Federal Revenue

8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	30,527
8290	Title I, Part A - Basic Low Income	-	-	-	17,135	-	17,135	27,039	-	-	7,481	-
8291	Title II, Part A - Teacher Quality	-	-	-	9,390	-	-	-	-	-	63	-
8296	Other Federal Revenue	530,937	-	-	57,381	-	2,500	93,935	-	-	106,365	58,914

-	-	-	-	-	-	-	-	-	-	-	-	30,527
-	-	-	17,135	-	17,135	27,039	-	-	7,481	-	-	-
-	-	-	9,390	-	-	-	-	-	-	-	63	-
530,937	-	-	57,381	-	2,500	93,935	-	-	106,365	-	106,365	58,914
530,937	-	-	83,906	-	19,635	120,974	-	-	113,846	-	106,428	89,441

30,527	33,713	(3,185)
68,790	74,745	(5,955)
9,453	10,083	(630)
956,397	176,581	779,816
1,065,167	295,121	770,046

#### Other State Revenue

8311	State Special Education	10,057	10,057	18,103	18,103	18,103	18,103	18,103	11,411	11,411	11,411	11,411	-	11,411
8545	School Facilities (SB740)	-	-	-	-	-	-	-	133,086	-	-	66,543	-	66,543
8550	Mandated Cost	-	-	-	-	-	5,049	-	-	-	-	-	-	-
8560	State Lottery	-	-	-	-	-	-	21,646	-	-	16,722	-	-	17,313
8598	Prior Year Revenue	-	-	-	5,821	-	-	(564)	-	-	-	-	-	-
8599	Other State Revenue	-	-	-	102,707	-	-	61,071	(61,071)	-	57,213	-	6,455	48,089

10,057	10,057	18,103	18,103	18,103	18,103	18,103	18,103	11,411	11,411	11,411	11,411	11,411	-	11,411
-	-	-	-	-	-	-	-	133,086	-	-	66,543	-	-	66,543
-	-	-	-	-	-	5,049	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	21,646	-	-	16,722	-	-	-	17,313
-	-	-	5,821	-	-	-	(564)	-	-	-	-	-	-	-
-	-	-	102,707	-	-	61,071	(61,071)	-	57,213	-	6,455	48,089	-	-
10,057	10,057	18,103	126,631	18,103	23,152	100,256	83,426	11,411	85,346	77,954	6,455	143,356	-	-

167,685	168,432	(747)
266,172	293,946	(27,774)
5,049	4,946	103
55,681	53,670	2,011
5,256	-	5,256
214,464	306,871	(92,407)
714,308	827,865	(113,558)

#### Other Local Revenue

8699	School Fundraising	403	5,123	1,120	7,815	3,000	6,197	(505)	5,369	5,369	5,369	5,369	5,369	-
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403	5,123	1,120	7,815	3,000	6,197	(505)	5,369	5,369	5,369	5,369	5,369	-
403	5,123	1,120	7,815	3,000	6,197	(505)	5,369	5,369	5,369	5,369	5,369	-

50,000	50,000	-
50,000	50,000	-

### Total Revenue

541,397	126,441	265,633	531,728	201,658	229,539	578,087	269,350	155,736	419,880	184,083	170,093	489,615
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4,163,241	3,758,444	404,797
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### Expenses

#### Certificated Salaries

1100	Teachers' Salaries	115,370	130,057	133,606	131,800	133,820	130,166	128,142	125,926	125,926	125,926	-	-	-
1170	Teachers' Substitute Hours	120	480	1,640	3,030	4,800	3,040	3,180	3,778	3,778	3,778	-	-	-
1175	Teachers' Extra Duty/Stipends	15,115	(860)	1,335	715	2,515	5,167	1,225	3,500	3,500	3,500	-	-	-
1200	Pupil Support Salaries	1,436	6,467	8,053	7,711	7,082	7,452	(3,076)	-	-	-	-	-	-
1300	Administrators' Salaries	16,130	16,130	16,130	16,130	16,130	16,130	16,130	16,130	16,130	16,130	16,130	16,130	-

115,370	130,057	133,606	131,800	133,820	130,166	128,142	125,926	125,926	125,926	-	-	-
120	480	1,640	3,030	4,800	3,040	3,180	3,778	3,778	3,778	-	-	-
15,115	(860)	1,335	715	2,515	5,167	1,225	3,500	3,500	3,500	-	-	-
1,436	6,467	8,053	7,711	7,082	7,452	(3,076)	-	-	-	-	-	-
16,130	16,130	16,130	16,130	16,130	16,130	16,130	16,130	16,130	16,130	16,130	16,130	-
148,171	152,274	160,764	159,386	164,348	161,954	145,600	149,334	149,334	149,334	16,130	16,130	-

1,280,740	1,269,761	(10,979)
27,623	38,093	10,469
35,712	35,000	(712)
35,125	46,990	11,865
193,560	175,350	(18,210)
1,572,760	1,565,193	(7,567)

#### Classified Salaries

2100	Instructional Salaries	1,415	18,575	26,300	24,888	21,056	15,267	8,644	26,812	26,812	26,812	26,812	-	-
2400	Clerical and Office Staff Salaries	8,699	13,245	14,505	13,415	12,721	11,479	8,087	14,128	14,128	14,128	14,128	11,580	-
2900	Other Classified Salaries	472	8,341	13,191	15,557	12,445	12,049	10,327	10,290	10,290	10,290	10,290	5,182	-

1,415	18,575	26,300	24,888	21,056	15,267	8,644	26,812	26,812	26,812	26,812	-	-
8,699	13,245	14,505	13,415	12,721	11,479	8,087	14,128	14,128	14,128	14,128	11,580	-
472	8,341	13,191	15,557	12,445	12,049	10,327	10,290	10,290	10,290	10,290	5,182	-
10,586	40,161	53,996	53,861	46,222	38,794	27,058	51,230	51,230	51,230	51,230	16,762	-

223,392	174,828	(48,564)
150,244	164,442	14,198
118,725	106,493	(12,232)
492,361	445,762	(46,599)

#### Benefits

3101	STRS	23,305	23,929	24,724	24,237	24,815	24,353	22,327	24,510	24,510	24,510	2,647	2,647	-
3202	PERS	4,244	12,166	15,583	15,022	13,993	11,603	9,062	12,888	12,888	12,888	12,888	4,217	-
3301	OASDI	1,191	3,071	4,103	4,199	3,761	3,097	2,381	3,488	3,488	3,488	3,488	1,141	-
3311	Medicare	2,196	2,686	3,005	2,974	2,964	2,792	2,371	2,910	2,910	2,910	977	477	-
3401	Health and Welfare	9,611	9,838	4,001	9,902	16,899	12,064	6,611	10,292	10,292	10,292	10,292	10,292	-
3501	State Unemployment	1,863	781	1,036	1,026	19	963	818	335	168	84	84	84	-
3601	Workers' Compensation	1,185	977	1,081	1,081	(506)	1,081	1,081	1,605	1,605	1,605	539	263	-
3901	Other Benefits	55	64	59	960	113	101	105	-	-	-	-	-	-

23,305	23,929	24,724	24,237	24,815	24,353	22,327	24,510	24,510	24,510	2,647	2,647	-
4,244	12,166	15,583	15,022	13,993	11,603	9,062	12,888	12,888	12,888	12,888	4,217	-
1,191	3,071	4,103	4,199	3,761	3,097	2,381	3,488	3,488	3,488	3,488	1,141	-
2,196	2,686	3,005	2,974	2,964	2,792	2,371	2,910	2,910	2,910	977	477	-
9,611	9,838	4,001	9,902	16,899	12,064	6,611	10,292	10,292	10,292	10,292	10,292	-
1,863	781	1,036	1,026	19	963	818	335	168	84	84	84	-
1,185	977	1,081	1,081	(506)	1,081	1,081	1,605	1,605	1,605	539	263	-
55	64	59	960	113	101	105	-	-	-	-	-	-
43,650	53,511	53,593	59,400	62,059	56,053	44,755	56,027	55,860	55,776	30,915	19,121	-

246,514	249,179	2,664
137,442	102,525	(34,917)
36,896	27,637	(9,258)
29,172	29,159	(13)
120,384	123,500	3,116
7,259	3,073	(4,186)
11,597	16,088	4,490
1,457	-	(1,457)
590,721	551,160	(39,561)

# Blue Oak Charter School

## Monthly Cash Flow/Forecast FY21-22

Revised 02/04/22

ADA = 244.22



### Books and Supplies

4100	Textbooks and Core Materials
4200	Books and Reference Materials
4302	School Supplies
4305	Software
4310	Office Expense
4312	School Fundraising Expense
4400	Noncapitalized Equipment

### Subagreement Services

5101	Nursing
5102	Special Education
5105	Security

### Operations and Housekeeping

5201	Auto and Travel
5300	Dues & Memberships
5400	Insurance
5501	Utilities
5502	Janitorial Services
5900	Communications
5901	Postage and Shipping

### Facilities, Repairs and Other Leases

5601	Rent
5603	Equipment Leases
5610	Repairs and Maintenance

### Professional/Consulting Services

5801	IT
5802	Audit & Taxes
5803	Legal
5804	Professional Development
5805	General Consulting
5806	Special Activities/Field Trips
5807	Bank Charges
5809	Other taxes and fees
5810	Payroll Service Fee
5811	Management Fee
5812	District Oversight Fee
5815	Public Relations/Recruitment

### Depreciation

6900	Depreciation Expense
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### Interest

7438	Interest Expense
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### Total Expenses

### Monthly Surplus (Deficit)

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Books and Supplies</b>																
4100 Textbooks and Core Materials	1,534	1,805	-	-	-	-	-	532	532	532	532	532	-	6,000	20,000	14,000
4200 Books and Reference Materials	496	(414)	-	15,290	-	1,911	(1,058)	211	211	211	211	211	-	17,283	2,000	(15,283)
4302 School Supplies	245	3,989	6,911	6,431	17,776	1,460	4,696	1,498	1,498	1,498	1,498	1,498	-	49,000	30,000	(19,000)
4305 Software	865	865	865	4,109	1,359	1,359	1,641	1,359	1,359	1,359	1,359	1,359	-	17,860	12,600	(5,260)
4310 Office Expense	212	556	2,144	3,731	794	395	873	849	849	849	849	849	-	12,950	20,000	7,050
4312 School Fundraising Expense	-	-	-	-	-	-	-	720	720	720	720	720	-	3,600	3,600	-
4400 Noncapitalized Equipment	-	-	-	4,626	1,973	767	-	(0)	(0)	(0)	(0)	(0)	-	7,366	5,000	(2,366)
	3,352	6,801	9,920	34,187	21,903	5,892	6,153	5,170	5,170	5,170	5,170	5,170	-	114,059	93,200	(20,859)
<b>Subagreement Services</b>																
5101 Nursing	-	-	4,970	2,485	2,485	2,485	2,485	2,523	2,523	2,523	2,523	-	-	25,000	24,000	(1,000)
5102 Special Education	-	-	3,840	10,200	39,075	28,546	25,216	22,775	22,775	22,775	22,775	22,775	-	220,754	107,370	(113,384)
5105 Security	-	-	428	-	64	524	723	154	154	154	154	154	-	2,510	2,510	-
	-	-	9,237	12,685	41,624	31,554	28,424	25,452	25,452	25,452	25,452	22,930	-	248,264	133,880	(114,384)
<b>Operations and Housekeeping</b>																
5201 Auto and Travel	-	1,094	(182)	776	-	-	-	662	662	662	662	662	-	5,000	5,000	-
5300 Dues & Memberships	-	1,200	-	825	-	-	3,010	38	38	38	38	38	-	5,225	3,885	(1,340)
5400 Insurance	2,654	1,042	4,904	6,156	3,440	3,294	3,319	4,250	4,250	4,250	4,250	4,250	-	46,060	42,000	(4,060)
5501 Utilities	6,912	5,520	11,735	16,956	2,469	40	4,707	4,332	4,332	4,332	4,332	4,332	-	70,000	70,000	-
5502 Janitorial Services	-	1,036	1,036	1,036	1,036	1,036	1,036	1,157	1,157	1,157	1,157	1,157	-	12,000	12,000	-
5900 Communications	458	233	150	714	171	437	451	1,877	1,877	1,877	1,877	1,877	-	12,000	12,000	-
5901 Postage and Shipping	-	226	219	168	99	47	79	152	152	152	152	152	-	1,600	1,600	-
	10,024	10,351	17,863	26,630	7,214	4,855	12,603	12,469	12,469	12,469	12,469	12,469	-	151,885	146,485	(5,400)
<b>Facilities, Repairs and Other Leases</b>																
5601 Rent	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	-	586,404	586,404	0
5603 Equipment Leases	685	409	2,415	1,598	1,605	296	1,945	1,333	1,333	1,333	1,333	1,333	-	15,621	16,000	379
5610 Repairs and Maintenance	-	785	427	2,893	968	-	181	149	149	149	149	149	-	6,000	6,000	-
	49,552	50,061	51,709	53,357	51,440	49,163	50,993	50,350	50,350	50,350	50,350	50,350	-	608,024	608,404	380
<b>Professional/Consulting Services</b>																
5801 IT	-	-	-	-	2,174	10,015	-	469	469	469	469	469	-	14,533	4,518	(10,015)
5802 Audit & Taxes	-	-	4,305	2,205	2,835	-	525	-	-	-	-	4,130	-	14,000	14,000	-
5803 Legal	-	30	177	130	-	-	1,695	1,094	1,094	1,094	1,094	1,094	-	7,500	7,500	-
5804 Professional Development	289	(1,671)	7,264	471	(5,792)	200	1,178	1,502	1,502	1,502	1,502	1,502	-	9,451	5,000	(4,451)
5805 General Consulting	129	1,537	129	20,139	12,159	(19,326)	3,166	2,626	2,626	2,626	2,626	2,626	-	31,066	21,496	(9,570)
5806 Special Activities/Field Trips	-	-	2,700	-	-	350	2,180	954	954	954	954	954	-	10,000	10,000	-
5807 Bank Charges	-	3	-	-	-	-	-	59	59	59	59	59	-	300	300	-
5809 Other taxes and fees	34	993	924	2,062	649	111	1,219	802	802	802	802	802	-	10,000	10,000	-
5810 Payroll Service Fee	20	553	569	467	660	426	836	494	494	494	494	494	-	6,000	6,000	-
5811 Management Fee	6,264	6,264	6,598	6,264	6,224	6,224	6,224	6,054	6,054	6,054	6,054	6,054	-	74,331	75,169	838
5812 District Oversight Fee	-	-	-	-	-	-	-	1,806	1,390	2,153	1,008	518	16,463	23,338	25,855	2,517
5815 Public Relations/Recruitment	2,870	3,275	2,275	7,539	3,250	10,631	540	1,916	1,916	1,916	1,916	1,916	-	39,959	3,000	(36,959)
	9,606	10,983	24,940	39,276	22,159	8,632	17,563	17,776	17,360	18,123	16,978	20,619	16,463	240,478	182,837	(57,640)
<b>Depreciation</b>																
6900 Depreciation Expense	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	-	19,426	19,426	(0)
	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	-	19,426	19,426	(0)
<b>Interest</b>																
7438 Interest Expense	(5,334)	-	-	-	-	-	-	-	-	-	-	-	-	(5,334)	-	5,334
	(5,334)	-	-	-	-	-	-	-	-	-	-	-	-	(5,334)	-	5,334
<b>Total Expenses</b>	<b>271,227</b>	<b>325,760</b>	<b>383,640</b>	<b>440,401</b>	<b>418,586</b>	<b>358,517</b>	<b>334,768</b>	<b>369,428</b>	<b>368,845</b>	<b>369,525</b>	<b>210,314</b>	<b>165,170</b>	<b>16,463</b>	<b>4,032,644</b>	<b>3,746,348</b>	<b>(286,296)</b>
<b>Monthly Surplus (Deficit)</b>	<b>270,170</b>	<b>(199,319)</b>	<b>(118,007)</b>	<b>91,327</b>	<b>(216,929)</b>	<b>(128,978)</b>	<b>243,320</b>	<b>(100,078)</b>	<b>(213,108)</b>	<b>50,356</b>	<b>(26,231)</b>	<b>4,923</b>	<b>473,152</b>	<b>130,597</b>	<b>12,096</b>	<b>118,501</b>



Blue Oak Charter School  
Monthly Cash Flow/Forecast FY21-22

Revised 02/04/22  
ADA = 244.22



	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Cash Flow Adjustments																
Monthly Surplus (Deficit)	270,170	(199,319)	(118,007)	91,327	(216,929)	(128,978)	243,320	(100,078)	(213,108)	50,356	(26,231)	4,923	473,152	130,597		
Cash flows from operating activities																
Depreciation/Amortization	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	-	19,426		
Public Funding Receivables	400,664	82,592	238,569	7,984	35,608	(59,026)	29,273	-	-	54,389	-	101,965	(489,615)	402,404		
Grants and Contributions Rec.	10,920	-	155	-	-	-	-	-	-	-	-	-	-	11,075		
Prepaid Expenses	(438)	17,843	(14,595)	(33,761)	5,906	17,261	4,289	4,778	4,778	4,778	4,778	4,778	-	20,397		
Accounts Payable	(14,151)	-	90	(1,202)		11,127	106	(106)	-	-	-	-	16,463	12,327		
Accrued Expenses	9,803	51,013	10,059	81,184	(17,608)	(23,758)	(36,436)	(13,444)	(9,291)	(9,291)	(9,291)	(115,357)	-	(82,416)		
Summer Holdback	7,350	7,350	7,350	7,350	7,350	7,350	7,456	7,350	7,350	7,350	(36,803)	(36,803)	-	-		
Deferred Revenues	25,124	18	41,682	(89,437)	-	48,089	14,731	61,071	-	(94,329)	-	-	-	6,949		
Cash flows from financing activities																
Proceeds(Payments) on Debt	(536,270)	-	-	-	-	-	-	-	-	-	-	-	-	(536,270)		
Total Change in Cash	174,790	(38,883)	166,922	65,063	(184,054)	(126,316)	264,358	(38,810)	(208,652)	14,872	(65,928)	(38,875)				
Cash, Beginning of Month	361,751	536,541	497,658	664,580	729,643	545,590	419,273	683,631	644,821	436,169	451,041	385,114				
Cash, End of Month	536,541	497,658	664,580	729,643	545,590	419,273	683,631	644,821	436,169	451,041	385,114	346,239				

**Blue Oak Charter School**  
**Statement of Financial Position**

January 31, 2022

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
<b>Assets</b>				
<b>Current Assets</b>				
Unrestricted Cash	\$ 484,800	\$ 361,751	\$ 123,049	34%
Restricted Cash	198,831	-	198,831	0%
Total Cash & Cash Equivalents	683,631	361,751	321,880	89%
Accounts Receivable	148	11,223	(11,075)	-99%
Public Funding Receivables	156,355	892,020	(735,665)	-82%
Prepaid Expenses	81,072	77,578	3,495	5%
<b>Total Current Assets</b>	<b>921,207</b>	<b>1,342,572</b>	<b>(421,365)</b>	<b>-31%</b>
<b>Long-Term Assets</b>				
Property & Equipment, Net	9,713	21,045	(11,332)	-54%
Deposits	28,000	28,000	-	0%
<b>Total Long Term Assets</b>	<b>37,713</b>	<b>49,045</b>	<b>(11,332)</b>	<b>-23%</b>
<b>Total Assets</b>	<b>\$ 958,920</b>	<b>\$ 1,391,617</b>	<b>\$ (432,697)</b>	<b>-31%</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	\$ 106	\$ 4,136	\$ (4,030)	-97%
Accrued Liabilities	203,688	77,875	125,813	162%
Deferred Revenue	198,831	158,624	40,207	25%
Notes Payable, Current Portion	-	235,711	(235,711)	-100%
<b>Total Current Liabilities</b>	<b>402,625</b>	<b>476,346</b>	<b>(73,721)</b>	<b>-15%</b>
<b>Long-Term Liabilities</b>				
Notes Payable, Net of Current Portion	-	300,559	(300,559)	-100%
<b>Total Long-Term Liabilities</b>	<b>-</b>	<b>300,559</b>	<b>(300,559)</b>	<b>-100%</b>
<b>Total Liabilities</b>	<b>402,625</b>	<b>776,905</b>	<b>(374,280)</b>	<b>-48%</b>
<b>Total Net Assets</b>	<b>556,296</b>	<b>614,712</b>	<b>(58,417)</b>	<b>-10%</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 958,920</b>	<b>\$ 1,391,617</b>	<b>\$ (432,697)</b>	<b>-31%</b>

## Blue Oak Charter School

### Statement of Cash Flows

For the period ended January 31, 2022

	Month Ended 01/31/22	YTD Ended 01/31/22
<b>Cash Flows from Operating Activities</b>		
Change in Net Assets	\$ 243,320	\$ (58,417)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	1,619	11,332
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	29,273	735,665
Grants, Contributions & Pledges Receivable	-	11,075
Prepaid Expenses	4,289	(3,495)
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	106	(4,030)
Accrued Expenses	(28,980)	125,813
Deferred Revenue	14,731	40,207
<b>Total Cash Flows from Operating Activities</b>	<b>264,357</b>	<b>858,150</b>
<b>Cash Flows from Financing Activities</b>		
Proceeds from (payments on) Long-Term Debt	-	(536,270)
<b>Total Cash Flows from Financing Activities</b>	<b>-</b>	<b>(536,270)</b>
Change in Cash & Cash Equivalents	264,357	321,880
Cash & Cash Equivalents, Beginning of Period	419,273	361,751
<b>Cash and Cash Equivalents, End of Period</b>	<b>\$ 683,631</b>	<b>\$ 683,631</b>

Blue Oak Charter School

Statement of Activities

For the period ended January 31, 2022

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenues							
State Aid - Revenue Limit							
LCFF State Aid	\$ 124,230	\$ 92,598	\$ 31,632	\$ 634,954	\$ 473,277	\$ 161,677	\$ 1,395,126
Education Protection Account	176,807	243,615	(66,808)	353,615	487,229	(133,614)	525,184
State Aid - Prior Year	-	-	-	48,919	-	48,919	-
In Lieu of Property Taxes	56,325	57,882	(1,557)	352,031	361,762	(9,731)	665,148
Total State Aid - Revenue Limit	357,362	394,094	(36,732)	1,389,519	1,322,268	67,251	2,585,457
Federal Revenue							
Special Education - Entitlement	-	3,300	(3,300)	-	16,869	(16,869)	33,712
Title I, Part A - Basic Low Income	27,039	-	27,039	61,309	74,745	(13,436)	74,745
Title II, Part A - Teacher Quality	-	-	-	9,390	10,083	(693)	10,083
Other Federal Revenue	93,935	-	93,935	683,736	88,290	595,446	176,581
Total Federal Revenue	120,974	3,300	117,674	754,435	189,987	564,448	295,121
Other State Revenue							
State Special Education	18,103	16,489	1,614	110,629	84,279	26,350	168,432
School Facilities (SB740)	-	146,973	(146,973)	-	146,973	(146,973)	293,946
Mandated Cost	-	-	-	5,049	4,946	103	4,946
State Lottery	21,646	14,595	7,051	21,646	14,595	7,051	53,670
Prior Year Revenue	(564)	-	(564)	5,256	-	5,256	-
Other State Revenue	61,071	-	61,071	163,778	276,801	(113,023)	306,871
Total Other State Revenue	100,256	178,057	(77,802)	306,359	527,594	(221,235)	827,865
Other Local Revenue							
School Fundraising	(505)	5,500	(6,005)	23,154	28,000	(4,846)	50,000
Total Other Local Revenue	(505)	5,500	(6,005)	23,154	28,000	(4,846)	50,000
Total Revenues	578,087	580,952	(2,865)	2,473,466	2,067,849	405,617	3,758,444
Expenses							
Certificated Salaries							
Teachers' Salaries	128,142	126,976	(1,166)	902,961	634,880	(268,080)	1,269,761
Teachers' Substitute Hours	3,180	3,809	629	16,290	19,046	2,756	38,093
Teachers' Extra Duty/Stipends	1,225	3,500	2,275	25,212	17,500	(7,712)	35,000
Pupil Support Salaries	(3,076)	4,699	7,775	35,125	23,495	(11,630)	46,990
Administrators' Salaries	16,130	14,612	(1,517)	112,910	102,287	(10,622)	175,350
Total Certificated Salaries	145,600	153,597	7,997	1,092,497	797,209	(295,288)	1,565,193
Classified Salaries							
Instructional Salaries	8,644	17,483	8,839	116,144	87,414	(28,730)	174,828
Clerical and Office Staff Salaries	8,087	14,128	6,042	82,151	93,801	11,650	164,442
Other Classified Salaries	10,327	10,131	(196)	72,382	55,837	(16,545)	106,493
Total Classified Salaries	27,058	41,742	14,684	270,677	237,052	(33,625)	445,762
Benefits							
State Teachers' Retirement System, certificated	22,327	24,453	2,125	167,691	126,916	(40,775)	249,179
Public Employees' Retirement System, classified	9,062	9,601	538	81,674	54,522	(27,152)	102,525
OASDI/Medicare/Alternative, certificated	2,381	2,588	207	21,803	14,697	(7,106)	27,637
Medicare/Alternative, certificated	2,371	2,832	461	18,988	14,997	(3,991)	29,159
Health and Welfare Benefits, certificated	6,611	10,292	3,681	68,926	72,042	3,116	123,500
State Unemployment Insurance, certificated	818	768	(49)	6,505	1,690	(4,815)	3,073
Workers' Compensation Insurance, certificated	1,081	1,563	482	5,979	8,274	2,296	16,088
Other Benefits, certificated positions	105	-	(105)	1,457	-	(1,457)	-
Total Benefits	44,755	52,096	7,341	373,022	293,137	(79,884)	551,160

# Blue Oak Charter School

## Statement of Activities

For the period ended January 31, 2022

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Books & Supplies							
Textbooks and Core Materials	-	-	-	3,338	20,000	16,662	20,000
Books and Reference Materials	(1,058)	-	1,058	16,226	2,000	(14,226)	2,000
School Supplies	4,696	2,500	(2,196)	41,508	17,500	(24,008)	30,000
Software	1,641	1,050	(591)	11,065	7,350	(3,715)	12,600
Office Expense	873	1,667	793	8,704	11,667	2,962	20,000
School Fundraising Expense	-	300	300	-	2,100	2,100	3,600
Noncapitalized Equipment	-	-	-	7,366	5,000	(2,366)	5,000
Total Books & Supplies	6,153	5,517	(636)	88,208	65,617	(22,591)	93,200
Subagreement Services							
Nursing	2,485	2,000	(485)	14,909	14,000	(909)	24,000
Special Education	25,216	9,761	(15,455)	106,877	58,565	(48,311)	107,370
Security	723	228	(495)	1,738	1,369	(369)	2,510
Total Subagreement Services	28,424	11,989	(16,435)	123,524	73,935	(49,590)	133,880
Operations & Housekeeping							
Auto and Travel	-	455	455	1,688	2,727	1,039	5,000
Dues & Memberships	3,010	324	(2,686)	5,035	2,266	(2,769)	3,885
Insurance	3,319	3,500	181	24,810	24,500	(310)	42,000
Utilities	4,707	5,833	1,126	48,340	40,833	(7,507)	70,000
Janitorial Services	1,036	1,000	(36)	6,214	7,000	786	12,000
Communications	451	1,000	549	2,614	7,000	4,386	12,000
Postage and Shipping	79	160	81	838	800	(38)	1,600
Total Operations & Housekeeping	12,603	12,272	(331)	89,539	85,127	(4,412)	146,485
Facilities, Repairs & Other Leases							
Rent	48,867	48,867	0	342,069	342,069	0	586,404
Equipment Leases	1,945	1,333	(612)	8,954	9,333	379	16,000
Repairs and Maintenance	181	500	319	5,253	3,500	(1,753)	6,000
Total Facilities, Repairs & Other Leases	50,993	50,700	(292)	356,275	354,902	(1,373)	608,404
Professional/Consulting Services							
IT	-	377	377	12,189	2,636	(9,554)	4,518
Audit & Taxes	525	-	(525)	9,870	14,000	4,130	14,000
Legal	1,695	625	(1,070)	2,031	4,375	2,344	7,500
Professional Development	1,178	500	(678)	1,939	2,500	561	5,000
General Consulting	3,166	2,150	(1,017)	17,934	10,748	(7,186)	21,496
Special Activities/Field Trips	2,180	3,333	1,153	5,230	6,667	1,437	10,000
Bank Charges	-	30	30	3	150	147	300
Other Taxes and Fees	1,219	1,000	(219)	5,992	5,000	(992)	10,000
Payroll Service Fee	836	500	(336)	3,530	3,500	(30)	6,000
Management Fee	6,224	6,264	40	44,062	43,848	(213)	75,169
District Oversight Fee	-	3,941	3,941	-	13,223	13,223	25,855
Public Relations/Recruitment	540	300	(240)	30,379	1,500	(28,879)	3,000
Total Professional/Consulting Services	17,563	19,019	1,456	133,159	108,146	(25,012)	182,837
Depreciation							
Depreciation Expense	1,619	1,619	(0)	11,332	11,332	(0)	19,426
Total Depreciation	1,619	1,619	(0)	11,332	11,332	(0)	19,426
Interest							
Interest Expense	-	-	-	(6,351)	-	6,351	-
Total Interest	-	-	-	(6,351)	-	6,351	-
<b>Total Expenses</b>	<b>334,768</b>	<b>348,551</b>	<b>13,783</b>	<b>2,531,883</b>	<b>2,026,457</b>	<b>(505,425)</b>	<b>3,746,348</b>
<b>Change in Net Assets</b>	<b>243,320</b>	<b>232,401</b>	<b>10,918</b>	<b>(58,417)</b>	<b>41,392</b>	<b>(99,808)</b>	<b>12,096</b>
Net Assets, Beginning of Period	312,976			614,712			
<b>Net Assets, End of Period</b>	<b>\$ 556,296</b>			<b>\$ 556,296</b>			

Blue Oak Charter School

Accounts Payable Aging

January 31, 2022

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Butte County Sheriff Office, Civil Division	BUTT013122	1/31/2022	1/31/2022	\$ 106	\$ -	\$ -	\$ -	\$ -	\$ 106
Total Outstanding Invoices				\$ 106	\$ -	\$ -	\$ -	\$ -	\$ 106

## Blue Oak Charter School

### Check Register

For the period ended January 31, 2022

Check Number	Vendor Name	Check Date	Check Amount
10842	Advanced Document Concepts for Business	1/6/2022	\$ 585.86
10843	Alliance for Public Waldorf Education	1/6/2022	2,950.00
10844	Anthem Blue Cross	1/6/2022	15,196.74
10845	CA California Charter Schools Conference	1/6/2022	958.00
10846	California Water Service	1/6/2022	651.16
10847	Comcast	1/6/2022	253.95
10848	Department of Justice	1/6/2022	32.00
10849	Evergreen Janitorial Supply Inc	1/6/2022	154.01
10850	Humana Insurance Co	1/6/2022	2,107.17
10851	Law Offices of Young, Minney & Corr, LLP	1/6/2022	378.00
10852	North State Parent	1/6/2022	540.00
10853	Squyres Fire Protection	1/6/2022	723.45
10854	The Math Learning Center	1/6/2022	2,984.22
10855	TIAA Commercial Finance, Inc.	1/6/2022	665.19
10856	Advanced Document Concepts for Business	1/13/2022	370.48
10857	ATX Learning	1/13/2022	14,943.75
10858	Blue Shield of California	1/13/2022	329.40
10859	California State University Chico	1/13/2022	1,500.00
10860	Claire Fong	1/13/2022	180.71
10861	CliftonLarsonAllen LLP	1/13/2022	525.00
10862	Employers Preferred Ins. Co	1/13/2022	1,252.60
10863	Evergreen Janitorial Supply Inc	1/13/2022	245.50
10864	PG&E	1/13/2022	3,530.44
10865	Philadelphia Insurance Companies	1/13/2022	2,165.54
10866	Butte County Office of Education	1/21/2022	1,151.88
10867	Chico Country Day School	1/21/2022	2,484.84
10868	Ellie Glusman	1/21/2022	30.00
10869	Kevin Anderson	1/21/2022	30.00
10870	Law Offices of Young, Minney & Corr, LLP	1/21/2022	1,316.60
10871	Leen-Liberty Park	1/21/2022	48,866.97
10872	Live Oak Waldorf School	1/21/2022	1,980.00
10873	Recology Butte Colusa Counties	1/21/2022	1,035.69
10874	Sarah Bernhardt	1/21/2022	40.00
10875	Susan Whittlesey	1/21/2022	378.07
10876	Synco/Amazon	1/21/2022	1,907.72
10877	TIAA Commercial Finance, Inc.	1/21/2022	323.61
7319	Alba Miranda	1/1/2022	100.00
ACH	Charter Impact	1/6/2022	815.97
ACH	Charter Impact	1/13/2022	6,224.00
ACH	Full Circle Speech Therapy	1/13/2022	9,120.00
ACH	Charter Impact	1/21/2022	20.00

## Blue Oak Charter School

### Check Register

For the period ended January 31, 2022

Check Number	Vendor Name	Check Date	Check Amount
ACH	Sprint	1/4/2022	33.03
ACH	Postal Plus	1/7/2022	11.15
ACH	Benefit Resource, Inc	1/10/2022	191.50
ACH	Employment Development Dept	1/11/2022	78.69
ACH	Employment Development Dept	1/11/2022	110.43
ACH	Internal Revenue Services	1/11/2022	2,057.92
ACH	Employment Development Dept	1/14/2022	3,073.61
ACH	Sunbridge Institute	1/18/2022	140.08
ACH	Benefit Resource, Inc	1/18/2022	116.00
ACH	Law Offices of Young, Minney & Corr, LLP	1/25/2022	40.00
ACH	Law Offices of Young, Minney & Corr, LLP	1/25/2022	40.00
ACH	USPS Stamps	1/27/2022	50.00
ACH	Employment Development Dept	1/27/2022	1,818.98
ACH	Employment Development Dept	1/27/2022	4,656.85
ACH	Internal Revenue Services	1/27/2022	23,778.05
ACH	CalPERS	1/28/2022	3,511.84
ACH	CalPERS	1/28/2022	11,853.70
ACH	Stamp.com	1/28/2022	<u>17.99</u>

Total Disbursements Issued in January \$ 180,628.34













# Business Checking – XXXXX0889

## Search transactions

Activity: Date range; **Start date:** Jan 01, 2022; **End date:** Jan 31, 2022; **Type:** Debits

## Transactions

 Pending     Posted

Date ▼	Description ◇	Debit ◇	Credit ◇	Balance
 Jan 31, 2022	<u>Check 10870</u>	1,316.60		
 Jan 31, 2022	<u>Check 10877</u>	323.61		
 Jan 28, 2022	ACH Payment CALPERS 3100	11,853.70		
 Jan 28, 2022	ACH Payment CALPERS 3100	3,511.84		
 Jan 27, 2022	<u>Check 10867</u>	2,484.84		
 Jan 27, 2022	<u>Check 10876</u>	1,907.72		
 Jan 27, 2022	<u>Check 10866</u>	1,151.88		
 Jan 27, 2022	ACH Payment IRS USATAXPYMT	23,778.05		
 Jan 27, 2022	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	4,656.85		
 Jan 27, 2022	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	1,818.98		
 Jan 27, 2022	POS Purchase USPS STAMPS ENDI 888-434- 0055 DC #3136	50.00		
 Jan 26, 2022	<u>Check 10864</u>	3,530.44		
 Jan 26, 2022	<u>Check 10875</u>	378.07		
 Jan 26, 2022	ACH Payment BLUE OAK CHARTER PAYROLL	80,649.60		
 Jan 26, 2022	ACH Payment BLUE OAK CHARTER PAYROLL	16,219.37		
 Jan 26, 2022	ACH Payment BLUE OAK CHARTER PAYROLL	10,675.86		

Date ▼	Description ◇	Debit ◇	Credit ◇	Balance
● Jan 26, 2022	ACH Payment BLUE OAK CHARTER PAYROLL	3,856.54		
● Jan 26, 2022	ACH Payment BLUE OAK CHARTER PAYROLL	3,751.22		
● Jan 26, 2022	ACH Payment BLUE OAK CHARTER PAYMENTS	815.97		
● Jan 25, 2022	<u>Check 10857</u>	14,943.75		
● Jan 25, 2022	<u>Check 10865</u>	2,165.54		
● Jan 25, 2022	<u>Check 19874</u>	40.00		
● Jan 25, 2022	ACH Payment BLUE OAK CHARTER PAYMENTS	20.00		
● Jan 25, 2022	Check Eff 01/24/2022 10871 <sup>BLDG. Rent</sup>	48,866.97		
● Jan 25, 2022	POS Purchase YOUNG, MINNEY & WWW.MYCHARTER CA #3136	40.00		Professional Development
● Jan 25, 2022	POS Purchase YOUNG, MINNEY & WWW.MYCHARTER CA #3136	40.00		Professional Development
● Jan 24, 2022	<u>Check 10843</u>	2,950.00		
● Jan 24, 2022	<u>Check 10851</u>	378.00		
● Jan 21, 2022	<u>Check 70118</u>	607.34		
● Jan 21, 2022	<u>Check 10856</u>	370.48		
● Jan 21, 2022	<u>Check 10858</u>	329.40		
● Jan 21, 2022	<u>Check 70123</u>	261.43		
● Jan 21, 2022	<u>Check 10863</u>	245.50		
● Jan 20, 2022	<u>Check 10859</u>	1,500.00		
● Jan 20, 2022	<u>Check 10845</u>	958.00		
● Jan 19, 2022	<u>Check 10850</u>	2,107.17		
● Jan 19, 2022	<u>Check 10862</u>	1,252.60		
● Jan 19, 2022	<u>Check 10835</u>	1,035.69		
● Jan 18, 2022	<u>Check 10844</u>	15,196.74		
● Jan 18, 2022	<u>Check 10854</u>	2,984.22		

Date ▾	Description ◇	Debit ◇	Credit ◇	Balance
● Jan 18, 2022	<u>Check 10855</u>	665.19		
● Jan 18, 2022	<u>Check 10861</u>	525.00		
● Jan 18, 2022	ACH Payment BLUE OAK CHARTER PAYMENTS	15,344.00		
● Jan 18, 2022	ACH Payment BENEFIT RESOURCE BRI XFER ———	116.00		Medical FSA
● Jan 18, 2022	POS Purchase SUNBRIDGE INSTIT 845-425-0055 NY #3136 ———	140.08		Professional Development
● Jan 14, 2022	<u>Check 10853</u>	723.45		
● Jan 14, 2022	<u>Check 10842</u>	585.86		
● Jan 14, 2022	<u>Check 10841</u>	54.12		
● Jan 14, 2022	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	3,073.61		
● Jan 13, 2022	<u>Check 10846</u>	651.16		
● Jan 13, 2022	<u>Check 10848</u>	32.00		
● Jan 12, 2022	<u>Check 10847</u>	253.95		
● Jan 11, 2022	<u>Check 10852</u>	540.00		
● Jan 11, 2022	<u>Check 10849</u>	154.01		
● Jan 11, 2022	ACH Payment IRS USATAXPYMT	2,057.92		
● Jan 11, 2022	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	110.43		
● Jan 11, 2022	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	78.69		
● Jan 10, 2022	<u>Check 10840</u>	72.00		
● Jan 10, 2022	<u>Check 10839</u>	16.31		
● Jan 10, 2022	ACH Payment BLUE OAK CHARTER PAYROLL	5,340.02		
● Jan 10, 2022	ACH Payment BLUE OAK CHARTER PAYROLL	2,518.86		
● Jan 10, 2022	ACH Payment BENEFIT RESOURCE BRI XFER ———	191.50		Medical FSA

Date ▼	Description ◇	Debit ◇	Credit ◇	Balance
● Jan 07, 2022	POS Purchase POSTAL PLUS 530-8911626 CA #3136	11.15		
● Jan 06, 2022	<u>Check 10822</u>	1,992.00		
● Jan 04, 2022	<u>Check 10834</u>	2,140.55		
● Jan 04, 2022	ACH Payment SPRINT8006396111 ACHBILLPAY MKZIGKWYQCT7ULXW	33.03		Emergency School Cell Phone

**Agenda Item:** Accept Offers of Employment

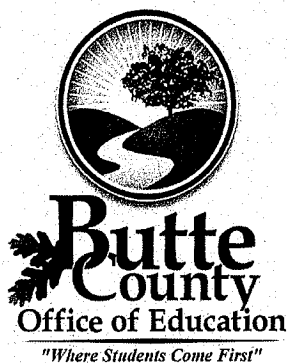
**Prepared by:** Alexandra Archer

**Charter Council Date:** 02/15/2022

**Background Information:**

Blue Oak would like to accept the following Offers of Employment for:

- Luke Buyert, Substitute Teacher
- Meagan Fischer, Substitute Teacher



**Mary Sakuma**  
Superintendent  
msakuma@bcoe.org

**Ann Bates**  
Senior Executive Assistant  
abates@bcoe.org

**Board of Education**

*Karin Matray*

*Alan White*

*Brenda J. McLaughlin*

*Amy Christianson*

*Mike Walsh*

*Julian Diaz*

*Daniel Alexander*

1859 Bird Street  
Oroville, CA 95965  
(530) 532-5761  
Fax (530) 532-5762  
www.bcoe.org

An Equal Opportunity  
Employer

**RE: Elementary and Secondary School Emergency Relief (ESSER) III  
Expenditure Plan**

December 15, 2021

Blue Oak Charter School  
Susan Domenighini  
450 W East Avenue  
Chico, CA 95926

Dear Director Susan Domenighini,

Please consider this email confirmation of Butte County Office of Education receipt, review, and approval of the Blue Oak Charter School's ESSER III Expenditure Plan.

The California Department of Education (CDE) requires each Local Education Agency (LEA) to post the most recent version of the plan to its website in the same area as the Local Control Accountability Plan (LCAP), Federal Addendum, and other similar plans. Butte County Office of Education will also be posting your most recent plan to our website.

CDE will be notified that Blue Oak Charter School's ESSER III Expenditure Plan was approved by Butte County Office of Education.

**Please note:** These funds are provided by the Federal Government, they are subject to audit review (local external and Office of the Inspector General (OIG)), Federal Program Monitoring (FPM) and policies regarding the American Rescue Plan (ARP) maintenance of equity (MOE), general cost principles (reasonable, necessary, allocable), procurement requirements, capital expenditure requirements, construction regulations Code of Federal Regulation (CFR) 76.600, time and effort documentation, and timely implementation.

We encourage you to connect the actions described in your plan to specific internal controls and monitoring measures in order to analyze their effectiveness and to retain any backup documentation that supports the LEA's ESSER III Expenditure Plan in the event those materials are requested in future district/state audits. Barring any changes from the Office of Management and Budget and/or the US Department of Education/2 C.F.R. Part 200, it is anticipated that the audit scope and process will be similar to ESSER I/CARES and ESSER II/CRRSAA scrutiny. Auditors and FPM reviewers will have the final say regarding the allowable use of ALL ESSER funds.

Sincerely,

Mary Sakuma  
Butte County Superintendent of Schools

cc: Board Chair, Chelsea Parker



# BLUE OAK SCHOOL

A WALDORF-INSPIRED PUBLIC CHARTER (K-8)

## Supplement to the Annual Update to the 2021–22 Local Control and Accountability Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Blue Oak Charter School	Susan ZM Domenighini	sdomenighini@blueoakcharterschool.org 5308797483

California's 2021–22 Budget Act, the federal American Rescue Plan Act of 2021, and other state and federal relief acts have provided local educational agencies (LEAs) with a significant increase in funding to support students, teachers, staff, and their communities in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students. The following is a one-time mid-year report to the local governing board or body and educational partners related to engagement on, and implementation of, these Acts.

A description of how and when the LEA engaged, or plans to engage, its educational partners on the use of funds provided through the Budget Act of 2021 that were not included in the 2021-22 Local Control and Accountability Plan (LCAP).

Each year, during February, March, and April Blue Oak reaches out to its parents, staff, faculty, and other education partners for input on the use of LCAP funding. This is done through Town Hall meetings, surveys, and individual interviews. New funding in 2021-22 were allocated



based on previously established goals. Additional discussions at a committee and board levels have been used to consider additional changes to the funding allocations.

A description of how the LEA used, or plans to use, the additional concentration grant add-on funding it received to increase the number of staff who provide direct services to students on school campuses with an enrollment of students who are low-income, English learners, and/or foster youth that is greater than 55 percent.

Blue Oak has focused on an increase the paraprofessional staff allowing for increased differentiation and support of struggling students during the school day.

A description of how and when the LEA engaged its educational partners on the use of one-time federal funds received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on pupils.

Blue Oak utilized stakeholder surveys (sent on 04/16/21), leadership review and discussion (04/01/21), committee meetings, board meetings (05/12/21), data review, and town hall meetings (held on 04/22/21) to develop the one-time federal funds plan. The timing coincided with the LCAP process, the two were integrated. Goals specifically designed for the federal funds are integrated into the LCAP for long term needs.

A description of how the LEA is implementing the federal American Rescue Plan Act and federal Elementary and Secondary School Emergency Relief expenditure plan, and the successes and challenges experienced during implementation.

Blue Oak utilized stakeholder surveys (sent on 04/16/21), leadership review and discussion (04/01/21), committee meetings, board meetings (05/12/21), data review, and town hall meetings (04/22/21) to develop the Expanded Learning Opportunities Grant Plan which correlates with the ESSER III funds and the LCAP process. Parents and community members representing the interests of children with disabilities, English Learners, homeless, foster and other underserved students were invited to participate in both the town hall meetings and the surveys.

A description of how the LEA is using its fiscal resources received for the 2021–22 school year in a manner that is consistent with the applicable plans and is aligned with the LEA's 2021–22 LCAP and Annual Update.

Blue Oak is using the fiscal resources received in the following manner: 1) Increase janitorial for sanitation and health office staff for COVID tracking and record keeping. 2) Purchase filters, air purifiers, masks, and other personal protective equipment. 3) Increase counselors hours to full time, increase behavior support, purchase materials, and regalia for use in supporting mental health. 4) Increase the afterschool programs and implement summer school. 5) Increase aide support to all classrooms 6) Purchase increased intervention materials for English Language Arts & Math 7) Reestablish Music and Movement specialties.







# BLUE OAK SCHOOL

A WALDORF-INSPIRED PUBLIC CHARTER (K-8)

## 2021-22 Local Control Accountability Plan (LCAP) Actions & Services Mid-Year Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Blue Oak Charter School	Susan Domenighini Executive Director	sdomenighini@blueoakcharterschool.org (530) 879-7483 ext 2003

### Goal 1

Provide a safe, healthy, equity based environment focused on meeting the needs of the whole child with well trained staff and a Common Core inclusive curriculum through a Waldorf inspired pedagogy.

### Rationale

Blue Oak developed this goal to address the Conditions of Learning including Common Core alignment, Course Access and Basic Services.

## Expected Annual Measurable Objectives for Goal 1

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcome for 2023-24
	Teacher alignment from California Teacher Credentialing	All classroom and core subject teacher credentials align with the assignments. 15% of our teachers are non-core subject and are not fully credentialed	no action planned this year	All Teachers will be fully credentialed by 2024-25.
	Meeting minutes for BOCC, Safety Committee, Staff Meetings completion records for: New site plan Annual Safety Plan Continue ALICE Mandated reporter FIT Surveys Counseling Services Behavior referrals	2019 referral data, 2021 FIT, 2021 Counseling referrals	in progress.	Increased FIT assessment to an average of 2. Reduce referrals by 10%
	Review potential options to improve the healthy options for school lunches	Chico Unified's current nutrition offerings	No action planned this year	Reduce prepackaged and high sugar content foods while maintaining or decreasing food waste.
	Pedagogical Team notes Equity task force notes Faculty Minutes All Staff Minutes Block & Lesson Plans	Current materials listing and rubric.	Social Justice standards have been implemented. Material reviews in process	Adopt standards for social justice, establish and implement criteria for materials choices through the grades.
	Plan development Plan Implementation	There is no existing Professional Development Plan	Current year professional development plan is in place for Faculty.	Establishes Professional Development Plan with two years of implementation.

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcome for 2023-24
	Curriculum approval purchase and use iReady & CAASPP scores  Block Plans IEP's	The math curriculum has been adopted. ELA adoption is in the pilot state. Block SPED / GE integration is not fully implemented. iReady use is at a medium level	In progress	Full use of iReady and CAASPP data clear intervention strategies to be used throughout the grades, curriculum review and adoption process by 2024,
	Master schedule	specialties address course access.	no action planned this year.	Access to articulated courses for career tech education through use of available rubrics and potential grant funding.

### Actions and Services

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
1.1	<b>Teacher Assignment</b> Classroom teachers and support teachers are 100% aligned. Implement a three year plan to align Specialty Teachers to meet 2025 compliance alignment	2021-2023	No Yes	LCFF \$1,462,181 Other State \$371,870 Federal \$295,122		\$2,129,173.00	\$819,369.00
1.2	<b>Support of physically safe environment</b> Plan for a new site by 2023. Continue Annual Safety Plan and training such as ALICE and Mandated reporter		No Yes	LCFF \$108,842	LCFF \$454,568 Other State \$293,946	\$857,356.00	\$304,770.00
1.3	<b>Provide healthier lunch options</b> Review potential options to improve the healthy options for school lunches - no costs during 2021/22.	2022-24	No Yes				

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses		Total Funds	Mid-Year Report
1.4	<p><b>Address needs of EL, Foster Youth, Homeless, Low income, Special Education, &amp; students of color Implementing Social Justice Standards Unpack the Waldorf language and curriculum to address equity Book sets Curriculum at a glance Festivals Field trips Other</b></p> <p>Review for potential approval and Implementation Social Justice Standards Unpack the Waldorf language and curriculum to address equity Book sets Curriculum at a glance, Festivals, Field trips or other. Costs include activities, curriculum costs captured in Goal 1/ Action 6, faculty costs captured in Goal 1/ Action 1.</p>		No Yes		LCFF	\$32,000	\$32,000.00	\$2,700.00
1.5	<p><b>Develop a formalized Professional Development Plan and planning process to assure</b></p> <p>Clarity Professional Development needs and formalize a plan including but not limited to: How new teachers/aides/support staff on-boarded Orientation traditions/expectations.</p>		No Yes		LCFF	\$5,000	\$5,000.00	\$6,352.00

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
	Use of Waldorf/Other Mentors. Universal Design for Learning Common Core Curriculum Sadlier Bridges CPM Waldorf Summer Art of & other Waldorf training Social Emotional Learning Restorative Practices Trauma Informed Practices Non-Violent Communication Nurtured Heart, Anti-bias, Mentor/Induction support, SPED Assessments Collection and use of assessment data, Test prep How to choose assessments, how to use iReady, ELPAC Costs include professional development, faculty costs captured in Goal 1/ Action 1.						
1.6	<b>Common Core Curriculum Adoption Standard Aligned instructional &amp; intervention materials Sadlier Bridges CPM Block Integration SPED / GE integration</b> Aligned instructional & intervention materials Sadlier Bridges CPM Block Integration SPED / GE integration		No Yes		LCFF \$79,985 Other State \$13,215	\$93,200.00	\$54,260.00
1.7	<b>Course Access Specialties</b> Specialties	2021-24	No Yes				

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
	Faculty costs captured in Goal 1/ Action 1.						

## Goal 2

**Provide an educational program that fully engages the whole child and family, supporting emotionally healthy individuals and community**

### Rationale

Blue Oak developed this goal to address Pupil Outcomes including Student achievement and other student outcomes.

## Expected Annual Measurable Objectives for Goal 2

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcome for 2023-24
	Office staff job description Parent Council Minutes Parent Square posts School Calendar	Volunteering and parent involvement data will begin to be tracked in the 2021-22 school year. This was not tracked during the pandemic as restrictions significantly curtailed engagement. 100% of families received Parent Square notifications.	Parent Square continues to be successful in reaching families. COVID restriction continue to make volunteerism limited.	Parent Square of other engagement platforms will continue to serve 100% of families. 70% of families will engage in volunteering, events or communication annually.
	Training and implementation plans	FIA assessment of Universal Design for Learning	On Hold	Achieve a minimum of a 2 on the FIA assessment.
	SEL implementation Social work interns	Establish a plan for increasing the focus on social emotional learning.	Increased staffing and support. Developed Wellness room.	Full implementation of Social Emotional Learning plan

## Actions and Services

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
2.1	<b>Parent Involvement</b> Improve Parent Support including Volunteer Coordinator New Parent Orientation Parent Council Support Festival Support Support Parent to Parent Connection Website improvement Parent Square Acorn Other notifications Parent Education Class Meetings Schoolwide Nights Festivals and Concerts Representative Council. Costs include parent communications, faculty costs captured in Goal 1/ Action 1.		No Yes		LCFF \$3,000	\$3,000.00	0
2.2	<b>Student Engagement</b> Universal Design for Learning Differentiation Growth Mindset Pre-school program - 2021/22 costs captured in Goal 1/ Action 1.		No Yes				
2.3	<b>School Climate</b> Integrated Services Family Support Social-Emotional Support Trauma-Informed Environment Restorative practices Student Leadership Group Increase students' understanding of caring for their mental health and well-being. Reduce chronic absences. Reduce suspensions.		No Yes	LCFF \$93,451		\$93,451.00	\$38,546.00



Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
	Continue staff support: Employee Assistance Program Standard Operating Procedures & Policies Student Staff / Human Resources Columns of Clarity 3 D's						

### Goal 3

Provide a strong academic program designed to meet the needs of the whole child.

### Rationale

Blue Oak developed this goal to address Engagement including Parent Involvement Student Engagement and School Climate.

### Expected Annual Measurable Objectives for Goal 3

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcome for 2023-24
	Formal assessments	2019 dashboard is yellow in both English Language Arts and Mathematics. Both areas show Blue Oak to be below standards	Dash board evaluation is not available.	Achieve green or blue on the school dashboard. Reduct numbers belop standard by 5 points per year.
	Master schedule Field trip plans Block plans Student work	Developed and measured by individual teachers through block planning.	Not planned for this year	Have a consistent plan developed and implemented focusing on experiential learning and civic engagement

### Actions and Services

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
3.1	Student Achievement Assessments		No Yes	LCFF \$195,205 Other State \$17,464	Other State \$131,370	\$344,039.00	\$114,423.00

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
	Establish a Standardized Assessment schedule in ELA for K-8 in addition to iReady when appropriate. Review Aeries Analytics for potential full implementation. Improve reading materials and review reading instruction plan for grades1-4. Strengthen Math Program Common formative and summative assessments for grade-level partners Interventions Special Education Increase afterschool programs for middle school to include Math Reading Handwork Chess Student Leadership/Civics Kindergarten hours						
3.2	<b>Other Student Outcomes</b> Civic Engagement Critical Thinking / Problem Solving Experiential Learning Handwork Field trips Garden Costs captured in Goal 1/ Action 1and Goal 3/ Action 1.		No Yes				

Blue Oak Charter School Calendar

2022-2023

July 2022						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2022						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

<p><b><u>Observed Holidays:</u></b></p> <p>September 5<sup>th</sup> – Labor Day</p> <p>October 10<sup>th</sup> – Indigenous Peoples’ Day</p> <p>November 11<sup>th</sup> – Veterans Day</p> <p>November 21<sup>st</sup> to 25<sup>th</sup> – Fall Break</p> <p>December 19<sup>th</sup> to 30<sup>th</sup> – Winter Break</p> <p>January 16<sup>th</sup> – Martin Luther King Jr. Day</p> <p>February 17<sup>th</sup>to 20<sup>th</sup> – President’s Day Weekend</p> <p>March 13<sup>th</sup> to March 17<sup>th</sup> – Spring Break</p> <p>April 7<sup>th</sup> to 10<sup>th</sup> – Spring Travel Days</p> <p>May 29<sup>th</sup> – Memorial Day</p>	<div><div></div> School Closed/Holidays</div> <div><div></div> Half Day</div> <div><div></div> Teacher in-Service Day (No School for Students)</div> <div><div></div> First and Last Day of School</div> <div><div></div> Parent-Teacher Conferences</div>
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**Agenda Item:** Update Paid Holidays

**Prepared by:** Alexandra Archer

**Charter Council Date:** 02/15/2022

**Background Information:**

Blue Oak would like to add Indigenous Peoples' Day to the current list of paid holidays. See the attached board policy for the current list of paid holidays.

[Board Policy: #4362 - Holidays](#)

### HOLIDAYS

BOCS calendar reflects any and all holidays observed by the school. The following holidays are observed by BOCS:

New Year's Day  
Dr. Martin Luther King Jr.'s Birthday  
President's Day  
Memorial Day  
Labor Day  
Veteran's Day  
Thanksgiving  
Friday After Thanksgiving  
Christmas Day

Other days during the BOCS year, such as recognized religious holidays may be taken off by an employee whose religion requires observance of the particular day. Employees must request the day off in advance by written notice to the Executive Director. Full time non-exempt employees are entitled to the nine (9) holidays above paid.

January 26, 2022

Dear Blue Oak Charter Council,

I have had a change in my family that affects my position on the Charter Council. My son is no longer a student at Blue Oak, so I do not meet the requirements to hold a parent seat. My current term is not up until 2023 and I would like the opportunity to continue to serve on the Charter Council until that time. Please consider allowing me to remain on the board and transition into a community member seat for the duration of my term on the Charter Council. Thank you for your consideration.

Respectfully,  
Chelsea Parker



# BLUE OAK SCHOOL

A WALDORF-INSPIRED PUBLIC CHARTER (K-8)

## Charter Council Application

*Please complete this application and read through the additional information attached.*

Name: Kristen Woods Date: 1/25/22

Email: exploreperuinfo@gmail.com Phone: (805) 637-2433

Address: 728 W 12<sup>th</sup> Ave.

Are you applying for a Community Seat or Parent Seat? Parent Seat

How did you learn of this opportunity? Referral from Amber Brown, Acorn Weekly News

Are you related to anyone who works at Blue Oak? No

### **Please attach the following:**

- A bio paragraph of your top five strengths, which are most applicable to your role as a Charter Council member. You may use the following questions to help you create your paragraph. This will be used as your biography and published to our Blue Oak community.
  - Do you have experience with the management or oversight of a business?
  - Do you have experience with financial and/or budget management?
  - Do you have experience working collaboratively with others?
  - Have you ever served on any other non-profit board?
  - Do you have any experience with fundraising or grant writing?
- Brief Resume
- Photo image (large enough to be displayed i.e. 5x7 image)

Applications should be emailed to the Executive Assistant ([alexarcher@blueoakcharterschool.org](mailto:alexarcher@blueoakcharterschool.org)) by no later than Friday, May 21st.

### **Additional Information for Blue Oak School Charter Council Applicants**

Blue Oak School is governed by a 7 member board, called the Charter Council. There are 3 parent representatives & 4 community members. The Charter Council's primary responsibility is one of oversight; ensuring that our school's operation is faithful to the terms of our School Charter; legally compliant, fiscally viable and ethical. All stakeholder groups (Administration, Faculty, and Parents) in our community, report to the board in an advisory capacity.

To qualify for a Community seat, you may not have a child, stepchild, or child of a partner/significant other who is enrolled at Blue Oak School. Grandparents **can** serve as a Community board member.

To qualify for a Parent seat, you need to be the parent or legal guardian of a child currently enrolled at Blue Oak School.

Voting will take place May 26th - May 28th. The results will be communicated the following week. Should you be elected, your term will begin at the regular board meeting in August 2021. All seats serve a 3 year term.

#### **Commitments:**

- Attending monthly meetings, currently held on every third Tuesday of each month at 6pm
- Attend occasional special session meetings as needed
- Review supplemental materials before each meeting
- Become familiar with our School Charter, Charter Council By-laws and school policies
- Attend a School Tour as soon as possible (you may do this before you apply as well)
- Contribute to committee work and leadership, in collaboration with all stakeholders
- Become familiar with the Brown Act, Robert's' Rules of Order, the board's Code of Ethics, and attend scheduled board training

#### **Primary Work of the Charter Council**

- Fiscal Oversight
- Ensuring that the school's academic programs are successful
- Evaluation of the Executive Director and approving the hiring and termination of staff
- Creating, serving on, and appointing members to necessary committees
- Adopting policies that further clarify and assist in maintaining the Blue Oak mission and educational programs





January 22, 2022

## Biography

My name is Kristen Woods, my family and I moved from Peru to Chico, CA in 2015 to be closer to family and friends. We then joined the Blue Oak community shortly after in 2016 – with all three of our daughters currently attending Blue Oak. My interest in running for Charter Council begins with my love for Blue Oak Charter School but also I believe my eight years of experience as a Foreign Language teacher in both elementary schools and middle schools provides an even deeper insight to the important relationship between the school faculty and its families.

In addition to my past experience in teaching, I have four years of experience in managing staff at my current position with Dreamcatcher's Empowerment Network, a local non-profit, which works in collaboration with Butte County Behavioral Health, 6<sup>th</sup> St and Chico Community Counseling Center to make greater decisions and create opportunities for our young community. Some of my administration duties as vocational coordinator include, but are not limited to: managing payroll, annual budgeting, connecting with community businesses and scheduling multiple employees throughout Butte County. These responsibilities have sharpened my organizational skills as well as my people skills, making me a great candidate for our vacant parent seat on the Charter Council. Please give me the opportunity to advocate for your family and our school on the Blue Oak Charter Council.

# KRISTEN RAE WOODS

(805) 637-2433  
exploreperuinfo@gmail.com

728 W 12th Ave  
Chico, CA 95926

## SKILLS

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- Proven relationship-builder with unsurpassed interpersonal skills
- Excellent oral and written communication skills
- Proficient at multitasking. Able to answer phones, take notes, answer emails, and attend clients with attentive respect in a high volume office environment
- Excellent Organizational Skills
- Goal driven worker who maintains a productive climate and confidently motivates and coaches coworkers to meet deadlines and company standards
- Fluent in Spanish
- Knowledgeable of Microsoft Office

## EXPERIENCE

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### **Vocational Coordinator** 2017 - Present

- “Dreamcatcher’s Empowerment Network”, Chico, CA
- Manage all vocational training sites for Butte County
- Community outreach
- Job coaching and vocational training
- Collaborate with both county and state employment specialists for hiring new employees and meeting quarterly goals
- Payroll management
- Budgeting
- Conduct employee quarterly performance reviews
- Track progress and goals for all employees in STEP programs

### **Office Manager** 2017 - 2018

- “Travis Stroud Law” in Corning, CA
- Update and organize case calendar and client meetings
- Translate court documents
- Track invoices/bills received in the office
- Prepare and file documents with the court
- Regularly update client list, contact list and emergency contacts
- Manage staff and delegate work assignments
- Maintained our webpage and Facebook page

### **Reservations Coordinator** 2013 - 2014

- “Fauna Forever” in Tambopata, Madre de Dios, Peru
- Liaise with each project coordinator on the approvals and requests for his or her project
- Make reservations for incoming volunteers and field project staff
- Reconcile account statements on a monthly basis

- Provide administrative assistance for events such as marketing campaigns, conferences and meetings
- Make arrangements for internal meetings and workshops and perform any administrative duties for these meetings
- Address all volunteer inquiries from webpage via email, skype, telephone, etc.

#### **English Language Teacher**

2010 - 2013

- “San Isidro High School” Tambopata, Madre de Dios, Peru.
- Classroom management
- Plan, prepare and deliver lessons plans to a range of classes and age groups
- Prepare tests, exam papers, and grammar exercises
- Track student registration and attendance records
- Attend quarterly training sessions
- Participate in school fundraisers and events

#### **TEFL Language Instructor**

2004-2010

- “Sitio de Ingles” in Buenos Aires, Argentina
- Communicate clearly and concisely, both orally and written
- Recognize variations in student backgrounds, abilities, and learning styles.
- Interact in a friendly and patient manner with students from different cultural backgrounds
- Listen actively and effectively in order to identify and solve problems, facilitate learning for students and build student confidence

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#### **EDUCATION**

##### **Butte College**

June 2020

- A.A. Language Arts (Spanish)

##### **Santa Barbara City College**

- TEFL- Certification in Teaching English as a Foreign Language

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#### **REFERENCES**

##### **Angela O’ Neilin**

Financial Advisor

Ameriprise Financial

(805) 689-4161

E-mail: [angonelin@gmail.com](mailto:angonelin@gmail.com)

##### **Danielle Darbaro**

Employment Specialist

Dreamcatcher’s

(530) 228-1071

E-mail: [ddarbaro@dreamcatch.us](mailto:ddarbaro@dreamcatch.us)







## **2018/2019 Blue Oak Caaspp Highlights**

- Slight improvement in ELA and Math
- Fair standing with CUSD and Charter Renewal

## **2020/2021**

- Slight increase in standard not met (math Blue Oak)
- Overall positive increase in ELA (Blue Oak)
- In person and remote testing statewide
- Overall decline in scores statewide

## **Reasons for Optimism:**

- New lower grades math curriculum (Bridges In Math) and ELA curriculum (Sadlier) showing effectiveness.
- I-ready diagnostic tests showing stronger growth than in the past as well as a more level achievement throughout the grades

## **Reasons for Concern:**

- Poor school wide attendance before and within current pandemic
- Professional development outside Waldorf is lacking
- Effects of long term independent study?

LEARN MORE

## English Language Arts

All Students

State



Yellow

27.1 points below standard

Increased 9 Points ↑

### EQUITY REPORT

Number of Student Groups in Each Color



LEARN MORE

## Mathematics

All Students

State



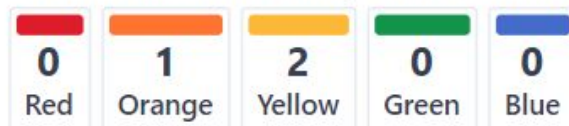
Yellow

42.4 points below standard

Increased 5.9 Points ↑

### EQUITY REPORT

Number of Student Groups in Each Color





Year:

2018-19

Grade:

All Grades

Student Group:

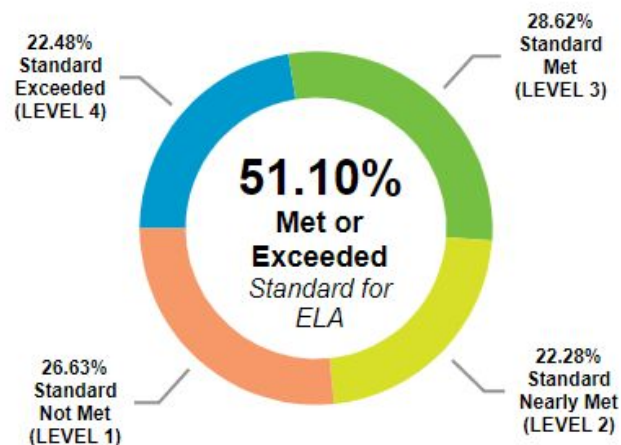
All Students (Default)

School Type:

All Schools

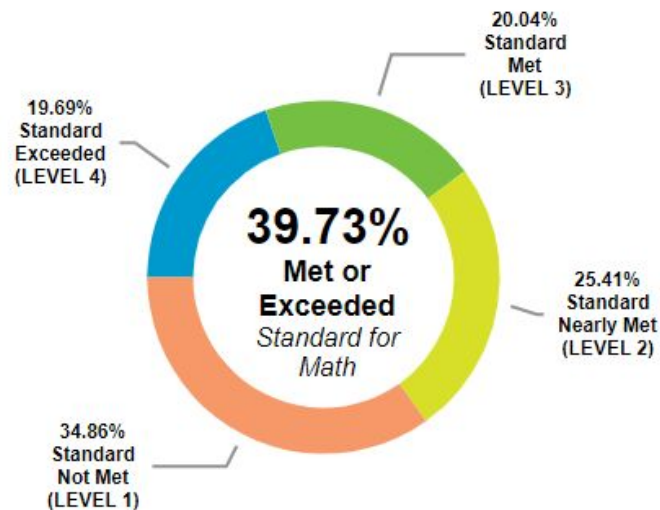
## ELA

Percent of students within each achievement level

[VIEW ELA DETAILED TEST RESULTS](#)

## Mathematics

Percent of students within each achievement level

[VIEW MATH DETAILED TEST RESULTS](#)

2020–21

All Grades

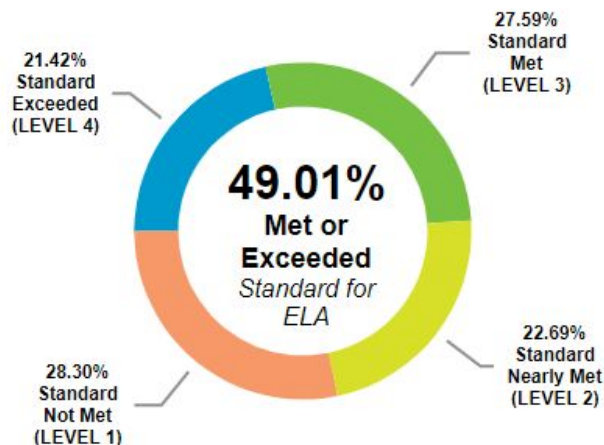
All Students (Default)

All Schools

**PLEASE NOTE:** Due to factors surrounding the novel coronavirus (COVID-19) pandemic, testing participation in 2020–21 varied. Care sho

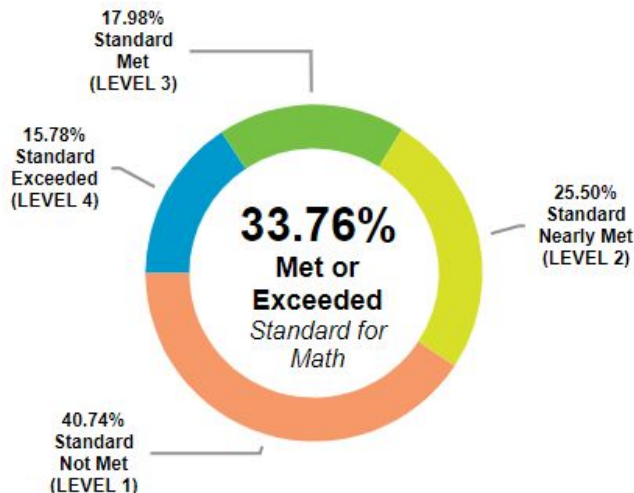
## ELA

Percent of students within each achievement level

[VIEW ELA DETAILED TEST RESULTS](#)

## Mathematics

Percent of students within each achievement level

[VIEW MATH DETAILED TEST RESULTS](#)

Year:

2018-19

Grade:

All Grades

Student Group:

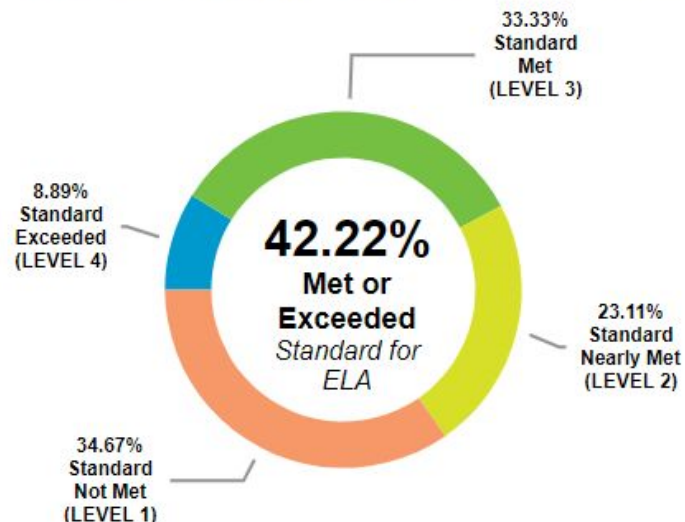
All Students (Default)

School Type:

BLUE OAK

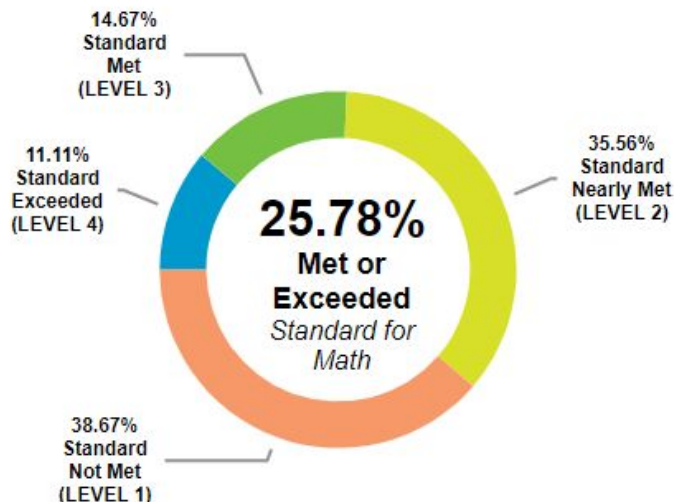
## ELA

Percent of students within each achievement level

[VIEW ELA DETAILED TEST RESULTS](#)

## Mathematics

Percent of students within each achievement level

[VIEW MATH DETAILED TEST RESULTS](#)

2020-21

All Grades

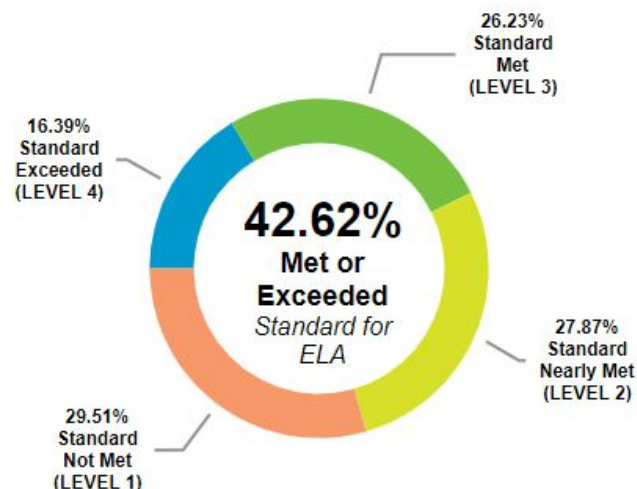
All Students (Default)

BLUE OAK

**PLEASE NOTE:** Due to factors surrounding the novel coronavirus (COVID-19) pandemic, testing participation in 2020-21 varied. Care sho

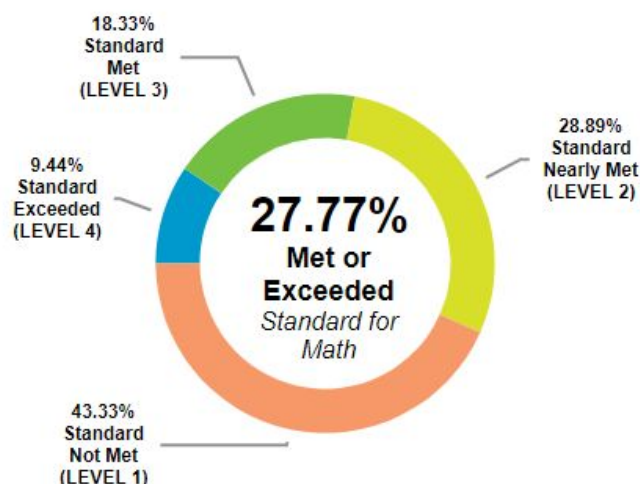
## ELA

Percent of students within each achievement level

[VIEW ELA DETAILED TEST RESULTS](#)

## Mathematics

Percent of students within each achievement level

[VIEW MATH DETAILED TEST RESULTS](#)

# I-ready Reading

Grade 4		21%	18%	43%	7%	11%
Grade 5		34%	28%	10%	14%	14%
Grade 6		38%	5%	10%	19%	29%
Grade 7		26%	29%	14%	17%	14%
Grade 8		55%	15%	10%	0%	20%

# I-ready Math

Grade 4		7%	18%	50%	21%	4%
Grade 5		14%	32%	25%	18%	11%
Grade 6		17%	21%	25%	8%	29%
Grade 7		3%	31%	42%	11%	14%
Grade 8		35%	20%	20%	5%	20%

# Budget Trailer Bill

February 2022

Charter School Development

Eric Premack

## **Expanded Learning Opportunities Program (ELOP) Delay**

Current law is already funding LEAs to provide these programs, despite the fact that most have little or no capacity to launch them during the pandemic. Eligible schools were automatically provided funding by the state in the current 2021-22 school year to launch these programs. In practice, however, launching these programs is nearly impossible during a pandemic with associated staffing shortages. In response, the Legislature amended the ELOP laws to defer the requirement to provide the requisite services in 2021-22 by one year to 2022-23. The amended law also allows LEAs to spend the 2021-22 funds on planning/launch costs and to carry over funds into the following year.

**TK Class Size Reduction** The trailer bill calls for boosting the Local Control Funding Formula (LCFF) by \$2,813 per ADA in transitional kindergarten to meet a recently-adopted target of reducing the adult-to-pupil ratio in transitional kindergarten to 12:1 in 2022-23 and 10:1 in 2023-24.

## **State Preschool:**

The bill includes extensive changes to key eligibility and funding provision of California's State Preschool program, expanding eligibility for two-year-olds, establishing a target for preschools to serve a population with at least 10 percent special needs students, guaranteeing enrollment for 24 months to families whose income rises above normal eligibility thresholds, and other substantive and technical changes.

**Resources > Charter Currents >**

# **Charter Currents: "Hold Harmless" Legislation Advancing, Amended to Help Charter Schools**

Sacramento, CA—The California Senate yesterday passed [\*\*SB 579\*\*](#) (Allen, D-Santa Monica), a bill to provide “hold harmless” funding protections for schools during the current and upcoming school year. This bill is one of several pending proposals to address Pandemic-driven enrollment and attendance declines.

## **Amendments Respond to CSDC’s Concerns**

In its original form, SB 579 would have helped only school districts and only in the upcoming fiscal year. Senator Allen responded to concerns raised by CSDC and other charter school advocates and amended the bill to accomplish both of the following:

1. For the 2021-22 (current) year, fund the Local Control Funding Formula based on the greater of actual (2021-22) or 2019-20 average daily attendance (ADA) for all local education agencies (LEAs), including charter schools.
2. For 2022-23, it computes funding based on the greater of 2019-20, 2021-22, or actual (2022-23), for all LEAs, including charter schools.

CSDC thanks Senator Allen for taking these amendments. SB 579 now moves to the Assembly where its prospects are unclear. First stop is the Assembly Education Committee where Chair Patrick O'Donnell (D-Long Beach) is known for his antipathy toward charter schools. O'Donnell is said to favor increasing base funding (e.g., a



“super COLA”) over providing hold-harmless funding, presumably because influential teacher unions believe higher base funding will lead to more lucrative salary increases.

## Other Pending Proposals

Meanwhile, the [Governor’s proposed budget](#) for 2022-23 calls for extending the single-year protection that school districts already enjoy under current law, but offers no specific protection for charter schools. Instead, Newsom issued a vague call to “engage in outreach and discussions with interested parties throughout the spring to explore options for providing declining enrollment protections for charter schools.”

Two other bills also would address the issues, but are moving more slowly in the legislative process, including the following:

- [SB 830](#) (Portantino, D—La Canada), a bill that would fund school districts, but not charter schools, based on the greater of their ADA or enrollment starting in 2022-23. This bill would require spending 50 percent of any increased funding on improving student attendance. CSDC presumes this restriction is a sop to the California School Employees Association, the bill’s sponsor. CSDC has shared our concerns with Senator Portantino’s staff, and they inform us their intent is to help charter schools.
- [AB 1607](#) (Muratsuchi, D—Torrance), a bill that would fund all LEAs, including charter schools, based on a three-year, rolling average of ADA. While CSDC is pleased that the author intends to help charter schools, we are also concerned that the methodology would harm growing schools by forcing them to wait for three years to receive full growth funding.

## Prospects Improving, But Uncertain

CSDC believes the strong support for SB 579 (it passed the Senate on a 37-0 vote) is good news for charter schools but is by no means a slam dunk. We urge charter school leaders to join CSDC and reach out to their [state legislators](#), especially if any serve on the [Assembly Education Committee](#), to express support for SB 579 and full and equitable funding for charter schools.



Posted: 01/27/2022

## Sustainable school calculations

Kindergarten must provide the students for 1st grade at the level that sustains the grades. To maintain one grades class at 28  
Kindergarten must serve 28/.78 students in addition to TK students

	# of K students	# of Classes @ 22			
Kindergarten	36	1.63			
Kindergarten must serve 36 students to support 1 class of 1st grade @ 28 students the is 2 classes of 26 or 3 classes of 17					
The current planned increase in TK					
Small class size is one of the promoted and welcomed parts of our program.					
	single track 28/class		single track		double track 24/class
preschool	15		15		20
T-K	30		33		50
Kindergarten	36		39		62
1	28		30		48
2	28		30		48
3	28		30		48
4	28		30		48
5	28		30		48
6	28		30		48
7	28		30		48
8	28		30		48
	305		327		516