

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**FINANCE COMMITTEE**  
**REGULAR MEETING**

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**Meeting ID:** 983 4791 9501

**Passcode:** PUvR9p

**Tuesday, November 9th, 2021 - 4:15 PM**

*Vision: To be a model for successful education of the whole child.*

*Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

**Notice:** Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

**Update:** In Compliance with the Governor of California's "Safer-at-Home Order" due to COVID-19, the Blue Oak Charter Council will be conducting meetings virtually until further notice. This means there will be no specific physical meeting place; the meeting will be held remotely. Public participation continues to be welcomed and encouraged to those who join via Zoom and raise their hand. The chat bar will not be available to the public during the Zoom meetings to support the sanctity of the meeting.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC president may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting.

## AGENDA

### OPEN SESSION - 4:15 PM

#### 1. OPENING

##### 1.1. Call Meeting to Order

- Amber Brown called the meeting to order.

##### 1.2. Roll Call of Committee Members and Establish Quorum

- Present: Susan Domenighini, Chairun Combs, Maggie Buckley, Amber Brown
- Absent: Kate McDonald

##### 1.3. Invocation - School Verse Read

*"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."*

- The school verse was read.

##### 1.4. Audience to Address the Committee

*This is the opportunity for members of the community to address the committee concerning items not on the*

agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

➤ There were no audience members to address the council.

**1.5. Agenda Modifications**

➤ No agenda modifications were made.

**1.6. Approve Minutes from October 12th, 2021.**

➤ Chairun Combs made a motion to approve the minutes from October 12th, 2021. Susan Domenighini seconded the motion.

➤ No further discussion.

➤ Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Amber Brown	X			
Kate McDonald				X
Chairun Combs	X			
Maggie Buckley	X			

➤ Vote passes.

**1.7. Teleconferencing During State of Emergency State of Emergency (§ 8625)**

➤ The Finance Committee announced that due to the continued state of emergency, teleconferencing will continue as well.

**2. FINANCIAL REPORTS**

**2.1. Charter Impact Monthly Report**

**2.1.1. Attendance and Enrollment**

**2.1.2. Cash Flow**

**2.1.3. Balance Sheet Detail**

**2.1.4. Warrants/Aged Payable**

**2.1.5. Actual to Budget Summary (part of the Financial Forecast in the Charter Impact Report)**

**2.2. Point of Sale Transactions/Check Register**

➤ Jim Weber from Charter Impact presented the October Financial Report via PowerPoint presentation. Cash flow is looking strong through 2021-22 with a potential 200K dollar deficit with loss of temporary funding provided this year.

➤ Susan Domenighini made a motion to send the financial monthly report to the Charter Council for approval. Maggie Buckley seconded the motion.

➤ Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Amber Brown	X			

Kate McDonald				X
Chairun Combs	X			
Maggie Buckley	X			

➤ Vote passes.

**3. BUSINESS**

**3.1. Review Donations**

- The BOFC reviewed the donations made by Foor Foundation for our general fund and one of our Blue Oak parents for some classroom funds.
- Susan Domenighini made a motion to recommend approval of the donations by the Charter Council. Chairun Combs seconded the motion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Amber Brown	X			
Kate McDonald				X
Chairun Combs	X			
Maggie Buckley	X			

➤ Vote passes.

**3.2. MTSS Charter Collaborative**

- Blue Oak is applying for a \$50,000 grant that requires 90% of our staff to participate in MTSS training. This will begin in the Spring.
- Maggie Buckley made a motion to send the grant to the Charter Council for approval. Chairun Combs seconded the motion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Amber Brown	X			
Kate McDonald				X
Chairun Combs	X			
Maggie Buckley	X			

➤ Vote passes.

**3.3. Approve Audit Draft**

- The financial audit has been prepared for Charter Council approval.
- Susan Domenighini made a motion to approve the presentation of the audit to the Charter Council. Maggie Buckley seconded the motion.

➤ Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Amber Brown	X			
Kate McDonald				X
Chairun Combs	X			
Maggie Buckley	X			

➤ Vote passes.

### 3.4. Educator Effectiveness Block Grant

- Blue Oak would like to apply for a \$76,339 grant from the state to support professional development. This grant requires a 5 year detailed plan of our fund usage. Blue Oak is planning to use the funds for things such as Waldorf Training, Teacher Induction Pan, and a self study review through the Waldorf Alliance for Public Education. The grant will help support a positive school climate as well as early childhood education.
- Chairun Combs made a motion to recommend the Charter Council approves this grant. Maggie Buckley seconded the motion.

➤ Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Amber Brown	X			
Kate McDonald				X
Chairun Combs	X			
Maggie Buckley	X			

➤ Vote passes.

### 3.5. 1st Interim Report

- One notable thing in this Interim Report is the 3 year forecast with the 2nd and 3rd year forecasting deficits based on current expenses and enrollment (2022-23 and 2023-24).
- Susan Domenighini made a motion to send the 1st Interim Report to the Charter Council for approval. Chairun Combs seconded the motion.

➤ Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Amber Brown	X			

Kate McDonald				X
Chairun Combs	X			
Maggie Buckley	X			

➤ Vote passes.

**3.6. Employee Benefit Renewal Proposal**

➤ The proposal presented in the employee medical benefit changes for the 2022 calendar year. The proposal states there will be a 5.32% cost increase with current service and a 2.61% cost decrease with Select Network. Faculty and staff will review the services/providers with select Network before any changes are made. Susan will report at the Charter Council meeting what faculty and staff have decided.

➤ No action was taken.

**3.7. CPR/AED/First Aid Training**

➤ Multiple staff members need renewal of CPR/AED/First Aid Training. Blue Oak would like to offer to cover a portion of this training for our staff. There are two options for training: Lifeline (in person) or ProTrainings (online). Susan would like to propose that we cover up to 80% of the online course. The online course will also help with better means of tracking who is certified.

➤ Chairun Combs made a motion to approve the training options as well as the expenditures to cover costs. Maggie Buckley seconded the motion.

➤ Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Amber Brown	X			
Kate McDonald				X
Chairun Combs	X			
Maggie Buckley	X			

➤ Vote passes.

**3.8. MC2 Marketing Update**

➤ As requested at the last Finance meeting, the document presented shows how the MC2 Marketing plan has been impacting our school so far. The data shows 63 new enrollments since the start of the year but attrition has negated growth. Overall, the data presented is evidence that the Google searches have increased outside interest in our school. This agenda item is purely informational. No action is required.

**3.9. Stipend for Supporting Teachers**

**3.9.1. Emergency Leave**

**3.9.2. Specialty Prep**

➤ Due to special circumstances involving teacher absences and sub shortages, Susan is proposing to provide specialty teachers who sub with \$34 per every lost

hour of prep time and emergency lesson planning stipend of \$200 per week.

- Chairun Combs made a motion to recommend the proposals as presented to the Charter Council. Susan Domenighini seconded the motion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Amber Brown	X			
Kate McDonald				X
Chairun Combs	X			
Maggie Buckley	X			

- Vote passes.

**3.10. Executive Director's Report**

**4. NEXT MEETING - Tuesday, December 14th, 2021 at 4:15PM**

**5. ADJOURNMENT**

- The Finance Committee meeting was adjourned.

Minutes Taken By: Alexandra Archer

Approved by:



Date:

1/25/2022