

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
REGULAR MEETING

Join Zoom Meeting

<https://zoom.us/j/99715488751?pwd=dHlwY2eW9pbnZsWklMRFFrWEh0QT09>

Meeting ID: 997 1548 8751

Passcode: c91ziZ

Tuesday, October 19th, 2021 - 6:00 PM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

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Update: In Compliance with the Governor of California's "Safer-at-Home Order" due to COVID-19, the Blue Oak Charter Council will be conducting meetings virtually until further notice. This means there will be no specific physical meeting place; the meeting will be held remotely. Public participation continues to be welcomed and encouraged to those who join via Zoom and raise their hand. The chat bar will not be available to the public during the Zoom meetings to support the sanctity of the meeting.

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The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

- 1.1. Call Meeting to Order
- 1.2. Roll Call of Council Members and Establish Quorum
- 1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."

- 1.4. Agenda Modifications
- 1.5. Audience to Address the Council

This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3)

*minutes for their presentation. The chair may establish a maximum speaking time for any item.
Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

2. CONSENT AGENDA

- 2.1. Approve Minutes from September 21st, 2021 and October 14th, 2021
- 2.2. Charter Impact Monthly Report Jim Weber, Charter Impact
 - 2.2.1. Attendance and Enrollment
 - 2.2.2. Cash Flow
 - 2.2.3. Balance Sheet Detail
 - 2.2.4. Warrants/Aged Payable
 - 2.2.5. Actual to Budget Summary
- 2.3. Point of Sale Transactions/Check Register
- 2.4. Advanced Document Concepts Purchase
- 2.5. Accept Employee Resignations
 - 2.5.1. Korie Moore, Instructional Aide
- 2.6. Teleconferencing During State of Emergency
State of Emergency (§ 8625)

3. GOVERNANCE

- 3.1. Finance Committee Report Amber Brown
- 3.2. Parent Council Report Trisha Atehortua
- 3.3. Policy Review Susan Domenighini
 - 3.3.1. Air Quality (2nd Reading)
 - 3.3.2. Child Abuse (1st Reading)
 - 3.3.3. Employee Assignment (Policy Update)
 - 3.3.4. Leaves (Policy Update)
- 3.4. Markel Insurance Student Accident Policy Renewal
- 3.5. COVID-19 Response Update
- 3.6. ESSER III Expenditure Plan
- 3.7. Renewal Extensions for CUSD
- 3.8. MC2 Marketing Proposal

4. FACULTY

Riley Murray & Nick Meier

- 4.1. Grade Level Report

5. ADMINISTRATION

- 5.1. Executive Director's Report Susan Domenighini

6. CLOSED SESSION

- 6.1. Real Estate
Conference with Real Property Negotiations (§ 54956.8)

7. NEXT MEETING - Tuesday, November 16th, 2021

8. ADJOURNMENT

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AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

1.1. Call Meeting to Order

- Chelsea Parker called the meeting to order at 6:04PM.

1.2. Roll Call of Council Members and Establish Quorum

- Present: Trisha Atehortua, Amber Brown, Chelsea Parker, Vicki Wonacott, and Laurel Hill-Ward
- Absent: None

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."

- Susan Domenighini read the invocation.

1.4. Agenda Modifications

- No modifications were made to the agenda.

1.5. Audience to Address the Council

This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.

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- 2nd Grade parent, gave a shout out to Kate McDonald for doing such an amazing job. She is supporting diversity and inclusion in her classroom through stories and other formats and specifically, is celebrating hispanic heritage month at the moment. It is very nice to see such diversity in the classroom.

2. CONSENT AGENDA

2.1. Approve Minutes from August 11th, 2021.

2.2. Charter Impact Monthly Report

Jim Weber, Charter Impact

2.2.1. Attendance and Enrollment

2.2.2. Cash Flow

2.2.3. Balance Sheet Detail

2.2.4. Warrants/Aged Payable

2.2.5. Actual to Budget Summary

2.3. Point of Sale Transactions/Check Register

2.4. Accept Offers of Employment

2.4.1. Nadine Bourell-Montoya, Independent Study Teacher

2.4.2. Damion Grissom, Custodian

2.4.3. Julian Barkley-Brinson, Paraprofessional

2.5. Accept Contract

2.5.1. Speech and Occupational Therapist, Full Circle

2.6. Accept Donations

- Amber Brown made a motion to approve the consent agenda. Trisha Atehortua seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Amber Brown	X			
Trisha Atehortua	X			

- Vote passes.

3. GOVERNANCE

3.1. Finance Committee Report

Amber Brown

- Amber Brown gave an update from the latest Finance Committee meeting. Along with reviewing the financial report, we talked about our current enrollment numbers. Blue Oak has lost about 19 students for a number of different reasons. The BOFC also discussed temporarily raising the Substitute Teacher wage to

meet the CUSD pay rate to meet demands for a shortage of substitute teachers. The estimated increase to our budget by this change would be about \$30,000 but of any year to fund this change, now is the time. Finally, the BOFC reviewed the grant application for external security cameras that will be covered later in the meeting.

- A Blue Oak parent was wondering where the cameras would be placed, if there would be privacy for our students and how the videos would be stored. At the moment, the board did not have any specifics to offer as that will be discussed at a later point in time. The primary purpose of the cameras would be for the safety of our campus and would remain confidential. Once Admin has made decisions of how they will use the camera, they can report back to the board at a later date.

3.2. Parent Council Report

Trisha Atehortua

- Trisha Atehortua reported about the most recent Parent Council meeting. The majority of the meeting was spent electing parent representatives and getting things established for this year. The Parent Council is still looking to establish a chair, but there were many that showed interest. Additionally, there was some discussion about Harvest Festival, Open House, and funding the courtyard project that Claire Fong is taking on for the school. The Parent Council is still looking for help to assist Claire in this project.

3.3. Equity & Inclusion Task Force Report

Susan Domenighini

- Susan Domenighini reported that the Equity Task Force had their first meeting of the school year. She mentioned that it was great to be back together in person to discuss these issues as a group. The Task Force has made the decision to report on their work in the Acorn every month to keep everyone informed. As for recent updates, Lyndsay Klipfel is still working with our faculty for professional development in equity and there has been some adjustments to the dress code to address hate speech and derogatory comments. Claire Fong has taken the lead of the Task Force and overall the team seems to be very pleased to move forward with plans.

3.4. BOCC Community Member Applicant

3.4.1. Leanna Glander

- The BOCC has received an application to fill a Community Member seat on the council. Chelsea Parker introduced the applicant, Leanna Glander, who is a friend of hers and has an extensive background in the education field. Leanna works as a high school counselor, has a Masters degree and has many family members who work in education as well. Additionally, Leanna has recently completed Brown Act training as well.
- Chelsea Parker nominated Leanna Glander to fill the vacant Community Member seat for the Charter Council. Laurel Hill-Ward seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			

Amber Brown	X			
Trisha Atehortua	X			

- Vote passes.
- Leanna Glander has now joined the Charter Council as a voting member.

3.5. Policy Review

3.5.1. COVID-19 Policy (2nd Reading)

- This the second reading for the COVID-19 policy presented. Nothing has changed in this document since the last reading.
- A Blue Oak parent was wondering if parents were allowed to receive updates about exposures or cases at the school. She is aware the data has to be reported to public health and was wondering if they could be made public to the greater Blue Oak community as well. This topic was put on pause as it is addressed in another agenda item later in the meeting.
- Another Blue Oak parent, whose students' class has had to quarantine twice since the school year began, is wondering why the board members were not following the same masking practices that they are requiring of the students. A different Blue Oak parent, who also has had their child home for a second time this year, shared that they had the same feelings.
- Laurel Hill-Ward approved the COVID-19 policy that was presented. Amber Brown seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Amber Brown	X			
Trisha Atehortua	X			
Leanna Glander	X			

- Vote passes.

3.5.2. Independent Study Policy (2nd Reading)

- This is the second reading of the Independent Study (IS) policy that was presented. The only change made to the document since the last reading was that the state recently reduced the number of days required for IS from two days down to one day. Now IS can be requested for a student even if they are only missing one day of school. For background, charter schools do not operate on ADA from the previous school year like public schools do so any change in attendance impacts the schools budget immediately.
- A Blue Oak parent was wondering if it was possible to get the packet documents in advance, she only sees it posted on ParentSquare a few hours before the meetings. The board informed them that most packet documents are posted on the website the Friday before the meeting and the info that goes out in ParentSquare serves as a general reminder.

- Leanna Glander was wondering if this change is just temporary for this school year; the board was not sure but knows it will be in effect until the end of the school year at least. Amber Brown suggested that the school send this information out to parents to inform them of the changes.
- Trisha Atehortua made a motion to approve the Independent Study Policy. Vicki Wonacott seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Amber Brown	X			
Trisha Atehortua	X			
Leanna Glander	X			

- Vote passes.

3.5.3. Safety Plan Update - Air Quality

- The document presented is an addendum to be added to the Blue Oak safety plan to address air quality. The school felt it was important for our wider community to know how we are making decisions about when it is and isn't safe to be outside. Blue Oak will be using the same site that CUSD and other schools use to determine unsafe air quality. So far we have only had to spend a few days indoors using this measurement.
- A Blue Oak parent wanted to thank the board for taking up this topic. They wanted the board to know that AirNow.gov takes an average of the air quality over the span of 60 minutes while other resources such as PurpleAir takes an average every 10 minutes which is more of a real-time average.
- Susan Domenighini informed the audience members that the school monitors the air quality throughout the day and usually makes a decision if it is safe to play outside or not about 20 minutes before morning and lunch recess. The school looked at a number of sites but AirNow.gov seemed the most consistent and regularly used.
- Another Blue Oak parent was wondering if the school had any kind of extra filtration at the school. Susan informed the audience that the school increased the filtration system with the decision to return to campus last year. All air filters in our school filter outside so the air is not recycled and there are also air purifiers in every classroom and all major traffic areas of the school to help with both COVID and fire season.
- Vicki Wonacott asked if there was an area a student could go if they didn't want to breathe the air outside. The school does have other areas, however, we have never had a student ask that question before. Additionally, we do have plans in place for students with asthma and other similar conditions.
- Trisha Atehortua made a motion to approve the Air Quality Policy. Laurel Hill-Ward seconded the motion.

- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Amber Brown	X			
Trisha Atehortua	X			
Leanna Glander	X			

- Vote passes.

3.6. Increase Substitute Teacher Wage

- Currently, Blue Oak only has two substitutes and have heard from a few people that Blue Oak is paying Substitute Teachers a lower wage than the schools in our area which makes it hard to choose to substitute for Blue Oak when it is such a big financial loss. Susan Domenighini asked the board to temporarily increase the daily wage to make CUSD's wage which can be decreased again if/when CUSD decreases their wage as well. Currently, we are asking the board to make this increase through the end of the school year.
- A Blue Oak parent spoke up about their support for this increase. They were curious to know if the school has ever considered paying more for anyone with a Waldorf background. The school has not seen any substitutes with Waldorf background apply in recent years but historically Blue Oak has paid a higher wage than CUSD for our general sub pool because of the desire to have a higher caliber of substitutes for our school.
- Laurel Hill-Ward mentions that she is in support of this increase because, from her past experience, she knows finding and keeping reliable substitutes is very much tied to the rate of pay.
- Laurel Hill-Ward made a motion to approve the suggested increase in the substitute teacher wage. Leanna Glander seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Amber Brown	X			
Trisha Atehortua	X			
Leanna Glander	X			

- Vote passes.

3.7. COVID-19 Response

3.7.1. Mandated COVID-19 Reporting by Schools

- Blue Oak is currently working with USA Medical to get onsite testing for staff, students, and parents who wish to volunteer and aren't vaccinated. It is a fairly easy process to get signed up for these tests; participants do have to agree to allow the school to have access to the results of the test though. We are tracking new cases daily; the school has had only 3 occurrences of exposures at this point. Our parents have been very conscientious about isolating in the case of an exposure or of symptoms; we are very thankful for the communication from parents.
- When the school does have an exposure, we report it to Butte County health which is considered our tracking. To reference a question asked earlier about informing the school, there is tight regulation for who and how we inform people about an exposure in the school. In most cases, we are not even allowed to tell the teacher what is going on so this is not something we are allowed to share with our greater Blue Oak community either.
- The guidelines given to use by the school differ for when students are or are not on campus and have to do with who and who isn't vaccinated. Blue Oak staff are very very conscientious when students are on campus. When students aren't present on campus, all staff are still following the CDPH requirements for masking, etc. Susan shared this document in the packet so that everyone was aware of the process we are following.
- A Blue Oak parent if everyone is required to wear masks indoors in a K-12 setting, why aren't the board members wearing masks during the meeting. The board clarified that masks are optional in an indoor setting for vaccinated adults when students are not present. Susan stated that she would follow up with this parent to share additional information.
- Another Blue Oak parent asked if there was a school policy about reporting on-campus cases with the wider school community. The board reiterated that there are very specific guidelines that the school must follow; that information can only be reported to certain people. General data is shared every board meeting.
- Currently, Blue Oak has only had 3 exposures and 0 transmissions; at this point, we cannot share more info other than that. The board will give an update every meeting.

3.8. Approve Grant Application

3.8.1. Foor Foundation

- A few months ago, some juveniles vandalized Blue Oak property and the police said it would be helpful for us to have security cameras. Buck Ernest, the Blue Oak Facilities Manager and Safety Coordinator, reached out to the Foor Foundation for a grant for a security program to help protect our property. The application and information are presented in the board packet.
- The board will not be making any decisions about the specifics of camera use policies at this time; they are intended to increase school safety on our campus. School administration will write a policy regarding these camera uses once they have been received and will report back about this policy to the board at a future meeting.
- A Blue Oak parent mentioned that this level of technology comes with a great level of responsibility; there are many types of cybersecurity issues with this kind of camera. They were wondering if the school has someone with the tools to keep these cameras safe. Blue Oak does work with the BCOE IT department who help

us with technology needs. BCOE also manages other schools with security cameras so I am sure they would be able to help us too.

- Trisha Atehortua made the motion to approve the grant. Laurel Hill-Ward seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Amber Brown	X			
Trisha Atehortua	X			
Leanna Glander	X			

- Vote passes.

4. FACULTY

4.1. Grade Level Report

Riley Murray & Nick Meier

- Nick Meier, the Blue Oak Games teacher, shared that it was great to be back on campus; it is scary and exciting; navigating safety, equity and inclusion, and personal liberties all at once but it is still a joy to be back with the students. Nick shared a powerpoint that includes updates from all teachers which will be made available on the Blue Oak website.
- Kudos to middle school teachers for the new schedules to mix classes, etc. Many parents and staff have noticed positive behavior changes as a result of this new addition to middle school schedules.

5. ADMINISTRATION

5.1. Executive Director's Report

Susan Domenighini

- Susan shared the Executive Directors report which is included in the board packet. This report includes some staff members favorite moments and other important information
- Staffing -
 - Blue Oak is pleased to announce that we have hired our last two employees for the year which means we are now fully staffed for the first time in 3 years.
- Equity Task Force -
 - The task force has had its first meeting of the school year. We will be meeting monthly moving forward and will include reports in the Acorn every month to keep our larger community in the loop.

5.1.1. Enrollment Comparison

- The charter presented shows the reasoning behind the slight drop in enrollment that we have had at the start of this school year. Butte County has lost about 5.7% of enrollments and the state overall about 2.6%. Oregon has had exponential growth in enrollment; the trend seems to be people moving to more rural areas

and out of CA so it is not just a Blue Oak issue at the moment. Jim and Susan will need to do some planning for budget revisions with these changes. Additionally, there is still room to add Kindergarteners to our class who turn 5 in the spring.

- There will be changes to TK by the state soon. Blue Oak will need to have a conversation soon about how that will impact our school and fit into our pedagogy.

5.1.2. Brown Act Training

5.1.2.1. AB 361 Brown Act Update

- The bill above has gone through legislature but has not been signed yet by the Governor. If it is signed, this act would allow the board to continue to board meetings via Zoom as long as we are in a state of emergency. The board will have to make a monthly statement that we are still in a state of emergency in order to continue meeting virtually. The expectation is that this bill will be signed by the end of the month which will be before the next meeting.
- Additionally, after the state of emergency ends, we are allowed to always have community members join virtually from now on.

5.1.3. MC2 Advertising Update

- Blue Oak administration and staff have met again with MC2 and are continuing advertising contracts since Oct and Nov are big marketing months. We are still working with them to increase enrollments. Marketing efforts at this point will most likely affect us more for next year rather than this year but we will welcome new enrollments throughout the year, too.
- We are working on a possibility of video advertising as well as working on Facebook ads along with Google ads. Also, we are focusing on building next year Kindergarten enrollment and have noticed an increase in Instagram and Facebook presence.

5.1.4. Transportation

- Blue Oak classes have begun going on field trips again which is very exciting. Some of our classes have been to the Chico Flax Fields recently and we have even gotten an invitation to Malakoff Diggins again. Transportation has always been a challenge for Blue Oak in order to have these field trips; in general it is becoming more difficult to get parents to drive on field trips. Susan has reached out to Forest Ranch to see if we can borrow a school bus in the future, they are reaching out to their insurance company to see if there is a possibility to share their service. Also, Susan has looked at the possibility of buying 14 passenger vans for parents to be able to drive which would be covered by school insurance with an insured driver.
- Laurel was wondering if students are able to use the public bus system for a field trip, etc. This has happened in the past, not sure what that looks like now but Blue Oak has utilized that option before. Teachers are also currently looking into field trips on site.

6. CLOSED SESSION

6.1. Real Estate Update

Conference with Real Property Negotiations (§ 54956.8)

- No action was taken but direction was given to the negotiator.

7. NEXT MEETING - Tuesday, October 19th at 6:00PM

8. ADJOURNMENT

➤ Chelsea Parker adjourned the meeting at 9:35PM.

Minutes Taken By: Alexandra Archer

Approved by: _____ Date: _____

DRAFT

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SPECIAL MEETING

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AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

1.1. Call Meeting to Order

- Vicki Wonacott called the meeting to order at 6:11PM

1.2. Roll Call of Council Members and Establish Quorum

- Present: Chelsea Parker, Trisha Atehortua, Amber Brown, Laurel Hill-Ward, Vicki Wonacott, Leanna Glander
- Absent: None

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."

- Susan Domenighini read the school verse.

1.4. Agenda Modifications

- No agenda modifications were made.

2. CONSENT AGENDA

2.1. Teleconferencing During State of Emergency

State of Emergency (§ 8625)

- Laurel Hill-Ward made a motion to approve the consent agenda. Chelsea Parker seconded the motion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Amber Brown	X			
Leanna Glander	X			
Trisha Atehortua	X			

- Vote passes.

3. CLOSED SESSION

3.1. Real Estate

Conference with Real Property Negotiations (§ 54956.8)

- No action was taken but direction was given to the negotiator.

4. NEXT MEETING - Tuesday, October 19th, 2021 at 6:00PM

5. ADJOURNMENT

- Chelsea Parker adjourned the meeting at 7:45PM.

Blue Oak Charter School

Monthly Financial Presentation – September 2021

September Highlights

Highlights

- Drop in enrollment/attendance requires escalating use of federal funding to maintain current services.
- Multi-year federal awards forecast extinguished during 2021/22 and 2022/23.
- Forecast loss **(\$76K)** with support of **\$624K** one-time funds.
- Revenue below budget **(\$16K)** – ongoing revenue **(\$196K)** + one-time revenue **+180K**.
- Expenses above budget **(\$73K)**.
- Cash ended month **\$665K**.

Compliance and Reporting

- CBEDS Information Day Oct 6th.
- ESSER III Expenditure Plan requires Board approval in Oct.
- Quarterly reporting will be completed during Oct.

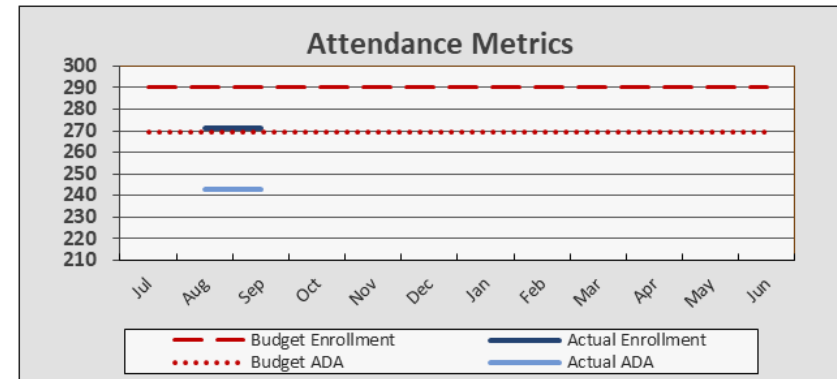
Attendance Data and Metrics



Enrollment and Per Pupil Data

Enrollment & Per Pupil Data			
	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>
Average Enrollment	271	271	290
ADA	243	252	270
Attendance Rate	89.6%	93.0%	93.0%
Unduplicated %	57.8%	57.8%	58.5%
Revenue per ADA		\$14,850	\$13,936
Expenses per ADA		\$15,153	\$13,891

Attendance Metrics



Forecast enrollment reduced to 271 from 290 enrollment.

Month 1 attendance 242.77, requiring 252+ (93%+) ADA going forward to achieve 251+ ending ADA.

UPP forecast 57.82%.

LCFF is calculated at \$9,564 per ADA.

Revenue

September Updates

- Reduced ADA cuts revenue (\$196K) from budget.
- At current expenses, forecast (\$76K) loss in 21/22, (\$159) 22/23, (\$694K) 23/24 without federal support.

	2021/22	2022/23	2023/24
Expanded Learning Opportunities Grant	\$ 188,793	\$ -	\$ -
In-Person Instruction	102,707	-	-
GEER	16,560	-	-
ESSER I	64,404	-	-
ESSER II	251,241	-	-
ESSER III	-	563,111	-
One-Time Funding plan	\$ 623,705	\$ 563,111	\$ -

Revenue

	Year-to-Date		
	Actual	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 357,671	\$ 233,121	\$ 124,550
Federal Revenue	-	69,019	(69,019)
Other State Revenue	38,217	156,722	(118,505)
Other Local Revenue	6,647	5,000	1,647
Total Revenue	\$ 402,535	\$ 463,862	\$ (61,327)

	Annual/Full Year		
	Forecast	Budget	Fav/(Unf)
	\$ 2,410,400	\$ 2,585,457	\$ (175,057)
	533,832	295,121	238,711
	748,355	827,865	(79,511)
	50,000	50,000	-
Total	\$ 3,742,586	\$ 3,758,444	\$ (15,857)



Expenses

- September Updates
 - Compensation increased for grant funded Summer hours, interventions, social-emotional supports.
 - Services increased for additional recruitment.

Expenses	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 461,209	\$ 182,822	\$ (278,387)	\$ 1,576,400	\$ 1,565,193	\$ (11,207)
Classified Salaries	104,742	70,085	(34,658)	470,128	445,762	(24,366)
Benefits	150,754	86,596	(64,158)	583,127	551,160	(31,967)
Books and Supplies	20,073	29,750	9,677	93,200	93,200	-
Subagreement Services	9,237	25,978	16,741	133,880	133,880	-
Operations	38,238	36,040	(2,197)	146,485	146,485	-
Facilities	151,322	152,101	779	607,914	608,404	490
Professional Services	45,529	29,608	(15,922)	188,485	182,837	(5,647)
Depreciation	4,857	4,857	(0)	19,426	19,426	(0)
Total Expenses	\$ 985,962	\$ 617,836	\$ (368,126)	\$ 3,819,045	\$ 3,746,348	\$ (72,697)

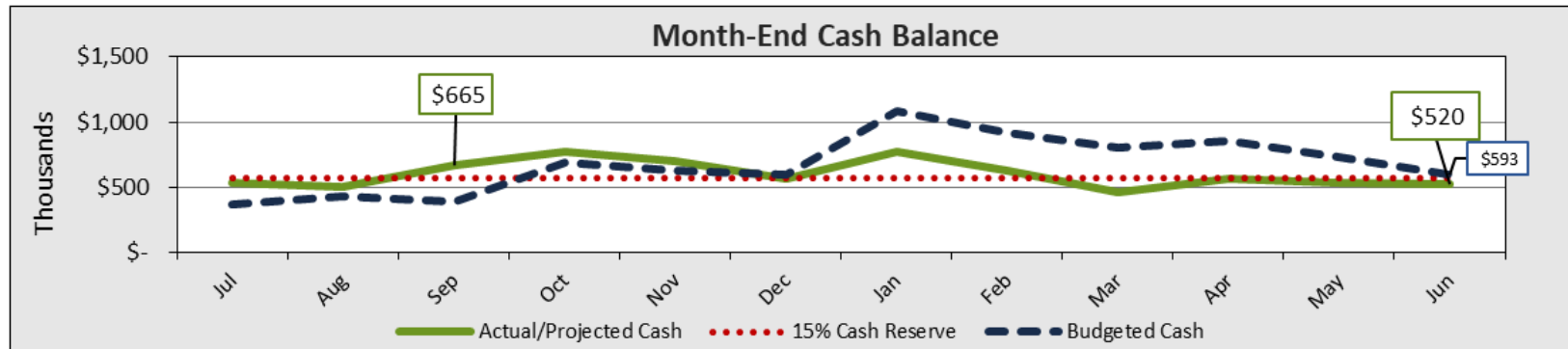
Surplus / (Deficit) & Fund Balance

- Forecast loss **(\$76K)** with support of **\$624K** one-time funds.
- Fund balance forecast **\$1 million**, 28%.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (583,427)	\$ (153,974)	\$ (429,452)	\$ (76,459)	\$ 12,096	\$ (88,554)
Beginning Fund Balance	<u>1,150,983</u>	<u>1,150,983</u>		<u>1,150,983</u>	<u>1,150,983</u>	
Ending Fund Balance	<u>\$ 567,555</u>	<u>\$ 997,008</u>		<u>\$ 1,074,524</u>	<u>\$ 1,163,078</u>	
<i>As a % of Annual Expenses</i>	14.9%	26.6%		28.1%	31.0%	

Cash Balance

- Current cash **\$665K**, 64 days.
- Cash surplus is forecast to remain steady throughout the year.



Compliance Deadlines (next 60 days)



Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
DATA TEAM	Oct-06	California Basic Educational Data System (CBEDS) Information Day - The first Wed in Oct is CBEDS Information Day, used to collect information on student and staff demographics. Schools must complete the School Information Form (SIF). The SIF is used to report the count of classified staff, kindergarten program type, educational calendars, work visa applications, multilingual instructional programs, and languages of instruction. Data is due to CDE on October 29th .	BOCS	No	No	http://www.cde.ca.gov/ds/dc/cb/
FINANCE	Oct-06	Federal Stimulus Reporting - Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRSA Act, and the ARP, including ESSER I, GEER I, ESSER II and ESSER III. Reporting for the preceding quarter (July 1 - Sep 30) are due October 6th. Additionally, CRF may report corrections for expenditures through May 31, 2021.	Charter Impact	No	No	https://www.cde.ca.gov/cr/reporting.asp
DATA TEAM	Oct-29	CBEDS-ORA - Collection of FTE of classified staff, estimated teacher hires, Kindergarten program types, H-1B work visa application, education calendar, multilingual instructional programs, languages of instruction and district of choice transfer requests and transportation data.	BOCS	No	No	https://www.cde.ca.gov/ds/dc/cb/
FINANCE	Oct-29	ESSER III Expenditure Plan - Local educational agencies (LEAs) that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the ARP Act, referred to as ESSER III funds, are required to develop a plan detailing how they will use their ESSER III funds. In the plan, an LEA must explain how it intends to use its ESSER III funds to address the academic impact of lost instructional time as well as respond to the academic, social, emotional, and mental health needs of all students, particularly those students disproportionately impacted by the COVID-19 pandemic. The ESSER III Expenditure Plan must be adopted by the local governing board or body of the LEA at a public meeting on or before October 29, 2021.	BOCS with Charter Impact support	Yes	No	https://www.cde.ca.gov/cr/arpact.asp
FINANCE	Oct-31	Federal Cash Management - Period 2 - Charter schools that are awarded a grant under any of these programs: Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; and Title III Immigrant programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	http://www.cde.ca.gov/fg/aa/cm/
FINANCE	Oct-31	Collect National School Lunch Program (NSLP) applications - Schools must collect or receive National School Lunch Program (NSLP) applications by October 31. Schools may process those applications after October 31, and if students are found to be eligible for free or reduced-price meals (FRPMs), those schools may update FRPM program records for eligible students with a start date before Census Day.	BOCS	No	No	https://www.cde.ca.gov/fg/aa/nt/index.asp?tabsection=1
FINANCE	Nov-01	Low Performing Student Block Grant Report #2 - LEAs that have accepted LPSBG funds are required to report to the State Superintendent regarding the implementation of the plan, the strategies used, and whether those strategies increased the academic performance of the pupils identified, pursuant to EC Section 41570(d).	BOCS with Charter Impact support	No	Yes	https://www.cde.ca.gov/fg/aa/ca/lpsbgprinfo.asp#reportingreq
DATA TEAM	Nov-01	Kindergarten Immunization Assessment - To review and submit required vaccine doses and report on permanent medical exemptions.	BOCS	No	No	https://www.shotsforschool.org/reporting/kindergarten/#
FINANCE	Nov-01	Mental Health Plans due to SELPA - Schools requesting Level 2 and Level 3 mental health funding must file their annual plan with their SELPA by this date. Specific due dates may vary by SELPA.	BOCS	No	Yes	https://www.cde.ca.gov/fg/aa/se/sep1appnform04.asp
FINANCE	Nov-15	Review and/or Update Non-Profit IRS Form 990 Policies - The IRS Form 990 is the annual information return filed by most non-profit charter schools. The IRS Form 990 includes a Governance, Management and Disclosure section. Charter Schools are required to disclose the following policies: Conflict of Interest Policy, Whistleblower Policy, Document Retention and Destruction Policy, Expense Reimbursement Policy, Gift Receiving Policy, and Compensation Approval Policy. A Form 990 must be filed by the 15th day of the 5th month after the close of the NPO's fiscal year. Most schools extend this deadline to the following May 15th.	BOCS	Yes	No	http://www.publiccounsel.org/useful_materials?id=0025
FINANCE	Set by Authorizer (by Dec 15)	1st Interim Financial Report - Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report for the period ending October 31 is due by the date set by the charter authorizer (no later than December 15th).	Charter Impact	Yes	Yes	https://www.cde.ca.gov/fg/fi/ir/interimstatus.asp

Appendices

As of September 30, 2021

- Cash Flow – Monthly and Annual Forecast
- Statement of Financial Position (Balance Sheet)
- Statement of Cash Flows
- Detailed Month and YTD Budget vs. Actual
- Accounts Payable Aging
- Check Register

Blue Oak Charter School

Financial Package
September 30, 2021

Presented by:



Blue Oak Charter School

Monthly Cash Flow/Forecast FY21-22

Revised 10/08/2021

ADA = 252.03



Revenues

State Aid - Revenue Limit

8011	LCFF State Aid	-	69,017	69,017	124,231	124,231	124,231	124,231	124,231	69,815	69,815	69,815	69,815	69,815
8012	Education Protection Account	-	-	-	176,808	-	-	176,808	-	-	129,537	-	-	161,051
8019	State Aid - Prior Year	-	-	92,906	-	-	-	-	-	-	-	-	(92,906)	-
8096	In Lieu of Property Taxes	-	42,244	84,487	56,325	56,325	56,325	56,325	56,325	83,192	41,596	41,596	41,596	41,596

Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals
-	111,261	246,410	357,364	180,556	180,556	357,364	180,556	153,007	240,948	111,411	18,505	272,462

Federal Revenue

8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	31,504
8290	Title I, Part A - Basic Low Income	-	-	-	16,811	-	-	16,811	-	-	16,811	-	16,811
8291	Title II, Part A - Teacher Quality	-	-	-	2,348	-	-	2,348	-	-	2,348	-	2,348
8296	Other Federal Revenue	-	-	-	57,381	-	-	49,043	-	-	106,424	-	106,424

-	-	-	76,539	-	-	68,201	-	-	125,582	-	125,582	137,928
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Other State Revenue

8311	State Special Education	10,057	10,057	18,103	18,103	18,103	18,103	12,489	12,489	12,489	12,489	-	12,489
8545	School Facilities (SB740)	-	-	-	-	-	137,344	-	-	-	68,672	-	68,672
8550	Mandated Cost	-	-	-	-	-	5,049	-	-	-	-	-	-
8560	State Lottery	-	-	-	-	-	16,722	-	-	16,722	-	-	24,019
8599	Other State Revenue	-	-	-	102,707	-	-	52,651	-	52,651	-	30,070	-

10,057	10,057	18,103	120,810	18,103	23,152	224,820	12,489	12,489	81,863	81,161	30,070	105,180
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Other Local Revenue

8699	School Fundraising	403	5,123	1,120	4,817	4,817	4,817	4,817	4,817	4,817	4,817	4,817	-
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403	5,123	1,120	4,817	4,817	4,817	4,817	4,817	4,817	4,817	4,817	4,817	-
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Total Revenue

10,460	126,441	265,633	559,530	203,476	208,525	655,202	197,862	170,314	453,209	197,389	178,974	515,570
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Expenses

Certificated Salaries

1100	Teachers' Salaries	115,370	130,057	133,606	125,926	125,926	125,926	125,926	125,926	125,926	-	-	-
1170	Teachers' Substitute Hours	120	480	1,640	3,778	3,778	3,778	3,778	3,778	3,778	-	-	-
1175	Teachers' Extra Duty/Stipends	15,115	(860)	1,335	3,500	3,500	3,500	3,500	3,500	3,500	-	-	-
1200	Pupil Support Salaries	1,436	6,467	8,053	4,699	4,699	4,699	4,699	4,699	4,699	4,699	-	-
1300	Administrators' Salaries	16,130	16,130	16,130	16,130	16,130	16,130	16,130	16,130	16,130	16,130	16,130	-

148,171	152,274	160,764	154,033	154,033	154,033	154,033	154,033	154,033	154,033	20,829	16,130	-
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Classified Salaries

2100	Instructional Salaries	1,415	18,575	26,300	19,160	19,160	19,160	19,160	19,160	19,160	19,160	-	-
2400	Clerical and Office Staff Salaries	8,699	13,245	14,505	14,128	14,128	14,128	14,128	14,128	14,128	14,128	11,580	-
2900	Other Classified Salaries	472	8,341	13,191	10,290	10,290	10,290	10,290	10,290	10,290	10,290	5,182	-

10,586	40,161	53,996	43,578	43,578	43,578	43,578	43,578	43,578	43,578	43,578	16,762	-
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Benefits

3101	STRS	23,305	23,929	24,724	25,999	25,999	25,999	25,999	25,999	25,999	3,516	2,723	-
3202	PERS	4,244	12,166	15,583	9,856	9,856	9,856	9,856	9,856	9,856	9,856	3,791	-
3301	OASDI	1,191	3,071	4,103	2,667	2,667	2,667	2,667	2,667	2,667	2,667	1,026	-
3311	Medicare	2,196	2,686	3,005	2,852	2,852	2,852	2,852	2,852	2,852	929	475	-
3401	Health and Welfare	9,611	9,838	4,001	10,292	10,292	10,292	10,292	10,292	10,292	10,292	10,292	-
3501	State Unemployment	1,863	781	1,036	786	786	786	3,928	3,143	1,571	786	786	-
3601	Workers' Compensation	1,185	977	1,081	1,573	1,573	1,573	1,573	1,573	1,573	513	262	-
3901	Other Benefits	55	64	59	-	-	-	-	-	-	-	-	-

43,650	53,511	53,593	54,025	54,025	54,025	57,168	56,382	54,811	54,025	28,559	19,354	-
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Annual Forecast	Original Budget Total	Favorable / (Unfav.)
	ADA = 269.70	
1,108,264	1,395,126	(286,862)
644,204	525,184	119,020
-	-	-
657,932	665,148	(7,216)
2,410,400	2,585,457	(175,057)
31,504	33,713	(2,209)
67,242	74,745	(7,503)
9,390	10,083	(693)
425,696	176,581	249,115
533,832	295,121	238,711
173,076	168,432	4,644
274,687	293,946	(19,259)
5,049	4,946	103
57,463	53,670	3,793
238,079	306,871	(68,792)
748,355	827,865	(79,511)
50,000	50,000	-
50,000	50,000	-
3,742,586	3,758,444	(15,857)
1,260,518	1,269,761	9,243
28,685	38,093	9,408
40,090	35,000	(5,090)
53,548	46,990	(6,558)
193,560	175,350	(18,210)
1,576,400	1,565,193	(11,207)
199,566	174,828	(24,739)
161,055	164,442	3,387
109,507	106,493	(3,014)
470,128	445,762	(24,366)
260,193	249,179	(11,014)
114,634	102,525	(12,109)
30,730	27,637	(3,093)
29,252	29,159	(94)
116,075	123,500	7,425
17,035	3,073	(13,963)
15,030	16,088	1,057
178	-	(178)
583,127	551,160	(31,967)

Blue Oak Charter School

Monthly Cash Flow/Forecast FY21-22

Revised 10/08/2021

ADA = 252.03



	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Books and Supplies																
4100 Textbooks and Core Materials	1,534	1,805	-	1,851	1,851	1,851	1,851	1,851	1,851	1,851	1,851	1,851	-	20,000	20,000	-
4200 Books and Reference Materials	496	(414)	-	213	213	213	213	213	213	213	213	213	-	2,000	2,000	-
4302 School Supplies	245	3,989	6,911	2,095	2,095	2,095	2,095	2,095	2,095	2,095	2,095	2,095	-	30,000	30,000	-
4305 Software	865	865	865	1,112	1,112	1,112	1,112	1,112	1,112	1,112	1,112	1,112	-	12,600	12,600	-
4310 Office Expense	212	556	2,144	1,899	1,899	1,899	1,899	1,899	1,899	1,899	1,899	1,899	-	20,000	20,000	-
4312 School Fundraising Expense	-	-	-	400	400	400	400	400	400	400	400	400	-	3,600	3,600	-
4400 Noncapitalized Equipment	-	-	-	556	556	556	556	556	556	556	556	556	-	5,000	5,000	-
	3,352	6,801	9,920	8,125	8,125	8,125	8,125	8,125	8,125	8,125	8,125	8,125	-	93,200	93,200	-
Subagreement Services																
5101 Nursing	-	-	4,970	2,114	2,114	2,114	2,114	2,114	2,114	2,114	2,114	2,114	-	24,000	24,000	-
5102 Special Education	-	-	3,840	11,503	11,503	11,503	11,503	11,503	11,503	11,503	11,503	11,503	-	107,370	107,370	-
5105 Security	-	-	428	231	231	231	231	231	231	231	231	231	-	2,510	2,510	-
	-	-	9,237	13,849	13,849	13,849	13,849	13,849	13,849	13,849	13,849	13,849	-	133,880	133,880	-
Operations and Housekeeping																
5201 Auto and Travel	-	1,094	(182)	454	454	454	454	454	454	454	454	454	-	5,000	5,000	-
5300 Dues & Memberships	-	1,200	-	298	298	298	298	298	298	298	298	298	-	3,885	3,885	-
5400 Insurance	2,654	1,042	4,904	3,711	3,711	3,711	3,711	3,711	3,711	3,711	3,711	3,711	-	42,000	42,000	-
5501 Utilities	6,912	5,520	11,735	5,092	5,092	5,092	5,092	5,092	5,092	5,092	5,092	5,092	-	70,000	70,000	-
5502 Janitorial Services	-	1,036	1,036	1,103	1,103	1,103	1,103	1,103	1,103	1,103	1,103	1,103	-	12,000	12,000	-
5900 Communications	458	233	150	1,240	1,240	1,240	1,240	1,240	1,240	1,240	1,240	1,240	-	12,000	12,000	-
5901 Postage and Shipping	-	226	219	128	128	128	128	128	128	128	128	128	-	1,600	1,600	-
	10,024	10,351	17,863	12,027	12,027	12,027	12,027	12,027	12,027	12,027	12,027	12,027	-	146,485	146,485	-
Facilities, Repairs and Other Leases																
5601 Rent	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	-	586,404	586,404	0
5603 Equipment Leases	685	409	2,415	1,333	1,333	1,333	1,333	1,333	1,333	1,333	1,333	1,333	-	15,510	16,000	490
5610 Repairs and Maintenance	-	785	427	532	532	532	532	532	532	532	532	532	-	6,000	6,000	-
	49,552	50,061	51,709	50,732	50,732	50,732	50,732	50,732	50,732	50,732	50,732	50,732	-	607,914	608,404	490
Professional/Consulting Services																
5801 IT	-	-	-	502	502	502	502	502	502	502	502	502	-	4,518	4,518	-
5802 Audit & Taxes	-	-	4,305	3,232	3,232	3,232	-	-	-	-	-	-	-	14,000	14,000	-
5803 Legal	-	30	177	810	810	810	810	810	810	810	810	810	-	7,500	7,500	-
5804 Professional Development	289	(1,671)	7,264	0	0	0	0	0	0	0	0	0	-	5,882	5,000	(882)
5805 General Consulting	129	1,537	129	2,189	2,189	2,189	2,189	2,189	2,189	2,189	2,189	2,189	-	21,496	21,496	-
5806 Special Activities/Field Trips	-	-	2,700	811	811	811	811	811	811	811	811	811	-	10,000	10,000	-
5807 Bank Charges	-	3	-	33	33	33	33	33	33	33	33	33	-	300	300	-
5809 Other taxes and fees	34	993	924	894	894	894	894	894	894	894	894	894	-	10,000	10,000	-
5810 Payroll Service Fee	20	553	569	540	540	540	540	540	540	540	540	540	-	6,000	6,000	-
5811 Management Fee	6,264	6,264	6,598	6,238	6,238	6,238	6,238	6,238	6,238	6,238	6,238	6,238	-	75,265	75,169	(96)
5812 District Oversight Fee	-	-	-	3,574	1,806	1,806	3,574	1,806	1,530	2,409	1,114	185	6,301	24,104	25,855	1,751
5815 Public Relations/Recruitment	2,870	3,275	2,275	111	111	111	111	111	111	111	111	111	-	9,420	3,000	(6,420)
	9,606	10,983	24,940	18,934	17,166	17,166	15,702	13,934	13,659	14,538	13,243	12,314	6,301	188,485	182,837	(5,647)
Depreciation																
6900 Depreciation Expense	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	-	19,426	19,426	(0)
	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	-	19,426	19,426	(0)
Total Expenses	276,561	325,760	383,640	356,923	355,155	355,155	356,834	354,280	352,433	352,527	192,561	150,912	6,301	3,819,045	3,746,348	(72,697)
Monthly Surplus (Deficit)	(266,101)	(199,319)	(118,007)	202,607	(151,679)	(146,630)	298,368	(156,418)	(182,120)	100,682	4,828	28,062	509,268	(76,458)	12,096	(88,554)

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Cash Flow Adjustments																
Monthly Surplus (Deficit)	(266,101)	(199,319)	(118,007)	202,607	(151,679)	(146,630)	298,368	(156,418)	(182,120)	100,682	4,828	28,062	509,268	(76,458)		
Cash flows from operating activities																
Depreciation/Amortization	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	-	19,426		
Public Funding Receivables	400,664	82,592	238,569	-	71,218	-	-	-	-	-	-	98,846	(515,570)	376,319		
Grants and Contributions Rec.	10,920	-	155	-	-	-	-	-	-	-	-	-	-	11,075		
Prepaid Expenses	(438)	17,843	(14,595)	1,280	915	597	468	468	468	468	468	468	-	8,408		
Accounts Payable	(14,151)	-	90	(90)	-	-	-	-	-	-	-	-	6,301	(7,850)		
Accrued Expenses	9,803	51,013	10,059	(18,393)	-	-	-	-	-	-	-	(108,529)	-	(56,047)		
Summer Holdback	7,350	7,350	7,350	7,350	7,350	7,350	7,350	7,350	7,350	7,350	(36,750)	(36,750)	-	-		
Deferred Revenues	25,124	18	41,682	(89,438)	-	-	(94,329)	-	-	-	-	-	-	(116,943)		
Total Change in Cash	174,790	(38,883)	166,922	104,935	(70,577)	(137,064)	213,476	(146,981)	(172,684)	110,119	(29,835)	(16,285)				
Cash, Beginning of Month	361,751	536,541	497,658	664,580	769,515	698,937	561,873	775,348	628,367	455,683	565,802	535,966				
Cash, End of Month	536,541	497,658	664,580	769,515	698,937	561,873	775,348	628,367	455,683	565,802	535,966	519,681				

Blue Oak Charter School
Statement of Financial Position
September 30, 2021

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	\$ 664,580	\$ 361,751	\$ 302,829	84%
Accounts Receivable	148	11,223	(11,075)	-99%
Public Funding Receivables	170,194	892,020	(721,825)	-81%
Prepaid Expenses	74,767	77,578	(2,810)	-4%
Total Current Assets	909,690	1,342,572	(432,882)	-32%
Long-Term Assets				
Property & Equipment, Net	16,189	21,045	(4,857)	-23%
Deposits	28,000	28,000	-	0%
Total Long Term Assets	44,189	49,045	(4,857)	-10%
Total Assets	\$ 953,879	\$ 1,391,617	\$ (437,738)	-31%
Liabilities				
Current Liabilities				
Accounts Payable	\$ (9,925)	\$ 4,136	\$ (14,061)	-340%
Accrued Liabilities	170,800	77,875	92,925	119%
Deferred Revenue	225,448	158,624	66,824	42%
Total Current Liabilities	386,323	240,635	145,689	61%
Total Liabilities	386,323	240,635	145,689	61%
Total Net Assets	567,556	1,150,983	(583,427)	-51%
Total Liabilities and Net Assets	\$ 953,879	\$ 1,391,617	\$ (437,738)	-31%

Blue Oak Charter School

Statement of Cash Flows

For the period ended September 30, 2021

	Month Ended 09/30/21	YTD Ended 09/30/21
Cash Flows from Operating Activities		
Change in Net Assets	\$ (118,007)	\$ (583,427)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	1,619	4,857
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	238,569	721,825
Grants, Contributions & Pledges Receivable	155	11,075
Prepaid Expenses	(14,595)	2,810
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	90	(14,061)
Accrued Expenses	17,409	92,925
Deferred Revenue	41,682	66,824
Total Cash Flows from Operating Activities	166,922	302,829
Change in Cash & Cash Equivalents	166,922	302,829
Cash & Cash Equivalents, Beginning of Period	497,658	361,751
Cash and Cash Equivalents, End of Period	\$ 664,580	\$ 664,580

Blue Oak Charter School

Statement of Activities

For the period ended September 30, 2021

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenues							
State Aid - Revenue Limit							
LCFF State Aid	\$ 69,017	\$ 51,443	\$ 17,574	\$ 138,034	\$ 102,886	\$ 35,148	\$ 1,395,126
Education Protection Account	-	-	-	-	-	-	525,184
State Aid - Prior Year	92,906	-	92,906	92,906	-	92,906	-
In Lieu of Property Taxes	84,487	86,823	(2,336)	126,731	130,234	(3,503)	665,148
Total State Aid - Revenue Limit	246,410	138,266	108,144	357,671	233,121	124,550	2,585,457
Federal Revenue							
Special Education - Entitlement	-	1,834	(1,834)	-	3,667	(3,667)	33,712
Title I, Part A - Basic Low Income	-	18,686	(18,686)	-	18,686	(18,686)	74,745
Title II, Part A - Teacher Quality	-	2,521	(2,521)	-	2,521	(2,521)	10,083
Other Federal Revenue	-	44,145	(44,145)	-	44,145	(44,145)	176,581
Total Federal Revenue	-	67,186	(67,186)	-	69,019	(69,019)	295,121
Other State Revenue							
State Special Education	18,103	9,161	8,942	38,217	18,321	19,896	168,432
School Facilities (SB740)	-	-	-	-	-	-	293,946
Mandated Cost	-	-	-	-	-	-	4,946
State Lottery	-	-	-	-	-	-	53,670
Other State Revenue	-	-	-	-	138,401	(138,401)	306,871
Total Other State Revenue	18,103	9,161	8,942	38,217	156,722	(118,505)	827,865
Other Local Revenue							
School Fundraising	1,120	2,500	(1,380)	6,647	5,000	1,647	50,000
Total Other Local Revenue	1,120	2,500	(1,380)	6,647	5,000	1,647	50,000
Total Revenues	265,633	217,112	48,521	402,535	463,862	(61,327)	3,758,444
Expenses							
Certificated Salaries							
Teachers' Salaries	133,606	126,976	(6,630)	379,033	126,976	(252,057)	1,269,761
Teachers' Substitute Hours	1,640	3,809	2,169	2,240	3,809	1,569	38,093
Teachers' Extra Duty/Stipends	1,335	3,500	2,165	15,590	3,500	(12,090)	35,000
Pupil Support Salaries	8,053	4,699	(3,354)	15,956	4,699	(11,257)	46,990
Administrators' Salaries	16,130	14,612	(1,517)	48,390	43,837	(4,552)	175,350
Total Certificated Salaries	160,764	153,597	(7,167)	461,209	182,822	(278,387)	1,565,193
Classified Salaries							
Instructional Salaries	26,300	17,483	(8,817)	46,289	17,483	(28,807)	174,828
Clerical and Office Staff Salaries	14,505	14,128	(377)	36,450	37,289	839	164,442
Other Classified Salaries	13,191	10,131	(3,060)	22,003	15,313	(6,691)	106,493
Total Classified Salaries	53,996	41,742	(12,254)	104,742	70,085	(34,658)	445,762
Benefits							
State Teachers' Retirement System, certificated	24,724	24,453	(272)	71,958	29,105	(42,853)	249,179
Public Employees' Retirement System, classified	15,583	9,601	(5,983)	31,994	16,119	(15,874)	102,525
OASDI/Medicare/Alternative, certificated	4,103	2,588	(1,515)	8,365	4,345	(4,020)	27,637
Medicare/Alternative, certificated	3,005	2,832	(173)	7,887	3,667	(4,220)	29,159
Health and Welfare Benefits, certificated	4,001	10,292	6,291	23,450	30,875	7,425	123,500
State Unemployment Insurance, certificated	1,036	154	(883)	3,679	461	(3,219)	3,073
Workers' Compensation Insurance, certificated	1,081	1,563	482	3,242	2,023	(1,219)	16,088
Other Benefits, certificated positions	59	-	(59)	178	-	(178)	-
Total Benefits	53,593	51,482	(2,111)	150,754	86,596	(64,158)	551,160

Blue Oak Charter School

Statement of Activities

For the period ended September 30, 2021

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Books & Supplies							
Textbooks and Core Materials	-	5,000	5,000	3,338	10,000	6,662	20,000
Books and Reference Materials	-	400	400	83	1,200	1,118	2,000
School Supplies	6,911	2,500	(4,411)	11,145	7,500	(3,645)	30,000
Software	865	1,050	185	2,596	3,150	554	12,600
Office Expense	2,144	1,667	(477)	2,911	5,000	2,089	20,000
School Fundraising Expense	-	300	300	-	900	900	3,600
Noncapitalized Equipment	-	1,000	1,000	-	2,000	2,000	5,000
Total Books & Supplies	9,920	11,917	1,997	20,073	29,750	9,677	93,200
Subagreement Services							
Nursing	4,970	2,000	(2,970)	4,970	6,000	1,030	24,000
Special Education	3,840	9,761	5,921	3,840	19,522	15,682	107,370
Security	428	228	(199)	428	456	29	2,510
Total Subagreement Services	9,237	11,989	2,752	9,237	25,978	16,741	133,880
Operations & Housekeeping							
Auto and Travel	(182)	455	637	912	909	(3)	5,000
Dues & Memberships	-	324	324	1,200	971	(229)	3,885
Insurance	4,904	3,500	(1,404)	8,600	10,500	1,900	42,000
Utilities	11,735	5,833	(5,902)	24,168	17,500	(6,668)	70,000
Janitorial Services	1,036	1,000	(36)	2,071	3,000	929	12,000
Communications	150	1,000	850	841	3,000	2,159	12,000
Postage and Shipping	219	160	(59)	445	160	(285)	1,600
Total Operations & Housekeeping	17,863	12,272	(5,591)	38,238	36,040	(2,197)	146,485
Facilities, Repairs & Other Leases							
Rent	48,867	48,867	0	146,601	146,601	0	586,404
Equipment Leases	2,415	1,333	(1,082)	3,510	4,000	490	16,000
Repairs and Maintenance	427	500	73	1,212	1,500	288	6,000
Total Facilities, Repairs & Other Leases	51,709	50,700	(1,009)	151,322	152,101	779	608,404
Professional/Consulting Services							
IT	-	377	377	-	1,130	1,130	4,518
Audit & Taxes	4,305	-	(4,305)	4,305	-	(4,305)	14,000
Legal	177	625	448	207	1,875	1,669	7,500
Professional Development	7,264	500	(6,764)	5,882	500	(5,382)	5,000
General Consulting	129	2,150	2,020	1,796	2,150	354	21,496
Special Activities/Field Trips	2,700	-	(2,700)	2,700	-	(2,700)	10,000
Bank Charges	-	30	30	3	30	27	300
Other Taxes and Fees	924	1,000	76	1,951	1,000	(951)	10,000
Payroll Service Fee	569	500	(69)	1,141	1,500	359	6,000
Management Fee	6,598	6,264	(334)	19,126	18,792	(334)	75,169
District Oversight Fee	-	1,383	1,383	-	2,331	2,331	25,855
Public Relations/Recruitment	2,275	300	(1,975)	8,420	300	(8,120)	3,000
Total Professional/Consulting Services	24,940	13,128	(11,812)	45,529	29,608	(15,922)	182,837
Depreciation							
Depreciation Expense	1,619	1,619	(0)	4,857	4,856	(0)	19,426
Total Depreciation	1,619	1,619	(0)	4,857	4,856	(0)	19,426
Total Expenses	383,640	348,445	(35,196)	985,962	617,836	(368,126)	3,746,348
Change in Net Assets	(118,007)	(131,332)	13,325	(583,427)	(153,974)	(429,453)	12,096
Net Assets, Beginning of Period	685,563			1,150,983			
Net Assets, End of Period	\$ 567,556			\$ 567,556			

Blue Oak Charter School

Accounts Payable Aging

September 30, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Comcast	120428264	4/1/2021	5/1/2021	\$ -	\$ -	\$ (10,015)	\$ -	\$ -	\$ (10,015)
Susan Domenighini	DOME081621	8/16/2021	9/15/2021	20	-	-	-	-	20
Susan Whittlesey	WHIT091421	9/14/2021	9/14/2021	<u>70</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>70</u>
Total Outstanding Invoices				\$ <u>90</u>	\$ <u>-</u>	\$ <u>(10,015)</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>(9,925)</u>

Blue Oak Charter School

Check Register

For the period ended September 30, 2021

Check Number	Vendor Name	Check Date	Check Amount
10686	Anthem Blue Cross	9/10/2021	\$ 14,528.25
10687	Blue Shield of California	9/10/2021	320.80
10688	California Water Service	9/10/2021	1,696.33
10689	Chico Country Day School	9/10/2021	2,484.84
10690	CliftonLarsonAllen LLP	9/10/2021	4,305.00
10691	Elizabeth Nail	9/10/2021	103.60
10692	Emma Todd	9/10/2021	224.14
10693	Employers Preferred Ins. Co	9/10/2021	1,252.60
10694	Eneida Sweringen	9/10/2021	45.00
10695	Humana Insurance Co	9/10/2021	1,999.13
10696	Jonathan Gutierrez	9/10/2021	21.00
10697	Kathleen Oman	9/10/2021	32.00
10698	Mercurius Art Makes Sense	9/10/2021	142.79
10699	NCS Pearson Inc	9/10/2021	465.73
10700	PG&E	9/10/2021	7,002.35
10701	Philadelphia Insurance Companies	9/10/2021	5,793.75
10702	Recology Butte Colusa Counties	9/10/2021	1,035.69
10703	Tahoe Pure Water Co	9/10/2021	5.00
10704	TIAA Commercial Finance, Inc.	9/10/2021	685.19
10705	Advanced Document Concepts for Business	9/17/2021	392.65
10706	Certified/Fortress Security & Fire Systems	9/17/2021	427.50
10707	E3 Diagnostics Inc.	9/17/2021	145.00
10708	Law Offices of Young, Minney & Corr, LLP	9/17/2021	177.00
10709	Leen-Liberty Park	9/17/2021	48,866.97
10710	MC2 Design Group, Inc.	9/17/2021	2,275.00
10711	Mercurius Art Makes Sense	9/17/2021	495.66
10712	Odyssey Teams Inc	9/17/2021	2,700.00
10713	Office Depot Inc	9/17/2021	432.05
10714	TIAA Commercial Finance, Inc.	9/17/2021	647.22
10716	Anthem Blue Cross	9/22/2021	14,528.25
10717	ATX Learning	9/22/2021	6,825.00
10718	California Water Service	9/22/2021	1,555.73
10719	Chico Country Day School	9/22/2021	2,484.84
10720	Evergreen Janitorial Supply Inc	9/22/2021	294.64
10721	Jessee Heating & Air Conditioning	9/22/2021	282.00
10722	Office Depot Inc	9/22/2021	435.59
10723	TIAA Commercial Finance, Inc.	9/22/2021	685.19
ACH	Charter Impact	9/3/2021	568.75
ACH	Charter Impact	9/17/2021	6,264.00
ACH	Charter Impact	9/22/2021	179.00
ACH	Full Circle Speech Therapy	9/22/2021	3,840.00

Blue Oak Charter School

Check Register

For the period ended September 30, 2021

Check Number	Vendor Name	Check Date	Check Amount
ACH	Law Offices of Young, Minney & Corr, LLP	9/1/2021	50.00
ACH	USPS Stamps	9/1/2021	50.00
ACH	Law Offices of Young, Minney & Corr, LLP	9/7/2021	30.00
ACH	Postal Plus	9/7/2021	169.42
ACH	Law Offices of Young, Minney & Corr, LLP	9/9/2021	30.00
ACH	Law Offices of Young, Minney & Corr, LLP	9/10/2021	30.00
ACH	Law Offices of Young, Minney & Corr, LLP	9/10/2021	30.00
ACH	Law Offices of Young, Minney & Corr, LLP	9/10/2021	30.00
ACH	DXE Medical, Inc.	9/13/2021	71.00
ACH	Employment Development Dept	9/13/2021	396.97
ACH	Employment Development Dept	9/13/2021	665.25
ACH	Internal Revenue Services	9/13/2021	6,685.17
ACH	Law Offices of Young, Minney & Corr, LLP	9/14/2021	30.00
ACH	Law Offices of Young, Minney & Corr, LLP	9/14/2021	30.00
ACH	Law Offices of Young, Minney & Corr, LLP	9/14/2021	30.00
ACH	Raley's	9/15/2021	344.80
ACH	Benefit Resource, Inc	9/15/2021	104.00
ACH	Benefit Resource, Inc	9/15/2021	186.50
ACH	Syncb/Amazon	9/20/2021	5,875.40
ACH	CalPERS	9/23/2021	3,525.34
ACH	CalPERS	9/23/2021	12,071.11
ACH	Employment Development Dept	9/27/2021	2,072.76
ACH	Employment Development Dept	9/27/2021	5,430.97
ACH	Internal Revenue Services	9/27/2021	25,565.59
ACH	Benefit Resource, Inc	9/28/2021	<u>1,334.50</u>
Total Disbursements Issued in September			<u><u>\$ 201,484.01</u></u>

Business Checking – XXXXX0889

Search transactions

Activity: Date range; Start date: Sep 01, 2021; End date: Sep 30, 2021; Type: Debits

Transactions

🕒 Pending ● Posted

Date ▼	Description ◇	Debit ◇	Credit ◇	Balance
● Sep 30, 2021	<u>Check 10723</u>	685.19		
● Sep 29, 2021	<u>Check 10716</u>	14,528.25		
● Sep 29, 2021	<u>Check 10710</u>	2,275.00		
● Sep 29, 2021	<u>Check 10720</u>	294.64		
● Sep 28, 2021	<u>Check 10718</u>	1,555.73		
● Sep 28, 2021	<u>Check 10714</u>	647.22		
● Sep 28, 2021	<u>Check 10721</u>	282.00		
● Sep 28, 2021	<u>Check 10708</u>	177.00		
● Sep 28, 2021	ACH Payment BENEFIT RESOURCE BRI XFER MEDICAL FSA	1,334.50		
● Sep 27, 2021	<u>Check 10706</u>	427.50		
● Sep 27, 2021	ACH Payment IRS USATAXPYMT	25,565.59		
● Sep 27, 2021	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	5,430.97		
● Sep 27, 2021	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	2,072.76		
● Sep 24, 2021	<u>Check 10702</u>	1,035.69		
● Sep 24, 2021	ACH Payment BLUE OAK CHARTER PAYROLL	80,287.84		
● Sep 24, 2021	ACH Payment BLUE OAK CHARTER PAYROLL	16,672.93		
● Sep 24, 2021	ACH Payment BLUE OAK CHARTER PAYROLL	11,107.49		
● Sep 24, 2021	ACH Payment BLUE OAK CHARTER PAYROLL	7,362.36		
● Sep 24, 2021	ACH Payment BLUE OAK CHARTER PAYROLL	4,330.36		

Date ▾	Description ◊	Debit ◊	Credit ◊	Balance
● Sep 24, 2021	ACH Payment BLUE OAK CHARTER PAYMENTS	4,019.00		
● Sep 23, 2021	<u>Check 10713</u>	432.05		
● Sep 23, 2021	<u>Check 10707</u>	145.00		
● Sep 23, 2021	ACH Payment CALPERS 3100	12,071.11		
● Sep 23, 2021	ACH Payment CALPERS 3100	3,525.34		
● Sep 22, 2021	<u>Check 10712</u>	2,700.00		
● Sep 22, 2021	<u>Check 10705</u>	392.65		
● Sep 22, 2021	POS Purchase DXE MEDICAL INC 866-3494364 TN #3136 <i>Rest? Recovery Supplies</i>	66.01		
● Sep 21, 2021	<u>Check 10689</u>	2,484.84		
● Sep 21, 2021	<u>Check 10695</u>	1,999.13		
● Sep 21, 2021	<u>Check 10704</u>	685.19		
● Sep 21, 2021	<u>Check 10711</u>	495.66		
● Sep 21, 2021	<u>Check 10703</u>	5.00		
● Sep 21, 2021	ACH Payment BLUE OAK CHARTER PAYMENTS <i>Charter Impact</i>	6,264.00		
● Sep 20, 2021	<u>Check 10709</u>	48,866.97		
● Sep 20, 2021	<u>Check 10691</u>	103.60		
● Sep 20, 2021	<u>Check 10697</u>	32.00		
● Sep 20, 2021	ACH Payment PAYMENT FOR AMZ CORP LINE <i>SCHOOL WIDE MATERIALS/SUPPLIES</i>	5,875.40		
● Sep 17, 2021	<u>Check 10700</u>	7,002.35		
● Sep 16, 2021	<u>Check 10686</u>	14,528.25		
● Sep 15, 2021	<u>Check 10688</u>	1,696.33		
● Sep 15, 2021	<u>Check 10677</u>	1,035.69		
● Sep 15, 2021	<u>Check 10699</u>	465.73		
● Sep 15, 2021	<u>Check 10696</u>	21.00		
● Sep 15, 2021	ACH Payment BENEFIT RESOURCE BRI XFER <i>MEDICAL FSA</i>	186.50		

Date ▾	Description ▾	Debit ▾	Credit ▾	Balance
● Sep 15, 2021	ACH Payment BENEFIT RESOURCE BRI XFER MEDICAL FSA	104.00		
● Sep 15, 2021	POS Purchase RALEY S #245 CHICO CA #3136 HANDWORK SUPPLIES - UPPER GRADES	344.80		
● Sep 15, 2021	POS Purchase YOUNG, MINNEY & CORR WWW.MYCHARTER CA #3136 PROF. DEV.	30.00		
● Sep 14, 2021	<u>Check 10701</u>	5,793.75		
● Sep 14, 2021	<u>Check 10690</u>	4,305.00		
● Sep 14, 2021	<u>Check 10693</u>	1,252.60		
● Sep 14, 2021	<u>Check 10687</u>	320.80		
● Sep 14, 2021	<u>Check 10692</u>	224.14		
● Sep 14, 2021	<u>Check 10698</u>	142.79		
● Sep 14, 2021	POS Purchase YOUNG, MINNEY & CORR WWW.MYCHARTER CA #3136 PROF. DEV.	30.00		
● Sep 14, 2021	POS Purchase YOUNG, MINNEY & CORR WWW.MYCHARTER CA #3136 PROF. DEV.	30.00		
● Sep 14, 2021	POS Purchase YOUNG, MINNEY & CORR WWW.MYCHARTER CA #3136 PROF. DEV.	30.00		
● Sep 13, 2021	ACH Payment IRS USATAXPYMT	6,685.17		
● Sep 13, 2021	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	665.25		
● Sep 13, 2021	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	396.97		
● Sep 13, 2021	POS Purchase GOOGLE*ADS3145642425 SUPPORT.GOOGLE CA #3136 ADVERTISING	393.77		
● Sep 13, 2021	POS Purchase DXE MEDICAL INC 866-3494364 TN #3136 REST & RECOVERY SUPPLIES	71.00		
● Sep 10, 2021	ACH Payment BLUE OAK CHARTER PAYROLL	16,729.68		
● Sep 10, 2021	ACH Payment BLUE OAK CHARTER PAYROLL	7,927.74		
● Sep 10, 2021	POS Purchase BROWN SHEEP COMPANY I 308-635-2198 NE #3136 HANDWORK SUPPLIES FOR KINDERGARTEN	70.00		
● Sep 10, 2021	POS Purchase YOUNG, MINNEY & CORR WWW.MYCHARTER CA #3136 PROF. DEV.	30.00		

Date ▾	Description ◊	Debit ◊	Credit ◊	Balance
● Sep 10, 2021	POS Purchase YOUNG, MINNEY & CORR WWW.MYCHARTER CA #3136 PROF DEV.	30.00		
● Sep 10, 2021	POS Purchase YOUNG, MINNEY & CORR WWW.MYCHARTER CA #3136 PROF DEV	30.00		
● Sep 10, 2021	POS Purchase BROWN SHEEP COMPANY I 308-635-2198 NE #3136 HANDWORK LOWER GRADES	9.20		
● Sep 09, 2021	<u>Check 10685</u>	323.61		
● Sep 09, 2021	POS Purchase YOUNG, MINNEY & CORR WWW.MYCHARTER CA #3136 PROF DEV.	30.00		
● Sep 08, 2021	<u>Check 70104</u>	104.57		
● Sep 08, 2021	<u>Check 10683</u>	29.50		
● Sep 08, 2021	ACH Payment BLUE OAK CHARTER PAYMENTS	568.75		
● Sep 07, 2021	<u>Check 7316</u>	1,962.50		
● Sep 07, 2021	POS Purchase POSTAL PLUS 530-8911626 CA #3136 POSTAGE	169.42		
● Sep 07, 2021	POS Purchase YOUNG, MINNEY & CORR WWW.MYCHARTER CA #3136 PROF DEV.	30.00		
● Sep 03, 2021	ACH Payment SPRINT8006396111 ACHBILLPAY TQ93KZUD3866NM0U CELL PHONE (SCHOOL EMERGENCY)	33.06		
● Sep 02, 2021	<u>Check 10681</u>	197.43		
● Sep 02, 2021	<u>Check 10684</u>	25.00		
● Sep 01, 2021	<u>Check 10673</u>	2,275.00		
● Sep 01, 2021	<u>Check 10669</u>	147.19		
● Sep 01, 2021	<u>Check 10680</u>	85.74		
● Sep 01, 2021	<u>Check 10682</u>	23.18		
● Sep 01, 2021	ACH Payment BLUE OAK CHARTER PAYROLL	92.77		
● Sep 01, 2021	ACH Payment BLUE OAK CHARTER PAYMENTS	74.14		
● Sep 01, 2021	POS Purchase USPS STAMPS ENDICIA 888- 434-0055 DC #3136 POSTAGE	50.00		

Date ▼

Description ◊

Debit ◊

Credit ◊

Balance

● Sep 01, 2021 POS Purchase YOUNG, MINNEY & CORR 50.00

WWW.MYCHARTER CA #3136 PROF. DEV.



702 Nord Avenue • P.O. Box 3870 • Chico, CA 95927

PROPOSAL

Prepared For

Blue Oak Charter School

450 W. East Avenue
Chico, Ca. 95926

September 28, 2021

1 ea. Kyocera TASKalfa 6004i Imaging System \$300.00 per month, plus tax

- 60 Month Lease
- 0 Down
- FMV Buyout Option

Features:

- 60 pages per minute b/w
- 1200 x 4800 dpi
- 36 GB Ram & 320 GB HDD
- Dual scan document feeder (275 ipm / 320 originals)
- Automatic duplexing
- Finisher/Stapler (65 Sheet Staple)
- Network print interface
- Network scan interface
- Dual 1,500 sheet paper deck
- Dual 500 sheet paper trays
- 150 sheet bypass tray
- Power filter device
- Includes installation, setup, training and IT services for printing, & scanning
- Includes the Lease Payoff & Trade in of Kyocera TASKalfa 6002i

Maintenance Program:

Billed monthly @ \$.007 per b/w page
Covers all parts, labor, maintenance,
Supplies & IT Services for printing &
scanning; excludes paper & staples.


Michael Fogleman
V.P. of Sales

Proposal Accepted:

By _____

Title _____

Date _____

530 / 893-8711 • 530 / 893-9027 fax • 530 / 893-8714 service

DIGITAL COPIERS/PRINTERS • LASER PRINTERS • DOCUMENT ARCHIVING SYSTEMS • FAX MACHINES • SCANNERS • MAILING SYSTEMS

COMPREHENSIVE TECHNICAL SUPPORT • PRINTING SUPPLIES

Cost Analysis

Prepared For

Blue Oak Charter School

450 W. East Avenue
Chico, Ca. 95973

September 28, 2021

TASKalfa 6004i

Current Cost:

1.) Kyocera TASKalfa 6002i Lease Payment	\$485.00 per month
2.) Service & Supplies for 9,290 B/W Pages.....	<u>\$83.61 per month</u>
Total Monthly Cost	\$568.61

Proposed Cost:

1.) Kyocera TASKalfa 6004i Lease Payment	\$300.00 per month
2.) Service & Supplies for 9,290 B/W Pages.....	<u>\$65.03 per month</u>
Total Monthly Cost	\$365.03

Monthly Savings \$203.58

Annual Savings \$ 2,442.96

Total Program Savings \$12,214.80

Agenda Item: Accept Employee Resignations

Prepared by: Alexandra Archer

Charter Council Date: 10/19/2021

Background Information:

Blue Oak would like to accept the resignations from the following employees:

- Korie Moore, Instructional Aide

Agenda Item: Air Quality Addendum for Safety Plan

Prepared by: Susan Domenighini

Charter Council Date: 09/21/2021

Background Information:

Blue Oak would like to propose an addendum for the 2021-2022 Comprehensive Safety Plan in order to address poor air quality. Please see the addendum below:

“Think of the AQI as a **yardstick that runs from 0 to 500**. The higher the AQI value, the greater the level of air pollution and the greater the health concern. For example, an AQI value of 50 or below represents good air quality, while an AQI value over 300 represents hazardous air quality.”

Wildfires in California have become increasingly relevant to students' daily health. Blue Oak uses the site AIRNOW.GOV to determine the daily AQI and if students should stay inside or go outside for breaks, snacks, lunch and recess. If the AQI in Chico is above 151-200, the air quality is unhealthy (red) and students shall remain inside. If the AQI is 101-150, (orange) the air quality is unhealthy for sensitive groups and students may go outside. Children do fall into the Sensitive Group category. Sensitive groups are advised to reduce prolonged or heavy exertion while outdoors if in this range. Students at Blue Oak are outside when the AQI is 101-150 but only for short periods of time, snack and lunch. Games and Movement are conducted primarily indoors with filtered air. All of Chico Unified School District Schools adhere to this AQI website and the actions to be taken according to the daily numbers.

CHILD ABUSE PREVENTION AND REPORTING

The Blue Oak Charter Council recognizes that Blue Oak Charter School has a responsibility to protect students by facilitating the prompt reporting of known and suspected incidents of child abuse and neglect.

The Executive Director or designee shall establish procedures for the identification and reporting of such incidents in accordance with the law.

The Executive Director or designee may provide a student who is a victim of abuse with school-based mental health services or other support services and/or may refer the student to resources available within the community as needed.

The Executive Director or designee shall establish procedures for the identification and reporting of known and suspected child abuse and neglect in accordance with the law

Procedures for reporting child abuse shall be included in the comprehensive safety plan.

Blue Oak Charter School employees who are mandated reporters, as defined by law are obligated to report all known or suspected incidents of child abuse and neglect. The Executive Director or designee shall provide training regarding the duties of mandated reporters.

EMPLOYEE ASSIGNMENT

In order to serve the best interests of students and the educational program, the Blue Oak Charter Council authorizes the Executive Director to assign certificated and classified personnel to positions for which their preparation, certification, professional experience, and aptitude qualify them.

Certificated teachers shall be on duty and available at their respective stations by 7:45 a.m. (refer to individual contracts for any exceptions) and be on site until 3:15 pm.

Classified employees' work schedule shall be defined during the hiring process and be included in the employee-employment contract agreement and placed in the personnel file.

BOCS reserves the right to modify an employee's work schedule, including the starting and ending time, and the number of hours worked if necessary.

Non-exempt employees **working more than five hours in a work day** are provided with at least a thirty (30) minute meal period, to be taken approximately in the middle of the workday.

All employees, whether exempt or nonexempt, are expected to arrive at work on time. Absences of more than three consecutive days may require documentation, such as a doctor's note. Excessive or unexcused absences or tardiness may result in disciplinary action up to and including release from at-will employment with the school. Any absence without notification to BOCS can be considered a voluntary resignation from employment.

It is required of exempt and nonexempt employees to report their absence on the online system used by BOCS. All absences should be entered prior to 6:30 am the day of the absence.

LEAVES

Sick and Personal Leave:

It is the policy of Blue Oak Charter Council to offer Blue Oak Charter School's regular, salaried, exempt employees paid sick/personal leave at the rate of ten (10) days per BOCS year. Sick/Personal leave carries over from year to year up to a maximum of 15 days and Blue Oak Charter School does not pay employees in lieu of unused sick leave.

Blue Oak Charter School's **part-time** classified non-exempt employees will accrue one hour of paid sick leave for every 30 hours worked. **BOCS full-time classified employees will be front loaded with leave according to the hours per week worked.** Paid sick leave will carry over from year to year **for both part-time and full-time employees..** (Lab. Code § 246.5, subd. (a).

Industrial Injury Leave (Worker's Compensation):

Blue Oak Charter School, in accordance with state law, provides insurance coverage for employees in case of work-related injuries. The workers' compensation benefits provided to injured employees may include:

- Medical care;
- Cash benefits, tax-free to replace lost wages; and
- Vocational rehabilitation to help qualified injured employees return to suitable employment.

To ensure employees receive any worker's compensation benefits to which they may be entitled, they will need to:

- Immediately report any work-related injury to the Executive Director;
- Seek medical treatment and follow-up care if required;
- Complete a written Employee's Claim Form (DWC Form 1) and return it to the Executive Director.

Family Leave:

Blue Oak complies with the federal Family and Medical Leave Act ("FMLA") and the California Family Rights Act ("CFRA"), which requires each eligible employee be permitted to take FMLA leave: 1) to care for a newborn, newly adopted, or fostered child, 2) due to the employee's own serious illness, 3) to care for a spouse, domestic partner, child, or parent with a serious health condition or military service-related injury 4) for any "qualifying exigency" because the employee is the spouse, son, daughter, or parent of an individual on active military duty, or an individual notified of an impending call or order to active duty in the Armed Forces.

Employee Eligibility Criteria:

To be eligible for FMLA leave, the employee must have been employed by the school for the last 12 months and must have worked at least 1,250 hours during the 12-month period immediately preceding the commencement of FMLA leave.

FMLA Health Benefits:

BOS shall provide continued health insurance coverage while an employee is on a leave consistent with applicable law. The continuation of health benefits is for a maximum of four (4) months in a 12-month period. BOCS can recover premiums that it already paid on behalf of an employee if both of the following conditions are met:

1. The employee fails to return from leave after the designated leave period expires.
2. The employee's failure to return from leave is for a reason other than the following:
 - The employee is taking CFRA leave
 - The continuation, recurrence or onset of a health condition entitles the employee to CFRA leave or other circumstances beyond the employee's control.

An employee on pregnancy disability leave remains an employee of BOCS and a leave will not constitute a break in service. When an employee returns from pregnancy disability leave, they will return with the same seniority they had when the leave commenced.

For purposes of this policy, all leave taken under FMLA or CFRA will be referred to as "FMLA leave."

Unpaid Leave:

The Blue Oak Charter Council recognizes that special situations may arise where an employee must leave temporarily.

Regular employees may request, subject to the sole discretionary approval of the Blue Oak Charter Council, an unpaid leave of absence without pay or employment benefits for a period not to exceed three (3) months. Requests for a leave of absence should be submitted in writing to the Executive Director as far in advance of the anticipated date as possible. The leave request must be dated, signed by the employee, and state the reasons, circumstances, duration, and location of the employee during the leave.

The granting of an unpaid leave of absence always presumes the employee will return to active work by a designated date or within a specific period. Upon expiration of a leave of absence, the employee may be reinstated in the position held, or an equivalent one, at the time the leave was granted if such a position is available. An employee who fails to report promptly for work at the expiration of a leave of absence, or who applies for and receives unemployment insurance while on leave, will be considered to have voluntarily resigned.

Jury Duty Leave:

The Blue Oak Charter Council will permit Blue Oak Charter School to provide employees time off to serve as required by law, on a jury or grand jury if the employee provides reasonable advance notice.

Bereavement Leave:

It is the policy of the Blue Oak Charter Council that whenever a Blue Oak Charter School regular employee believes it necessary to be absent from duty because of the death of a member of the employee's immediate family, the employee may request permission from the Executive Director to be absent for not more than five days and will be considered personal leave for each occasion.

In the case of the deaths of individuals other than those defined as "immediate family" who were living in the employee's household as family members, approval for the use of bereavement leave shall be on a case-by-case basis at the sole discretion of the Executive Director.

Policy renewal information

Markel account number: PI0473433

Renewal policy number: AMM2653-02

Renewal term: 12/14/2021 - 12/14/2022

Insured name: Blue Oak Charter School, Inc.

Thank you for choosing Markel

We greatly appreciate your business and the continued opportunity to provide you with the coverage you need for another term.

Should you have questions or concerns about your renewal, or changes have occurred within your operation, please contact your insurance agent.

Agent: Foundation Risk Partners Corp
2125 Ygnacio Valley Road
Suite 200
Walnut Creek, CA 94598
Phone: (925) 283-2075
Fax: (925) 283-2076

Markel and risk management riskmanagementlibrary.com

Markel is committed to providing the tools you need to help keep safety first. Markel's risk management library is full of information, pointers, and guidelines for maintaining a safer environment. Use this information in your safety program to help avoid accidents and potential claims while controlling costs at the same time.

Important notice - Policy expiration

Your current insurance will expire at 12:01 a.m. on 12/14/2021. This is subject to the terms and conditions indicated in your contract.

In order to continue your coverage, please make your premium payment to Markel prior to the expiration date. 12/14/2021

Pay your renewal premium online markelinsurance.com/paymybill

Save time and paper when you pay your bill online. Create an account, or make a one-time payment. You will need your Markel account number.

For questions about your payment:

Phone: 888-642-4968

Email: directbill@markelcorp.com

About your renewal - Review your policy

Please take a minute to thoroughly review your policy to be sure everything is in order.



Our commitment to you

Our commitment to you begins the moment you choose Markel as your insurance company. You expect quality coverage—that's why you buy insurance. But good service, someone who really wants to help you? That almost seems too much to hope for.


From the minute you pick up the phone and talk with our receptionist (a real person, not an automated system!), you'll notice what separates us from the pack—our people.

Our underwriters, claims associates, loss control representatives, and administrative associates are real people, too. We treat you the way you want to be treated: respectfully, courteously, and professionally. When you have a question, we get the answer. When you leave a message, we call you back. You get service, not the run-around.

Our claims staff is experienced, efficient, and effective—everything you expect. What you may not expect is how our loss control and risk management specialists suggest improvements that can help you avoid losses and accidents altogether.

How else is Markel committed to you? Our prudent, conservative approach to fiscal management makes us financially stable, so you have greater assurance of our ability to pay claims when you need it.

Our commitment to you is simple. We treat you right. We deliver what we promise. We are a partner you can rely on for many years to come.



Bryan Sanders, President

4600 Cox Road
Glen Allen, VA 23060
800-431-1270
www.markelinsurance.com





Markel Insurance Company

PRIVACY NOTICE

U. S. Consumer Privacy Notice

Rev. 1/1/2020

FACTS	WHAT DOES MARKEL GROUP OF COMPANIES REFERENCED BELOW (INDIVIDUALLY OR COLLECTIVELY REFERRED TO AS "WE", "US", OR "OUR") DO WITH YOUR PERSONAL INFORMATION?
Why?	<p>In the course of Our business relationship with you, We collect information about you that is necessary to provide you with Our products and services. We treat this information as confidential and recognize the importance of protecting it. Federal and state law gives you the right to limit some but not all sharing of your personal information. Federal and state law also requires Us to tell you how We collect, share, and protect your personal information. Please read this notice carefully to understand what We do.</p>
What?	<p>The types of personal information We collect and share depend on the product or service you have with Us. This information can include:</p> <ul style="list-style-type: none">• your name, mailing and email address(es), telephone number, date of birth, gender, marital or family status, identification numbers issued by government bodies or agencies (i.e.: Social Security number or FEIN, driver's license or other license number), employment, education, occupation, or assets and income from applications and other forms from you, your employer and others;• your policy coverage, claims, premiums, and payment history from your dealings with Us, Our Affiliates, or others;• your financial history from other insurance companies, financial organizations, or consumer reporting agencies, including but not limited to payment card numbers, bank account or other financial account numbers and account details, credit history and credit scores, assets and income and other financial information, or your medical history and records. <p>Personal information does not include:</p> <ul style="list-style-type: none">• publicly-available information from government records;• de-identified or aggregated consumer information. <p>When you are no longer Our customer, We continue to share your information as described in this Notice as required by law.</p>
How?	<p>All insurance companies need to share customers' personal information to run their everyday business. In the section below, We list the reasons financial companies can share their customers' personal information; the reasons We choose to share; and whether you can limit this sharing. We restrict access to your personal information to those individuals, such as Our employees and agents, who provide you with insurance products and services. We may disclose your personal information to Our Affiliates and Nonaffiliates (1) to process your transaction with Us, for instance, to determine eligibility for coverage, to process claims, or to prevent fraud, or (2) with your written authorization, or (3) otherwise as permitted by law. We do not disclose any of your personal information, as Our customer or former customer, except as described in this Notice.</p>

Reasons We can share your personal information	Do We share?	Can you limit this sharing?
For Our everyday business purposes and as required by law – such as to process your transactions, maintain your account(s), respond to court orders and legal/regulatory investigations, to prevent fraud, or report to credit bureaus	Yes	No
For Our marketing purposes – to offer Our products and services to you	Yes	No
For Joint Marketing with other financial companies	Yes	No
For Our Affiliates' everyday business purposes – information about your transactions and experiences	Yes	No
For Our Affiliates' everyday business purposes – information about your creditworthiness	No	We don't share
For Our Affiliates to market you	No	We don't share
For Nonaffiliates to market you	No	We don't share
Questions? Call (888) 560-4671 or email privacy@markel.com		

Who We are	
Who is providing this Notice?	A list of Our companies is located at the end of this Notice.

What We do	
How do We protect your personal information?	We maintain reasonable physical, electronic, and procedural safeguards to protect your personal information and to comply with applicable regulatory standards. For more information, visit www.markel.com/privacy-policy .
How do We collect your personal information?	<p>We collect your personal information, for example, when you</p> <ul style="list-style-type: none"> • complete an application or other form for insurance • perform transactions with Us, Our Affiliates, or others • file an insurance claim or provide account information • use your credit or debit card <p>We also collect your personal information from others, such as consumer reporting agencies that provide Us with information such as credit information, driving records, and claim histories.</p>
Why can't you limit all sharing of your personal information?	<p>Federal law gives you the right to limit only</p> <ul style="list-style-type: none"> • sharing for Affiliates' everyday business purposes – information about your creditworthiness • Affiliates from using your information to market to you • sharing for Nonaffiliates to market to you <p>State laws and individual companies may give you additional rights to limit sharing. See the Other Important Information section of this Notice for more on your rights under state law.</p>

Definitions	
Affiliates	<p>Companies related by common ownership or control. They can be financial and nonfinancial companies.</p> <ul style="list-style-type: none"> • Our Affiliates include member companies of Markel Group.
Nonaffiliates	<p>Companies not related by common ownership or control. They can be financial and nonfinancial companies.</p> <ul style="list-style-type: none"> • Nonaffiliates that We can share with can include financial services companies such as insurance agencies or brokers, claims adjusters, reinsurers, and auditors, state insurance officials, law enforcement, and others as permitted by law.
Joint Marketing	<p>A formal agreement between Nonaffiliated companies that together market financial products or services to you.</p> <ul style="list-style-type: none"> • Our Joint Marketing providers can include entities providing a service or product that could allow Us to provide a broader selection of insurance products to you.

Other Important Information
<p>For Residents of AZ, CT, GA, IL, ME, MA, MN, MT, NV, NJ, NC, OH, OR, and VA: Under state law, under certain circumstances you have the right to access and request correction, amendment or deletion of personal information that We have collected from or about you. To do so, contact your agent, visit www.markel.com/privacy-policy, call (888) 560-4671, or write to Markel Corporation Privacy Office, 4521 Highwoods Parkway, Glen Allen, VA 23060.</p> <p>We may charge a reasonable fee to cover the costs of providing this information. We will let you know what actions We take. If you do not agree with Our actions, you may send Us a statement.</p>
<p>For Residents of CA: You have the right to review, make corrections, or delete your recorded personal information contained in Our files. To do so, contact your agent, visit www.markel.com/privacy-policy, call (888) 560-4671, or write to Markel Corporation Privacy Office, 4521 Highwoods Parkway, Glen Allen, VA 23060. We do not and will not sell your personal information.</p> <p>For the categories of personal information We have collected from consumers within the last 12 months, please visit: www.markel.com/privacy-policy.</p>
<p>For Residents of MA and ME: You may ask, in writing, for specific reason, for an adverse underwriting decision.</p>
<p>Markel Group of Companies Providing This Notice: City National Insurance Company, Essentia Insurance Company, Evanston Insurance Company, FirstComp Insurance Company, Independent Specialty Insurance Company, National Specialty Insurance Company, Markel Bermuda Limited, Markel American Insurance Company, Markel Global Reinsurance Company, Markel Insurance Company, Markel International Insurance Company Limited, Markel Service, Incorporated, Markel West, Inc. (d/b/a in CA as Markel West Insurance Services), Pinnacle National Insurance Company, State National Insurance Company, Inc., Superior Specialty Insurance Company, SureTec Agency Services, Inc. (d/b/a in CA as SureTec Agency Insurance Services), SureTec Indemnity Company, SureTec Insurance Company, United Specialty Insurance Company, Inc.</p>



Markel Insurance Company

U.S. TREASURY DEPARTMENT'S OFFICE OF FOREIGN ASSETS CONTROL ("OFAC") ADVISORY NOTICE TO POLICYHOLDERS

No coverage is provided by this Policyholder Notice nor can it be construed to replace any provisions of your policy. You should read your policy and review your Declarations page for complete information on the coverages you are provided.

This Notice provides information concerning possible impact on your insurance coverage due to directives issued by OFAC. **Please read this Notice carefully.**

The Office of Foreign Assets Control (OFAC) administers and enforces sanctions policy, based on Presidential declarations of "national emergency". OFAC has identified and listed numerous:

- Foreign agents;
- Front organizations;
- Terrorists;
- Terrorist organizations; and
- Narcotics traffickers;

as "Specially Designated Nationals and Blocked Persons". This list can be located on the United States Treasury's web site – <https://www.treasury.gov/ofac>.

In accordance with OFAC regulations, if it is determined that you or any other insured, or any person or entity claiming the benefits of this insurance has violated U.S. sanctions law or is a Specially Designated National and Blocked Person, as identified by OFAC, this insurance will be considered a blocked or frozen contract and all provisions of this insurance are immediately subject to OFAC. When an insurance policy is considered to be such a blocked or frozen contract, no payments nor premium refunds may be made without authorization from OFAC. Other limitations on the premiums and payments also apply.

NOTICE OF PROTECTION PROVIDED BY
CALIFORNIA LIFE AND HEALTH INSURANCE GUARANTEE ASSOCIATION

This notice provides a brief summary regarding the protections provided to policyholders by the California Life and Health Insurance Guarantee Association ("the Association"). The purpose of the Association is to assure that policyholders will be protected, within certain limits, in the unlikely event that a member insurer of the Association becomes financially unable to meet its obligations. Insurance companies licensed in California to sell life insurance, health insurance, annuities and structured settlement annuities are members of the Association. The protection provided by the Association is not unlimited and is not a substitute for consumers' care in selecting insurers. This protection was created under California law, which determines who and what is covered and the amounts of coverage.

Below is a brief summary of the coverages, exclusions and limits provided by the Association. This summary does not cover all provisions of the law; nor does it in any way change anyone's rights or obligations or the rights or obligations of the Association.

COVERAGE

Persons Covered

Generally, an individual is covered by the Association if the insurer was a member of the Association *and* the individual lives in California at the time the insurer is determined by a court to be insolvent. Coverage is also provided to the policy beneficiaries, payees or assignees, whether or not they live in California.

Amounts of Coverage

The basic coverage protections provided by the Association are as follows.

- Life Insurance, Annuities and Structured Settlement Annuities

For life insurance policies, annuities and structured settlement annuities, the Association will provide the following:

- Life Insurance
80% of death benefits but not to exceed \$300,000
80% of cash surrender or withdrawal values but not to exceed \$100,000
- Annuities and Structured Settlement Annuities
80% of the present value of annuity benefits, including net cash withdrawal and net cash surrender values but not to exceed \$250,000

The maximum amount of protection provided by the Association to an individual, for *all* life insurance, annuities, and structured settlement annuities is \$300,000, regardless of the number of policies or contracts covering the individual.

- Health Insurance

The maximum amount of protection provided by the Association to an individual, as of July 1, 2016, is \$546,741. This amount will increase or decrease based upon changes in the health care cost component of the consumer price index to the date on which an insurer becomes an insolvent insurer. Changes to this amount will be posted on the Association's website, www.califega.org.

COVERAGE LIMITATIONS AND EXCLUSIONS FROM COVERAGE

The Association may not provide coverage for this policy. Coverage by the Association generally requires residency in California. You should not rely on coverage by the Association in selecting an insurance company or in selecting an insurance policy.

The following policies and persons are among those that are excluded from Association coverage:

- A policy or contract issued by an insurer that was not authorized to do business in California when it issued the policy or contract
- A policy issued by a health care service plan (HMO), a hospital or medical service organization, a charitable organization, a fraternal benefit society, a mandatory state pooling plan, a mutual assessment company, an insurance exchange, or a grants and annuities society
- If the person is provided coverage by the guaranty association of another state
- Unallocated annuity contracts; that is, contracts which are not issued to and owned by an individual and which do not guaranty annuity benefits to an individual
- Employer and association plans, to the extent they are self-funded or uninsured
- A policy or contract providing any health care benefits under Medicare Part C or Part D
- An annuity issued by an organization that is only licensed to issue charitable gift annuities
- Any policy or portion of a policy which is not guaranteed by the insurer or for which the individual has assumed the risk, such as certain investment elements of a variable life insurance policy or a variable annuity contract
- Any policy of reinsurance unless an assumption certificate was issued
- Interest rate yields (including implied yields) that exceed limits that are specified in Insurance Code Section 1067.02(b)(2)(C)

NOTICES

Insurance companies or their agents are required by law to give or send you this notice. Policyholders with additional questions should first contact their insurer or agent. To learn more about coverages provided by the Association, please visit the Association's website at www.califega.org, or contact either of the following:

California Life and Health Insurance
Guarantee Association
PO Box 16860
Beverly Hills, CA 90209-3319
(323) 782-0182

California Department of Insurance
Consumer Communications Bureau
300 South Spring Street
Los Angeles, CA 90013
(800) 927-4357

Insurance companies and agents are not allowed by California law to use the existence of the Association or its coverage to solicit, induce, or encourage you to purchase any form of insurance. When selecting an insurance company, you should not rely on Association coverage. If there is any inconsistency between this notice and California law, then California law will control.



Markel Insurance Company

NOTICE TO POLICYHOLDERS

The policy to which this notice is attached is subject to a minimum, fully earned premium of \$350.

Should you have any questions regarding this, such questions should be directed to us (the Company) or to your agent.



A STOCK COMPANY

Markel Insurance Company

10275 West Higgins Road; Suite 750
Rosemont, IL 60018

BLANKET ACCIDENT POLICY SPECIAL RISK

Non-Participating Policy

OPTIONALLY RENEWABLE

THIS IS A LEGAL CONTRACT BETWEEN THE POLICYHOLDER AND US.

We agree with the named Policyholder to pay the benefits as described in the Schedule, subject to the terms, provisions, limitations and exclusions of this Policy.

This Policy is governed by the laws and jurisdiction in the state in which it is delivered.

President

Secretary

THIS IS A LIMITED ACCIDENT ONLY POLICY. IT DOES NOT COVER SICKNESS.

PLEASE READ THIS POLICY CAREFULLY.

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SECTION I. POLICY EFFECTIVE DATE, TERMINATION DATE AND RENEWAL

This Policy takes effect and terminates on the date shown in the Schedule. Coverage is provided for the term or terms designated. All periods of insurance shall begin and end at 12:01 AM Standard Time at the address of the Policyholder.

This Policy may be terminated at any time by written notice mailed or delivered by Us to the Policyholder, or by the Policyholder to Us. If We terminate, We will mail or deliver the notice to the Policyholder at the last address shown in Our records.

If We terminate, it becomes effective on the later of:

1. the date stated in the notice; or
2. the 31st day after We mail or deliver the notice.

If the Policyholder terminates, it becomes effective on the later of:

1. the date We receive the notice; or
2. the date stated in the notice.

In either event:

1. We will promptly return any unearned premium paid; or
2. the Policyholder will promptly pay any earned premium which has not been paid.

Earned or unearned premium will be determined on a pro rata basis and is subject to any minimum premium requirements of this Policy.

With Our consent, this Policy may be renewed by paying the renewal premium within the grace period. We reserve the right to refuse to renew this Policy.

SECTION II. EFFECTIVE DATE AND TERMINATION DATE OF INSURED PERSON'S COVERAGE

Insured Persons shall be all persons shown in the Class of Insured Persons in the Schedule.

An Insured Person's coverage begins on the later of:

1. the Effective Date of this Policy; or
2. the date he or she becomes an eligible Insured Person.

The insurance for any Insured Person shall end on the earliest of the following:

1. the Termination Date of this Policy;
2. the premium due date if the Policyholder fails to pay the required premium for the Insured Person, subject to the grace period, except as the result of inadvertent error; or
3. the date the Insured Person ceases to be a member of any Class of Insured Persons shown in the Schedule.

Termination of coverage will not affect any claim which starts before termination.

SECTION III. PREMIUM PROVISIONS

Changes In Rates

We reserve the right to change premium rates on any premium due date by giving 31 days advance written notice to the Policyholder of such change, but not more often than once every 12 months. The premium rates may be changed when the terms of this Policy are changed.

Grace Period

There is a 31 day grace period for payment of each premium due after the first premium. This means that, except for the initial premium, if premium is not paid on or before the date it is due, the premium must be paid by the last day of this grace period. We will consider the premium to be paid on the date We receive it.

Insurance will stay in force during the grace period unless the Policyholder has notified Us of their intention to terminate this Policy. If We have not been notified otherwise and the premium has not been paid, this Policy will end on the date premium was due.

Premiums

All premiums are payable to Us, or if We direct, to Our authorized representative. The premium due date shall be the Policy Effective Date indicated in the Schedule. The method and timing of premium payments are agreed upon by the Policyholder and Us.

Reinstatement After Termination

If this Policy terminates for any reason, the Policyholder may request to reinstate it. We will reinstate only if:

1. We agree in writing to reinstate this Policy;
2. the Policyholder agrees in writing to accept any written conditions of the reinstatement We impose;
3. all past premiums are paid, including any premium for the time insurance was in effect during the Grace Period, if applicable; and
4. the premium due from the date of reinstatement until the next premium due is paid.

Reporting Requirements

The Policyholder must report to Us any additional information required, as We and the Policyholder agree. We must receive this report before the premium due date.

If and when new Insured Persons or new hazards are added, We will bill the Policyholder if additional premium is required, and payment will be due at that time.

SECTION IV. GENERAL PROVISIONS

Assignment

This Policy and an Insured Person's coverage may not be assigned.

Certificates

If required by the laws of the state where this Policy is delivered, We will give certificates to the Policyholder for delivery to Insured Persons. The certificates will state the features of this Policy which are important to the Insured Person.

Change Of Beneficiary

The Insured Person can change the beneficiary at any time by giving Us written notice. The beneficiary's consent is not required for this or any other change in this Policy.

Conformity With State Statutes

Any provision of this Policy which, on its effective date, is in conflict with the statutes of the state in which this Policy is delivered is hereby amended to conform to the minimum requirements of those statutes.

Entire Contract; Changes

This Policy, any applications (if applicable), riders or amendments are the entire contract. Any change, modification or waiver of this Policy must be in writing and signed by one of Our officers. No one else has the authority to change the insurance contract.

Legal Actions

No legal action may be brought to recover under this Policy:

1. within 60 days after written Proof of Loss has been given as required; or
2. after 3 years from the time written Proof of Loss is required to be sent; or after the expiration of the applicable statute of limitations, whichever is greater.

New Entrants

With Our permission, this Policy will allow new eligible Insured Persons of the Policyholder be added to the Class of Insured Persons.

Records And Audits

At any reasonable time and for any purpose relating to this Policy, the Policyholder's records shall be open for Our inspection and audit. Such examination may be made during the Policy term; within 3 years after this Policy is terminated; or until final settlement of all claims under this Policy, whichever is later.

The Policyholder must maintain adequate records pertaining to Insured Persons.

Workers' Compensation

This Policy does not replace or change any requirement for coverage under any workers' compensation or similar law.

SECTION V. CLAIM PROVISIONS

Notice Of Claim

Notice of claim must be given to Us within 30 days after a Loss occurs or as soon as reasonably possible. The notice can be given to Us at: P.O. Box 2009, Glen Allen, VA 23058-2009 or Our administrator. Notice should include the Insured Person's name and Policy Number.

Claim Forms

When We or Our administrator receives the Notice Of Claim, We will send the Insured Person Proof of Loss forms. If We do not send these forms within 15 days, the Insured Person can meet the Proof of Loss requirement by giving Us a written statement of the nature and extent of the Loss within the time limit in the Proof of Loss section.

Proof Of Loss

Written proof of loss must be given to Us or Our administrator within 90 days after such Loss. If the Loss is one for which this Policy requires continuing eligibility for periodic benefit payments, subsequent written proofs of eligibility must be furnished at such intervals as We reasonably require.

Failure to furnish proof within the time required will not invalidate or reduce a claim if it was not reasonably possible to give proof within the required time, provided such proof is furnished as soon as reasonably possible. In any event, the proof must be given no later than 1 year from the time proof is required, unless the claimant is legally incapacitated.

Time Of Payment Of Claims

After receiving written Proof of Loss, We or Our administrator will immediately pay all benefits as they accrue and in accordance with state requirements.

Payment Of Claims

After receiving written Proof of Loss, We or Our administrator will pay benefits to the Insured Person. Proof that payment was made must accompany the written Proof of Loss. If the Insured Person is a minor or is not competent, benefits may be payable to his or her parent, guardian, or other person legally supporting him or her.

At the written request of the Insured Person, medical benefits may be paid to the Provider. If the Insured Person is a minor or incompetent to make such a direction, his or her parent, guardian, or other person legally supporting him or her, may request that benefits be paid to the Provider. It is not required that the services be rendered by a particular Provider.

Any payment We make in good faith shall satisfy Our legal duty to the extent of Our payment. All payments by Us will be made in United States dollars.

Benefits for Accidental death, if any, will be paid to the named beneficiary, other than the Policyholder or an officer thereof. If no beneficiary is named, or the named beneficiary predeceases the Insured Person, benefits will be paid to the Insured Person's estate.

Discontinuance of this Policy will not prejudice any claim Incurred while this Policy is in force.

Physical Examination

We have the right to have any Insured Person examined by a Physician of Our choice as often as reasonably necessary while a claim is pending. We will pay the cost of such examination.

Recovery Of Overpayment

If benefits are overpaid or paid in error by Us or Our administrator, We have the right to recover the amount overpaid or paid in error from whom such payments were made.

Right Of Reimbursement

If an Insured Person recovers Expenses for an Injury that occurred due to the negligence of a third party:

1. We have the right to reimbursement for all benefits We paid from any and all damages collected from the third party for those same Expenses whether by action at law, settlement, or compromise, by the Insured Person, the Insured Person's parents (if the Insured Person is a minor), or Insured Person's legal representative as a result of the Injury; and
2. We are assigned the right to recover from the third party, or his or her insurer, to the extent of the benefits We paid for that Injury.

We shall have the right to first reimbursement out of all funds the Insured Person, the Insured Person's parents (if the Insured Person is a minor), or the Insured Person's legal representative, is or was able to obtain for the same Expenses We have paid as a result of that Injury.

The Policyholder is required to furnish any information or assistance or provide any documents that We may reasonably require in order to exercise Our rights under this provision. This provision applies whether or not the third party admits liability. This provision does not apply to the Accidental Death and Dismemberment Benefits.

Subrogation

When benefits are paid to or for an Insured Person under the terms of this Policy, We shall be subrogated, unless otherwise prohibited by law, to the rights of recovery of such Insured Person against any person who might acknowledge liability or be found legally liable by a court for the Injury that necessitated medical treatment. Such subrogation rights shall extend only to the recovery by Us of the benefits We have paid for such medical treatment, and We shall pay fees and costs associated with such recovery. This provision does not apply to the Accidental Death and Dismemberment Benefits.

SECTION VI. DEFINITIONS

The following capitalized terms in the text of this Policy have the meaning assigned to them in this section. A definition that appears in the section does not necessarily mean that coverage is provided under this Policy for the services, treatment, procedures, visits or supplies described in the definition. **Additional defined terms may be found in the text where it is used in any attached riders or amendments.**

Accident or Accidental. Means a sudden, unexpected and unintended event, which is identifiable and caused solely by a physical force resulting in Injury to an Insured Person. Accident does not include a Loss due to disease.

Ambulance Services. Means professional ground ambulance services, from the scene of the covered Accident to the nearest Hospital that is able to provide appropriate care. No benefits will be paid for Expenses Incurred by the Insured Person for ambulance services owned or furnished by the Policyholder.

Aggregate Limit of Indemnity. Means the maximum amount payable by Us for all claims Incurred for any Insured Persons under this Policy which are caused by any one Accident that occurs when this Policy is in force. If this limit is not sufficient to pay the total of all such claims, then the benefit payable to any one Insured Person will be determined in proportion to Our total aggregate limit of liability.

Ambulatory Surgical or Medical Center. Means a licensed facility providing ambulatory surgical or medical treatment, other than a Hospital, clinic or Physician's office.

Approved Racing Events. Means each racing event date reported to Us by the Policyholder and for which day the Policyholder has paid premium.

Benefit Period. Means the time during which an Insured Person's Incurred Expense for a covered Injury is eligible for reimbursement. The Benefit Period starts on the date of the Accident for an Injury and ends on the last day of the Benefit Period as indicated in the Schedule.

Chiropractic Care. Means spinal manipulation services provided by a Chiropractor to correct a structural imbalance. Chiropractic care does not include massage therapy, care for chronic conditions or other injuries not related to structural imbalance.

Chiropractor. Means a duly licensed health care professional focused on the diagnosis and treatment of neuromuscular disorders, with an emphasis on treatment through manual adjustment and/or manipulation of the spine. The chiropractor must be acting within the scope of his/her license. Chiropractor shall not include the Insured Person's Immediate Family Member, unless the Immediate Family Member is the only Physician within a geographical area and acting within the scope of their normal employment.

Coinsurance Percentage. Means that portion of eligible Expense which is payable by Us. Coinsurance does not apply toward the Deductible obligations. The percentage that We do not pay is the Insured Person's responsibility.

Covered Activity(ies). Means the Description of Hazards which are covered and are indicated in the Schedule.

Deductible. Means the amount the Insured Person is required to pay in the event of a Loss before benefits are payable under this Policy.

Deductible - Aggregate. Means the aggregate amount of eligible Expenses determined in accordance with the terms and conditions of this Policy that are Incurred:

1. in combination by one or more Insured Persons; and
2. within the Benefit Period for covered Injuries.

Additionally, the Accident Medical Deductible:

1. can only be satisfied by payments made by Us on behalf of the Policyholder and are subject to the Aggregate Maximum Benefit Amount; and
2. cannot be satisfied or reduced by any payment made by other insurance.

Durable Medical Equipment. Means equipment which:

1. is prescribed by a Physician;
2. can withstand repeated use;
3. is primarily and customarily used to serve a medical purpose;
4. is generally not useful to a person in the absence of illness or Injury; and
5. is appropriate for use in the home.

Durable Medical Equipment includes all items defined as such and listed in the most recent edition of the Healthcare Common Procedure Coding System reference.

Expense. Means the Usual and Customary charges for Medically Necessary treatment, services, or supplies. Such Expense shall not include any amount not customarily charged to persons without insurance.

Home Health Care. Means medical care and treatment to an Insured Person in his or her home. The following criteria must be met in order to be considered for coverage under this Policy:

1. a treatment plan is in place that is established and approved by the attending Physician; and
2. the attending Physician certifies that confinement in a Hospital or skilled nursing facility would be required in the absence of home health care; and
3. care is provided by a certified home health care agency.

Hospital. Means a licensed institution including a tax-supported institution of the state, or an institution accredited by the Joint Commission on the Accreditation of Hospitals, the American Osteopathic Association, or the Commission on the Accreditation of Rehabilitative Facilities, which has on the premises, or prearranged access to, medical and surgical facilities. It must maintain permanent facilities for the care of overnight resident patients under the care of a Physician. It must have a Registered Nurse (R.N.) always on duty or call. Confinement in the special wing of a Hospital used primarily as a nursing, rest, convalescent or extended care facility is not confinement in a Hospital, unless such confinement is because of a lack of space in the Hospital's full service wing.

Immediate Family Member. Means a person who is related to the Insured Person in any of the following ways: spouse, domestic partner, civil union partner, common law spouse, brother-in-law, sister-in-law, daughter-in-law, son-in-law, mother-in-law, father-in-law, parent (includes stepparent), legal guardian, brother or sister (includes stepbrother or stepsister), or child (includes legally adopted, step or foster child). A Family Member includes an individual who normally lives in the Insured Person's household.

Incur(s) or Incurred. Means an Expense, after all adjustments have been made, that was actually rendered or obtained on the date the treatment, service or supply was rendered or purchased.

Injury. Means bodily harm which:

1. results in Loss due to an Accident;
2. requires treatment by a Physician;
3. occurs while the Insured Person's coverage under this Policy is in force; and
4. occurs while the Insured Person is participating in a Covered Activity.

Intentionally Self-inflicted Injury. Means an Injury caused by or at the direction of oneself with the knowledge that the act would inflict personal harm.

Insured Person. Means a member of the Class of Insured Person(s) shown in the Schedule, for whom premium has been paid and coverage is provided under this Policy.

Loss Means medical Expense caused by Injury and covered by this Policy.

Medical Supplies. Means non-durable equipment, devices or materials which are:

1. ordered or prescribed by a Physician; and
2. primarily and customarily used to serve a medical purpose; and

3. generally not useful to a person in the absence of an illness or Injury.

Medical Supplies include all items defined as such and listed in the most recent edition of the Healthcare Common Procedure Coding System reference.

Medically Necessary. Means medical services, supplies or treatment authorized by a Physician to treat an Insured Person's bodily Injury which is:

1. consistent with the symptoms or diagnosis;
2. appropriate and accepted according to good medical practice standards;
3. not primarily for the convenience of the Insured Person, Physician or other providers; and
4. consistent with the most appropriate supply or level of services which can safely be provided to the patient.

Nurse. Means a licensed registered nurse (R.N.) or a licensed practical nurse (L.P.N.) who:

1. is properly licensed or certified to provide medical care under the laws of the state where the nurse practices;
2. provides medical services which are within the scope of the nurse's license or certificate;
3. is not a person employed or retained by the Policyholder.

Physical Therapy. Includes but is not limited to acupuncture, physical or mechanical therapy, diathermy, ultrasonic therapy, heat treatment in any form, or massage administered by a Provider.

Physician. Means any practitioner of the healing arts, licensed by the state in which he or she practices and acting within the scope of his or her license, including a duly licensed physician assistant, podiatrist, surgeon, osteopath, dentist, Chiropractor, optometrist, psychologist, physical therapist and Nurse. Physician shall not include the Insured Person's Immediate Family Member, unless the Immediate Family Member is the only Physician within a geographical area and acting within the scope of their normal employment.

Policyholder. Means the organization or entity that has contracted with Us to provide benefits to the Insured Persons.

Prescription Medicines or Drugs. Means any medicine or drug, under applicable state law that is dispensed only with written prescription from a Physician and has a label bearing the legend: "Caution: Federal Law prohibits the dispensing without a prescription." It is also any mixed medicine with at least one ingredient bearing the above legend.

Provider. Means any Physician, health professional, health care facility, or other person or recognized entity licensed to provide medical services to Insured Persons.

Restricted Area. Means the racing surface and any other area that requires special authorization, credentials or permission to enter, or any other area which is restricted or prohibited to the general public.

Sound Natural Tooth. Means a tooth that is natural, whole, vital and free of disease, including a natural tooth that has been restored by amalgam or similar process. It does not include dentures, dental implants, bridges, or crowns.

Usual and Customary. Means an Expense which:

1. is charged for treatment, supplies or medical services Medically Necessary to treat the Insured Person's condition; and
2. does not exceed the usual level of charges made for similar treatment, supplies or medical services in the locality where the Expense is Incurred.

We, Us, or Our. Means Markel Insurance Company.

Service Address:

Markel Insurance Company
P.O. Box 2009
Glen Allen, VA 23058-2009
(800) 431-1270

SECTION VII. GENERAL EXCLUSIONS

The following exclusions apply to all benefits and hazards. **Additional exclusions and limitations may apply to specific benefits or hazards in any attached riders or amendments.**

We will not pay benefits for any Loss that is caused by, or results from, the following:

1. participation in a riot or insurrection.
2. air travel, except as a fare-paying passenger on a commercial airline.
3. declared or undeclared war.
4. active duty in the armed forces of any country. When an Insured Person enters such armed forces, We will refund the unearned pro rata premium.
5. any work-related condition covered under any Workers' Compensation Act or similar law.
6. parachuting or hang-gliding.
7. commitment of or an attempt to commit a felony or engagement in an illegal activity.
8. traveling in or on any two or three-wheeled motor vehicle or off-road four-wheeled vehicle operated by a person who does not hold a valid operator's license.
9. suicide, attempted suicide or Intentionally Self-inflicted Injury.
10. legal intoxication as determined by the laws of the state or jurisdiction where the Accident occurred.
11. under the influence of any narcotic drugs unless administered on the advice of a Physician.
12. sickness, disease, bodily or mental infirmity, bacterial or viral infection, regardless of how contracted. This does not include bacterial infection that is the result of an Injury or accidental food poisoning.
13. fighting or altercation.
14. hernia, unless it results from a covered Injury.
15. services normally provided without charge.
16. treatment provided in a governmental Hospital unless the Insured Person is legally obligated to pay such charges.
17. Expenses Incurred after the expiration of the Benefit Period.
18. amounts Incurred in excess of the Usual and Customary Expense.
19. Expenses Incurred for any service provided by the Insured Person's Immediate Family Member, unless the Immediate Family Member is the only licensed service provider within a geographical area acting within the scope of their normal employment.
20. treatment to teeth, unless it results from Injury to a Sound Natural Tooth.
21. cosmetic surgery, except Medically Necessary cosmetic surgery. Medically Necessary cosmetic surgery includes reconstructive surgery due to a covered Accident which results in trauma, infection or other diseases of the involved part.
22. replacement of and/or the examination for the prescription or fitting thereof:
eyeglasses, contact lenses, hearing aids.

SECTION VIII. COVERAGE

All Policy benefits are shown in the Schedule, and any riders or amendments attached to and made a part of this Policy.

Accidental Death And Dismemberment Benefit:

Loss:	Benefit Amount:
Life	Principal Sum
Both hands	Principal Sum
Both feet	Principal Sum
Sight of both eyes	Principal Sum
One hand and one foot	Principal Sum
One hand and sight of one eye	Principal Sum
One foot and sight of one eye	Principal Sum
One hand	One-half Principal Sum
One foot	One-half Principal Sum
Sight of one eye	One-half Principal Sum
Speech	One-half Principal Sum
Hearing - both ears	One-half Principal Sum
Hearing - one ear	One-quarter Principal Sum
Thumb and index finger on the same hand	One-quarter Principal Sum

When an Insured Person suffers a Loss shown above as the result of an Accident while participating in a Covered Activity, We will pay the corresponding Principal Sum shown next to the Loss. The Loss must take place within the Loss Period after the Accident as shown in the Schedule.

The most We will pay for all Losses to an Insured Person as the result of one Accident is the Benefit's Principal Sum shown in the Schedule. If more than one Loss results from any one Accident, only one amount, the largest will be paid.

For this Accident And Dismemberment Benefit only, Loss means the following:

Loss of life means Accidental death.

Loss to hands and feet means severance at or above the wrist or ankle joints.

Loss of sight or hearing means total and irrecoverable loss of sight or hearing.

Loss of speech means total and irrevocable loss of speech which does not allow audible communication in any degree.

Loss of thumb or finger means the complete severance through or above the metacarpophalangeal joint.

Loss Period means the period of time within which the death or dismemberment occurs following an Accident for benefits to be payable for the Injury sustained.

Accident Medical Expense Benefit

When an Insured Person's Injury requires medical treatment as the result of an Accident while participating in a Covered Activity, We will pay the Expense Incurred within the Benefit Period for covered Expenses, subject to any applicable Deductible, Coinsurance Percentage, Maximum Amount and Aggregate Maximum Amount for a single Accident as shown in the Schedule.

Covered Expenses are Expenses Incurred for any of the following:

1. treatment by a Physician;
2. Hospital room and board charges, limited to the semi-private rate for each day in the Hospital;
3. intensive care unit charges are payable in lieu of payment for Hospital room and board charges for each day the Insured Person is confined in an intensive care unit;
4. Hospital miscellaneous charges during a Hospital confinement. Miscellaneous charges do not include charges for telephone, radio or television, extra beds or cots, meals for guests, take-home items, or other convenience items;
5. services of a Nurse;
6. radiological and diagnostic imaging service;
7. use of an operating room;
8. use of an emergency room;
9. anesthesia, including its administration;
10. laboratory and diagnostic testing services;
11. Ambulance Services;
12. use of an Ambulatory Surgical or Ambulatory Medical Center;
13. Physical Therapy;
14. Chiropractic Care;
15. Home Health Care; or
16. if ordered by a Physician, Prescription Medicines or Drugs, Durable Medical Equipment, Medical Supplies or any other therapeutic services.

No coverage will be provided for any Expenses that are in excess of Usual and Customary.

SCOPE OF COVERAGE APPLICABLE TO THE ACCIDENT MEDICAL EXPENSE BENEFITS

When an Insured Person's Injury requires medical treatment as the result of an Accident while participating in a Covered Activity, and a claim is made, We will pay the covered medical Expense Incurred within the Benefit Period for Covered Expenses, subject to any applicable Deductible, Coinsurance Percentage, Maximum Amount, and Aggregate Maximum Amount as shown in the Schedule.

This provision shall apply in determining the benefits to an Insured Person covered under this Policy for any claim determination period.

Primary Medical Expense

We will pay the covered medical Expense Incurred without regard to any Other Valid and Collectible Insurance the Insured Person may have.

In no case will the total benefits payable exceed 100% of the Expense.

Other Valid and Collectible Insurance means any policy, contract, or other arrangement for benefits or services for medical or dental care or treatment provided by any of the following:

1. group, franchise or blanket insurance;
2. any type of service contracts;
3. Health Maintenance Organizations (HMO), Preferred Provider Organizations (PPO), and other prepayment, group practice or individual practice plans;
4. any plan arranged through an employer, trustee, union or employee benefit association;
5. any employee benefit plan;
6. any other group employee welfare benefit plan as defined in the Employee Retirement Income Security Act of 1974 (ERISA), as amended;
7. any plan or program created or administered by national or state government or agencies thereof, except a state-sponsored Medicaid plan; or a plan or law providing benefits only in excess of any private or non-governmental plan;
8. individual insurance.



Markel Insurance Company SCHEDULE

POLICY NUMBER: AMM2653-02

RENEWAL OF POLICY: AMM2653-01

Name of Policyholder:
Blue Oak Charter School, Inc.

Mailing Address: 450 W East Ave, Chico CA 95926

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS, PROVISIONS, LIMITATIONS AND EXCLUSIONS OF THIS POLICY, WE AGREE WITH THE POLICYHOLDER TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY, INCLUDING ANY RIDERS OR ENDORSEMENTS ATTACHED TO THIS POLICY.

Policy Effective Date: 12/14/2021

Policy Termination Date: 12/14/2022

Class of Insured Persons: All registered participants of the named insured group for whom premium has been paid.

Description of Hazards Covered: Insured Persons are covered for Injury resulting from an Accident which occurs directly from: 1) activities that are scheduled, sponsored or supervised by the Policyholder; 2) premises owned, leased or borrowed by the Policyholder; or 3) travel scheduled, sponsored or supervised by the Policyholder.

This Policy is subject to a Monthly Reporting Period requirement.

Total Premium: \$2,373.00

This Policy has a non-refundable minimum premium of \$350.00 per policy year, which is fully earned on the date coverage goes into effect.

Producer Number, Name and Mailing Address
52510 Foundation Risk Partners Corp 2125 Ygnacio Valley Road Suite 200 Walnut Creek, CA 94598

Forms, Riders And Endorsements

The following Rider(s) and any Endorsement(s), are attached to and made a part of this Policy as of this Policy Effective Date. Each Rider and/or Endorsement is subject to all terms, provisions, limitations and exclusions of the Policy that are not specifically modified by the Rider and/or Endorsement.

NUMBER**TITLE**

MAS 0001 01 19 Blanket Accident Policy Special Risk

MAS 1427-CA 01 19 California Amendatory

MIL 1214 09 17 Trade Or Economic Sanctions

Policy Coverage

This Policy consists of the following coverages and riders. The Benefit Amount shown is the limit selected by the Policyholder.

COVERAGE	BENEFIT AMOUNT
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AGGREGATE LIMIT OF INDEMNITY	\$250,000
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ACCIDENT MEDICAL EXPENSE BENEFIT

Aggregate Maximum Amount	\$5,000
Deductible Amount	\$0
Deductible Type	Not Applicable
Coinsurance Percentage	100%
Benefit Period	104 weeks
Usual and Customary Expense Percentile*	80th Percentile

*The provider may charge more than the limits established by the Usual and Customary fee. The additional charge may not be covered by this Policy.

ACCIDENTAL DEATH AND DISMEMBERMENT BENEFIT

Principal Sum	\$5,000
Loss Period	365 days



Markel Insurance Company

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CALIFORNIA AMENDATORY

This endorsement modifies insurance provided under the following:

BLANKET ACCIDENT POLICY

A. Entire Contract; Changes under Section IV – General Provisions is replaced by the following:

This Policy, together with any schedules, riders, endorsements, amendments, applications, and enrollment forms, if any, make up the entire contract between the Policyholder and Us. In the absence of fraud, all statements made by the Policyholder or any Insured Person will be considered representations and not warranties. No written statement made by an Insured Person will be used in any contest, unless a copy of the statement is furnished to the Insured Person or his or her beneficiary or personal representative.

No change in this Policy will be valid, until approved by one of Our officers. Such approval must be noted on or attached to this Policy in writing. No agent may change this Policy or waive any of its provisions.

B. The following is added to Section IV – General Provisions:

Time Limit Of Certain Defenses

After 2 years from the date of issue of this Policy no misstatements, except fraudulent misstatements, made by an applicant in any application for this Policy will be used to void this Policy or to deny a claim for Loss Incurred or disability, as defined in this Policy, commencing after the expiration of such 2 year period.

No claim for Loss Incurred or disability, as defined in this Policy, commencing after 2 years from the date of issue of this Policy will be reduced or denied on the ground that a condition not excluded from coverage by name or specific description effective on the date of loss had existed prior to the effective date of coverage of this Policy.

All other terms and conditions remain unchanged.



Markel Insurance Company

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

TRADE OR ECONOMIC SANCTIONS

The following is added to this policy:

Trade Or Economic Sanctions

This insurance does not provide any coverage, and we (the Company) shall not make payment of any claim or provide any benefit hereunder, to the extent that the provision of such coverage, payment of such claim or provision of such benefit would expose us (the Company) to a violation of any applicable trade or economic sanctions, laws or regulations, including but not limited to, those administered and enforced by the United States Treasury Department's Office of Foreign Assets Control (OFAC).

All other terms and conditions remain unchanged.



Return Completed form to:
Health Special Risk, Inc.
HSR Plaza II; 4100 Medical Parkway
Carrollton, TX 75007
P: 888-765-7223 | F: 972-512-5820
Markelclaims@hsri.com

Special Risk Claim Form

Instructions for Filing a Claim

1. Complete this form (including the appropriate signatures).
2. Attach all itemized bills relating to the claim.
3. Submit the completed form and bills to the address or fax number above.

****In order to pay claims we must have your Social Security Number****

Part 1 – POLICYHOLDER'S REPORT

Name of School	Name of Policyholder Blue Oak Charter School, Inc.	Policy Number AMM2653-02			
Claimant's Name	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth			
Social Security Number (Required)	E-mail Address				
Claimant's Address	City	State	Zip	Phone Number	
Parent's Name (if applicable)	Parent's Address (if applicable)	City	State	Zip	Phone Number

1. Date and time of accident: _____ Place where the accident occurred: _____

2. Was the injured person: ☐ Participant ☐ Staff Member ☐ Guest ☐ Volunteer

FOR DENTAL CLAIMS ONLY

3. Indicate which teeth were involved in the accident: _____

4. Describe condition of injured teeth prior to accident: ☐ Whole, Sound, and Natural ☐ Filled ☐ Capped ☐ Artificial

5. Nature of injury: _____
(indicate part of body injured – e.g. broken arm, sprained ankle, etc.)

6. Describe how the accident occurred – give all possible details – must be a bodily injury due to accident:

7. Did the accident occur?

A. During a policyholder sponsored & supervised activity?

☐ Yes ☐ No

B. During programmed hours?

☐ Yes ☐ No

C. On activity premises?

☐ Yes ☐ No

D. While traveling directly to or from a sponsored event?

☐ Yes ☐ No

E. During a USGF sanctioned event (Gymnastics schools only) or competition?

☐ Yes ☐ No

8. Name of the event or activity: _____ Name and Title of Supervisor: _____

9. Representative Signature _____ Title _____ Date _____

Part 2 – OTHER INSURANCE STATEMENT

Do you/spouse/parent have medical/health care coverage through an employer or other source? ☐ Yes ☐ No

If Yes, Name of insurance company _____ Policy # _____

Is the Claimant enrolled as an individual, employee or dependent member of one of the following:

Preferred Provider Organization (PPO), Health Maintenance Organization (HMO) or similar prepaid health care plan, or any other type of accident/health/sickness plan? ☐ Yes ☐ No

If Yes, Name of insurance company _____ Policy # _____

IF OTHER INSURANCE OR HEALTH CARE PLANS EXIST, PLEASE SUBMIT COPIES of their EXPLANATION OF BENEFITS along with your claim. IF NO OTHER INSURANCE or HEALTH PLAN EXISTS, PLEASE READ & SIGN BELOW.

I agree that should it be determined at a later date there is insurance (or similar), to reimburse Markel Insurance Company to the extent of any amount collectible.

Claimant, Parent or Authorized Representative's Signature: _____ Date: _____

ASSIGNMENT OF BENEFITS

For services rendered or to be rendered I hereby authorize MARKEL INSURANCE COMPANY or their representatives to pay benefits in connection with this accident or illness direct to the doctor, hospital or other rendering service. If receipted bills are submitted, the benefits are to be paid to the insured.

Claimant, Parent or Authorized Representative's Signature: _____ Date: _____

If Authorized Representative, Relationship to Patient or Legal Designation: _____

AUTHORIZATION FOR RELEASE OF INFORMATION

I AUTHORIZE any physician, medical care provider, hospital, clinic, medical care facility, insurance company, government-sponsored health plan, or employer having information available as to diagnosis, treatment and prognosis with respect to any illness, injury, physical or mental condition, and/or treatment for me or my minor children now or in the past, to give to Markel Insurance Company (MIC) or its legal representative, any and all such information. I UNDERSTAND the information obtained by use of the Authorization will be used by MIC to determine eligibility for insurance and eligibility for benefits under any existing policy. Any information obtained will not be released by MIC to any person or organization EXCEPT as necessary in connection with the processing of this application, claim, or as may be otherwise lawfully required or as I may further authorize. I KNOW that I may request to receive a copy of this Authorization. I AGREE that a photographic copy of this Authorization shall be valid as the original. I also AGREE this Authorization shall be valid for a period of two years from the date shown below. I may revoke this authorization at any time by written request to MIC. I CERTIFY that the above information given by me in support of this claim is true and correct.

Claimant, Parent or Authorized Representative's Signature: _____ Date: _____

If Authorized Representative, Relationship to Patient or Legal Designation: _____

PLEASE NOTE

In furnishing this or other claim forms for the convenience of the claimant, MARKEL INSURANCE COMPANY does not admit any liability or waive any rights. MARKEL INSURANCE COMPANY reserves the right to ask for other information if it is deemed necessary. All expenses incurred in connection with furnishing the necessary proof of loss are the responsibility of the covered person.

FRAUD STATEMENTS

GENERAL: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Applicable in AL, AR, LA, MD, RI and WV: Any person who knowingly (or willfully)* presents a false or fraudulent claim for payment of a loss or benefit or knowingly (or willfully)* presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison. *Applies in MD only.

Applicable in AK: A person who knowingly and with intent to injure, defraud, or deceive an insurance company files a claim containing false, incomplete, or misleading information may be prosecuted under state law.

Applicable in AZ: For your protection Arizona law requires the following statement to appear on this form: Any person who knowingly presents a false or fraudulent claim for payment of a loss is subject to criminal and civil penalties.

Applicable in CA: For your protection, California law requires the following to appear on this form: Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Applicable in CO: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

Applicable in DE and ID: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, files a statement of claim containing any false, incomplete or misleading information is guilty of a felony.

Applicable to DC Residents: WARNING: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

Applicable in FL: Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony (of the third degree).

Applicable in IN: A person who knowingly and with intent to defraud an insurer files a statement of claim containing any false, incomplete, or misleading information commits a felony.

Applicable in KS: Any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act.

Applicable in KY: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

Applicable in ME, TN, and WA: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties (may)* include imprisonment, fines and denial of insurance benefits. *Applies in ME only.

Applicable in MN: A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

Applicable in NH: Any person who, with a purpose to injure, defraud or deceive any insurance company, files a statement of claim containing any false, incomplete or misleading information is subject to prosecution and punishment for insurance fraud, as provided in RSA 638:20.

Applicable in NJ: Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

Applicable in NM: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.

Applicable in NY and PA: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties (not to exceed five thousand dollars and the stated value of the claim for each such violation)*. *Applies in NY only.

Applicable in OH: Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

Applicable in OK: WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

Applicable in OR: Any person who knowingly and with intent to defraud or solicit another to defraud the insurer by submitting an application or by filing a claim containing a false statement as to any material fact may be violating state law.

Applicable in TX: Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Applicable in VA: Any person who, with the intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement may have violated the state law.

Applicable in VT: Any person who knowingly presents a false statement in an application for insurance may be guilty of a criminal offense and subject to penalties under state law.



BLUE OAK SCHOOL

A WALDORF-INSPIRED PUBLIC CHARTER (K-8)

ESSER III Expenditure Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Blue Oak Charter School	Susan ZM Domenighini	sdomenighini@blueoakcharterschool.org 5308797483

School districts, county offices of education, or charter schools, collectively known as LEAs, that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan Act, referred to as ESSER III funds, are required to develop a plan for how they will use their ESSER III funds. In the plan, an LEA must explain how it intends to use its ESSER III funds to address students' academic, social, emotional, and mental health needs, as well as any opportunity gaps that existed before, and were worsened by, the COVID-19 pandemic. An LEA may also use its ESSER III funds in other ways, as detailed in the Fiscal Requirements section of the Instructions. In developing the plan, the LEA has flexibility to include community input and/or actions included in other planning documents, such as the Local Control and Accountability Plan (LCAP), provided that the input and actions are relevant to the LEA's Plan to support students.

For more information please see the Instructions.

Other LEA Plans Referenced in this Plan

Plan Title	Where the Plan May Be Accessed
Local Control Accountability Plan	www.blueoakcharterschool.org
Expanded Learning Opportunities Plan	www.blueoakcharterschool.org
Safe Return to In Person Instruction and Continuity Plan	www.blueoackcharterschool.org

Summary of Planned ESSER III Expenditures

Below is a summary of the ESSER III funds received by the LEA and how the LEA intends to expend these funds in support of students.

Total ESSER III funds received by the LEA

563111

Plan Section	Total Planned ESSER III
Strategies for Continuous and Safe In-Person Learning	225,000
Addressing Lost Instructional Time (a minimum of 20 percent of the LEAs ESSER III funds)	338,111
Use of Any Remaining Funds	0

Total ESSER III funds included in this plan

563611

Community Engagement

An LEA's decisions about how to use its ESSER III funds will directly impact the students, families, and the local community. The following is a description of how the LEA meaningfully consulted with its community members in determining the prevention and mitigation strategies, strategies to address the academic impact of lost instructional time, and any other strategies or activities to be implemented by the LEA. In

developing the plan, the LEA has flexibility to include input received from community members during the development of other LEA Plans, such as the LCAP, provided that the input is relevant to the development of the LEA's ESSER III Expenditure Plan.

For specific requirements, including a list of the community members that an LEA is required to consult with, please see the Community Engagement section of the Instructions.

A description of the efforts made by the LEA to meaningfully consult with its required community members and the opportunities provided by the LEA for public input in the development of the plan.

Blue Oak utilized stakeholder surveys (sent on 04/16/21), leadership review and discussion (held on 04/01/21), committee meetings, board meetings (to be held on 05/12/21), data review, and town hall meetings (held on 04/22/21) to develop the Expanded Learning Opportunities Grant Plan which correlates with the ESSER III funds and the LCAP process.

A description of how the development of the plan was influenced by community input.

The Blue Oak community influenced the development of the ESSER III plan through surveys, town hall meetings, board meeting discussions, and regular communication with the administration. General themes that emerged were in alignment with LCAP goals including student wellbeing and social & emotional needs, academic reading and math needs, and community engagement. The community feedback also included the fact that parents wanted students back on campus and would implement and follow all safety protocols in order to keep kids in school.

Actions and Expenditures to Address Student Needs

The following is the LEA's plan for using its ESSER III funds to meet students' academic, social, emotional, and mental health needs, as well as how the LEA will address the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic. In developing the plan, the LEA has the flexibility to include actions described in existing plans, including the LCAP and/or Expanded Learning Opportunity (ELO) Grant Plan, to the extent that the action(s) address the requirements of the ESSER III Expenditure Plan.

For specific requirements, please refer to the Actions and Expenditures to Address Student Needs section of the Instructions.

Strategies for Continuous and Safe In-Person Learning

A description of how the LEA will use funds to continuously and safely operate schools for in-person learning in a way that reduces or prevents the spread of the COVID-19 virus.

Total ESSER III funds being used to implement strategies for continuous and safe in-person learning

\$225,000

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
Action 1	Implement safe in person learning	Increase janitorial for sanitation and health office staff for COVID tracking and record keeping. Purchase filters, air purifiers, masks and other personal protective equipment.	60,000
Action 2	Increase Mental Health/Social Emotional Learning supports	Increase counselors hours to full time, increase behavior support, purchase materials and regalia	55,000
Action 3	Increase instruction hours	Afterschool, Summer School, Kindergarten	60,000
Action 4	Continue Small classes	Continue to support small class sizes where possible	50,000

Addressing the Impact of Lost Instructional Time

A description of how the LEA will use funds to address the academic impact of lost instructional time.

Total ESSER III funds being used to address the academic impact of lost instructional time

\$338,111

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
Action 1	Increase Aide Staff & Support Staff	Increase aide support to all classrooms	\$160,000
Action 2	Increase support materials	Purchase increased intervention materials for English Language Arts & Math	\$40,111
Action 3	Specialties reinstated	Music and Movement re-established	\$128,000

Use of Any Remaining Funds

A description of the how the LEA will use any remaining ESSER III funds, as applicable.

Total ESSER III funds being used to implement additional actions

0

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures

Ensuring Interventions are Addressing Student Needs

The LEA is required to ensure its interventions will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students most impacted by the COVID–19 pandemic. The following is the LEA’s plan for ensuring that the actions and expenditures in the plan are addressing the identified academic, social, emotional, and mental health needs of its students, and particularly those students most impacted by the COVID–19 pandemic.

Action Title(s)	How Progress will be Monitored	Frequency of Progress Monitoring
Action 1	iReady Assessment	iReady will be used as a standardizes assessment twice annually
Action 2	Sadlier/Phonics/Math/BLOCK Assessments/Standards Mastery	Various assessments will be used during the year including Sadlier for English Language Arts, math assessments, Block Assessments and iReady Standards Mastery.
Action 3	CAASPP	The annual CAASPP results will be analyzed for progress and
Action 4	After School Program/Summer School Attendance	Attendance in the after school program and assessed improvements
Action 5	Implement Aeries Analytics	Aeries Analytics will be used to increase the data on individual students

Action Title(s)	How Progress will be Monitored	Frequency of Progress Monitoring
Action 6j	Social Emotional Success/Attendance/Engagement	Data will be kept to address social emotional work such as numbers referred to counseling, training on restorative practices, and use of the Wellness room.

ESSER III Expenditure Plan Instructions

Introduction

School districts, county offices of education (COEs), or charter schools, collectively known as local educational agencies (LEAs), that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan (ARP) Act, referred to as ESSER III funds, are required to develop a plan for how they will use ESSER III funds to, at a minimum, address students' academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic.

The plan must be adopted by the local governing board or body of the LEA at a public meeting on or before October 29, 2021 and must be submitted for review and approval within five days of adoption. A school district must submit its ESSER III Expenditure Plan to its COE for review and approval; a COE must submit its plan to the California Department of Education for review and approval. A charter school must submit its plan to its chartering authority for review and to the COE of the county in which the charter school operates for review and approval.

In addition, consistent with the requirements of the ARP, Volume 86, *Federal Register*, page 21201, April 22, 2021, the ESSER III Expenditure Plan must be:

- Written in an understandable and uniform format;
- Written in a language that parents can understand, to the extent practicable;
 - If it is not practicable to provide written translations to a parent with limited English proficiency, the plan must be orally translated for parents
- Provided in an alternative format to a parent who is an individual with a disability as defined by the Americans with Disabilities Act, upon request; and
- Be made publicly available on the LEA's website.

For additional information regarding ESSER III funding please see the ARP Act Funding web page at <https://www.cde.ca.gov/fg/cr/arpact.asp>.

For technical assistance related to the completion of the ESSER III Expenditure Plan, please contact EDReliefFunds@cde.ca.gov.

Fiscal Requirements

- The LEA must use at least 20 percent (20%) of its ESSER III apportionment for expenditures related to addressing the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs.
 - For purposes of this requirement, "evidence-based interventions" include practices or programs that have **evidence** to show that they are effective at producing results and improving outcomes when implemented. This kind of evidence has generally been produced through formal studies and research. There are four tiers, or levels, of evidence:

- **Tier 1 – Strong Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented randomized control experimental studies.
 - **Tier 2 – Moderate Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented quasi-experimental studies.
 - **Tier 3 – Promising Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented correlational studies (with statistical controls for selection bias).
 - **Tier 4 – Demonstrates a Rationale:** practices that have a well-defined logic model or theory of action, are supported by research, and have some effort underway by a State Educational Agency, LEA, or outside research organization to determine their effectiveness.
- **For additional information please see the Evidence-Based Interventions Under the ESSA web page at <https://www.cde.ca.gov/re/es/evidence.asp>.**
- The LEA must use the remaining ESSER III funds consistent with section 2001(e)(2) of the ARP Act, including for:
 - Any activity authorized by the Elementary and Secondary Education Act (ESEA) of 1965;
 - Any activity authorized by the Individuals with Disabilities Education Act (IDEA);
 - Any activity authorized by the Adult Education and Family Literacy Act;
 - Any activity authorized by the Carl D. Perkins Career and Technical Education Act of 2006;
 - Coordination of preparedness and response efforts of LEAs with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to COVID-19;
 - Activities to address the unique needs of low-income students, students with disabilities, English learners, racial and ethnic minorities, homeless students, and foster youth, including how outreach and service delivery will meet the needs of each population;
 - Developing and implementing procedures and systems to improve the preparedness and response efforts of LEAs;
 - Training and professional development for staff of the LEA on sanitation and minimizing the spread of infectious diseases;
 - Purchasing supplies to sanitize and clean the facilities of an LEA, including buildings operated by such agency;
 - Planning for, coordinating, and implementing activities during long-term closures, including providing meals to eligible students, providing technology for online learning to all students, providing guidance for carrying out requirements under IDEA, and ensuring other educational services can continue to be provided consistent with all Federal, State, and local requirements;
 - Purchasing education technology (including hardware, software, and connectivity) for students who are served by the LEA that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and children with disabilities, which may include assistive technology or adaptive equipment;
 - Providing mental health services and supports, including through the implementation of evidence-based full-service community schools;
 - Planning and implementing activities related to summer learning and supplemental after school programs, including providing classroom instruction or online learning during the summer months and addressing the needs of underserved students;

- Addressing learning loss among students, including underserved students, by:
 - Administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiated instruction,
 - Implementing evidence-based activities to meet the comprehensive needs of students,
 - Providing information and assistance to parents and families of how they can effectively support students, including in a distance learning environment, and
 - Tracking student attendance and improving student engagement in distance education;

Note: A definition of “underserved students” is provided in the Community Engagement section of the instructions.

- School facility repairs and improvements to enable operation of schools to reduce risks of virus transmission and exposure to environmental health hazards, and to support student health needs;
- Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and nonmechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door replacement;
- Developing strategies and implementing public health protocols including, to the greatest extent practicable, policies in line with guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff;
- Other activities that are necessary to maintain the operation of and continuity of services in LEAs and continuing to employ existing staff of the LEA.

Other LEA Plans Referenced in this Plan

In developing the plan, the LEA has flexibility to include community input and/or actions included in other planning documents, such as the Local Control and Accountability Plan (LCAP) and/or the Expanded Learning Opportunities (ELO) Grant Plan, provided that the input and/or actions address the requirements of the ESSER III Expenditure Plan.

An LEA that chooses to utilize community input and/or actions from other planning documents must provide the name of the plan(s) referenced by the LEA and a description of where the plan(s) may be accessed by the public (such as a link to a web page or the street address of where the plan(s) are available) in the table. The LEA may add or delete rows from the table as necessary.

An LEA that chooses not to utilize community input and/or actions from other planning documents may provide a response of “Not Applicable” in the table.

Summary of Expenditures

The Summary of Expenditures table provides an overview of the ESSER III funding received by the LEA and how the LEA plans to use its ESSER III funds to support the strategies and interventions being implemented by the LEA.

Instructions

For the ‘Total ESSER III funds received by the LEA,’ provide the total amount of ESSER III funds received by the LEA.

In the Total Planned ESSER III Expenditures column of the table, provide the amount of ESSER III funds being used to implement the actions identified in the applicable plan sections.

For the ‘Total ESSER III funds included in this plan,’ provide the total amount of ESSER III funds being used to implement actions in the plan.

Community Engagement

Purpose and Requirements

An LEA’s decisions about how to use its ESSER III funds will directly impact the students, families, and the local community, and thus the LEA’s plan must be tailored to the specific needs faced by students and schools. These community members will have significant insight into what prevention and mitigation strategies should be pursued to keep students and staff safe, as well as how the various COVID–19 prevention and mitigation strategies impact teaching, learning, and day-to-day school experiences.

An LEA must engage in meaningful consultation with the following community members, as applicable to the LEA:

- Students;
- Families, including families that speak languages other than English;
- School and district administrators, including special education administrators;
- Teachers, principals, school leaders, other educators, school staff, and local bargaining units, as applicable.

“Meaningful consultation” with the community includes considering the perspectives and insights of each of the required community members in identifying the unique needs of the LEA, especially related to the effects of the COVID-19 pandemic. Comprehensive strategic planning will utilize these perspectives and insights to determine the most effective strategies and interventions to address these needs through the programs and services the LEA implements with its ESSER III funds.

Additionally, an LEA must engage in meaningful consultation with the following groups to the extent that they are present or served in the LEA:

- Tribes;
- Civil rights organizations, including disability rights organizations (e.g. the American Association of People with Disabilities, the American Civil Liberties Union, National Association for the Advancement of Colored People, etc.); and
- Individuals or advocates representing the interests of children with disabilities, English learners, homeless students, foster youth, migratory students, children who are incarcerated, and other underserved students.
 - For purposes of this requirement “underserved students” include:
 - Students who are low-income;

- Students who are English learners;
- Students of color;
- Students who are foster youth;
- Homeless students;
- Students with disabilities; and
- Migratory students.

LEAs are also encouraged to engage with community partners, expanded learning providers, and other community organizations in developing the plan.

Information and resources that support effective community engagement may be found under *Resources* on the following web page of the CDE’s website: <https://www.cde.ca.gov/re/lc>.

Instructions

In responding to the following prompts, the LEA may reference or include input provided by community members during the development of existing plans, including the LCAP and/or the ELO Grant Plan, to the extent that the input is applicable to the requirements of the ESSER III Expenditure Plan. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA’s local community.

A description of the efforts made by the LEA to meaningfully consult with its required community members and the opportunities provided by the LEA for public input in the development of the plan.

A sufficient response to this prompt will describe how the LEA sought to meaningfully consult with its required community members in the development of the plan, how the LEA promoted the opportunities for community engagement, and the opportunities that the LEA provided for input from the public at large into the development of the plan.

As noted above, a description of “meaningful consultation” with the community will include an explanation of how the LEA has considered the perspectives and insights of each of the required community members in identifying the unique needs of the LEA, especially related to the effects of the COVID-19 pandemic.

A description of the how the development of the plan was influenced by community input.

A sufficient response to this prompt will provide clear, specific information about how input from community members and the public at large was considered in the development of the LEA’s plan for its use of ESSER III funds. This response must describe aspects of the ESSER III Expenditure Plan that were influenced by or developed in response to input from community members.

- For the purposes of this prompt, “aspects” may include:
 - Prevention and mitigation strategies to continuously and safely operate schools for in-person learning;

- Strategies to address the academic impact of lost instructional time through implementation of evidence-based interventions (e.g. summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs);
- Any other strategies or activities implemented with the LEA's ESSER III fund apportionment consistent with section 2001(e)(2) of the ARP Act; and
- Progress monitoring to ensure interventions address the academic, social, emotional, and mental health needs for all students, especially those students disproportionately impacted by COVID-19

For additional information and guidance, please see the U.S. Department of Education's Roadmap to Reopening Safely and Meeting All Students' Needs Document, available here: <https://www2.ed.gov/documents/coronavirus/reopening-2.pdf>.

Planned Actions and Expenditures

Purpose and Requirements

As noted in the Introduction, an LEA receiving ESSER III funds is required to develop a plan to use its ESSER III funds to, at a minimum, address students' academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic.

Instructions

An LEA has the flexibility to include actions described in existing plans, including the LCAP and/or ELO Grant Plan, to the extent that the action(s) address the requirements of the ESSER III Expenditure Plan. When including action(s) from other plans, the LEA must describe how the action(s) included in the ESSER III Expenditure Plan supplement the work described in the plan being referenced. The LEA must specify the amount of ESSER III funds that it intends to use to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA. Descriptions of actions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA's local community.

Strategies for Continuous and Safe In-Person Learning

Provide the total amount of funds being used to implement actions related to Continuous and Safe In-Person Learning, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write "N/A".
- Provide a short title for the action(s).
- Provide a description of the action(s) the LEA will implement using ESSER III funds for prevention and mitigation strategies that are, to the greatest extent practicable, in line with the most recent CDC guidance, in order to continuously and safely operate schools for in-person learning.

- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA.

Addressing the Impact of Lost Instructional Time

As a reminder, the LEA must use not less than 20 percent of its ESSER III funds to address the academic impact of lost instructional time. Provide the total amount of funds being used to implement actions related to addressing the impact of lost instructional time, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write “N/A”.
- Provide a short title for the action(s).
- Provide a description of the action(s) the LEA will implement using ESSER III funds to address the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs.
- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA.

Use of Any Remaining Funds

After completing the Strategies for Continuous and Safe In-Person Learning and the Addressing the Impact of Lost Instructional Time portions of the plan, the LEA may use any remaining ESSER III funds to implement additional actions to address students’ academic, social, emotional, and mental health needs, as well as to address opportunity gaps, consistent with the allowable uses identified above in the Fiscal Requirements section of the Instructions. LEAs choosing to use ESSER III funds in this manner must provide the total amount of funds being used to implement actions with any remaining ESSER III funds, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write “N/A”.
- Provide a short title for the action(s).
- Provide a description of any additional action(s) the LEA will implement to address students’ academic, social, emotional, and mental health needs, as well as to address opportunity gaps, consistent with the allowable uses identified above in the Fiscal Requirements section of the Instructions. If an LEA has allocated its entire apportionment of ESSER III funds to strategies for continuous and safe in-person learning and/or to addressing the impact of lost instructional time, the LEA may indicate that it is not implementing additional actions.
- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA. If the LEA it is not implementing additional actions the LEA must indicate “\$0”.

Ensuring Interventions are Addressing Student Needs

The LEA is required to ensure its interventions will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students most impacted by the COVID–19 pandemic, including students from low-income families, students of color, English learners, children with disabilities, students experiencing homelessness, children in foster care, and migratory students.

The LEA may group actions together based on how the LEA plans to monitor the actions’ progress. For example, if an LEA plans to monitor the progress of two actions in the same way and with the same frequency, the LEA may list both actions within the same row of the table. Each action included in the ESSER III Expenditure Plan must be addressed within the table, either individually or as part of a group of actions.

Complete the table as follows:

- Provide the action title(s) of the actions being measured.
- Provide a description of how the LEA will monitor progress of the action(s) to ensure that they are addressing the needs of students.
- Specify how frequently progress will be monitored (e.g. daily, weekly, monthly, every 6 weeks, etc.).

California Department of Education
June 2021

AMENDMENT TO OPERATIONAL MEMORANDUM OF UNDERSTANDING BETWEEN
CHICO UNIFIED SCHOOL DISTRICT AND
BLUE OAK SCHOOL

Chico Unified School District (“DISTRICT”) and Blue Oak School (“CHARTER SCHOOL”) (collectively “Parties”) enter into this amendment (“Amendment”) to amend the Parties’ operational memorandum of understanding dated October 14, 2021 (“Agreement”), on the following terms and conditions:

WHEREAS, the DISTRICT renewed Blue Oak School’s charter (“Charter”) for a term of 5 years, from July 1, 2018 to June 30, 2023;

WHEREAS, Senate Bill (“SB”) and Assembly Bill (“AB”) 130, signed by the Governor on or about July 9, 2021, added Education Code section 47607.4, which provides:

Notwithstanding the renewal process and criteria established in Sections 47605.9, 47607, and 47607.2 or any other law, effective July 1, 2021, all charter schools whose term expires on or between January 1, 2022, and June 30, 2025, inclusive, shall have their term extended by two years.

WHEREAS, pursuant to SB/AB 130 and Education Code section 47607.4, Blue Oak School’s charter shall be extended for two years, to June 30, 2025; and

WHEREAS, the Agreement currently expires on June 30, 2023;

THEREFORE, the Parties agree as follows:

1. The above recitals are true and correct.
2. The current expiration date of the Agreement shall be extended to June 30, 2025.
3. All other terms of the Agreement shall remain in full force and effect.

CHICO UNIFIED SCHOOL DISTRICT

Superintendent of Schools

Date: _____

BLUE OAK SCHOOL

Director/Administrator

Date: _____



7 Month Marketing Proposal

Blue Oak Charter School

Prepared for:

Susan Domenighini Blue Oak Charter School

Created by:

Amanda Kaschmitter MC2 Design Group, Inc.

The following are cost **estimates** for a multi-faceted marketing strategy. The timeframe for all the items below would be Dec 2021 - June 2022.

Your Investment

One-time/Setup	Price	QTY	Subtotal
Facebook Paid Advertising (Setup Costs)	\$5,020.00	1	\$5,020.00
Monthly Digital Marketing			
Google Search Paid Advertising (Monthly Maintenance) Billed Monthly	\$1,270.00	7	\$8,890.00
Facebook Advertising (Monthly Maintenance) Billed Monthly	\$1,270.00	7	\$8,890.00
Suggested Monthly Ad Spend For Google & Facebook combined. Not billed by MC2. On client credit card.	\$1,200.00	7	\$8,400.00
Social Media			
7 Month Social Media Campaign Billed Monthly	\$1,005.00	7	\$7,035.00
Strategy & Planning			
Monthly Strategy Sessions	\$1,000.00	7	\$7,000.00
Traditional Media			
TV Media Buys Local cable for 7 months	\$24,500.00	1	\$24,500.00
Video			
Storybrand Promotional Video 2 minute version 1 minute version 30 second version These would be used for local tv, social media, website, digital ads and more.	\$6,000.00	1	\$6,000.00

Subtotal	\$75,735.00
Discount	\$0.00
Tax	\$0.00
Total	\$75,735.00