

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
FINANCE COMMITTEE
REGULAR MEETING

Join Zoom Meeting

<https://zoom.us/j/98347919501?pwd=ZXRYRHUybG5WMVRCbUg5bzZ2cVlwdz09>

Meeting ID: 983 4791 9501

Passcode: PUvR9p

Tuesday, September 14th, 2021 - 4:15 PM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

Update: In Compliance with the Governor of California's "Safer-at-Home Order" due to COVID-19, the Blue Oak Charter Council will be conducting meetings virtually until further notice. This means there will be no specific physical meeting place; the meeting will be held remotely. Public participation continues to be welcomed and encouraged to those who join via Zoom and raise their hand. The chat bar will not be available to the public during the Zoom meetings to support the sanctity of the meeting.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC president may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting.

AGENDA

OPEN SESSION - 4:15 PM

1. OPENING

1.1. Call Meeting to Order

1.2. Roll Call of Committee Members and Establish Quorum

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."

1.4. Audience to Address the Committee

This is the opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

1.5. Agenda Modifications

1.6. Approve Minutes from August 10th, 2021.

2. FINANCIAL REPORTS

- 2.1. Charter Impact Monthly Report
 - 2.1.1. Attendance and Enrollment
 - 2.1.2. Cash Flow
 - 2.1.3. Balance Sheet Detail
 - 2.1.4. Warrants/Aged Payable
 - 2.1.5. Actual to Budget Summary (*part of the Financial Forecast in the Charter Impact Report*)
- 2.2. Point of Sale Transactions/Check Register

3. BUSINESS

- 3.1. Establish Committee Member Roles
- 3.2. Accept Donations
- 3.3. Accept Contracts
 - 3.3.1. Speech Language and Occupational Therapist, Full Circle
- 3.4. Foor Foundation, Grant Application
- 3.5. Increase Substitute Teacher Wage
- 3.6. Executive Director's Report
 - 3.6.1. Annual Brown Act & Conflicts of Interest

4. SUSTAINABLE SCHOOL DESIGN TASK FORCE

- 4.1. Action/Review Items
 - 4.1.1. Plan for Discussion in November

5. NEXT MEETING - Tuesday, October 12th, 2021 at 4:15PM

6. ADJOURNMENT

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
FINANCE COMMITTEE
REGULAR MEETING

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AGENDA

OPEN SESSION - 4:15 PM

1. OPENING

1.1. Call Meeting to Order

- Chelsea Parker called the meeting to order at 4:19PM.

1.2. Roll Call of Committee Members and Establish Quorum

- Present: Chairun Combs, Chelsea Parker, Maggie Buckley Susan Domenighini
- Absent: Franki Boisseree, Nick Meier

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."

- Chelsea Parker read the invocation.

1.4. Audience to Address the Committee

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- There were no audience members to address the committee.

1.5. Agenda Modifications

- Susan requested that the BOFC removes 3.3.1 from the agenda since the contract with Full Circle is not ready.

1.6. Approve Minutes from July 13th, 2021

- Chairun Combs made a motion to approve the minutes from July 13th, 2021. Maggie Buckley seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Franki Boisseree				X
Chairun Combs	X			
Nick Meier				X
Maggie Buckley	X			

- Vote passes.

2. FINANCIAL REPORTS

2.1. Charter Impact Monthly Report

2.1.1. Attendance and Enrollment

2.1.2. Cash Flow

2.1.3. Balance Sheet Detail

2.1.4. Warrants/Aged Payable

2.1.5. Actual to Budget Summary (*part of the Financial Forecast in the Charter Impact Report*)

- Jim Weber, from Charter Impact, reviewed the July financial report with the BOFC. July is a “check in” month, typically not a full report since there is no attendance, etc. Currently, the school is right in the line with the budget we passed earlier in the year. Blue Oak ended the month with a high cash balance which is good news moving forward. There will be an enrollment update later. There will be increased SPED funding this year which helps with the original budget. There was an increase in costs from the summer school program but those expenses will be covered by specialized funding later in the year. Cash surplus is forecasted to remain steady throughout the year.
- Susan Domenighini moves to recommend that the BOCC approves the financial reports. Chairun Combs seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			

Franki Boisseree				X
Chairun Combs	X			
Nick Meier				X
Maggie Buckley	X			

➤ Vote passes.

2.2. Point of Sale Transactions/Check Register

- The BOFC reviewed POS transactions.
- Susan Domenighini moved to approve POS transactions. Chelsea Parker seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Franki Boisseree				X
Chairun Combs	X			
Nick Meier				X
Maggie Buckley	X			

➤ Vote passes.

3. BUSINESS

3.1. Approve Meeting Dates for 2021/22 School Year

- One correction was made regarding the December date listed.
- Susan Domenighini approved this year's meeting dates with the correction of the December date. Maggie Buckley seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Franki Boisseree				X
Chairun Combs	X			
Nick Meier				X
Maggie Buckley	X			

➤ Vote passes.

3.2. Re-Establish Committee Members and Roles

- The BOFC will continue the positions currently in place. Classified and Faculty will be established over the next two days at the upcoming in-service days. As far as officers of this committee, chair and co-chair, that decision typically lands on the board member and the administrator.
- Chelsea Parker made a motion to continue with established roles for the committee. Maggie Buckley seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Franki Boisseree				X
Chairun Combs	X			
Nick Meier				X
Maggie Buckley	X			

- Vote passes.

3.3. Accept Contracts

3.3.1. ~~Speech and Occupational Therapy Services, Full Circle~~

3.3.2. Education Specialist Services, ATX

3.3.3. School Psychologist, Sherwood Montessori

- Blue Oak will be sharing a School Psychologist, Tammy German, with Sherwood Montessori after a joint interview process. The contract presented describes this agreement. Susan is looking into making some changes to the contract from 4% to 2% to match our other contract costs. Susan would like to recommend we move forward with this contract with the caveat that we will accept a reduced percentage if they offer it. This new School Psychologist is in replacement of a previous contract, not a direct employee.
- Our Education Specialist, however, was a direct employee and the school is now going to an outside vendor to contract someone to work with us on campus. The budget expenses should be about the same from last year to this year for this position.
- Chairun Combs made a motion to recommend the two contracts for BOCC approval with the caveat of accepting a lower percentage if offered. Susan Domenighini seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Franki Boisseree				X

Chairun Combs	X			
Nick Meier				X
Maggie Buckley	X			

➤ Vote passes.

3.4. Approve the Unaudited Actuals Report for 2020/21

- This documentation presented is in line with the information the BOFC has already been receiving; no changes or surprises. This is a required document that coincides with delivering the trial balance to the auditors and authorizers. This is the template used by all schools.
- Chelsea Parker made a motion to recommend BOCC approves the Unaudited Actuals Report. Maggie Buckley seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Franki Boisseree				X
Chairun Combs	X			
Nick Meier				X
Maggie Buckley	X			

➤ Vote passes.

3.5. Approve the Education Protection Account Final Expenditures for 2020/21

- The EPA was originally approved to shore up tax increases. When creating a budget, schools typically plan to receive an EPA. Schools founded after 2013 have a fixed rate; schools founded before 2013 like Blue Oak do not, so there is a fluctuation in what we receive each year.
- Susan Domenighini made a motion to recommend the EPA Final Expenditures to BOCC. Chairun Combs seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Franki Boisseree				X
Chairun Combs	X			
Nick Meier				X

Maggie Buckley	X			
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- Vote passes.

3.6. Executive Director's Report

3.6.1. Marketing Results

- Share the MC2 results, marketing data, to see what has been helping; present and share the information to see our investment in marketing

4. SUSTAINABLE SCHOOL DESIGN TASK FORCE

4.1. Deliberation on What It Takes to Be Sustainable

- Talks about the BOFC acting as the Sustainable School Design Task Force started as a look at finances but now, Susan feels the conversation may need to be a bit broader and more inclusive of our operations as well. Some examples of this might be making changes to how our classes loop each year, establishing a recycling program, and adding more specialty classes.
- These topics include more input than just financial input. The committee discussed how to move forward with these topics at hand. Chelsea voiced concerns about the finance committee taking the lead on those types of conversations. The reality is that money is not the only thing that sustains us.
- The committee discussed potentially holding a series of town hall type meetings to have discussion as well as inviting additional members to this meeting to give input. Additionally, the school could recruit volunteers to help lead the efforts of what we are trying to implement and/or work with the Pedagogical team.
- The BOFC would like to continue to approach this conversation with more input such as what we currently have, what we could possibly afford (master schedule, finances, etc), possible options, and ideas of what the community and staff members would like.

4.2. Building Cost Projections

- No document prepared at this time.

4.3. Staffing Cost Projections

- No document prepared at this time.

5. NEXT MEETING - Tuesday, September 14th, 2021 at 4:15PM

6. ADJOURNMENT

- Chelsea Parker adjourned the meeting at 5:11PM.

Minutes Taken By: Alexandra Archer

Approved by: _____ Date: _____

Blue Oak Charter School

Monthly Financial Presentation – August 2021

August Highlights

Highlights

- Forecast surplus near budget, **\$11K**, dependent on attendance and allocation of federal funding.
- Revenue near budget, **+\$29K**.
- Expenses near budget **(\$30K)**.
- Cash ended month **\$498K**.

Compliance and Reporting

- 2020/21 annual audit underway.
- CBEDS Information Day Oct 6th.
- ESSER III Expenditure Plan requires Board approval in Oct.
- Quarterly reporting will be completed during Oct.

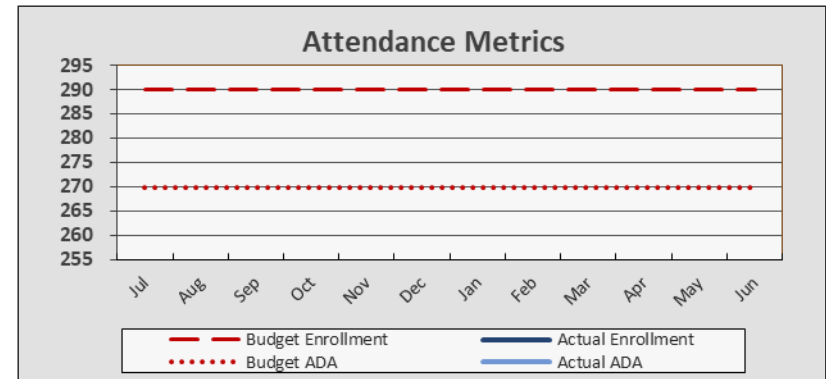
Attendance Data and Metrics



Enrollment and Per Pupil Data

Enrollment & Per Pupil Data			
	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>
Average Enrollment	n/a	290	290
ADA	n/a	270	270
Attendance Rate	n/a	93.0%	93.0%
Unduplicated %	57.8%	57.8%	58.5%
Revenue per ADA		\$14,042	\$13,936
Expenses per ADA		\$14,002	\$13,891

Attendance Metrics



Forecast 290 enrollment, 93% P-2 ADA (269.70) and UPP 57.82%.
LCFF is calculated at \$9,576 per ADA.

Revenue

- **August Updates**
 - **\$459K grants recognized during 2020/21.**
 - **ELO funding re-allocated between federal +\$83K and state (\$83K) sources.**

	2021/22	2022/23	2023/24
Expanded Learning Opportunities Grant	\$ 188,793	\$ -	\$ -
In-Person Instruction	102,707	-	-
GEER	16,560	-	-
ESSER I	64,404	-	-
ESSER II	86,047	165,194	-
ESSER III	-	281,556	281,556
One-Time Funding plan	\$ 458,511	\$ 446,750	\$ 281,556

Revenue

State Aid-Rev Limit
Federal Revenue
Other State Revenue
Other Local Revenue

Total Revenue

Year-to-Date		
Actual	Budget	Fav/(Unf)
\$ 111,261	\$ 94,855	\$ 16,406
-	1,834	(1,834)
20,114	147,561	(127,447)
5,527	2,500	3,027
\$ 136,902	\$ 246,749	\$ (109,847)

Annual/Full Year		
Forecast	Budget	Fav/(Unf)
\$ 2,582,580	\$ 2,585,457	\$ (2,877)
370,846	295,121	75,725
783,834	827,865	(44,032)
50,000	50,000	-
\$ 3,787,260	\$ 3,758,444	\$ 28,816

Expenses

- August Updates
 - Expenses increase –additional Summer hours (grant funded), increased recruiting.

Expenses

Year-to-Date		
Actual	Budget	Fav/(Unf)
Certificated Salaries	\$ 300,445	\$ 29,225
Classified Salaries	50,747	28,343
Benefits	97,161	35,115
Books and Supplies	10,153	17,833
Subagreement Services	-	13,989
Operations	20,375	23,769
Facilities	99,613	101,401
Professional Services	20,589	16,480
Depreciation	3,238	3,238
Total Expenses	\$ 602,321	\$ 269,391

Annual/Full Year		
Forecast	Budget	Fav/(Unf)
\$ 1,582,728	\$ 1,565,193	\$ (17,535)
443,187	445,762	2,575
560,883	551,160	(9,723)
93,200	93,200	-
133,880	133,880	-
146,485	146,485	-
606,832	608,404	1,572
189,709	182,837	(6,871)
19,426	19,426	(0)
\$ 3,776,329	\$ 3,746,348	\$ (29,981)

Surplus / (Deficit) & Fund Balance

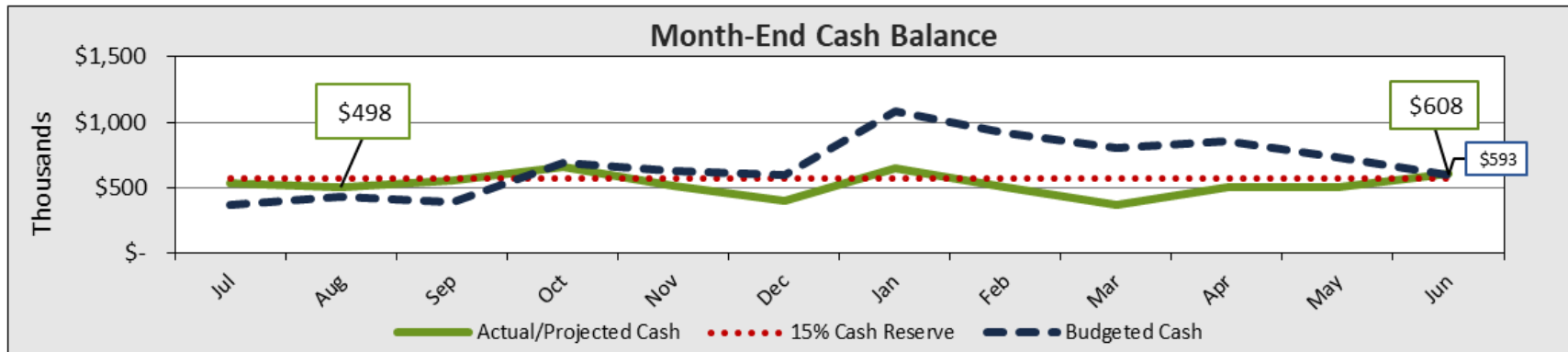
- Forecast surplus near breakeven.
- Fund balance forecast **\$1.16 million**, 31%.

	Year-to-Date		
	Actual	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (465,419)	\$ (22,642)	\$ (442,778)
Beginning Fund Balance	<u>1,150,983</u>	<u>1,150,983</u>	
Ending Fund Balance	<u>\$ 685,563</u>	<u>\$ 1,128,341</u>	
<i>As a % of Annual Expenses</i>	<i>18.2%</i>	<i>30.1%</i>	

	Annual/Full Year		
	Forecast	Budget	Fav/(Unf)
	\$ 10,931	\$ 12,096	\$ (1,165)
	<u>1,150,983</u>	<u>1,150,983</u>	
	<u>\$ 1,161,913</u>	<u>\$ 1,163,078</u>	
	<i>30.8%</i>	<i>31.0%</i>	

Cash Balance

- Current cash **\$498K**, 48 days.
- Cash surplus is forecast to remain steady throughout the year.



Compliance Deadlines (next 60 days)



Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Sep-03	Year-End Maintenance of Effort (Special Education) - Report due to Charter school's SELPA. Maintenance of Effort (MOE) is a requirement that you spend each year at least what you spent last year in the area of special education (with some exceptions). If you reduce your special education budget (or expenditures) in a given year, you need to be careful to ensure that you have met the MOE requirement. This does not mean you can't reduce costs, but you must do so within the guidelines of federal MOE.	Charter Impact	No	No	
FINANCE	Set by Authorizer	Unaudited Actual Reports - Annual unaudited financial statements for the preceding year are due by date set by the charter authorizer (no later than September 15th).	Charter Impact	Yes	Yes	https://www.cde.ca.gov/fg/sf/fr/cs/alternative.asp
DATA TEAM	Oct-06	California Basic Educational Data System (CBEDS) Information Day - The first Wed in Oct is CBEDS Information Day, used to collect information on student and staff demographics. Schools must complete the School Information Form (SIF). The SIF is used to report the count of classified staff, kindergarten program type, educational calendars, work visa applications, multilingual instructional programs, and languages of instruction. Data is due to CDE on October 29th .	BOCS	No	No	http://www.cde.ca.gov/ds/dc/cb/
FINANCE	Oct-06	Federal Stimulus Reporting - Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRSA Act, and the ARP, including ESSER I, GEER I, ESSER II and ESSER III. Reporting for the preceding quarter (July 1 - Sep 30) are due October 6th. Additionally, CRF may report corrections for expenditures through May 31, 2021.	Charter Impact	No	No	https://www.cde.ca.gov/fg/cr/reporting.asp
DATA TEAM	Oct-29	CBEDS-ORA - Collection of FTE of classified staff, estimated teacher hires, Kindergarten program types, H-1B work visa application, education calendar, multilingual instructional programs, languages of instruction and district of choice transfer requests and transportation data.	BOCS	No	No	https://www.cde.ca.gov/ds/dc/cb/
FINANCE	Oct-29	ESSER III Expenditure Plan - Local educational agencies (LEAs) that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the ARP Act, referred to as ESSER III funds, are required to develop a plan detailing how they will use their ESSER III funds. In the plan, an LEA must explain how it intends to use its ESSER III funds to address the academic impact of lost instructional time as well as respond to the academic, social, emotional, and mental health needs of all students, particularly those students disproportionately impacted by the COVID-19 pandemic. The ESSER III Expenditure Plan must be adopted by the local governing board or body of the LEA at a public meeting on or before October 29, 2021.	BOCS with Charter Impact support	Yes	No	https://www.cde.ca.gov/fg/cr/arpact.asp
FINANCE	Oct-31	Federal Cash Management - Period 2 - Charter schools that are awarded a grant under any of these programs: Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; and Title III Immigrant programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	http://www.cde.ca.gov/fg/aa/cm/
FINANCE	Oct-31	Collect National School Lunch Program (NSLP) applications - Schools must collect or receive National School Lunch Program (NSLP) applications by October 31. Schools may process those applications after October 31, and if students are found to be eligible for free or reduced-price meals (FRPMs), those schools may update FRPM program records for eligible students with a start date before Census Day.	BOCS	No	No	https://www.cde.ca.gov/fg/aa/nt/index.asp?tabsection=1
FINANCE	Nov-01	Low Performing Student Block Grant Report #2 - LEAs that have accepted LPSBG funds are required to report to the State Superintendent regarding the implementation of the plan, the strategies used, and whether those strategies increased the academic performance of the pupils identified, pursuant to EC Section 41570(d).	BOCS with Charter Impact support	No	Yes	https://www.cde.ca.gov/fg/aa/ca/lpsbgprinfo.asp#reportingreq

Appendices

As of August 31, 2021

- Cash Flow – Monthly and Annual Forecast
- Statement of Financial Position (Balance Sheet)
- Statement of Cash Flows
- Detailed Month and YTD Budget vs. Actual
- Accounts Payable Aging
- Check Register

Blue Oak Charter School

Financial Package

August 31, 2021

Presented by:



Blue Oak Charter School

Monthly Cash Flow/Forecast FY21-22

Revised 09/10/21

ADA = 269.70



Revenues

State Aid - Revenue Limit

8011	LCFF State Aid	-	69,017	69,017	124,231	124,231	124,231	124,231	124,231	85,992	85,992	85,992	85,992	85,992
8012	Education Protection Account	-	-	-	176,808	-	-	176,808	-	-	163,411	-	-	172,342
8096	In Lieu of Property Taxes	-	42,244	84,487	56,325	56,325	56,325	56,325	56,325	98,568	49,284	49,284	49,284	49,284

Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals
-	111,261	153,504	357,364	180,556	180,556	357,364	180,556	184,560	298,687	135,276	135,276	307,619

Annual Forecast	Original Budget Total	Favorable / (Unfav.)
	ADA = 269.70	
1,189,150	1,395,126	(205,976)
689,369	525,184	164,186
704,060	665,148	38,912
2,582,580	2,585,457	(2,877)

Federal Revenue

8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	33,713
8290	Title I, Part A - Basic Low Income	-	-	-	16,811	-	-	16,811	-	-	16,811	-	-
8291	Title II, Part A - Teacher Quality	-	-	-	2,348	-	-	2,348	-	-	2,348	-	-
8296	Other Federal Revenue	-	-	-	65,125	-	-	65,125	-	-	65,125	-	-

-	-	-	84,283	-	-	84,283	-	-	84,283	-	84,283	33,713
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33,713	33,713	-
67,242	74,745	(7,503)
9,390	10,083	(693)
260,502	176,581	83,921
370,846	295,121	75,725

Other State Revenue

8311	State Special Education	10,057	10,057	18,103	18,103	18,103	18,103	18,103	14,928	14,928	14,928	14,928	-	14,928
8545	School Facilities (SB740)	-	-	-	-	-	-	146,973	-	-	-	73,487	-	73,487
8550	Mandated Cost	-	-	-	-	-	5,049	-	-	-	-	-	-	-
8560	State Lottery	-	-	-	-	-	-	16,722	-	-	16,722	-	-	28,047
8599	Other State Revenue	-	-	-	52,002	-	-	52,002	-	-	52,002	-	82,072	-

10,057	10,057	18,103	70,105	18,103	23,152	233,800	14,928	14,928	83,652	88,414	82,072	116,462
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185,268	168,432	16,836
293,946	293,946	-
5,049	4,946	103
61,492	53,670	7,821
238,079	306,871	(68,792)
783,834	827,865	(44,032)

Other Local Revenue

8699	School Fundraising	403	5,123	4,447	4,447	4,447	4,447	4,447	4,447	4,447	4,447	4,447	-
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403	5,123	4,447	4,447	4,447	4,447	4,447	4,447	4,447	4,447	4,447	4,447	-
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50,000	50,000	-
50,000	50,000	-

Total Revenue

10,460	126,441	176,054	516,200	203,106	208,155	679,895	199,931	203,935	471,070	228,138	306,079	457,793
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3,787,260	3,758,444	28,816
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Expenses

Certificated Salaries

1100	Teachers' Salaries	115,370	130,057	127,511	127,511	127,511	127,511	127,511	127,511	127,511	-	-	-
1170	Teachers' Substitute Hours	120	480	3,825	3,825	3,825	3,825	3,825	3,825	3,825	-	-	-
1175	Teachers' Extra Duty/Stipends	15,115	(860)	3,500	3,500	3,500	3,500	3,500	3,500	3,500	-	-	-
1200	Pupil Support Salaries	1,436	6,467	4,699	4,699	4,699	4,699	4,699	4,699	4,699	4,699	-	-
1300	Administrators' Salaries	16,130	16,130	16,130	16,130	16,130	16,130	16,130	16,130	16,130	16,130	16,130	-

148,171	152,274	155,665	155,665	155,665	155,665	155,665	155,665	155,665	155,665	155,665	20,829	16,130	-
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1,265,517	1,269,761	4,244
31,203	38,093	6,890
42,255	35,000	(7,255)
50,193	46,990	(3,204)
193,560	175,350	(18,210)
1,582,728	1,565,193	(17,535)

Classified Salaries

2100	Instructional Salaries	1,415	18,575	17,483	17,483	17,483	17,483	17,483	17,483	17,483	17,483	-	-
2400	Clerical and Office Staff Salaries	8,699	13,245	14,128	14,128	14,128	14,128	14,128	14,128	14,128	14,128	11,580	-
2900	Other Classified Salaries	472	8,341	10,131	10,131	10,131	10,131	10,131	10,131	10,131	10,131	5,182	-

10,586	40,161	41,742	41,742	41,742	41,742	41,742	41,742	41,742	41,742	41,742	41,742	16,762	-
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177,334	174,828	(2,507)
160,678	164,442	3,764
105,174	106,493	1,318
443,187	445,762	2,575

Benefits

3101	STRS	23,305	23,929	24,879	24,879	24,879	24,879	24,879	24,879	24,879	3,329	2,578	-
3202	PERS	4,244	12,166	9,656	9,656	9,656	9,656	9,656	9,656	9,656	9,656	3,878	-
3301	OASDI	1,191	3,071	2,603	2,603	2,603	2,603	2,603	2,603	2,603	2,603	1,045	-
3311	Medicare	2,196	2,686	2,875	2,875	2,875	2,875	2,875	2,875	2,875	911	479	-
3401	Health and Welfare	9,611	9,838	10,292	10,292	10,292	10,292	10,292	10,292	10,292	10,292	10,292	-
3501	State Unemployment	1,863	781	154	154	154	154	768	615	307	154	154	-
3601	Workers' Compensation	1,185	977	1,586	1,586	1,586	1,586	1,586	1,586	1,586	503	264	-
3901	Other Benefits	55	64	-	-	-	-	-	-	-	-	-	-

43,650	53,511	52,044	52,044	52,044	52,044	52,659	52,505	52,198	52,044	27,448	18,690	-
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252,171	249,179	(2,993)
107,196	102,525	(4,670)
28,735	27,637	(1,097)
29,271	29,159	(112)
122,366	123,500	1,134
5,409	3,073	(2,336)
15,617	16,088	470
119	-	(119)
560,883	551,160	(9,723)

Books and Supplies

4100	Textbooks and Core Materials	1,534	1,805	5,000	5,000	6,662	-	-	-	-	-	-	-
4200	Books and Reference Materials	496	(414)	400	400	1,118	-	-	-	-	-	-	-
4302	School Supplies	245	3,989	2,577	2,577	2,577	2,577	2,577	2,577	2,577	2,577	2,577	-
4305	Software	865	865	1,087	1,087	1,087	1,087	1,087	1,087	1,087	1,087	1,087	-
4310	Office Expense	212	556	1,923	1,923	1,923	1,923	1,923	1,923	1,923	1,923	1,923	-
4312	School Fundraising Expense	-	-	360	360	360	360	360	360	360	360	360	-
4400	Noncapitalized Equipment	-	-	500	500	500	500	500	500	500	500	500	-

3,352	6,801	11,847	11,847	14,226	6,447	6,447	6,447	6,447	6,447	6,447	6,447	-
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20,000	20,000	-
2,000	2,000	-
30,000	30,000	-
12,600	12,600	-
20,000	20,000	-
3,600	3,600	-
5,000	5,000	-
93,200	93,200	-

Blue Oak Charter School

Monthly Cash Flow/Forecast FY21-22

Revised 09/10/21

ADA = 269.70



	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Subagreement Services																
5101 Nursing	-	-	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	-	24,000	24,000	-
5102 Special Education	-	-	10,737	10,737	10,737	10,737	10,737	10,737	10,737	10,737	10,737	10,737	-	107,370	107,370	-
5105 Security	-	-	251	251	251	251	251	251	251	251	251	251	-	2,510	2,510	-
	-	-	13,388	13,388	13,388	13,388	13,388	13,388	13,388	13,388	13,388	13,388	-	133,880	133,880	-
Operations and Housekeeping																
5201 Auto and Travel	-	1,094	391	391	391	391	391	391	391	391	391	391	-	5,000	5,000	-
5300 Dues & Memberships	-	1,200	269	269	269	269	269	269	269	269	269	269	-	3,885	3,885	-
5400 Insurance	2,654	1,042	3,830	3,830	3,830	3,830	3,830	3,830	3,830	3,830	3,830	3,830	-	42,000	42,000	-
5501 Utilities	6,912	5,520	5,757	5,757	5,757	5,757	5,757	5,757	5,757	5,757	5,757	5,757	-	70,000	70,000	-
5502 Janitorial Services	-	1,036	1,096	1,096	1,096	1,096	1,096	1,096	1,096	1,096	1,096	1,096	-	12,000	12,000	-
5900 Communications	458	233	1,131	1,131	1,131	1,131	1,131	1,131	1,131	1,131	1,131	1,131	-	12,000	12,000	-
5901 Postage and Shipping	-	226	137	137	137	137	137	137	137	137	137	137	-	1,600	1,600	-
	10,024	10,351	12,611	12,611	12,611	12,611	12,611	12,611	12,611	12,611	12,611	12,611	-	146,485	146,485	-
Facilities, Repairs and Other Leases																
5601 Rent	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	-	586,404	586,404	0
5603 Equipment Leases	685	409	1,333	1,333	1,333	1,333	1,333	1,333	1,333	1,333	1,333	1,333	-	14,428	16,000	1,572
5610 Repairs and Maintenance	-	785	522	522	522	522	522	522	522	522	522	522	-	6,000	6,000	-
	49,552	50,061	50,722	50,722	50,722	50,722	50,722	50,722	50,722	50,722	50,722	50,722	-	606,832	608,404	1,572
Professional/Consulting Services																
5801 IT	-	-	452	452	452	452	452	452	452	452	452	452	-	4,518	4,518	-
5802 Audit & Taxes	-	-	-	4,667	4,667	4,667	-	-	-	-	-	-	-	14,000	14,000	-
5803 Legal	-	30	747	747	747	747	747	747	747	747	747	747	-	7,500	7,500	-
5804 Professional Development	289	(1,671)	638	638	638	638	638	638	638	638	638	638	-	5,000	5,000	-
5805 General Consulting	129	1,537	1,983	1,983	1,983	1,983	1,983	1,983	1,983	1,983	1,983	1,983	-	21,496	21,496	-
5806 Special Activities/Field Trips	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-	10,000	10,000	-
5807 Bank Charges	-	3	30	30	30	30	30	30	30	30	30	30	-	300	300	-
5809 Other taxes and fees	34	993	897	897	897	897	897	897	897	897	897	897	-	10,000	10,000	-
5810 Payroll Service Fee	20	553	543	543	543	543	543	543	543	543	543	543	-	6,000	6,000	-
5811 Management Fee	6,264	6,264	6,312	6,312	6,312	6,312	6,312	6,312	6,312	6,312	6,312	6,312	-	75,649	75,169	(480)
5812 District Oversight Fee	-	-	1,535	3,574	1,806	1,806	3,574	1,806	1,846	2,987	1,353	1,353	4,189	25,826	25,855	29
5815 Public Relations/Recruitment	2,870	3,275	3,275	-	-	-	-	-	-	-	-	-	-	9,420	3,000	(6,420)
	9,606	10,983	17,412	20,842	19,074	19,074	16,176	14,407	14,447	15,589	13,955	13,955	4,189	189,709	182,837	(6,871)
Depreciation																
6900 Depreciation Expense	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	-	19,426	19,426	(0)
	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	-	19,426	19,426	(0)
Total Expenses	276,561	325,760	357,050	360,481	361,092	353,312	351,028	349,107	348,839	349,827	188,760	150,323	4,189	3,776,329	3,746,348	(29,981)
Monthly Surplus (Deficit)	(266,101)	(199,319)	(180,996)	155,719	(157,985)	(145,157)	328,867	(149,176)	(144,904)	121,243	39,378	155,756	453,604	10,931	12,096	(1,165)

Blue Oak Charter School
Monthly Cash Flow/Forecast FY21-22

Revised 09/10/21

ADA = 269.70



Cash Flow Adjustments

Monthly Surplus (Deficit)
Cash flows from operating activities
Depreciation/Amortization
Public Funding Receivables
Grants and Contributions Rec.
Prepaid Expenses
Accounts Payable
Accrued Expenses
Summer Holdback
Deferred Revenues

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Monthly Surplus (Deficit)	(266,101)	(199,319)	(180,996)	155,719	(157,985)	(145,157)	328,867	(149,176)	(144,904)	121,243	39,378	155,756	453,604	10,931		
Cash flows from operating activities																
Depreciation/Amortization	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	-	19,426		
Public Funding Receivables	400,664	82,592	284,036	25,881	-	24,103	-	-	-	-	-	74,743	(457,793)	434,226		
Grants and Contributions Rec.	10,920	-	-	-	-	-	-	-	-	-	-	-	-	10,920		
Prepaid Expenses	(438)	17,843	1,280	1,280	915	597	468	468	468	468	468	468	-	24,283		
Accounts Payable	(14,151)	-	-	-	-	-	-	-	-	-	-	-	4,189	(9,963)		
Accrued Expenses	9,803	58,363	(55,196)	-	-	-	-	-	-	-	-	(98,195)	-	(85,225)		
Summer Holdback	7,350		7,350	7,350	7,350	7,350	7,350	7,350	7,350	7,350	(33,075)	(33,075)	-	-		
Deferred Revenues	25,124	18	-	(91,883)	-	-	(91,883)	-	-	-	-	-	-	(158,624)		
Total Change in Cash	174,790	(38,883)	58,093	99,966	(148,101)	(111,489)	246,420	(139,739)	(135,468)	130,679	8,390	101,315				
Cash, Beginning of Month	361,751	536,541	497,658	555,752	655,718	507,617	396,128	642,548	502,809	367,341	498,021	506,410				
Cash, End of Month	536,541	497,658	555,752	655,718	507,617	396,128	642,548	502,809	367,341	498,021	506,410	607,726				

Blue Oak Charter School
Statement of Financial Position

August 31, 2021

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	\$ 497,658	\$ 361,751	\$ 135,907	38%
Accounts Receivable	303	11,223	(10,920)	-97%
Public Funding Receivables	408,763	892,020	(483,256)	-54%
Prepaid Expenses	60,172	77,578	(17,405)	-22%
Total Current Assets	966,897	1,342,572	(375,674)	-28%
Long-Term Assets				
Property & Equipment, Net	17,808	21,045	(3,238)	-15%
Deposits	28,000	28,000	-	0%
Total Long Term Assets	45,808	49,045	(3,238)	-7%
Total Assets	\$ 1,012,705	\$ 1,391,617	\$ (378,912)	-27%
Liabilities				
Current Liabilities				
Accounts Payable	\$ (10,015)	\$ 4,136	\$ (14,151)	-342%
Accrued Liabilities	153,391	77,875	75,517	97%
Deferred Revenue	183,766	158,624	25,142	16%
Total Current Liabilities	327,142	240,635	86,507	36%
Total Liabilities	327,142	240,635	86,507	36%
Total Net Assets	685,563	1,150,983	(465,419)	-40%
Total Liabilities and Net Assets	\$ 1,012,705	\$ 1,391,617	\$ (378,912)	-27%

Blue Oak Charter School

Statement of Cash Flows

For the period ended August 31, 2021

	Month Ended 08/31/21	YTD Ended 08/31/21
Cash Flows from Operating Activities		
Change in Net Assets	\$ (199,319)	\$ (465,419)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	1,619	3,238
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	82,592	483,256
Grants, Contributions & Pledges Receivable	-	10,920
Prepaid Expenses	17,843	17,405
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	-	(14,151)
Accrued Expenses	58,363	75,517
Deferred Revenue	18	25,142
Total Cash Flows from Operating Activities	(38,883)	135,907
Change in Cash & Cash Equivalents	(38,883)	135,907
Cash & Cash Equivalents, Beginning of Period	536,541	361,751
Cash and Cash Equivalents, End of Period	\$ 497,658	\$ 497,658

Blue Oak Charter School

Statement of Activities

For the period ended August 31, 2021

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenues							
State Aid - Revenue Limit							
LCFF State Aid	\$ 69,017	\$ 51,443	\$ 17,574	\$ 69,017	\$ 51,443	\$ 17,574	\$ 1,395,126
Education Protection Account	-	-	-	-	-	-	525,184
In Lieu of Property Taxes	42,244	43,411	(1,167)	42,244	43,411	(1,167)	665,148
Total State Aid - Revenue Limit	111,261	94,855	16,406	111,261	94,855	16,406	2,585,457
Federal Revenue							
Special Education - Entitlement	-	1,834	(1,834)	-	1,834	(1,834)	33,712
Title I, Part A - Basic Low Income	-	-	-	-	-	-	74,745
Title II, Part A - Teacher Quality	-	-	-	-	-	-	10,083
Other Federal Revenue	-	-	-	-	-	-	176,581
Total Federal Revenue	-	1,834	(1,834)	-	1,834	(1,834)	295,121
Other State Revenue							
State Special Education	10,057	9,161	896	20,114	9,161	10,953	168,432
School Facilities (SB740)	-	-	-	-	-	-	293,946
Mandated Cost	-	-	-	-	-	-	4,946
State Lottery	-	-	-	-	-	-	53,670
Other State Revenue	-	-	-	-	138,401	(138,401)	306,871
Total Other State Revenue	10,057	9,161	896	20,114	147,561	(127,447)	827,865
Other Local Revenue							
School Fundraising	5,123	2,500	2,623	5,527	2,500	3,027	50,000
Total Other Local Revenue	5,123	2,500	2,623	5,527	2,500	3,027	50,000
Total Revenues	126,441	108,349	18,093	136,902	246,749	(109,848)	3,758,444
Expenses							
Certificated Salaries							
Teachers' Salaries	130,057	-	(130,057)	245,427	-	(245,427)	1,269,761
Teachers' Substitute Hours	480	-	(480)	600	-	(600)	38,093
Teachers' Extra Duty/Stipends	(860)	-	860	14,255	-	(14,255)	35,000
Pupil Support Salaries	6,467	-	(6,467)	7,903	-	(7,903)	46,990
Administrators' Salaries	16,130	14,612	(1,517)	32,260	29,225	(3,035)	175,350
Total Certificated Salaries	152,274	14,612	(137,661)	300,445	29,225	(271,220)	1,565,193
Classified Salaries							
Instructional Salaries	18,575	-	(18,575)	19,990	-	(19,990)	174,828
Clerical and Office Staff Salaries	13,245	11,580	(1,665)	21,944	23,161	1,216	164,442
Other Classified Salaries	8,341	5,182	(3,159)	8,813	5,182	(3,631)	106,493
Total Classified Salaries	40,161	16,762	(23,398)	50,747	28,343	(22,404)	445,762
Benefits							
State Teachers' Retirement System, certificated	23,929	2,326	(21,602)	47,234	4,653	(42,581)	249,179
Public Employees' Retirement System, classified	12,166	3,855	(8,310)	16,410	6,519	(9,891)	102,525
OASDI/Medicare/Alternative, certificated	3,071	1,039	(2,032)	4,262	1,757	(2,505)	27,637
Medicare/Alternative, certificated	2,686	455	(2,231)	4,882	835	(4,047)	29,159
Health and Welfare Benefits, certificated	9,838	10,292	454	19,449	20,583	1,134	123,500
State Unemployment Insurance, certificated	781	154	(627)	2,643	307	(2,336)	3,073
Workers' Compensation Insurance, certificated	977	251	(726)	2,162	461	(1,701)	16,088
Other Benefits, certificated positions	64	-	(64)	119	-	(119)	-
Total Benefits	53,511	18,372	(35,139)	97,161	35,115	(62,046)	551,160

Blue Oak Charter School

Statement of Activities

For the period ended August 31, 2021

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Books & Supplies							
Textbooks and Core Materials	1,805	5,000	3,195	3,338	5,000	1,662	20,000
Books and Reference Materials	(414)	400	814	83	800	718	2,000
School Supplies	3,989	2,500	(1,489)	4,234	5,000	766	30,000
Software	865	1,050	185	1,731	2,100	369	12,600
Office Expense	556	1,667	1,111	767	3,333	2,566	20,000
School Fundraising Expense	-	300	300	-	600	600	3,600
Noncapitalized Equipment	-	1,000	1,000	-	1,000	1,000	5,000
Total Books & Supplies	6,801	11,917	5,116	10,153	17,833	7,680	93,200
Subagreement Services							
Nursing	-	2,000	2,000	-	4,000	4,000	24,000
Special Education	-	9,761	9,761	-	9,761	9,761	107,370
Security	-	228	228	-	228	228	2,510
Total Subagreement Services	-	11,989	11,989	-	13,989	13,989	133,880
Operations & Housekeeping							
Auto and Travel	1,094	455	(640)	1,094	455	(640)	5,000
Dues & Memberships	1,200	324	(876)	1,200	648	(553)	3,885
Insurance	1,042	3,500	2,458	3,696	7,000	3,304	42,000
Utilities	5,520	5,833	313	12,432	11,667	(766)	70,000
Janitorial Services	1,036	1,000	(36)	1,036	2,000	964	12,000
Communications	233	1,000	767	691	2,000	1,309	12,000
Postage and Shipping	226	-	(226)	226	-	(226)	1,600
Total Operations & Housekeeping	10,351	12,112	1,761	20,375	23,769	3,394	146,485
Facilities, Repairs & Other Leases							
Rent	48,867	48,867	0	97,734	97,734	0	586,404
Equipment Leases	409	1,333	924	1,095	2,667	1,572	16,000
Repairs and Maintenance	785	500	(285)	785	1,000	215	6,000
Total Facilities, Repairs & Other Leases	50,061	50,700	639	99,613	101,401	1,788	608,404
Professional/Consulting Services							
IT	-	377	377	-	753	753	4,518
Audit & Taxes	-	-	-	-	-	-	14,000
Legal	30	625	596	30	1,250	1,221	7,500
Professional Development	(1,671)	-	1,671	(1,382)	-	1,382	5,000
General Consulting	1,537	-	(1,537)	1,666	-	(1,666)	21,496
Special Activities/Field Trips	-	-	-	-	-	-	10,000
Bank Charges	3	-	(3)	3	-	(3)	300
Other Taxes and Fees	993	-	(993)	1,027	-	(1,027)	10,000
Payroll Service Fee	553	500	(53)	573	1,000	427	6,000
Management Fee	6,264	6,264	0	12,528	12,528	0	75,169
District Oversight Fee	-	949	949	-	949	949	25,855
Public Relations/Recruitment	3,275	-	(3,275)	6,145	-	(6,145)	3,000
Total Professional/Consulting Services	10,983	8,714	(2,269)	20,589	16,480	(4,110)	182,837
Depreciation							
Depreciation Expense	1,619	1,619	(0)	3,238	3,238	(0)	19,426
Total Depreciation	1,619	1,619	(0)	3,238	3,238	(0)	19,426
Total Expenses	325,760	146,797	(178,963)	602,321	269,391	(332,930)	3,746,348
Change in Net Assets	(199,319)	(38,449)	(160,870)	(465,419)	(22,642)	(442,778)	12,096
Net Assets, Beginning of Period	884,882			1,150,983			
Net Assets, End of Period	\$ 685,563			\$ 685,563			

Blue Oak Charter School

Accounts Payable Aging

August 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Comcast	120428264	4/1/2021	5/1/2021	\$ -	\$ -	\$ -	\$ -	\$ (10,015)	\$ (10,015)
Total Outstanding Invoices				\$ -	\$ -	\$ -	\$ -	\$ (10,015)	\$ (10,015)

Blue Oak Charter School

Check Register

For the period ended August 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
10665	San Joaquin County of Education	8/6/2021	\$ 1,200.00
10666	CPM Educational Program	8/13/2021	1,804.62
10667	Office Depot Inc	8/13/2021	74.71
10668	PG&E	8/13/2021	5,521.35
10669	School Specialty LLC	8/13/2021	147.19
10670	E-Rate Advisors	8/20/2021	375.00
10671	Kayla Mahanay	8/20/2021	71.00
10672	Leen-Liberty Park	8/20/2021	48,866.97
10673	MC2 Design Group, Inc.	8/20/2021	2,275.00
10674	Office Depot Inc	8/20/2021	300.21
10675	Philadelphia Insurance Companies	8/20/2021	2,018.25
10676	Rachel Ceja	8/20/2021	1,094.15
10677	Recology Butte Colusa Counties	8/20/2021	1,035.69
10678	School Datebooks	8/20/2021	77.06
10679	Synco/Amazon	8/20/2021	170.31
10680	Advanced Document Concepts for Business	8/26/2021	85.74
10681	Cheryl Grant	8/26/2021	197.43
10682	Emma Todd	8/26/2021	23.18
10683	Law Offices of Young, Minney & Corr, LLP	8/26/2021	29.50
10684	Tahoe Pure Water Co	8/26/2021	25.00
10685	TIAA Commercial Finance, Inc.	8/26/2021	323.61
7312	Buck Ernest	8/17/2021	199.21
7314	Buck Ernest	8/12/2021	784.66
7315	Lyndsay Klipfel Education	8/17/2021	1,033.00
ACH	Postal Plus	8/3/2021	207.65
ACH	Google	8/17/2021	500.00
ACH	Musician's Friend	8/3/2021	300.51
ACH	Flinn Scientific	8/3/2021	159.39
ACH	Sprout People	8/3/2021	22.52
ACH	Joann	8/3/2021	36.25
ACH	Brown Sheep Co	8/3/2021	79.20
ACH	Joann	8/3/2021	77.62
ACH	Joann	8/3/2021	13.31
ACH	Brown Sheep Co	8/3/2021	790.59
ACH	Stamp.com	8/3/2021	17.99
ACH	Sprint	8/3/2021	33.06
ACH	CalPERS	8/3/2021	263.04
ACH	CalPERS	8/3/2021	5,250.55
ACH	Musician's Friend	8/11/2021	98.78
ACH	Employment Development Dept	8/11/2021	158.44
ACH	Internal Revenue Services	8/11/2021	1,512.70

Blue Oak Charter School

Check Register

For the period ended August 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
ACH	Benefit Resource, Inc	8/12/2021	137.50
ACH	Benefit Resource, Inc	8/13/2021	104.00
ACH	Google	8/17/2021	500.00
ACH	Law Offices of Young, Minney & Corr, LLP	8/17/2021	30.00
ACH	WPS	8/17/2021	1,264.49
ACH	CalPERS	8/23/2021	350.00
ACH	CalPERS	8/23/2021	2,389.95
ACH	CalPERS	8/23/2021	3,162.23
ACH	Employment Development Dept	8/27/2021	1,824.67
ACH	Employment Development Dept	8/27/2021	4,782.52
ACH	Internal Revenue Services	8/27/2021	21,539.52
ACH	Benefit Resource, Inc	8/30/2021	1,375.21
ACH	S'cool Moves, Inc.	8/31/2021	99.00
ACH	Golden Valley Bank	8/31/2021	<u>2.55</u>

Total Disbursements Issued in August \$ 114,816.08

August 2021		
Grade	Totals	Waitlist
K	44	5
1st	24	
2nd	25	
3rd	28	4
4th	34	
5th	36	
6th	28	2
7th	45	
8th	27	
TOTAL	291	11

September 2021		
Grade	Totals	Waitlist
K	38	3 - offers out
1st	24	
2nd	23	
3rd	28	7
4th	36	
5th	31	
6th	28	2
7th	41	
8th	23	
TOTAL	272	12

Difference	
Grade	Totals
K	6
1st	
2nd	2
3rd	
4th	Plus 2
5th	5
6th	
7th	4
8th	4
Total Exit/Net Difference	21/19

Where Did they Enroll?	
Grade	School
K	1. Moved out of the area 2. Family against mask wearing 3. Another school closer to home 4. Homeschool due to COVID 5. Student moved to Oregon 6. Homeschool due to COVID
1st	
2nd	1. Homeschool due to COVID surge 2. Homeschool due to COVID surge
3rd	
4th	
5th	1. & 2. Twins decided to stay at Forest Ranch due to SPED 3. Student went to Oak Bridge (unrelated to COVID) 4. Student went to school within walking distance 5. Student moved to school in Orland closer to home
6th	
7th	1. Homeschool due to COVID surge 2. Transfer to Bidwell Jr 3. Transfer to Oak Bridge 4. Transfer to Achieve Charter per student request
8th	1. Transfer to Chico Jr 2. & 3. Twins moved back to NYC 4. Student moved to school in Orland closer to home

Business Checking – XXXXX0889

Search transactions

Activity: Date range; Start date: Aug 01, 2021; End date: Aug 31, 2021; Type: Debits

Transactions

🕒 Pending ● Posted

Date ▼	Description ◇	Debit ◇	Credit ◇	Balance
● Aug 31, 2021	Analysis Charge	2.55		
● Aug 31, 2021	POS Purchase SCHOOLMOVES.COM SCHOOLMOVES.C WA #3136 PROFESSIONAL DEVELOPMENT	99.00		
● Aug 30, 2021	ACH Payment BENEFIT RESOURCE BRI XFER EMPLOYEE MEDICAL FSA	1,375.21		
● Aug 27, 2021	ACH Payment IRS USATAXPYMT	21,539.52		
● Aug 27, 2021	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	4,782.52		
● Aug 27, 2021	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	1,824.67		
● Aug 26, 2021	<u>Check 10676</u>	1,094.15		
● Aug 26, 2021	<u>Check 10679</u>	170.31		
● Aug 26, 2021	ACH Payment BLUE OAK CHARTER PAYROLL	79,896.17		
● Aug 26, 2021	ACH Payment BLUE OAK CHARTER PAYROLL	11,107.49		
● Aug 26, 2021	ACH Payment BLUE OAK CHARTER PAYROLL	5,410.03		
● Aug 26, 2021	ACH Payment BLUE OAK CHARTER PAYROLL	4,932.09		
● Aug 26, 2021	ACH Payment BLUE OAK CHARTER PAYROLL	4,330.36		
● Aug 25, 2021	<u>Check 10668</u>	5,521.35		
● Aug 25, 2021	<u>Check 10670</u>	375.00		
● Aug 25, 2021	<u>Check 10674</u>	300.21		
● Aug 25, 2021	<u>Check 10671</u>	71.00		
● Aug 24, 2021	<u>Check 10675</u>	2,018.25		
● Aug 24, 2021	<u>Check 10663</u>	1,024.75		

Date ▾	Description ↕	Debit ↕	Credit ↕	Balance
● Aug 24, 2021	<u>Check 10678</u>		77.06	
● Aug 24, 2021	ACH Payment BLUE OAK CHARTER PAYMENTS <i>CHARTER IMPACT</i>	6,264.00		
● Aug 23, 2021	<u>Check 10672</u>	48,866.97		
● Aug 23, 2021	<u>Check 10666</u>	1,804.62		
● Aug 23, 2021	<u>Check 10667</u>	74.71		
● Aug 23, 2021	ACH Payment CALPERS 3100	3,162.23		
● Aug 23, 2021	ACH Payment CALPERS 3100	2,389.95		
● Aug 23, 2021	ACH Payment CALPERS 1900	350.00		
● Aug 17, 2021	<u>Check 7315</u>	1,033.00		
● Aug 17, 2021	POS Purchase WESTERN PSYCHOLOGICAL 424-2018800 CA #3136 <i>SPED ASSESSMENTS</i>	1,264.49		
● Aug 17, 2021	POS Purchase YOUNG, MINNEY & CORR WWW.MYCHARTER CA #3136 <i>PROFESSIONAL DEVELOPMENT</i>	30.00		
● Aug 16, 2021	<u>Check 10640</u>	1,800.00		
● Aug 16, 2021	<u>Check 10657</u>	340.00		
● Aug 16, 2021	<u>Check 10659</u>	30.00		
● Aug 13, 2021	<u>Check 10665</u>	1,200.00		
● Aug 13, 2021	ACH Payment BENEFIT RESOURCE BRI XFER	104.00		
● Aug 12, 2021	<u>Check 7314</u>	784.66		
● Aug 12, 2021	<u>Check 7313</u>	20.00		
● Aug 12, 2021	ACH Payment BENEFIT RESOURCE BRI XFER <i>EMPLOYEE MEDICAL FSA</i>	137.50		
● Aug 11, 2021	<u>Check 10653</u>	685.19		
● Aug 11, 2021	<u>Check 10652</u>	323.61		
● Aug 11, 2021	ACH Payment IRS USATAXPYMT	1,512.70		
● Aug 11, 2021	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	158.44		
● Aug 11, 2021	POS Purchase GOOGLE *ADS31456 MOUNTAIN VIEW CA #3136 <i>ADVERTISING</i>	500.00		

Date ▾	Description ↕	Debit ↕	Credit ↕	Balance
● Aug 11, 2021	POS Purchase MUSICIANSFRIENDWEB 818-735-8800 CA #3136 <i>CLASSROOM SUPPLIES</i>	98.78		
● Aug 10, 2021	<u>Check 10658</u>	1,999.13		
● Aug 10, 2021	<u>Check 10661</u>	86.19		
● Aug 10, 2021	ACH Payment BLUE OAK CHARTER PAYROLL	10,537.20		
● Aug 10, 2021	ACH Payment BLUE OAK CHARTER PAYROLL	4,092.19		
● Aug 10, 2021	ACH Payment BLUE OAK CHARTER PAYROLL	1,522.93		
● Aug 10, 2021	ACH Payment BLUE OAK CHARTER PAYMENTS <i>CHARTER IMPACT</i>	552.69		
● Aug 09, 2021	<u>Check 10656</u>	1,252.60		
● Aug 09, 2021	<u>Check 10664</u>	413.57		
● Aug 09, 2021	<u>Check 10655</u>	324.98		
● Aug 09, 2021	<u>Check 10654</u>	320.80		
● Aug 09, 2021	<u>Check 10662</u>	257.40		
● Aug 09, 2021	<u>Check 10660</u>	255.00		
● Aug 09, 2021	ACH Payment BLUE OAK CHARTER PAYMENTS	20.00		
● Aug 04, 2021	POS Purchase POSTAL PLUS 530-8911626 CA #3136 <i>POSTAGE FOR STUDENT MAILERS</i>	35.29		
● Aug 03, 2021	<u>Check 10647</u>	370.50		
● Aug 03, 2021	ACH Payment CALPERS 3100	5,250.55		
● Aug 03, 2021	ACH Payment CALPERS 3100	263.04		
● Aug 03, 2021	ACH Payment SPRINT8006396111 ACHBILLPAY NKNFQ9LCNBHE4VJL <i>EMERGENCY SCHOOL CELL PHONE</i>	33.06		
● Aug 02, 2021	<u>Check 70106</u>	109.38		
● Aug 02, 2021	<u>Check 10645</u>	19.56		

Agenda Item: Accept Donations/Thank Yous/Giving Campaign Donations

Prepared by: Susan Domenighini

Finance Committee Date: 09/14/2021

Background Information:

Blue Oak would like to accept donations from donors who gave \$500.00 or more, received in the month of August 2021:

- 08/10/21: Michelle Greene - \$1,000.00 for the General Fund received during Annual Giving

We would like to say thank you to all who have donated to Blue Oak Charter School.



Speech Therapy for All Ages!

Office: 530-892-9127
Fax: 530-809-4881
30 Landing Circle Suite 103 Chico, CA 95973
fullcirclest@gmail.com

STAFFING AGREEMENT

Client: Blue Oak Charter School

Contact(s): Rachel Ceja Special Education Director

Phone: 530-879-7483 ext 2051

Email: rceja@blueoakcharterschool.org

Thank you for considering Full Circle Speech Therapy as Blue Oak Charter School's contracted Speech Therapy and Occupational Therapy service provider.

Full Circle Speech Therapy (FCST) is a team of highly trained professionals providing Speech, Language and Feeding Therapy for the greater Butte and Tehama counties of Northern California. FCST is committed to evidence-based practice approaches for optimal outcomes for students, training of faculty/staff, and education/consultation using a trans disciplinary team therapy model.

The rates listed below reflect the hourly billing rate for the Speech-Language Pathology/Therapist and/or specialty/discipline. All service provisions will be allocated by Full Circle Speech Therapy. Service execution will be provided by licensed and certified staff.

Full Circle Speech Therapy is responsible for salary, withholding applicable federal and state taxes, unemployment insurance and worker's compensation for all providers.

<u>Discipline</u>	<u>Weekday Per hour Billing Rate</u>
Speech Language Pathologist	80\$
(Additional SLP/A certified/licensed staff)	
Registered Dietician	80\$
Physical Therapist	75\$
Occupational Therapist	75\$

Other Disciplines priced upon request

- Overtime will be billed at 1.5 times the applicable hourly rate when pre-approved in writing.
- When transportation between schools is required, the time in transit is billable at the applicable hourly rate. There are no additional charges for mileage.



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ASSIGNMENT CONFIRMATION:

This Assignment Confirmation works in tandem with the Agreement to define the responsibilities and arrangements of the assignment. In the event of a conflict between the Agreement and this Assignment Confirmation, the Assignment Confirmation will control.

Client: Blue Oak Charter School
Address: 450 W. East Ave Chico CA

Phone: 530-879-7490
Report To: Rachel Ceja

Provider: Full Circle Speech Therapy

Position: Speech Therapy Services
Start Date: 8/16/2021
Estimated End Date: 6/10/2022

Bill Rate: 80\$/ hour

Assignment Details: 35 hour/week (flat rate during regular school attendance calendar) for Speech Therapy Services. 8 hours/week (fat rate during regular school attendance calendar) for Occupational Therapy Services.

Credentialing by Full Circle Speech Therapy (FCST) includes: A criminal background check, fingerprinting as required by state regulations, drug testing, verification of references and licensure/certification as required per state and discipline, and HIPAA acknowledgement.

Additional credentialing required by Provider (e.g., TB test, CPR, Proof of Immunizations, Hep B)

Please note: Client's signature below without the addition of any Client-specific credentialing requirements will be considered approval of FCST's current credentialing as described above.

-Subject to Clients written pre-approval, overtime will be billed at 1.5 time the hourly rate for all ours worked in excess of 40 hours per week.

-Should the Provider (FCST) be unable to fulfill this assignment due to illness or other unforeseen emergency, Provider (FCST) will make every effort to provide a substitute. Full Circle Speech Therapy has no control over these circumstances and can assume no liability.

-FCST will provide testing materials when/if able. It is expected that materials or equipment for this assignment be also provided by the district or corresponding county department when necessary to meet documentation standards and expectations.



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Fax: 530-809-4881
30 Landing Circle Suite 103 Chico, CA 95973
fullcirclest@gmail.com

TERMS AND CONDITIONS

This staffing agreement (hereinafter referred to as the “Agreement”) is made and entered into between Blue Oak Charter School (hereinafter referred to as “Client”) and Full Circle Speech Therapy (hereinafter referred to as “FCST”). The individuals employed by Full Circle Speech Therapy and furnished to the Client are hereinafter referred to as “Provider(s).” Full Circle Speech Therapy is in the business of providing speech therapist and supporting licensed professionals to service education institutions and their students with top-level assessment, consultation and treatment. Client will, upon request, receive such services based on the provisions outlined below.

FCST Responsibilities:

1. FCST will provide the Assignment Confirmation completed, signed and returned by the Client regarding each assignment. The Assignment Confirmation works in tandem with this Agreement to define the responsibilities and arrangements of the assignment. In the event of a conflict between this Agreement and Assignment Confirmation, the Assignment Confirmation will control.
2. FCST will provide a copy of any available licenses, resumes and appropriate documentation for each Provider when requested in order that the Client may determine if the Provider meets Client’s requirements.
3. FCST will provide services and substitute services, if necessary, based on a written notice from the client of unsatisfactory performance.
4. FCST is responsible for salary, withholding applicable federal and state taxes, unemployment insurance and worker’s compensation to its staff. In addition, FCST will provide proof of general and professional liability coverage with a minimum of One Million Dollars (\$1,000,000.00).
5. Providers will be considered an employee of FCST under the direct and indirect supervision of the Client as well as Owner of FCST, Elizabeth Vichi M.A CCC-SLP.
6. FCST will not be considered in breach or violation of this Agreement if prevented from performing its obligations due to any reason beyond its control
7. FCST will invoice Client bi-weekly upon request.

Client Responsibilities



Office: 530-892-9127

Fax: 530-809-4881

30 Landing Circle Suite 103 Chico, CA 95973

fullcirclest@gmail.com

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1. Client will confirm any specific needs, such as facility, shift or specialty, start dates, duration, work site, and report times for each assignment in the Assignment Confirmation.
2. Client will provide orientation when necessary to Providers, which will include all relevant rules and responsibilities necessary to perform satisfactorily.
3. Client is responsible for verifying, approving and submitting payment to FCST bi-weekly via use of direct deposit and or written check.
 - a. Checks are to be issued to "Full Circle Speech Therapy"

4. Failure to pay within thirty (30) days of Providers service start date will result in a 1.5% finance fee per month and may result in a complete withdrawal of FCST services to the client.
5. Client agrees to retain Providers according to the specified facility, dates, times and hours, as well as particular minimum billing requirements, as detailed on the Assignment Confirmation.
6. Client agrees this is a two (2) year assignment that may be extended or renewed by mutual written agreement. If extended or renewed, the fee to FCST will be at least the amount set forth in the Assignment Confirmation.
7. Client agrees to comply with all applicable federal, state and local laws, rules and regulations.

Terms of Agreement

1. This Agreement will commence when signed by authorized representative of both Client and Full Circle Speech Therapy. Once signed, the Agreement will remain in effect until terminated, in writing, by either party. Upon termination of this Agreement, any providers on assignment with FCST at that time will complete said assignment as outlined in the Assignment Confirmation.
2. This writing and the Assignment Confirmation constitute the entire Agreement between the parties.
3. Both parties agree that the prevailing party in any litigation arising from this Agreement is entitled to be compensated for all related court costs and attorney fees.
4. Payment shall be made to: **Full Circle Speech Therapy, 643 W. East Ave Chico CA 95926**

In witness whereof, this Agreement has been duly executed by Full Circle Speech Therapy and Client on the dates set forth below.

Blue Oak Charter School

Full Circle Speech Therapy



Speech Therapy for All Ages!

Authorized Signature

Printed Name: _____

Title: _____

Date: _____

Office: 530-892-9127

Fax: 530-809-4881

30 Landing Circle Suite 103 Chico, CA 95973

fullcirclest@gmail.com

Authorized Signature

Printed Name: _____

Title: _____

Date: _____

ADDENDUM

Date: 7/20/2020

Updated: 8/3/2021

The following parameters have been established via Zoom consultation regarding the agreement between Provider (Full Circle Speech Therapy) and client (Blue Oak Charter School).

1. The Provider will acquire and sustain A Nonpublic Agency Certification through the Charter SELPA of El Dorado and California Department of Education. Clients agrees to provide financial compensation of 300\$ towards expenses for acquiring certification.
2. Client and Provider will hold the roles and responsibilities of Case Manager for the speech caseload. Provider will provide supports in scheduling of IEP meetings and paperwork distribution.
3. Provider will attend IEP meetings in-person or through zoom scheduled during agreed upon set day of week and time each week when needed.
4. In case of COVID-19/variant school closure the following has been agreed upon by both Provider and Client:
 - a. Provider will serve students on-campus as long as campus is open.
 - b. Provider will serve students at Full Circle Speech Therapy clinic should school campus be closed due to COVID-19/variant Governor mandates.
 - c. Provider will provide distance learning options to students and families as deemed appropriate and productive.
 - d. Provider will attend IEP meetings through distance parameters (Zoom or Google meets) when available and to best of ability around scheduling parameters demands.

In witness whereof, this Agreement has been duly executed by Full Circle Speech Therapy and Client on the dates set forth below.



Blue Oak Charter School
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Office: 530-892-9127

Fax: 530-809-4881

30 Landing Circle Suite 103 Chico, CA 95973

Full Circle Speech Therapy fullcirclest@gmail.com

Authorized Signature

Printed Name: _____

Title: _____

Date: _____

Authorized Signature

Printed Name: _____

Title: _____

Date: _____

Buck Ernest

Facilities Manager/Safety Coordinator

Buck Ernest

450 W. East Ave
530.230.7788
Buck@blueoakcharterschool.org

Dan Hunt
Board Member
The Foor Foundation
The Greater Butte, Glen and
Tehama Counties

Dear Dan Hunt

Blue Oak Charter School is humbly applying for a grant to help protect its property and the 350 or more families of students and employees that help to form a most nurturing, caring and loving community in the greater Chico area.

It is with great hope that Blue Oak Charter School present this Grant application to the Foor Foundation for the necessary monies to pay for the acquisition of a fleet of very mobile Ring Security Cameras. These Security Cameras will help to monitor any nefarious activity the school may encounter and the recorded footage can aid in capturing and wrong doers. The Grant will also pay for the Solar Panels needed to keep the Camera's batteries charged.

Thank you for taking the time to review Blue Oaks Grant Application.

Sincerely,

Buck Ernest

enclosure

To The Foor Foundation~

This is the proposal for Blue Oak Charter School's Grant that will pay for 10 Ring Security Cameras. Specifically the Ring Spotlight Battery operated Wi-Fi Security Cameras. The Cameras are Battery operated and wireless which is conducive to Blue Oaks mobility needs. If given, the Grant would also pay for 10 Solar Panels that recharge each cameras batteries daily. This eliminates any concerns about limited battery power and losing the recording ability. The focus is Primarily on The Blue Oak 5 Acre campus and will immediately help to protect Blue Oaks Students, property and Staff as soon as the Cameras are installed. The cameras affects will also be felt far into the future where ever our campus may be located. The Ring Cameras are highly mobile.

Having this number of Security Cameras will impact the schools immediate community in that staff will feel protected if they are on campus after hours, weekends and upon their entrance or departure of the school. The result of The Grant, if given to Blue Oak will enable ALL of Blue Oak's campus to be monitored. Only Administrators will be given access to these cameras. Only these administrators will be notified of a human on campus during off hours or prograded schedule. These Administrators can be given an immediate live or recorded view of that alert with the ability to two-way talk to the human, set off the Camera's ear piercing alarm, turn on the light, call the police or send the recorded bit to the police to help with the investigation and capture of the invader if necessary.

Our partners in our community is every other School in Chico. Most Charter schools don't have the discretionary income to install security cameras. They do need to get the money donated. The large number of remaining schools are within the financial care of the Chico Unified School District and Security Camera systems are installed on the district's financial tab. We have not coordinated with other Charter Schools on this matter.

The criteria is our need from past vandalism experiences for these cameras to be installed. The procedures would be to install the security cameras and let them do the heavy lifting of identifying humans on campus, automatically recording those activities and then alerting those chosen of the trespass.

Blue Oak has no further plans for securing funding beyond this Grant Period as these 10 cameras and solar panel will be the initial purchase without future needs of purchases being anticipated.

Buck Ernest will be the Principal staff installing the Fleet of Ring cameras and their designated solar panels. He is qualified because he is currently using one of his own Ring Cameras without the Solar panel on Blue Oaks campus. The placement and use of his Ring Camera has interrupted and stopped one vandalism in which the individuals were easily identified and brought to justice. The placement and use of this one Ring camera also helped to film and identify three frightening and very destructive vandals that would've continued to do so had they not been recorded and then identified and caught by Chico PD.

There are many other benefits to have these 10 Ring Cameras on the interior and exterior of Blue Oaks Campus. Before giving a few of the many benefits it is to be stated the cameras would not be surveilled 24/7 or anywhere near that, as we do not have the time to do so. The Cameras mere presence helps to

deter any undesirable behavior by students and may be used to view recorded events (up to two months past) and those possibly involved. They also would be able to provide time stamps on entrances and exits of Blue Oak should something happen when employees enter or exit the building. When initially placing the cameras Blue Oak may find that one camera's location is not necessary and because of The Ring Spotlight Cameras mobile versatility, it can be moved to another location with ease. The cameras Application that was created to activate and run them is very user friendly and authorized personnel can easily be added and or removed to the account to view every camera. The Solar Panels are highly effective keeping the cameras batteries charged to the optimum levels. They also help to preserve our environment by limiting the amount of wires that are required of most security cameras that usually end up polluting our community. The Ring Cameras, as previously stated, use rechargeable batteries that help to limit, at least, the amount of non-rechargeable batteries it would usually take to power a fleet of mobile security cameras. Finally, the ring cameras, by using the solar panels, utilize one of our most easily renewable energy sources, the sun. This vastly helps Mother Nature and our Earth by lessening the amount of energy these cameras would have used if they were hard wired and energized by fossil fuels.

It is very exciting to be given the opportunity to receive a grant to purchase and install the Ring Cameras and the solar panels. Over the past three years, Buck Ernest has worked hard to make Blue Oak secure and safe for its students, teachers, employees and families. Buck first went to Blue Oaks neighbor Enloe Medical Facility to discuss closing in the open shared property line to help negate the flow of transients and anyone else looking to cut through Blue Oaks Campus. He offered to do the work if they split the costs of 200' of chain link fence and the needed components to secure the property line. Enloe agreed and when the job was completed by Buck they generously surprised Him by paying for the entire amount. That is just one success story of many that have helped to help make Blue Oak a place that everyone can feel safe all the time. The addition of these cameras would be the proverbial feather in Blue Oaks cap to accomplishing its safety dream.

If a site visit is desired, Buck Ernest can accommodate this request any day or time. Please call him at: 530.230.7788

Thank you Foor Foundation for your time and consideration.



BLUE OAK SCHOOL
A WALDORF-INSPIRED PUBLIC CHARTER (K-8)