

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**CHARTER COUNCIL**  
**REGULAR MEETING**

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**Meeting ID:** 997 1548 8751

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**Tuesday, July 20th, 2021 - 6:00 PM**

*Vision: To be a model for successful education of the whole child.*

*Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

**Notice:** Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

**Update:** In Compliance with the Governor of California's "Safer-at-Home Order" due to COVID-19, the Blue Oak Charter Council will be conducting meetings virtually until further notice. This means there will be no specific physical meeting place; the meeting will be held remotely. Public participation continues to be welcomed and encouraged to those who join via Zoom and raise their hand. The chat bar will not be available to the public during the Zoom meetings to support the sanctity of the meeting.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC Chair may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting.

**The Blue Oak Charter Council reserves the right to take action on any item on the agenda.**  
**AGENDA**

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**OPEN SESSION - 6:00 PM**

**1. OPENING**

**1.1. Call Meeting to Order**

- Monica McDaniel called the meeting to order at 6:04PM.

**1.2. Roll Call of Council Members and Establish Quorum**

- Present: Chelsea Parker, Trisha Atchortua, Monica McDaniel, Laura Swanson, and Vicki Wonacott
- Absent: Amber Brown and Laurel Hill-Ward

**1.3. Invocation - School Verse Read**

*"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."*

- Monica McDaniel read the invocation

**1.4. Agenda Modifications**

- Alexandra Archer, the Executive Assistant, made an agenda modification to remove item 2.4.1. BOCC members approved of this change.

**1.5. Audience to Address the Council**

*This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.*

*Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

- There were no audience members to address the council.

**2. CONSENT AGENDA**

**2.1. Approve Minutes from June 15th, 2021**

**2.2. Charter Impact Monthly Report**

**Jim Weber, Charter Impact**

- 2.2.1. Attendance and Enrollment
- 2.2.2. Cash Flow
- 2.2.3. Balance Sheet Detail
- 2.2.4. Warrants/Aged Payable
- 2.2.5. Actual to Budget Summary

**2.3. Point of Sale Transactions/Check Register**

**2.4. Accept Offers of Employment**

~~2.4.1. Cari McWilliams, Resource Teacher~~

**2.4.2. Annia Clarte, Paraprofessional**

- With the exception of item 2.4.1, Chelsea Parker made a motion to accept the consent agenda. Trisha Atehortua seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker	X			
Amber Brown				X

- Vote passes.

**3. GOVERNANCE**

**3.1. Finance Committee Report**

**Chelsea Parker**

- Chelsea Parker gave the financial report stating that Blue Oaks cash balance is higher than previously expected. This means that we are now certain, not just forecasting, that the school will not need to borrow this year. The BOFC also reviewed its role as the Sustainable Task force, reviewed the School Nurse MOU

and the Fiscal Policies and Procedures. The BOFC recommends that the Charter Council approves both the MOU and the Fiscal Policies document as presented with one exception to the allotted spending budget for the Executive Director. This topic will be discussed in detail later in the meeting.

**3.2. Parent Council Report**

**Trisha Atehortua**

- Trisha Atehortua reported that there was no PC meeting this month since the PC usually takes the summer off. She will report out when the PC is back in session.

**3.3. Policy Review**

**Susan Domenighini**

**3.3.1. Fiscal Policies and Procedures**

- The Fiscal Policies and Procedures document that was presented was initially developed back in 2018 after the FCMAT audit. The document was based strongly on FCMAT recommendations. Jim Weber and Susan recommend that these policies and procedures be reviewed once a year from now on.
- The suggested marks made on the document consist of minor language changes to fix grammatical errors and to represent positions within the organization not specific people or companies. Additionally, the BOFC recommends that the school increases the amount the Executive Director is allowed to spend from \$3,000 to \$10,000. To clarify, this amount is for funds that are already within the budget passed last month which is a point specified in the document itself.
- Monica McDaniel made a motion to accept the Fiscal Policies and Procedures with amendments proposed including increasing the Executive Director’s allotted spending budget, listed under Item 10 in the document, from \$3,000 to \$10,000 within best practices. Trisha Atehortua seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker	X			
Amber Brown				X

- Vote passes.

**3.4. EPA Resolution**

- The EPA document spells out how the school is going to spend the funds. This is a required document as the funds are spent exactly like ADA funding; this is a standard report.
- Chelsea Parker made a motion to approve the EPA resolution. Vicki Wonacott seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker	X			
Amber Brown				X

➤ Vote passes.

### 3.5. School Nurse MOU from CCDS

- The MOU presented is a renewal of what the school had last year. Blue Oak partnered with Chico Country Day School to split the nurse cost. This agreement worked really well; Administration had a lot of positive feedback about it, Natalie Wren is a great asset to the school. The desire is to continue this agreement. This contract spells out her hours and cost to the school. Natalie shares her time with Inspire, Core, and CCDS. The documents presented show how much each school owes. She is a certified school nurse; she is credentialed in the same way a teacher would be.
- Trisha Atehortua made a motion to approve the School Nurse MOU from CCDS. Vicki Wonacott seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker	X			
Amber Brown				X

➤ Vote passes.

### 3.6. Comprehensive School Safety Plan 2021/2022

- This is the annual review of the school safety plan. The changes in the document this year from previous years are primarily focused around COVID structure. This document covers all areas of safety.

- The BOCC decided that the COVID specific information should remain separate since things change so quickly and this is a more generalized document.
- Monica McDaniel made a motion to accept the school safety plan with the omission of any COVID specifics. Vicki Wonacott seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker	X			
Amber Brown				X

- Vote passes.

### 3.7. Consolidated Application for Federal Funding (Title I, II, IV)

- This is an annual application for the federal government for Title I funds. The budget, as approved, included Title I funds and the other funding listed.
- Chelsea Parker made a motion to approve the consolidated application. Vicki Wonacott seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker	X			
Amber Brown				X

- Vote passes.

### 3.8. COVID Response Update

#### 3.8.1. Masking and Vaccine Mandates

#### 3.8.2. Options for Students and Teachers

- The California Department of Public Health (CDPH) updated expectations for schools recently. The clearest and most important thing to note is that as long as

we have students or staff on campus that are not vaccinated yet, we need to mask full time while we are at school. The state is hoping to make adjustments to this guidance on masking in the fall. The link in this document will provide more information on the summary. The document presented includes a proposal for how Blue Oak can follow these new guidelines. Susan requests to the BOCC that we continue to follow the direction of public health.

- Masks will not be required outside which will be very important for our students and faculty since wearing masks for a full day will be a very big challenge to overcome. We will also be reinstating outdoor recess since classes no longer need to remain within cohorts.
- The intention is still to keep the focus on bringing everyone back to campus; that is also what the state guidelines are expecting of us. We will have options available for those who do not wish to return such as independent study. New guidelines on IS are also being discussed. So far we have had zero requests for a non-campus option at this point. We are currently focused on building our on campus program.
- Chelsea Parker made a motion that we revisit this document as soon as possible after the CDPH updates their guidelines in fall. Trisha Atehortua seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker	X			
Amber Brown				X

- Vote passes.

#### 4. FACULTY

##### 4.1. Grade Level Report

Riley Murray

- No faculty report was presented since teachers are on summer break. Summer school is starting next week and teachers are excited to try out this new program.

#### 5. ADMINISTRATION

##### 5.1. Executive Director's Report

Susan Domenighini

##### 5.1.1. Alliance Conference/July Accomplishments

- Susan attended the Alliance conference which is the first joint conference they have had. The main topics of discussion were diversity and inclusion, leadership

structure, and the environment. Susan truly enjoyed the conference and looks forward to sharing it with faculty in the future.

**5.1.2. Enrollment Update**

- Charter for charter schools have been extended for a full 2 years. This is great news because there have not been consistent test scores for the application and this gives us time to implement some ideas from our strategic plan to help improve those scores.
- Susan shared this report with the BOCC to keep everyone informed about our current enrollment status. We have continued to have students apply. There have been more questions asked about what is on the website versus what we heard in the community during school tours which leads us to believe our marketing strategy is working well.
- The BOFC Sustainable School Design Task Force will continue to look at options for how to support the school in the future regarding enrollment.

**5.1.3. Registration Day Volunteers - August 4th & August 5th**

- Blue Oak is having on-site registration day and would love to have representation from the BOCC available. Traditionally, this event has been a welcome home from the summer, a time to be together, and an opportunity to educate and recruit interested parties to help out at the school and ask questions.

**5.1.4. Budget Trailer Update**

**5.1.4.1. Independent Study/TK/Other changes**

- A new bill has been passed because of some concerns and abuses that have happened at other schools. Due to changes in this bill, we may need to meet again before school starts. The change is requiring us to have synchronous instruction offered every day which is a huge change from traditional IS. There will be a lot of work to do to make sure that we can meet these requirements.
- New expanded learning regulations are also creating quite a challenge that will take some work to figure out. Schools are now required to offer 9 full hours of instructional time. CARD has limited availability and we have not talked to CARD about these changes yet. Ultimately, though, these will be good changes for families.

**6. CLOSED SESSION**

**6.1. Employee Review**

**Public Employee Performance Evaluation (§54957)**

- In closed session, Chelsea Parker made a motion to approve Susan Domenighini to join the Association of California School Administrators as well as approve \$500 from the professional line for the Executive Director to use for professional development at her discretion. Vicki Wonacott seconded the motion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X

Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker	X			
Amber Brown				X

➤ Vote passes.

**6.2. Real Estate Update  
Conference with Real Property Negotiations (\$54956.8)**


➤ No action was taken.

**7. NEXT MEETING - Tuesday, August 17th, 2021 at 6:00PM**

**8. ADJOURNMENT**

➤ Monica McDaniel adjourned the meeting at 8:35PM.

Minutes Taken By: Alexandra Archer

Approved by:  Date: 9/21/21