

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
FINANCE COMMITTEE
REGULAR MEETING

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Meeting ID: 983 4791 9501

Passcode: PUvR9p

Tuesday, March 9th, 2020 - 4:15 pm

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

Update: In Compliance with the Governor of California's "Safer-at-Home Order" due to COVID-19, the Blue Oak Charter Council will be conducting meetings virtually until further notice. This means there will be no specific physical meeting place; the meeting will be held remotely. Public participation continues to be welcomed and encouraged to those who join via Zoom and raise their hand. The chat bar will not be available to the public during the Zoom meetings to support the sanctity of the meeting.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC president may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting.

AGENDA

OPEN SESSION - 4:15 PM

1. OPENING

1.1. Call Meeting to Order

- Chelsea Parker called the meeting to order at 4:17PM.

1.2. Roll Call of Committee Members and Establish Quorum

- Present: Susan Domenighini, Franki Boisseree, Chairun Combs, Maggie Buckley, Chelsea Parker, and Nick Meier
- Absent: None

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts make a school."

- Chelsea Parker read the school verse.

1.4. Audience to Address the Committee

This is the opportunity for members of the community to address the committee concerning items not on the

agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

- No audience to address the committee.

1.5. Agenda Modifications

- No agenda modifications were made.

1.6. Approve Minutes from February 9th, 2021.

- Franki Boisseree made a motion to approve the minutes from February 9th, 2021. Chairun Combs seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Franki Boisseree	X			
Chairun Combs	X			
Nick Meier	X			
Maggie Buckley	X			

- Vote passes.

2. FINANCIAL REPORTS

2.1. Charter Impact Monthly Report

Jim Weber, Charter Impact

- 2.1.1. Attendance and Enrollment
- 2.1.2. Cash Flow
- 2.1.3. Balance Sheet Detail
- 2.1.4. Warrants/Aged Payable
- 2.1.5. Point of Sale Transactions/Check Register
- 2.1.6. Actual to Budget Summary (*part of the Financial Forecast in the Charter Impact Report*)

- Jim Weber from CharterImpact reported on the Blue Oak February financials via PowerPoint presentation. In the current model, if you exclude timing-related funding, Blue Oak is over budget which is good news. There are a lot of new funding sources being circulated for reopening and expanded learning for the next school year. There were no updates on enrollment or ADA. The deferrals are looking favorable this year; Blue Oak will continue to watch the timing of the deferrals but, at this point, there should be no need for borrowing if things continue at this rate.
- Chairun Combs made a motion to approve items 2.1.1 through 2.1.6. Franki Boisseree seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
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Susan Domenighini	X			
Chelsea Parker	X			
Franki Boisseree	X			
Chairun Combs	X			
Nick Meier	X			
Maggie Buckley	X			

➤ Vote passes.

2.2. 2nd Interim Report

- The 2nd Interim Report is simply the January Financial Update formally presented for the State to confirm the status of the school for this year. This information was previously reviewed at last month's meeting. This report needs to be approved by the BOCC in order to be sent to the authorizer. Jim does not think Blue Oak should expect any pushback from the authorizer.
- Franki Boisseree made a motion to recommend the BOCC approve the 2nd Interim Report. Susan Domenighini seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Franki Boisseree	X			
Chairun Combs	X			
Nick Meier	X			
Maggie Buckley	X			

➤ Vote passes.

3. BUSINESS

Susan Domenighini

3.1. Payscale

- This is the agenda item that was put on hold last month. This agenda includes Classified, Certified, and Administrative pay schedules. These documents are simply to reflect the increase in minimum wage by 2022 for the Classified and Certified pay schedules. Additionally, an Administrative pay schedule was created, which Blue Oak has not had before, in order to be more transparent.
- Administrative Pay Scale - This document was created to allow for adjustments in how many days each position can work and reflects the current number of days assigned to each position. If Blue Oak were to hire another Education Director in the future, that position would be added at the same level of the Assistant Director. Administrative schedules are receiving a 1.8% annual

increase.

- Certified Pay Scale - There are two options presented; one with a 5% annual increase and another with a 2% annual increase. BOFC members were curious to know if the salaries near the end of the schedule are sustainable for our school. Our current structure is 5% annual increase at the moment, so Option A was presented for a comparison. However, after increasing the overall amount of each step, a 5% annual increase would put Certified employees at a higher pay rate than Administrators near the end of the schedule. Additionally, since Blue Oak is increasing the whole schedule overall in adjustment to minimum wage increases, reducing the annual increase to 2% still covers cost of the living.
- Year 1 and 2 are the same because they are still considered “At Will” during those two years and their additional salary goes towards training; this model mirrors the district. Chairun asked if we could maybe see an Option with a 3% annual increase. Nick was curious if there can be a specific increase for the first 10 years and then a different increase after that. Nick's idea was to have a 5% increase for the first 10 years and then a 3% increase after that. Susan will work to make additional options to discuss further at the next BOFC meeting.
- Classified Pay Scale - Similar to the last two minimum wage increases, Blue Oak will start this increase in January when the requirements start. The first column, first row will start at minimum wage and then the increase is distributed evenly throughout the rest of the schedule. Additionally, for informational purposes at the next BOFC meeting, Susan will review what percent annual increase for longevity of Classified employees.
- A decision of this agenda item does not have to be made today. Chelsea would like to see what the budget impact would be for each of these schedule options before making a decision. Franki would like to hear more about the information that will be shared in the Closed Session before making a decision.
- No action was taken.

3.2. Executive Director's Report

- Kindergarten - Susan is still looking at an extended day program to allow Kindergarteners to stay until all grades are picked up during an average school year. In order to do this, Blue Oak is looking at creating an afterschool model with trained aides. This would allow an option for families who want to have their student go to a full day Kindergarten but also caters to families who still like the half day program. Depending on how many children we have in the program, the cost is looking to be about \$40-50,000 to cover a program such as this. This program should not come at a cost to parents, but if the school did charge for this option, it would be minimal. Blue Oak wants to offer this option because it is what our competitors are offering and what many of our families need. BOFC members were asked to think about ways, over the next few months, for how to fit this into the budget so we can move forward with this plan next year.
- Marketing - Now that we have established our message with MC2, Blue Oak is looking at creating a marketing strategy for where and how to place ads most effectively. The school may be asking the BOFC for another contract in the future in order to continue this important work.
- Programs - Additionally, Susan will be bringing forward some requests for stipend positions for potential work over the summer such as a summer school

program and/or other summer work for teachers and staff.

4. CLOSED SESSION

4.1. Real Estate Update

Susan Domenighini


Conference with Real Property Negotiations (§ 54956.8)

- BOFC Members and the Blue Oak Assistant Director, Rachel Ceja, moved into Closed Session for a real estate update from Susan. No action was taken.

5. NEXT MEETING - Tuesday, April 13th, 2021 at 4:15PM

6. ADJOURNMENT

- Chelsea Parker adjourned the meeting at 5:35PM.

Minutes Taken By: Alexandra Archer
Approved by:  Date: 5/10/21

