

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
FINANCE COMMITTEE
REGULAR MEETING

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Meeting ID: 983 4791 9501

Passcode: PUvR9p

Tuesday, May 11th, 2021 - 4:15PM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

Update: In Compliance with the Governor of California's "Safer-at-Home Order" due to COVID-19, the Blue Oak Charter Council will be conducting meetings virtually until further notice. This means there will be no specific physical meeting place; the meeting will be held remotely. Public participation continues to be welcomed and encouraged to those who join via Zoom and raise their hand. The chat bar will not be available to the public during the Zoom meetings to support the sanctity of the meeting.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC president may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting.

AGENDA

OPEN SESSION - 4:15 PM

1. OPENING

1.1. Call Meeting to Order

- Susan Domenighini called the meeting to order at 4:22PM.

1.2. Roll Call of Committee Members and Establish Quorum

- Present: Chelsea Parker, Nick Meier, Chairun Combs, Franki Boisseree, Maggie Buckley, and Susan Domenighini
- Absent: None

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."

- Susan Domenighini read the school verse.

1.4. Audience to Address the Committee

This is the opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

- No audience members were present to address the committee.

1.5. Agenda Modifications

- No agenda modifications were made.

1.6. Approve Special Meeting and Regular Meeting Minutes from April 13th, 2021.

- Chairun Combs made a motion to approve the minutes. Chelsea Parker seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Franki Boisseree	X			
Chairun Combs	X			
Nick Meier	X			
Maggie Buckley	X			

- Vote passes.

2. FINANCIAL REPORTS

2.1. Charter Impact Monthly Report

Jim Weber, Charter Impact

2.1.1. Attendance and Enrollment

2.1.2. Cash Flow

2.1.3. Balance Sheet Detail

2.1.4. Warrants/Aged Payable

2.1.5. Point of Sale Transactions/Check Register

2.1.6. Actual to Budget Summary (part of the Financial Forecast in the Charter Impact Report)

- Jim Weber from Charter Impact presented the April financial report via PowerPoint presentation. Jim reviewed compliance and reporting due dates as well as enrollment outlooks for the 2021/22 school year. There are currently no expected revenue changes for this year; if any, most likely positive changes. The next May presentation will include a reopening budget plan. There is a significant amount of federal money coming in for the next couple of years.
- Chelsea Parker made a motion to recommend the BOCC approve items 2.1.1 - 2.1.6 as presented. Chairun Combs seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			

Chelsea Parker	X			
Franki Boisseree	X			
Chairun Combs	X			
Nick Meier	X			
Maggie Buckley	X			

➤ Vote passes.

3. BUSINESS

3.1. Administrative Salary Schedule

- The BOFC reviewed the Administrative Salary Schedule last month. The BOFC asked for a 3% change to the schedule. That is the only change that has been made to the presented schedule.
- Franki Boisseree feels that a 2% to 3% isn't too drastic of an increase budget-wise and that it would help balance out the Teacher versus Admin salary discrepancies. Chairun Combs supports 3% because of increased responsibility this year and in the coming years.
- The schedule tops out at six years because it is standard for the industry. Blue Oak can reexamine this schedule if the school does have an administrator longer than six years. The schedule does have a statement that says "longevity to be determined;" after the sixth year, the salary schedule will be reviewed by the board for further changes/additions. Chelsea Parker made a motion to add language on the salary schedule such as "An administrator that desires to stay past the sixth year has the option to request a salary review".
- Chelsea Parker made a motion to recommend the BOCC approve the proposed Admin schedule with annual increases of 3% to include language for opportunity for increases in salary past six years. Maggie Buckley seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Franki Boisseree	X			
Chairun Combs	X			
Nick Meier	X			
Maggie Buckley	X			

➤ Vote passes.

3.2. Expanded Learning Opportunities Grant Plan

- Susan Domenighini reviewed the details with Jim and his suggestion was to use this grant for learning loss funding as well as expanded learning opportunities. Susan wrote it to apply to both categories. This document is required to be submitted by June 1st; Susan asked for the BOFC to send to the BOCC for approval. The document itself does not explain the reasoning behind each listed amount clearly so the following are notes for each category:
 - **Extending instruction learning time:**
 - Planned expenditures in this category for summer school, increased hours for full-day Kindergarten program and afterschool programs for middle school students.
 - **Accelerating progress to close learning gaps through the implementation, expansion or enhancement of learning supports:**
 - Planned expenditures in this category for ELA and math support, and refocusing funding on a movement program.
 - **Integrated student supports to address other barriers to learning:**
 - Did not plan expenditures in this category because Blue Oak will be recruiting Chico State interns for extra support.
 - **Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports:**
 - Did not plan expenditures in this category because Blue Oak already expanded its access to technology this year and updated the school building to the extent possible. If future funds are needed for this category, those expenses can come from other grants
 - **Supports for credit deficient students to complete graduation or grade proportion requirements and to increase or improve students' college eligibility:**
 - Did not plan expenditures because this category does not apply to K-8 schools.
 - **Additional academic services for students:**
 - Planned expenditures in this category for more increases in paraprofessional work.
 - **Training for school staff on strategies to engage students and families in addressing students' social-emotional health and academic needs:**
 - Planned expenditures in this category for increased staff development, UDL, training in reading for lower grades staff, etc.
- Chairun Combs made a motion to bring the Expanded Plan for the summer and next year to the BOCC for approval. Franki Boisseree seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Franki Boisseree	X			

Chairun Combs	X			
Nick Meier	X			
Maggie Buckley	X			

➤ Vote passes.

3.3. Executive Director's Report

➤ Susan Domenighini presented her Executive Director's report to the BOFC. This document can be viewed on the Blue Oak Charter School website for more details.

4. CLOSED SESSION

4.1. Real Estate Update

Charity May, Turner Impact

Conference with Real Property Negotiations (§ 54956.8)

- All BOFC members and Rachel Ceja attended the Closed Session.
- No action was taken during the Closed Session.

5. NEXT MEETING - June 8th, 2021 at 4:15PM

6. ADJOURNMENT

➤ Chelsea Parker adjourned the meeting at 5:10PM.

Minutes Taken By: Alexandra Archer

Approved by:  Date: Jun 22, 2021
Susan Domenighini (Jun 22, 2021 17:32 PDT)