

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
REGULAR MEETING

Join Zoom Meeting

<https://zoom.us/j/99715488751?pwd=dHlwaHY2eW9pbmZsWklMRFFrWEh0QT09>

Meeting ID: 997 1548 8751

Passcode: c91ziZ

Tuesday, February 16th, 2021 - 6:00 PM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

Update: In Compliance with the Governor of California's "Safer-at-Home Order" due to COVID-19, the Blue Oak Charter Council will be conducting meetings virtually until further notice. This means there will be no specific physical meeting place; the meeting will be held remotely. Public participation continues to be welcomed and encouraged to those who join via Zoom and raise their hand. The chat bar will not be available to the public during the Zoom meetings to support the sanctity of the meeting.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC Chair may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting.

The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

1.1. Call Meeting to Order

- Chelsea Parker called the meeting to order at 6:04PM.

1.2. Roll Call of Council Members and Establish Quorum

- Present: Laura Swanson, Laurel Hill-Ward, Trisha Atehortua, Chelsea Parker, Vicki Wonacott (arrived late)
- Absent: Monica McDaniel

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."

- Chelsea Parker read the invocation.

1.4. Agenda Modifications

- No agenda modifications were made.

1.5. Audience to Address the Council

This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.

Persons may not yield their time to another speaker (Gov. Code § 54954.3)

- No audience members addressed the council.

2. CONSENT AGENDA

2.1. Approve Minutes from January 19th, 2021 and January 27th, 2021

2.2. Charter Impact Monthly Report

Jim Weber, Charter Impact

2.2.1. Attendance and Enrollment

2.2.2. Cash Flow

2.2.3. Balance Sheet Detail

2.2.4. Warrants/Aged Payable

2.2.5. Point of Sale Transactions/Check Register

2.2.5.1. December and January

2.2.6. Actual to Budget Summary

2.3. Accept Donations

- Laurel Hill-Ward made a motion to approve the consent agenda. Laura Swanson seconded the motion.

- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel				X
Vicki Wonacott				X
Laurel Hill-Ward	X			
Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker	X			

- Vote passes.

- Vicki Wonacott joined the meeting.

3. CLOSED SESSION

3.1. Real Estate

Susan Domenighini

Conference with Real Property Negotiations (§ 54956.8)

- All BOCC members, aside from those who were absent, and Susan Domenighini were present during the Closed session.
- No action was taken.

4. GOVERNANCE

4.1. Vice Chair Nomination

- Since the previously nominated BOCC Co-Chair resigned last month, a new Co-Chair will need to be established.

- Trisha Atehortua nominated Chelsea Parker, but the BOFC Chair cannot hold both roles.
- Chelsea Parker offered if anyone was interested in being the Chair of BOFC. Most BOCC members felt Chelsea should stay as the BOFC Chair as she is a strong asset in that position.
- Laura Swanson and Chelsea Parker nominated Vicki Wonacott to be the Co-Chair, if she was interested. Trisha Atehortua also supported this nomination. No one else was interested in fulfilling the role.
- Trisha Atehortua made a motion to nominate Vicki Wonacott for the Co-Chair position. Chelsea Parker seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel				X
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker	X			

- Vote passes.

4.2. Establish Facilities Committee

- A Facilities Committee needs to be established to move forward with future facilities planning. BOCC members discussed what type of committee would be best to support and be as efficient as possible.
- Laurel Hill-Ward made a motion to not establish an ad hoc facilities committee but instead establish an administrative advisory team. Chelsea Parker seconded the motion.
- Susan Domenighini will invite staff and parent community representatives to join the advisory team, at least two of each, along with Buck Ernest the Blue Oak Facilities Manager. The Facilities Advisory Team will report to BOCC during formal meetings.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel				X
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker	X			

- Vote passes.

- 4.3. Finance Committee** **Chelsea Parker**
- Chelsea Parker reported to BOCC members about what the Finance Committee reviewed at the last meeting. The Blue Oak budget is still a bit tight coming into the summer months which means borrowing will really depend on the timing of deferrals. June and July are tough months for Blue Oak but if not too many payments come in late, then the school will not need to borrow. Finally, the BOFC tabled the Salary Scales item on the agenda which will be revisited at the next meeting. This item agenda includes both Administrative Salary Scales as well as minimum wage increases for Classified and Certified Salary Scales.
- 4.4. Policy Review** **Susan Domenighini**
- 4.4.1. Final Pay Policy**
- The proposal for this policy came to use through Charter Impact and legal. This policy fits into the Personnel section of Blue Oak Board Policies and will also be added to our Employee Handbook. This policy will establish procedure for how final pay is distributed to exiting employees. This is the first reading of the policy; the next and final reading of this policy will be completed at the next BOCC meeting.
 - There were no additional comments made about the document.
- 4.5. Parent Council Report** **Trisha Atehortua**
- Susan Domenighini explained that the BOCC agendas used to have an item to report on recent Parent Council meetings; this agenda item will not be re-established on all future BOCC agendas.
 - Trisha Atehortua reported that the Parent Council is full of passionate and giving people; the meetings are very enjoyable to attend. At the last PC meeting, members talked about advertising for Box Tops, putting together a raffle basket, and discussion about this year's May Faire.
- 4.6. Strategic Plan Review in May**
- Since the BOCC members did not get a chance to revisit the Strategic Plan review in the fall as originally planned, Susan Domenighini suggested that we connect this review with our LCAP planning in May. By that time, the school will have all of its LCAP data collected for the year which will help in the formal review of the Strategic Plan and help make planning for August more effective. Additionally, Susan wanted to bring it to Council members to remind them that the BOCC has committed to working on the Strategic Plan this year.
- 4.7. Review of Council Members Term Lengths**
- Charter Council member term lengths preferences were previously established during the election last year. This agenda item is purely informational to present a document that has been created, using Council member preferences, to stagger when the seats are up for election to ensure that all BOCC seats are not up at the same time.
 - Chelsea Parker would love to see a similar thought process go into the other committees as well so we don't have the same rapid turnover within those as well.
- 4.8. Written Meeting Norms**
- 4.8.1. Roberts Rule** **Chelsea Parker**
- 4.8.2. In-Person Meetings**
- 4.8.3. Speaker Cards**
- Chelsea Parker explained that this agenda item is an extension of a conversation BOCC members started at the last meeting; a conversation to try and establish more grounded rules of procedure to make these meetings more efficient. The following suggestions were made by Chelsea based off of what she sees at the CUSD board meetings.
 - CUSD board meetings typically start with facts and important information about the agenda item, then the item is opened to the community for their input, and finally the

board members are then allotted time to discuss and ask questions about the item before the vote. Chelsea also suggested that the board may want to be trained on Roberts Rule of Order and consider the idea of having the public comment period be monitored through Speaker Cards. Finally, Chelsea suggested that BOCC members return to in-person meetings and have community members who are attending the meeting join via Zoom.

- BOCC members appreciated Chelsea taking the time to put this information together. No action was taken.

4.9. What Parents Can Do to Get Action on a Concern

4.9.1. Informal Complaint Process

- Often the questions or concerns of parents do not need to be brought to the attention of the Charter Council; there are steps in between that might make it easier and faster for those issues to be addressed. The document presented outlines the schools suggested order for resolution. Susan Domenighini would like to publish these procedures in the Parent Handbook. Charter Council members appreciated that this document was created for parents.
- Vicki Wonacott asked if staff members felt comfortable with this order of procedure. Susan explained that procedures are already pretty established at the school; plus, if it is not an issue the teacher can solve or want to solve, they have the option to send it to administration if they'd like. Chelsea Parker felt that this process makes a lot of sense.
- Brianna requested that specialty teachers be included in this process if necessary. Susan liked that suggested edit and has thought of a few more due to this discussion. This item will be brought back to the BOCC next month for approval after further additions are made.

4.10. Marketing Messaging

- Susan Domenighini presented the information and marketing message that MC2 Design has created using the storybranding techniques. BOCC members were very impressed with the message. This agenda item is purely informational and no action is needed. Blue Oak will continue to move forward with marketing and making adjustments to the school website.
- Laurel Hill-Ward suggested that staff work together to create a one line about what Waldorf means to them.

4.11. SELPA Local Plan B and Participation Agreement

- Susan Domenighini asked for approval from the BOCC to continue work with SELPA. The document presented must be approved so we can sign and turn in our updated contract.
- Trisha Atehortua made a motion to continue work with El Dorado Charter SELPA. Laurel Hill-Ward seconded the motion.
- There was no further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel				X
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Laura Swanson	X			
Trisha Atehortua	X			

Chelsea Parker	X			
----------------	---	--	--	--

- Vote passes.

4.12. Interim Charter Council Member Election

- Heather Bonea resigned from the Charter Council last month. As is required in the BOCC process, Blue Oak advertised for new applicants to fill this seat. In this case, BOCC members are the only ones who vote to fill the vacant seat. Amber Brown has been attending meetings pretty regularly, and was the only person to turn in an application. Two other people who ran during the last election were contacted but ultimately were not interested in applying.
- Amber Brown had no questions at this time as she had talked previously with Chelsea and Susan about the position. Trisha Atehortua reminded Amber that if she is elected to BOCC she cannot represent her class as a Parent Rep on the Parent Council.
- Chelsea Parker made a motion to appoint Amber Brown to the Charter Council. Laura Swanson seconded the motion.
- There was no further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel				X
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker	X			

- Vote passes.
- Welcome, Amber Brown, to the Blue Oak Charter Council.

5. FACULTY

5.1. Grade Level Report

Riley Murray & Brianna Lee

- Riley Murray, a 4th Grade Teacher at Blue Oak, explained that classes are in the midst of I-Ready testing so the presentation being shared tonight is the same one shared at the last Parent Council meeting.
- Past faculty reports are also available to view on the Parent Resources page found on the schools website.

6. ADMINISTRATION

6.1. Executive Director's Report

Susan Domenighini

- Susan Domenighini stated that she would not read through her Executive Directors report tonight. It is available on the website and in the packet material to be read at a later time by those who are interested. Next month, Susan will report on I-Ready information.
- Trisha Atehortua asked for an update regarding class sizes. Susan explained that the idea of splitting the large classrooms into two separate rooms did not work out. Instead, staff are now going to abide by the new 4 feet social distancing guidelines and try to fit all of

the big classes into one room again. The school continues to try to serve all families the best we can. There will be a lot of questions moving into the next school year.

7. **NEXT MEETING - Tuesday, March 16th, 2021 at 6:00PM**

8. **ADJOURNMENT**

➤ Vicki Wonacott adjourned the meeting at 8:10PM.

Minutes Taken By: Alexandra Archer

Approved by: *Trisha Atehortua* Date: Mar 31, 2021
Trisha Atehortua (Mar 31, 2021 16:20 PDT)