

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
FINANCE COMMITTEE
REGULAR MEETING

Join Zoom Meeting

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Meeting ID: 983 4791 9501

Passcode: PUvR9p

Tuesday, February 9th, 2020 - 4:15 pm

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

Update: In Compliance with the Governor of California's "Safer-at-Home Order" due to COVID-19, the Blue Oak Charter Council will be conducting meetings virtually until further notice. This means there will be no specific physical meeting place; the meeting will be held remotely. Public participation continues to be welcomed and encouraged to those who join via Zoom and raise their hand. The chat bar will not be available to the public during the Zoom meetings to support the sanctity of the meeting.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC president may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting.

AGENDA

OPEN SESSION - 4:15 PM

1. OPENING

1.1. Call Meeting to Order

- Susan Domenighini called the meeting to order at 4:23PM.

1.2. Roll Call of Committee Members and Establish Quorum

- Present: Susan Domenighini, Nick Meier, Chairun Combs, Maggie Buckley, Franki Boisseree, Chelsea Parker (arrived late)
- Absent: None

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another; Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts make a school."

- Chairun Combs read the school verse.

1.4. Audience to Address the Committee

This is the opportunity for members of the community to address the committee concerning items not on the

agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

➤ No audience to address the council.

1.5. Agenda Modifications

➤ No agenda modifications were made.

1.6. Approve Minutes from January 12th, 2021

➤ Chairun Combs made a motion to approve the minutes from January 12th, 2021. Maggie Buckley seconded the motion.

➤ There was no further discussion.

➤ Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker				X
Franki Boisseree	X			
Chairun Combs	X			
Nick Meier	X			
Maggie Buckley	X			

➤ Vote passes

2. CLOSED SESSION

2.1. Real Estate

➤ Chelsea Parker joined the meeting right as BOFC members moved into the Closed Session.

➤ All BOFC members, Buck Ernest the Blue Oak Facilities Manager, Charity May from Turner Impact Capital, and Jim Weber from Charter Impact attended the Closed Session.

➤ No action was taken.

3. FINANCIAL REPORTS

3.1. Charter Impact Monthly Report

3.1.1. Attendance and Enrollment

3.1.2. Cash Flow

3.1.3. Balance Sheet Detail

3.1.4. Warrants/Aged Payable

3.1.5. Point of Sale Transactions/Check Register

3.1.5.1. December and January

3.1.6. Actual to Budget Summary (part of the Financial Forecast in the Charter Impact Report)

➤ Jim Weber from Charter Impact gave a monthly financial report for Blue Oak via PowerPoint presentation. The information he was presenting was important because it is the same information he will use to convert into the 2nd Interim Check to be submitted to the authorizer; thankfully, the information was favorable.

- The forecast presented included PPP forgiveness and detailed that Blue Oak is right about at budget in terms of revenue. Additionally, if the environment were to change in spending increases, there is still room in the budget to do so. The Blue Oak forecast is looking much better entering 2021 than it was entering 2020 and although cash is still lean at the moment, this time it is due to delayed state and federal funding not a question of Blue Oak’s maintenance of cash stability.
- Chelsea Parker asked Maggie Buckley about an IRS payment found on the Point of Sale Transactions document which was a payroll taxes payment.
- Franki Boisseree made a motion that the Charter Council approve the financial reports. Susan Domenighini seconded the motion.
- There was no further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Franki Boisseree	X			
Chairun Combs	X			
Nick Meier	X			
Maggie Buckley	X			

- Vote passes.

4. BUSINESS - 25 minutes

S. Domenighini

4.1. Accept Donations

- Chairun Combs made a motion to accept the donation presented. Nick Meier seconded the motion.
- There was no further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Franki Boisseree	X			
Chairun Combs	X			
Nick Meier	X			
Maggie Buckley	X			

- Vote passes.

4.2. CA MTSS School Climate Grant Opportunity

- Susan Domenighini presented California's MultiTiered System of Support School Climate Grant opportunity to BOFC members. This grant focuses on improving the framework to make children feel safe at school emotionally. Susan proposed that the BOFC recommend to the BOCC that we pursue this grant opportunity because she feels our students could benefit from this type of support, especially with everything that has happened since the Camp Fire.
- Franki Boisseree made a motion to recommend the Charter Council approve the CA MTSS School Climate Grant opportunity. Maggie Buckley seconded the motion.
- There was no further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Franki Boisseree	X			
Chairun Combs	X			
Nick Meier	X			
Maggie Buckley	X			

- Vote passes.

4.3. Salary Scales

- Susan Domeinighini reported that she is beginning to review the salary scales for Administrators as well as updating both Classified and Certified salary scales. The documents for this item were not completed because, after meeting with Chelsea Parker regarding the issue, she feels there is more work to be done. With minimum wage increases over the next few years there will be pretty consistent work needing to be done. Susan and Chelsea will work to collect all of the necessary information as soon as they can so these scales can be taken into account during talks about next year's budget in March.

4.4. Executive Director's Report


- With focus on the real estate issues there are no additional items to report.
- A Committee Member asked if the BOFC will continue to get real estate and facilities updates. Susan explained that the BOCC will work to establish a Facilities Committee but any financial updates will always come through the BOFC.

5. NEXT MEETING - Tuesday, March 9th 2021 at 4:15PM

6. ADJOURNMENT

- Chelsea Parker adjourned the meeting at 5:59PM.

Minutes Taken By: Alexandra Archer

Approved by:  Date: 3/9/21