

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**CHARTER COUNCIL**  
**REGULAR MEETING**

Join Zoom Meeting:

<https://zoom.us/j/99715488751?pwd=dHlwaHY2eW9pbmZsWklMRFFrWEh0QT09>

Meeting ID: 997 1548 8751

Passcode: c91ziZ

**Tuesday, January 19th 2021 - 6:00 PM**

*Vision: To be a model for successful education of the whole child.*

*Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

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**Update:** In Compliance with the Governor of California's "Safer-at-Home Order" due to COVID-19, the Blue Oak Charter Council will be conducting meetings virtually until further notice. This means there will be no specific physical meeting place; the meeting will be held remotely. Public participation continues to be welcomed and encouraged to those who join via Zoom and raise their hand. The chat bar will not be available to the public during the Zoom meetings to support the sanctity of the meeting. The chat will only go to the host for technical issues.

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**The Blue Oak Charter Council reserves the right to take action on any item on the agenda.**

**AGENDA**

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**OPEN SESSION - 6:00 PM**

**1. OPENING - 5 Minutes**

- 1.1. Call Meeting to Order
- 1.2. Roll Call of Council Members and Establish Quorum
- 1.3. Invocation - School Verse Read

*"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."*

- 1.4. Agenda Modifications
- 1.5. Meeting Norms
  - 1.5.1. Review Meeting Norms
  - 1.5.2. Uniform Complaint Form
    - 1.5.2.1. Website link
- 1.6. Audience to Address the Council

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**2. CONSENT AGENDA - 10 Minutes**

2.1. Approve Minutes from December 15th, 2020.

2.2. Charter Impact Monthly Report  
Impact

Jim Weber, Charter

2.2.1. Attendance and Enrollment

2.2.2. Cash Flow

2.2.3. Balance Sheet Detail

2.2.4. Warrants/Aged Payable

2.2.5. Actual to Budget Summary

2.3. Accept Offers of Employment

2.3.1. Darlasia Miller

2.3.2. Lillian Golde

2.4. Accept Donations

**3. GOVERNANCE - 15 Minutes**

3.1. Charter Council Member Resignation

Heather Bonea

3.2. Finance Committee

Chelsea Parker

3.3. Policy Review

Susan Domenighini

3.3.1. Homeless Policy (2nd Reading)

3.4. Marketing Meeting Volunteer

3.5. School Calendar

3.6. School Accountability Report Card

**4. FACULTY**

4.1. Grade Level Report

Riley Murray & Brianna Lee

**5. ADMINISTRATION - 30 Minutes**

5.1. Executive Director's Report

Susan Domenighini

5.1.1. COVID Response

**6. NEXT MEETING - Tuesday, February 16th 2021 at 6:00PM**

**ADJOURNMENT**



# BLUE OAK SCHOOL

A WALDORF-INSPIRED PUBLIC CHARTER (K-8)

450 W. East Avenue, Chico, CA 95926 Phone: (530) 879-7483 Fax: (530) 879-7490

## FOR OFFICE USE ONLY

Date Received: \_\_\_\_\_  
Received By: \_\_\_\_\_  
Response By: \_\_\_\_\_  
Response Date: \_\_\_\_\_

Please complete the following form if there is a complaint or charge against the school site, program, office or school employee. Submit this complaint form to Blue Oak Charter School. Call (530) 879-7483 for assistance with completing the form. The School will issue a written decision within 60 days.

## UNIFORM COMPLAINT FORM

### Submit Complaint to:

Executive Director

450 W. East Avenue, Chico, CA 95926

The Executive Director may assign other staff or other individuals to investigate based on the nature of the complaint. The Executive Director will ensure that employees and individuals designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Designated employees may have access to legal counsel. Staff members and individuals who may be asked to investigate complaints are:

- |   |  |                                |
|---|--|--------------------------------|
| <input type="checkbox"/> Executive Director | <input type="checkbox"/> Support Staff | <input type="checkbox"/> Other |
| <input type="checkbox"/> Teacher/Faculty    | <input type="checkbox"/> Landlord      |                                |

The Executive Coordinator will promptly notify the complainant if another employee or individual is designated to investigate the complaint.

### **Complaint filed by:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number(s): cell \_\_\_\_\_ work \_\_\_\_\_

### **Place a check next to the kind of complaint you are presenting:**

<input type="checkbox"/> <b>Program:</b>	<input type="checkbox"/> <b>Discrimination on basis of:</b>	<input type="checkbox"/> <b>Other:</b>
<input type="checkbox"/> Program for English Learners <input type="checkbox"/> Civil Rights Child <input type="checkbox"/> Nutrition <input type="checkbox"/> Educational Equity <input type="checkbox"/> State Compensatory Education (SCE) <input type="checkbox"/> Special Education <input type="checkbox"/> Title I <input type="checkbox"/> No Child Left Behind <input type="checkbox"/> Response to Intervention (RTI)	<input type="checkbox"/> Age <input type="checkbox"/> Ancestry and/or National Origin <input type="checkbox"/> Bullying <input type="checkbox"/> Color <input type="checkbox"/> Ethnic Group Identification <input type="checkbox"/> Gender <input type="checkbox"/> Harassment <input type="checkbox"/> Intimidation <input type="checkbox"/> Marital Status <input type="checkbox"/> Physical/Mental Disability <input type="checkbox"/> Race <input type="checkbox"/> Religion <input type="checkbox"/> Sexual Orientation <input type="checkbox"/> Based on association with a group or person with one or more of these actual/perceived characteristics	

Name of program, office, or name of employee against whom charge or complaint is directed:

Nature of complaint (attach additional pages if necessary):

When did event(s) occur? Date(s): \_\_\_\_\_

To whom have you spoken? Write name(s) and date(s) in spaces provided.

<u>Title</u>	<u>Name</u>	<u>Date(s)</u>
<input type="checkbox"/> Executive Director	_____	_____
<input type="checkbox"/> Student Services Director	_____	_____
<input type="checkbox"/> Education Director	_____	_____
<input type="checkbox"/> Counselor	_____	_____
<input type="checkbox"/> Staff Member	_____	_____
<input type="checkbox"/> Other	_____	_____

What was the result of the discussion?

If you desire a remedy or wish the District to take a particular course of action, please specify:

\_\_\_\_\_  
*I understand that Blue Oak Charter School will maintain this information confidential, to the extent provided by law; that I will be protected from retaliation for filing this complaint; that Blue Oak Charter School may request further information about this matter; and if such information is available, I agree to present it upon request.*

*I believe that the foregoing is true and correct.*

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

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## **AGENDA**

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### **OPEN SESSION - 6:00 PM**

#### **1. OPENING - 5 Minutes**

##### **1.1. Call Meeting to Order**

Monica McDaniel called the meeting to order at 6:01 PM.

##### **1.2. Roll Call of Council Members and Establish Quorum**

- Present: Heather Bonea, Laura Swanson, Trisha Atehortua, Laurel Hill-Ward, Chelsea Parker, Monica McDaniel, and Vicki Wonacott
- Absent: None

##### **1.3. Invocation - School Verse Read**

*"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."*

- Monica McDaniel read the school verse.

##### **1.4. Agenda Modifications**

- Item 2.3 was removed from the agenda.

### 1.5. Audience to Address the Council

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*Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

- Heather Werner urged the council to consider starting winter break early to give families and teachers time to quarantine before Christmas given the increase of 600 new cases of COVID over the past week.
- Keri Smith voiced concern regarding the message she and other parents received through ParentSquare on Sunday to prepare for the upcoming rainy day. She knows her student does not have adequate outdoor seating or cover from the rain when they eat snacks outside. She feels that from an equity standpoint, it seems unfair to ask on such late notice. She is concerned about her student in Ms. Welch's 6th grade class and would like this issue to be addressed before next semester when the weather will be getting worse. She would like the school to come up with a creative solution for students to eat their snack in a dry place.

## 2. CONSENT AGENDA - 10 Minutes

### 2.1. Approve Minutes from November 17th, 2020

### 2.2. Charter Impact Monthly Report

**Jim Weber, Charter Impact**

- 2.2.1. Attendance and Enrollment
- 2.2.2. Cash Flow
- 2.2.3. Balance Sheet Detail
- 2.2.4. Warrants/Aged Payable
- 2.2.5. Point of Sale Transactions/Check Register
- 2.2.6. Actual to Budget Summary

### 2.3. ~~Accept Employee Resignations~~

- ~~2.3.1. Emily Novikov, Instructional Aide~~

### 2.4. Accept Offers of Employment

- 2.4.1. Melissa Stach, Instructional Aide
- 2.4.2. Jesenia Rodriguez, Instructional Aide
- 2.4.3. Jill Vought, Instructional Aide

### 2.5. Accept Donations

- Heather Bonea made a motion to accept the consent agenda with the exclusion of item 2.3. Trisha Atehortua seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Heather Bonea	X			
Vicki Wonacott				X
Laurel Hill-Ward	X			
Laura Swanson	X			
Trisha Atehortua	X			

Chelsea Parker	X			
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- Vote passes.

### 3. GOVERNANCE - 15 Minutes

#### 3.1. Finance Committee

Chelsea Parker

- Chelsea Parker updated council members that the BOFC has met twice since the last meeting. The big items that were discussed during those meetings are on today's agenda underneath items 3.1 and 3.4. The BOFC has reviewed, discussed and recommended these items for the BOCC approval.

##### 3.1.1. Approval of 1st Interim Report

- Jim Weber from Charter Impact reviewed the 1st Interim Report with the BOCC and explained that this would be a vote to accept the 1st Interim Report to the authorizer and to the state.
- The last official document Blue Oak submitted to the state was the approved budget. Currently, the budget is balanced and there is no current deficit but the BOFC is watching funds closely in the event that Blue Oak may need to borrow or do any other mitigating tasks. However, as of right now, our overall budget is in good shape.
- Chelsea Parker made a motion to approve the 1st Interim Report and to submit it to Chico Unified. Heather Bonea seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Heather Bonea	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker	X			

- Vote passes.

##### 3.1.2. Approval of LCFF Budget Overview for Parents

- Jim Weber from Charter Impact presented the LCFF Budget Overview for Parents to the BOCC. Typically, this document would go along with the LCAP which described how the school will use funds for special needs students but, since there was no LCAP required this year, this report simply provides a quick snapshot of revenue sources. The document itself includes explanations as to why the numbers shown in this report are much smaller than the full budget which, in short, is because it does not include facility costs or employee salaries which are big budget items.
- Chelsea made a motion to approve the LCFF Budget Overview for Parents as presented. Vicki Wonacott seconded the motion.

- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Heather Bonea	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker	X			

- Vote passes.

### 3.1.3. Audit

- The audit presented started in June, was recently completed and was presented to the BOFC. This is a standard audit and this year no exceptions or items of concern were found; it was a clean audit. The BOFC recommends approval of the audit.
- Laurel Hill-Ward made a motion to accept the audit. Heather Bonea seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Heather Bonea	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker	X			

- Vote passes.

### 3.1.4. Marketing Plan/Contract Approval

- Susan Domenighini presented a marketing contract from MC2 Design which was chosen after meeting with four different marketing companies. This contract is also recommended by the BOFC for approval.
- MC2 Design is a local entity and is focused on preparing a cohesive message for Blue Oak before marketing the message even begins. Working on the message itself is important to help us bridge the disconnect between what our school does and what we are seen as by the community. Waldorf can be complex and it can be difficult, sometimes, for the experts in their field to try to explain to a wider



audience. MC2 Design will help us hone that message and have chosen us as one of their few projects of the year.

- The BOFC approved to move additional funds from the Office Staff line item which is typically used for a Parent Liaison position but is not needed this year. Susan Domenighini does not want to get rid of the Parent Liaison position in coming years, just wants to utilize the unused funds for now until we create a new budget in March. Those funds will help cover the first step, which is to curate our message, as well as the actual outreach portion of the marketing as well through social media and other platforms.
- Many BOCC members felt that it was a great investment and the price looked like the costs would cover itself very quickly if it did help boost enrollment.
- Heather made a motion to accept the marketing contract and approve use of the earmarked amount of \$10,000 from the Office Staff line item in the budget. Monica McDaniel seconded the motion.
- Trisha Atehortua expressed her excitement to see people in the marketing profession helping us out and supporting our school.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Heather Bonea	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker	X			

- Vote passes.

### 3.2. Policy Review

**Susan Domenighini**

#### 3.2.1. Homeless Policy

- Having a Homeless Policy is a requirement of Title 1 and our Blue Oak policy needs to be updated. The language in the document presented was taken from the Title 1 recommendations. Blue Oak does have a homeless population and this policy does not change how we are currently working with them. Our students that are homeless are already prioritized; this policy simply documents our work officially and, in essence, just established the minimum requirements. This is the first reading of this policy; no action will be taken today.
- Many BOCC members were pleased that this policy will be addressed since we did not previously have this policy in place before; it is also timely considering the tragedies of the last few years. Laura Swanson did make a suggestion, however, to switch the language of this document to be person-first. Susan Domenighini will make the necessary changes before the second reading.

### 3.3. Outdoor Learning Spaces

**Buck Ernest**

- As discussed at the last BOCC meeting, Buck Ernest came prepared to talk today to shine some light on how Blue Oak is currently utilizing outdoor learning

spaces. Buck explained that the school safety plan originally allotted snack time to be provided outside since students would be taking their masks off. Buck has cut a fallen tree into stumps for seating and has also procured a donation of 70 desks and chairs from Chico State which are mostly weather proof.

- Buck shared that, currently, the students are really enjoying their outdoor time during snack but administration felt that moving classes permanently outdoors would just create another hurdle for teachers to overcome. Aside from Ms. Madera, not many other teachers have shown interest in a permanent outdoor space.
- Laurel Hill-Ward was curious if Blue Oak could purchase outdoor heaters. Heather Bonea suggested moving some of the tables under the school's eaves for a dry space to have snack time and was curious if we could possibly allocate some funds to outdoor tents for rainy days.
- Blue Oak teacher, Brianna Lee, explained that Waldorf education has always been an indoor and outdoor classroom experience. However, in light of the current pandemic and the need to Zoom concurrently, teaching outside would not be realistic.
- Many members suggested revisiting the safety plan to prioritize a dry place for students to eat and have snack time as opposed to using that time to wipe down desks. The safety plan was originally meant to be fluid and change in order to cater to the balance between an abundance of caution and the reality of the situation.
- Keri Smith, who previously addressed the council, suggested utilizing hallway space or staggering out snack time. Buck clarified that it is not the schools intent to have students outside during inclement weather; students and teachers will still have a choice even with our safety protocols in place.
- Finally, regarding the ParentSquare message, although the language may have suggested it was sudden and on short notice, the idea was to simply serve as a reminder from the ideas set forth in the safety plan months prior.

### **3.4. Minimum Wage Adjustments**

#### **3.4.1. Classified Payscale**

- It was explained to BOCC members that the minimum wage is set to increase in the state of California starting in Jan 2021; the BOFC suggested approval of Option 2 presented by Susan Domenighini. Option 2 proposes two ideas: to eliminate the first row from the pay scale as it is no longer necessary and to increase the entire pay scale with the minimum wage increase starting in Jan 2021. There will also be another minimum wage increase in Jan 2022 that will need to be discussed further during our budget discussions in March.
- There was a general consensus among the members that this was a great plan.
- Heather Bonea made a motion to approve the classified pay scale adjustments as presented. Trisha Atehortua seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Heather Bonea	X			

Vicki Wonacott	X			
Laurel Hill-Ward	X			
Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker	X			

- Vote passes.

#### **3.4.2. Facilities Manager/Safety Coordinator**

- Additionally, the BOFC recommended to the Charter Council to increase the wage for the Facilities Manager in order to continue to be compliant with the white collar minimum wage. Salaried positions need to be double the minimum wage and with the minimum wage increase in 2021, the Facilities Manager wage will fall below that standard. Susan Domenighini plans to create an Administrative Pay Scale to be presented in the spring during budget discussions to ensure that salaried positions remain compliant. The other two administrators' wages do not fall close to minimum wage which is why his salary is the only one affected mid year.
- Chelsea Parker made a motion to approve the increase of the annual salary of the Facilities Manager to \$53,383. Vicki Wonacott seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Heather Bonea	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker	X			

- Vote passes.

### **3.5. Hybrid/Distance Plan**

#### **3.5.1. Current Status**

- The current status at Blue Oak is that we are implementing a Hybrid model that incorporates both Distance and On-Site Learning. It is a lot of work but seems to be worth it through this time; teachers are able to flex their schedule to best meet the needs of their students and families are able to choose what they feel most comfortable with.

#### **3.5.2. Potential January Options**

- Initially, the BOCC planned to discuss if the school wanted to take a different approach come January but over the last week there has been a huge surge in COVID cases. Susan Domenighini did not recommend closing early for winter

break as that would be too short of notice for families to find childcare. There was one suggestion, however, to stay on distance learning for the first week back to school for extra precautions.

- Many felt that having the first week back from break be all Distance Learning seemed like a reasonable accommodation and do not feel like now is the time to decide about completely reopening as there are still too many unknowns.
- Vicki Wonacott recommended that we stay flexible, be protective and call a special meeting in January if necessary. The trend of COVID cases seems to be increasing and we still cannot know what happens after the holidays.
- Chelsea Parker stressed that the county's COVID case trends are not entirely reflective of the schools COVID case trends. Chelsea Parker shared a video clip from a recent CUSD board meeting that contained triggering content surrounding the topic of teenage suicide. The other BOCC members were unaware of the contents of this video. In the future, all videos presented will be vetted and a trigger warning will be shared if necessary.
- Emma Todd, the Blue Oak School Counselor, shared what she has been doing to help support the mental health of Blue Oak students. She has seen an increase in emotional support and crisis counseling, however, she feels that the mental health toll is significant for both On-Site and Distance Learning students for different reasons.
- Laurel Hill-Ward wanted to remind council members that emotional content such as that video is not beneficial to making rational decisions.
- It was eventually decided that, starting in January, Blue Oak will begin to work to get students who are on the waiting list back on to campus in some capacity and that no other major changes should be made today.
- Heather Bonea made a motion to continue our Hybrid Learning model when we return to school for the spring semester in January pending extenuating circumstances that may require us to change that decision. Chelsea Parker seconded the motion.
- Heather clarified this is a two part vote.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Heather Bonea	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker	X			

- Vote passes.
- Chelsea Parker suggested that we only strongly urge families who have traveled to remain in Distance Learning for the first week of school so the families who need to can still return to campus. This option was offered after Thanksgiving and

seemed to be well received. However, Monica McDaniel was in favor of requiring Distance Learning for the first week.

- Chelsea Parker made a motion to reopen the campus as scheduled with strong urges to families to remain on Distance Learning if they have traveled or as deemed appropriate by the administration.
- There was no second, the motion failed.
- Laura Swanson made a motion to spend the first week back from break starting January 5th in full Distance Learning mode and resume the Hybrid Model on January 11th. Laurel Hill-Ward seconded the motion with the request that the reasoning and importance of this decision be explained to the parent when they are notified.
- No further discussion
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Heather Bonea	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Laura Swanson	X			
Trisha Atehortua	X			
Chelsea Parker		X		

- Vote passes.
- Susan Domenighini then reminded the council that administrative and faculty members will work on addressing how to safely bring students who are on the waitlist back to campus; it is not a board issue. There was only a temporary freeze on bringing waitlisted students back to campus while Butte County was in the Purple Tier. They will work on creating a plan that is as equitable and practical as possible. Susan will be ready to discuss this plan at the next BOCC meeting.
- Chelsea Parker spoke to the idea of readdressing a possible AM/PM schedule to ensure that we continue discussion for how best to serve all of our families.
- Laura Swanson left the meeting early.

#### **4. FACULTY**

##### **4.1. Grade Level Report**

**Riley Murray and Brianna Lee**

- Since the meeting was running later than usual, there was a general consensus to table this agenda item. The powerpoint presentation will be emailed out to BOCC members at a later date.

#### **5. ADMINISTRATION - 30 Minutes**

##### **5.1. Executive Director's Report**

**Susan Domenighini**

- Susan Domenighini shared that she is still moving forward with the marketing, real estate, and the full day kindergarten projects.

##### **5.1.1. Marketing/Enrollment**

- Susan addressed this item earlier in the agenda under item 3.1.4.

**5.1.2. Full Day Kindergarten Program**

- Susan has been meeting with all of the past and present Kindergarten teachers currently still teaching at Blue Oak and has reached out to a friend to discuss what next steps for opening a preschool program would look like as well.

**5.1.3. Real Estate**

- Susan Domienighi also met with another broker for possible facilities for Blue Oak in the next 18 months.

**6. NEXT MEETING - Tuesday, January 19th, 2021**

- Monica adjourned the meeting at 9:15PM

**ADJOURNMENT**

Minutes Taken By: Alexandra Archer

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

# Blue Oak Charter School

Monthly Financial Presentation – December 2020

# December Highlights

## Highlights

- Forecast surplus **+\$608K**, includes PPP forgiveness, recommended to reserve surplus for future shortfalls.
- Revenue forecast exceeds budget, **+\$461K**. Excluding CARES Act and PPP timing **+\$12K**.
- Expenses forecast below budget **\$49K**.
- Cash ended month **\$462K**, PPP loan fully utilized for eligible payroll during funding delay.
- State payment deferrals and ongoing economic uncertainty influence 2020/21 planning.

## Compliance and Reporting

- CARES Act reporting submitted Jan 5th.
- Quarterly grant reporting will be submitted in January.
- School Accountability Report Card (SARC) is due Feb 1<sup>st</sup>.

## Enrollment and Revenues

- 2020/21 funding is based on 2019/20 P-2 ADA (293.37), no ADA will be reported for 2020/21.
- 2020/21 CALPADS data will update rolling UPP for 2020/21, current forecast 58% (3 yr).



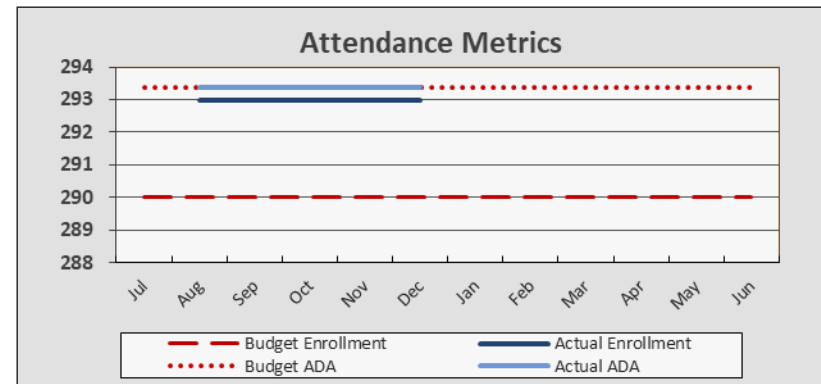
# Attendance Data and Metrics



## Enrollment and Per Pupil Data

<b>Enrollment &amp; Per Pupil Data</b>			
	<b><u>Actual</u></b>	<b><u>Forecast</u></b>	<b><u>Budget</u></b>
Average Enrollment	293	290	290
ADA	293	293	293
Attendance Rate	100.1%	101.2%	101.2%
Unduplicated %		58.0%	58.0%
Revenue per ADA		\$14,142	\$12,570
Expenses per ADA		\$12,068	\$12,237

## Attendance Metrics



2020/21 funding is based on 2019/20 P-2 ADA (293.37), no ADA will be reported for 2020/21.

# Revenue

- December Updates

- Forecast PPP loan forgiveness **\$529,920** (application by Jan 31<sup>st</sup> will have determination by June 30<sup>th</sup>.)
- Learning Loss Mitigation and ESSER Funds:
  - \$153K** use by Dec 2020 (completed)
  - \$23K** use by June 2021
  - \$80K** removed from forecast until 2021/22 to maintain/expand current services.

## Revenue

	<i>Year-to-Date</i>		
	Actual	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 977,620	\$ 998,637	\$ (21,017)
Federal Revenue	176,891	210,501	(33,610)
Other State Revenue	4,946	27,769	(22,823)
Other Local Revenue	95,994	101,450	(5,456)
<b>Total Revenue</b>	<b><u>\$ 1,255,451</u></b>	<b><u>\$ 1,338,356</u></b>	<b><u>\$ (82,905)</u></b>

<i>Annual/Full Year</i>		
Forecast	Budget	Fav/(Unf)
\$ 2,678,690	\$ 2,678,690	\$ -
817,792	372,705	445,087
428,835	414,765	14,070
223,643	221,543	2,100
<b><u>\$ 4,148,959</u></b>	<b><u>\$ 3,687,703</u></b>	<b><u>\$ 461,256</u></b>



# Expenses

- **December Updates**
  - **Expenses update** – Expense forecast includes increased LLMF expenses for equipment and IT.
  - **Saving opportunities** – Forecast remains at full budget for many material categories, actual costs are likely to be below budget.

Expenses	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 749,904	\$ 827,888	\$ 77,984	\$ 1,373,065	\$ 1,428,037	\$ 54,972
Classified Salaries	145,049	181,217	36,168	362,938	399,225	36,287
Benefits	237,376	264,982	27,606	486,503	499,280	12,777
Books and Supplies	156,406	169,250	12,844	199,222	198,500	(722)
Subagreement Services	54,367	58,918	4,551	129,912	129,620	(292)
Operations	72,087	66,974	(5,113)	149,007	134,421	(14,585)
Facilities	300,818	305,702	4,884	609,642	611,404	1,762
Professional Services	93,759	78,536	(15,223)	210,806	169,988	(40,818)
Depreciation	9,713	9,713	0	19,426	19,426	0
Interest	2,682	-	(2,682)	-	-	-
<b>Total Expenses</b>	<b>\$ 1,822,160</b>	<b>\$ 1,963,180</b>	<b>\$ 141,020</b>	<b>\$ 3,540,522</b>	<b>\$ 3,589,901</b>	<b>\$ 49,379</b>

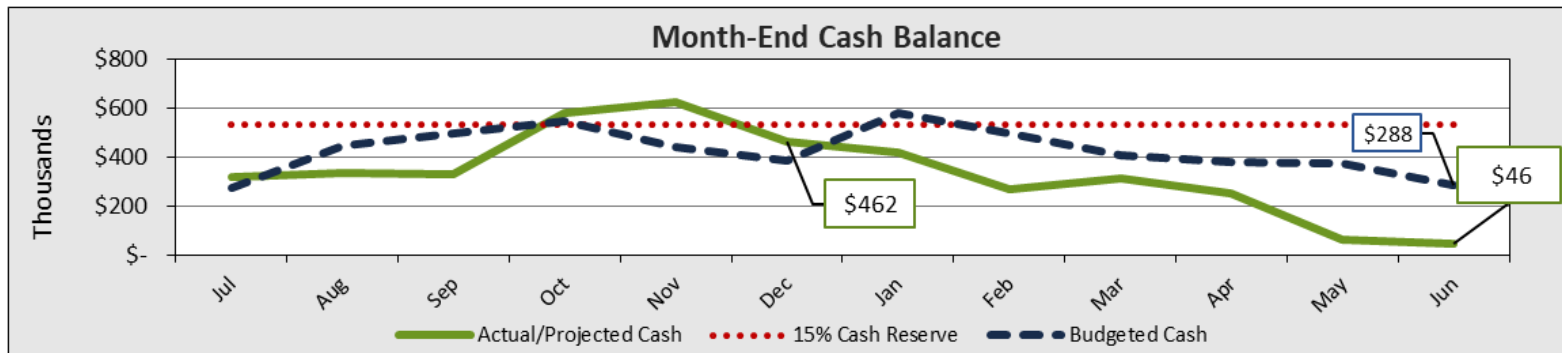
# Surplus / (Deficit) & Fund Balance

- Current forecast surplus **+\$608K**.
- Additional **\$80K** surplus **excluded** from forecast (LLMF and ESSER) eligible for use during 2021/22.
- Fund balance forecast **\$1.14 million**, 32%, 118 days expenses.
- Deferred funding reduces fund balance available as cash reserves.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (566,708)	\$ (624,824)	\$ 58,115	\$ 608,437	\$ 97,802	\$ 510,636
Beginning Fund Balance	531,327	531,327		531,327	531,327	
Ending Fund Balance	<u>\$ (35,381)</u>	<u>\$ (93,496)</u>		<u>\$ 1,139,765</u>	<u>\$ 629,129</u>	
<i>As a % of Annual Expenses</i>	-1.0%	-2.6%		32.2%	17.5%	

# Cash Balance

- Current cash is \$462K.
- State payment deferrals and ongoing economic uncertainty influence 2020/21 planning.
- **Due to slow collections, short term borrowing may be recommended before June 2021.**
- Management and Charter Impact are monitoring activities to ensure adequate cash availability.



# Compliance Deadlines (next 60 days)



Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
DATA	Jan-05	<b>CALPADS - Fall 2 Submission Window opens-</b> Information will be used by the US Department of Education and the California Department of Education to gain insights into student course enrollments, services rendered in support of school's English Learner population, staff assignments and full-time equivalent levels. The reported data represent a snapshot of a school's status in the previously listed areas per Census day, October 7, 2020. Schools have until March 5th, 2021 to certified data. <b>IMPORTANT:</b> Fall 2 Staff assignment data will be referenced by the Commission on Teacher Credentialing (CTC) for accountability purposes. CTC will cross reference teachers' credential information with the courses/sections they are assigned to teach. CTC will report misassignments/discrepancies to your charter authorizer.	Charter Impact submits with data provided by BOCS	No	No	<a href="https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp">https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp</a>
FINANCE	Jan-05	<b>CARES Act Reporting Cycle 3 -</b> The CARES Act Reporting application was created by the California Department of Education to gather required data for purposes of state and federal report on CARES Act and other COVID-19 related funds (CRF, GF, GEER and ESSER). Schools are required to report status of funds for the period October 1, 2020 - December 31, 2020. The Coronavirus Relief Fund (CRF) must be utilized by December 30, 2020.	Charter Impact	No	No	<a href="https://www.cde.ca.gov/fg/cr/index.asp">https://www.cde.ca.gov/fg/cr/index.asp</a>
FINANCE	Jan-15	<b>ERMHS Level 2 Budget Requests due to SELPA -</b> Detail budget requests for ERMHS funding are due to El Dorado Charter SELPA.	Charter Impact submits with data provided by BOCS	No	No	<a href="http://charterselpa.org/fiscal/">http://charterselpa.org/fiscal/</a>
FINANCE	Jan-22	<b>Mid-Year Expenditure Report due to SELPA -</b> Interim financial reporting for actuals through December 31 are due to El Dorado Charter SELPA.	Charter Impact	No	No	<a href="http://charterselpa.org/fiscal/">http://charterselpa.org/fiscal/</a>
DATA	Jan-29	<b>CALPADS - Fall 1 Amendment deadline -</b> Final opportunity to review and correct your certified CALPADS - Fall 1 student data. Students' program eligibility information associated with lunch, special education, homeless, English language learner, school enrollment and graduation statuses will be submitted to the CDE. This data will be used to in CDE's CA Dashboard calculations and determine access to funding such as student meal reimbursements and unduplicated count factors.	Charter Impact submits with data provided by BOCS	No	No	<a href="https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp">https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp</a>
FINANCE	Jan-31	<b>Federal Cash Management - Period 3 -</b> The Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III EL; Title III Immigrant; and Title IV, Part A programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	<a href="https://www.cde.ca.gov/fg/aa/cm/">https://www.cde.ca.gov/fg/aa/cm/</a>
DATA	Feb-01	<b>School Accountability Report Card -</b> All public schools in California are required to prepare an annual SARC (2019/20). SARCs are intended to provide the public with important information about each public school and to communicate a school's progress in achieving its goals. EC Section 35256 requires LEA governing boards to approve SARCs for publications.	BOCS	Yes	No	<a href="http://www.cde.ca.gov/ta/ac/sa/">http://www.cde.ca.gov/ta/ac/sa/</a>
FINANCE	Feb-15	<b>Board of Equalization Property Tax Exemption -</b> Property used exclusively for public schools, community colleges, state colleges, and state universities is exempt from property taxation (article XIII, section 3, subd. (d), Revenue and Taxation Code section 202, subd. (a)(3)). The property is exempt from taxation on the basis of its exclusive use for public school purposes. If the property is not owned by the public school, the owner of the property is required to file a claim for the Lessor's Exemption. If the owner of the property does not claim the exemption, the public school may file the Public School Exemption claim.	Charter Impact	No	Yes	<a href="https://www.boe.ca.gov/proptaxes/lessor_exemption.htm">https://www.boe.ca.gov/proptaxes/lessor_exemption.htm</a>
FINANCE	Feb-20	<b>Certification of the First Principal Apportionment -</b> The Principal Apportionment includes funding for the Local Control Funding Formula, the primary source of an LEA's general purpose funding; Special Education (AB 602); and funding for several other programs. The First Principal Apportionment (P-1), certified by February 20, is based on the first period data that LEAs report to CDE in November through January. P-1 supersedes the Advance Apportionment calculations and establishes each LEA's monthly state aid payment for February through May.	Charter Impact	No	Yes	<a href="https://www.cde.ca.gov/fg/aa/pa/">https://www.cde.ca.gov/fg/aa/pa/</a>
FINANCE	Feb-28	<b>Consolidated Application (ConApp) reporting - Winter -</b> The ConApp is used by the CDE to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. The winter release is submitted in January of each year and contains the LEA's entitlements for each funded program.	Charter Impact	Yes	No	<a href="https://www.cde.ca.gov/fg/aa/co/cars.asp">https://www.cde.ca.gov/fg/aa/co/cars.asp</a>

# Appendices

## **As of December 31, 2020**

- Cash Flow – Monthly and Annual Forecast
- Statement of Financial Position (Balance Sheet)
- Statement of Cash Flows
- Detailed Month and YTD Budget vs. Actual
- Accounts Payable Aging
- Check Register

# *Blue Oak Charter School*

**Financial Package**  
**December 31, 2020**

*Presented by:*





# Blue Oak Charter School

## Monthly Cash Flow/Forecast FY20-21

Revised 01/08/2021

ADA = 293.37



### Revenues

#### State Aid - Revenue Limit

8011	LCFF State Aid
8012	Education Protection Account
8019	State Aid - Prior Year
8096	In Lieu of Property Taxes

#### Federal Revenue

8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	19,938	-	-	4,984	14,953	39,875	39,875	-
8290	Title I, Part A - Basic Low Income	-	-	-	-	-	18,794	-	-	-	18,688	-	-	37,269	74,750	77,683	(2,933)
8291	Title II, Part A - Teacher Quality	-	-	-	-	-	2,433	-	-	-	2,521	-	-	5,129	10,083	11,449	(1,366)
8296	Other Federal Revenue	-	-	-	37,287	55,930	62,447	-	-	-	2,500	-	529,920	5,000	693,084	243,698	449,386
		-	-	-	37,287	55,930	83,674	-	-	19,938	23,708	-	534,904	62,351	817,792	372,705	445,087

#### Other State Revenue

8545	School Facilities (SB740)	-	-	-	-	-	-	-	-	177,103	-	-	-	135,512	312,615	312,615	-
8550	Mandated Cost	-	-	-	-	-	4,946	-	-	-	-	-	-	-	4,946	4,946	(0)
8560	State Lottery	-	-	-	-	-	-	14,595	-	-	14,595	-	-	29,190	58,381	58,381	-
8599	Other State Revenue	-	-	-	-	-	-	-	-	-	-	15,035	22,823	15,035	52,893	38,823	14,070
		-	-	-	-	-	4,946	14,595	-	177,103	14,595	15,035	22,823	179,738	428,835	414,765	14,070

#### Other Local Revenue

8689	Other Fees and Contracts	-	1,500	-	600	-	-	-	-	-	-	-	-	-	2,100	-	2,100
8699	School Fundraising	20	6,580	2,207	660	1,507	2,590	6,487	6,487	6,487	6,487	6,487	-	-	46,000	46,000	-
8792	Transfers of Apportionments	7,818	15,791	15,799	9,324	15,799	15,799	15,799	7,465	2,859	2,859	2,859	-	63,372	175,543	175,543	-
		7,838	23,871	18,006	10,584	17,306	18,389	22,286	13,952	9,346	9,346	9,346	-	63,372	223,643	221,543	2,100

### Total Revenue

		7,838	138,177	177,137	382,388	261,238	288,672	359,921	198,785	363,701	256,480	95,005	628,351	991,265	4,148,959	3,687,703	461,256
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### Expenses

#### Certificated Salaries

1100	Teachers' Salaries	91,139	106,143	108,402	110,925	111,348	108,386	115,710	115,710	115,710	115,710	25,166	-	-	1,124,350	1,164,716	40,366
1170	Teachers' Substitute Hours	-	-	-	-	600	(240)	3,471	3,471	3,471	3,471	3,471	1,736	-	19,452	34,941	15,489
1175	Teachers' Extra Duty/Stipends	699	736	1,506	1,140	840	840	1,510	1,510	1,510	1,510	-	-	-	11,800	11,800	-
1200	Pupil Support Salaries	-	583	7,574	6,457	5,243	2,442	4,070	4,070	4,070	4,070	4,070	2,035	-	44,684	40,700	(3,984)
1300	Administrators' Salaries	14,086	14,294	14,190	14,190	14,190	14,190	14,607	14,607	14,607	14,607	14,607	14,607	-	172,779	175,879	3,100
		105,924	121,755	131,672	132,712	132,222	125,618	139,368	139,368	139,368	139,368	47,313	18,377	-	1,373,065	1,428,037	54,972

#### Classified Salaries

2100	Instructional Salaries	229	221	14,186	10,356	8,204	6,764	12,591	12,591	12,591	12,591	12,591	6,295	-	109,208	125,907	16,699
2400	Clerical and Office Staff Salaries	6,264	11,854	8,861	12,544	10,990	7,430	12,669	12,669	12,669	12,669	12,669	12,669	-	133,955	147,445	13,490
2900	Other Classified Salaries	2,518	1,516	13,576	11,105	10,349	8,084	12,105	12,105	12,105	12,105	12,105	12,105	-	119,775	125,873	6,098
		9,011	13,591	36,623	34,004	29,542	22,278	37,364	37,364	37,364	37,364	37,364	31,069	-	362,938	399,225	36,287

#### Benefits

3101	STRS	16,034	18,530	19,824	19,554	19,358	17,076	23,271	23,271	23,271	23,271	7,900	3,068	-	214,427	230,628	16,201
3202	PERS	4,155	3,393	9,480	9,214	9,069	6,453	8,503	8,503	8,503	8,503	8,503	7,070	-	91,349	82,640	(8,709)
3301	OASDI	848	735	2,872	2,721	2,496	1,809	2,547	2,547	2,547	2,547	2,547	2,118	-	26,333	24,752	(1,581)
3311	Medicare	1,544	1,831	2,377	2,312	2,238	2,047	2,685	2,685	2,685	2,685	1,286	751	-	25,124	26,495	1,371
3401	Health and Welfare	12,044	3,695	10,107	7,425	8,416	12,720	9,525	9,525	9,525	9,525	9,525	9,525	-	111,557	114,300	2,743
3501	State Unemployment	53	63	82	80	(566)	70	550	440	220	110	110	110	-	1,321	2,193	871
3601	Workers' Compensation	953	953	953	953	953	2,091	1,851	1,851	1,851	1,851	887	518	-	15,668	18,273	2,605
3901	Other Benefits	51	64	67	56	61	61	61	61	61	61	61	61	-	724	-	(724)
		35,683	29,263	45,762	42,315	42,025	42,327	48,992	48,882	48,662	48,552	30,819	23,221	-	486,503	499,280	12,777

#### Books and Supplies

4100	Textbooks and Core Materials	-	3,490	4,674	12,540	-	-	-	-	-	-	-	-	-	20,704	16,000	(4,704)
4200	Books and Reference Materials	-	4,198	1,002	(4,707)	-	-	251	251	251	251	251	251	-	2,000	6,000	4,000
4302	School Supplies	-	14,883	2,535	2,679	2,976	(80)	2,168	2,168	2,168	2,168	2,168	2,168	-	36,000	46,000	10,000
4305	Software	129	129	9,954	(768)	774	3,133	357	357	357	357	357	357	-	15,495	-	(15,495)
4310	Office Expense	-	3,768	4,507	2,805	1,735	494	1,115	1,115	1,115	1,115	1,115	1,115	-	20,000	10,000	(10,000)
4312	School Fundraising Expense	-	-	-	-	-	-	417	417	417	417	417	417	-	2,500	2,500	-
4400	Noncapitalized Equipment	-	-	17,770	44,752	3,149	19,885	2,828	2,828	2,828	2,828	2,828	2,828	-	102,523	118,000	15,477
		129	26,468	40,442	57,301	8,634	23,432	7,136	7,136	7,136	7,136	7,136	7,136	-	199,222	198,500	(722)

# Blue Oak Charter School

## Monthly Cash Flow/Forecast FY20-21

Revised 01/08/2021

ADA = 293.37



### Subagreement Services

5101	Nursing
5102	Special Education
5105	Security

### Operations and Housekeeping

5201	Auto and Travel
5300	Dues & Memberships
5400	Insurance
5501	Utilities
5502	Janitorial Services
5900	Communications
5901	Postage and Shipping

### Facilities, Repairs and Other Leases

5601	Rent
5603	Equipment Leases
5610	Repairs and Maintenance

### Professional/Consulting Services

5801	IT
5802	Audit & Taxes
5803	Legal
5804	Professional Development
5805	General Consulting
5806	Special Activities/Field Trips
5809	Other taxes and fees
5810	Payroll Service Fee
5811	Management Fee
5812	District Oversight Fee
5815	Public Relations/Recruitment

### Depreciation

6900	Depreciation Expense
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### Interest

7438	Interest Expense
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### Total Expenses

### Monthly Surplus (Deficit)

### Cash Flow Adjustments

Monthly Surplus (Deficit)

Cash flows from operating activities

Depreciation/Amortization
Public Funding Receivables
Grants and Contributions Rec.
Prepaid Expenses
Accounts Payable
Accrued Expenses
Summer Holdback
Deferred Revenues

Cash flows from investing activities

Cash flows from financing activities

Proceeds(Payments) on Debt

Total Change in Cash

Cash, Beginning of Month

Cash, End of Month

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Year-End Accruals	Annual Forecast	Revised Budget	Favorable / (Unfav.)
	-	-	3,958	1,979	-	1,979	1,979	1,979	1,979	1,979	1,979	1,979	-	19,788	-	(19,788)
	-	150	4,530	14,437	13,717	12,762	10,505	10,505	10,505	10,505	10,505	10,505	-	108,625	128,120	19,495
	-	-	428	-	-	428	108	108	108	108	108	108	-	1,500	1,500	-
	-	150	8,915	16,416	13,717	15,169	12,591	12,591	12,591	12,591	12,591	12,591	-	129,912	129,620	(292)
	-	-	-	-	-	-	500	500	500	500	500	500	-	3,000	3,000	-
	-	-	50	885	-	2,950	-	-	-	-	-	-	-	3,885	1,000	(2,885)
	2,175	922	5,541	3,643	3,643	3,553	3,861	3,861	3,861	3,861	3,861	3,861	-	42,640	38,421	(4,219)
	5,081	5,387	8,318	4,775	4,913	3,136	6,398	6,398	6,398	6,398	6,398	6,398	-	70,000	70,000	-
	-	-	1,846	-	-	2,797	1,060	1,060	1,060	1,060	1,060	1,060	-	11,000	11,000	-
	652	742	563	240	1,112	7,910	1,001	1,001	1,001	1,001	1,001	1,001	-	17,227	10,000	(7,227)
	-	533	433	193	18	78	-	-	-	-	-	-	-	1,255	1,000	(255)
	7,908	7,584	16,750	9,735	9,685	20,424	12,820	12,820	12,820	12,820	12,820	12,820	-	149,007	134,421	(14,585)
	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	-	586,404	586,404	-
	1,395	1,524	962	786	1,376	896	1,450	1,450	1,450	1,450	1,450	1,450	-	15,638	17,400	1,762
	-	120	50	240	-	268	1,154	1,154	1,154	1,154	1,154	1,154	-	7,600	7,600	-
	50,262	50,511	49,879	49,893	50,243	50,030	51,471	51,471	51,471	51,471	51,471	51,471	-	609,642	611,404	1,762
	-	-	427	7,037	2,736	3,044	2,793	2,793	2,793	2,793	2,793	2,793	-	30,000	12,200	(17,800)
	-	-	2,730	6,405	-	1,838	1,028	-	-	-	-	-	-	12,000	3,500	(8,500)
	-	-	416	296	624	-	1,027	1,027	1,027	1,027	1,027	1,027	-	7,500	7,500	-
	-	5,487	678	945	(75)	350	3	3	3	3	3	3	-	7,400	5,000	(2,400)
	-	375	5,087	1,696	2,071	1,696	1,821	1,821	1,821	1,821	1,821	1,821	-	21,847	20,347	(1,500)
	-	-	-	-	(640)	(300)	1,823	1,823	1,823	1,823	1,823	1,823	-	10,000	10,000	-
	1	449	1,221	987	917	818	-	-	-	-	-	-	-	4,393	3,000	(1,393)
	150	555	578	718	439	675	297	297	297	297	297	297	-	4,900	4,900	-
	5,579	5,862	5,862	5,862	6,317	6,317	7,863	7,863	7,863	7,863	7,863	7,863	-	82,979	73,754	(9,225)
	-	695	695	2,633	-	2,502	3,230	1,848	1,573	2,088	706	706	10,109	26,787	26,787	-
	-	750	-	-	255	-	333	333	333	333	333	333	-	3,000	3,000	-
	5,730	14,173	17,694	26,579	12,643	16,939	20,217	17,808	17,533	18,048	16,666	16,666	10,109	210,806	169,988	(40,818)
	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	-	19,426	19,426	0
	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	-	19,426	19,426	0
	451	451	437	292	598	453	-	-	-	-	-	(2,682)	-	-	-	-
	451	451	437	292	598	453	-	-	-	-	-	(2,682)	-	-	-	-
	216,717	265,565	349,794	370,866	300,929	318,289	331,578	329,058	328,563	328,968	217,799	172,287	10,109	3,540,522	3,589,901	49,379
	(208,879)	(127,388)	(172,656)	11,522	(39,690)	(29,616)	28,343	(130,273)	35,138	(72,488)	(122,793)	456,064	981,156	608,438	97,802	510,636
	(208,879)	(127,388)	(172,656)	11,522	(39,690)	(29,616)	28,343	(130,273)	35,138	(72,488)	(122,793)	456,064	981,156	608,438	-	-
	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	1,619	-	19,426	-	-
	9,140	88,186	152,479	94,809	45,000	15,450	151,781	-	-	-	-	71,053	(991,265)	(363,367)	-	-
	9,909	12,248	3,957	-	-	-	-	-	-	-	-	-	-	26,115	-	-
	3,279	7,801	(38,576)	1,779	19,131	(17,471)	3,749	3,749	3,749	3,749	3,749	3,749	-	(1,566)	-	-
	(21,726)	-	-	-	33,116	(33,116)	-	-	-	-	-	-	10,109	(11,617)	-	-
	16,998	31,219	40,953	(21,936)	35,371	(45,413)	(234,181)	(31,790)	-	-	(46,559)	31,372	-	(223,965)	-	-
	-	5,492	5,204	5,774	5,774	5,774	5,774	5,774	5,774	5,774	(25,556)	(25,556)	-	-	-	-
	-	-	-	154,694	(55,930)	(59,947)	-	-	-	-	-	(22,823)	-	15,994	-	-
	451	451	437	292	598	453	-	-	-	-	-	(532,602)	-	(529,920)	-	-
	(189,209)	19,628	(6,583)	248,552	44,989	(162,267)	(42,915)	(150,922)	46,279	(61,347)	(189,541)	(17,125)	-	-	-	-
	506,855	317,646	337,274	330,691	579,243	624,232	461,964	419,049	268,127	314,406	253,059	63,519	-	-	-	-
	317,646	337,274	330,691	579,243	624,232	461,964	419,049	268,127	314,406	253,059	63,519	46,394	-	-	-	-

**Blue Oak Charter School**  
**Statement of Financial Position**

December 31, 2020

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
<b>Assets</b>				
<b>Current Assets</b>				
Cash & Cash Equivalents	\$ 461,964	\$ 506,855	\$ (44,890)	-9%
Accounts Receivable	11,651	37,766	(26,115)	-69%
Public Funding Receivables	222,834	627,898	(405,065)	-65%
Prepaid Expenses	94,377	70,320	24,058	34%
<b>Total Current Assets</b>	<b>790,826</b>	<b>1,242,838</b>	<b>(452,012)</b>	<b>-36%</b>
<b>Long-Term Assets</b>				
Property & Equipment, Net	30,759	40,472	(9,713)	-24%
Deposits	28,000	28,000	-	0%
<b>Total Long Term Assets</b>	<b>58,759</b>	<b>68,472</b>	<b>(9,713)</b>	<b>-14%</b>
<b>Total Assets</b>	<b>\$ 849,585</b>	<b>\$ 1,311,310</b>	<b>\$ (461,725)</b>	<b>-35%</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	\$ -	\$ 21,726	\$ (21,726)	-100%
Accrued Liabilities	312,530	227,320	85,210	37%
Deferred Revenue	38,817	-	38,817	0%
Notes Payable, Current Portion	235,711	235,711	-	0%
<b>Total Current Liabilities</b>	<b>587,058</b>	<b>484,757</b>	<b>102,301</b>	<b>21%</b>
<b>Long-Term Liabilities</b>				
Notes Payable, Net of Current Portion	297,908	295,225	2,682	1%
<b>Total Long-Term Liabilities</b>	<b>297,908</b>	<b>295,225</b>	<b>2,682</b>	<b>1%</b>
<b>Total Liabilities</b>	<b>884,966</b>	<b>779,983</b>	<b>104,983</b>	<b>13%</b>
<b>Total Net Assets</b>	<b>(35,381)</b>	<b>531,327</b>	<b>(566,708)</b>	<b>-107%</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 849,585</b>	<b>\$ 1,311,310</b>	<b>\$ (461,725)</b>	<b>-35%</b>

## Blue Oak Charter School

### Statement of Cash Flows

For the period ended December 31, 2020

	Month Ended 12/31/20	YTD Ended 12/31/20
<b>Cash Flows from Operating Activities</b>		
Change in Net Assets	\$ (29,616)	\$ (566,708)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	1,619	9,713
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	15,450	405,065
Grants, Contributions & Pledges Receivable	-	26,115
Prepaid Expenses	(17,471)	(24,058)
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	(33,116)	(21,726)
Accrued Expenses	(39,639)	85,210
Deferred Revenue	(59,947)	38,817
<b>Total Cash Flows from Operating Activities</b>	<b>(162,720)</b>	<b>(47,573)</b>
<b>Cash Flows from Financing Activities</b>		
Proceeds from (payments on) Long-Term Debt	453	2,682
<b>Total Cash Flows from Financing Activities</b>	<b>453</b>	<b>2,682</b>
Change in Cash & Cash Equivalents	(162,267)	(44,890)
Cash & Cash Equivalents, Beginning of Period	624,232	506,855
<b>Cash and Cash Equivalents, End of Period</b>	<b>\$ 461,964</b>	<b>\$ 461,964</b>

# Blue Oak Charter School

## Statement of Activities

For the period ended December 31, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Revenues</b>							
State Aid - Revenue Limit							
LCFF State Aid	\$ 121,896	\$ 152,931	\$ (31,035)	\$ 514,160	\$ 628,717	\$ (114,557)	\$ 1,699,234
Education Protection Account	-	-	-	138,207	60,959	77,248	243,834
State Aid - Prior Year	-	-	-	11,477	-	11,477	-
In Lieu of Property Taxes	59,767	58,850	917	313,776	308,961	4,815	735,622
Total State Aid - Revenue Limit	181,663	211,781	(30,118)	977,620	998,637	(21,017)	2,678,690
Federal Revenue							
Special Education - Entitlement	-	-	-	-	-	-	39,875
Title I, Part A - Basic Low Income	18,794	-	18,794	18,794	19,421	(627)	77,683
Title II, Part A - Teacher Quality	2,433	-	2,433	2,433	2,862	(429)	11,449
Other Federal Revenue	62,447	-	62,447	155,664	188,218	(32,554)	243,698
Total Federal Revenue	83,674	-	83,674	176,891	210,501	(33,610)	372,705
Other State Revenue							
School Facilities (SB740)	-	-	-	-	-	-	312,615
Mandated Cost	4,946	4,946	(0)	4,946	4,946	(0)	4,946
State Lottery	-	-	-	-	-	-	58,381
Other State Revenue	-	-	-	-	22,823	(22,823)	38,823
Total Other State Revenue	4,946	4,946	(0)	4,946	27,769	(22,823)	414,765
Other Local Revenue							
Other Fees and Contracts	-	-	-	2,100	-	2,100	-
School Fundraising	2,590	5,060	(2,470)	13,564	20,700	(7,136)	46,000
Transfers of Apportionments	15,799	15,799	0	80,330	80,750	(420)	175,543
Total Other Local Revenue	18,389	20,859	(2,470)	95,994	101,450	(5,456)	221,543
<b>Total Revenues</b>	<b>288,672</b>	<b>237,586</b>	<b>51,086</b>	<b>1,255,451</b>	<b>1,338,356</b>	<b>(82,905)</b>	<b>3,687,703</b>
<b>Expenses</b>							
Certificated Salaries							
Teachers' Salaries	108,386	116,472	8,085	636,344	698,830	62,486	1,164,716
Teachers' Substitute Hours	(240)	3,494	3,734	360	15,724	15,364	34,941
Teachers' Extra Duty/Stipends	840	1,180	340	5,761	7,080	1,319	11,800
Pupil Support Salaries	2,442	4,070	1,628	22,299	18,315	(3,984)	40,700
Administrators' Salaries	14,190	14,657	467	85,140	87,939	2,800	175,879
Total Certificated Salaries	125,618	139,872	14,254	749,904	827,888	77,984	1,428,037
Classified Salaries							
Instructional Salaries	6,764	12,591	5,827	39,959	56,658	16,699	125,907
Clerical and Office Staff Salaries	7,430	12,669	5,239	57,943	71,432	13,490	147,445
Other Classified Salaries	8,084	12,124	4,040	47,148	53,127	5,979	125,873
Total Classified Salaries	22,278	37,384	15,106	145,049	181,217	36,168	399,225
Benefits							
State Teachers' Retirement System, certificated	17,076	22,589	5,513	110,376	133,704	23,328	230,628
Public Employees' Retirement System, classified	6,453	7,738	1,286	41,764	37,512	(4,252)	82,640
OASDI/Medicare/Alternative, certificated	1,809	2,318	509	11,481	11,235	(246)	24,752
Medicare/Alternative, certificated	2,047	2,570	524	12,348	14,632	2,284	26,495
Health and Welfare Benefits, certificated	12,720	9,525	(3,195)	54,407	57,150	2,743	114,300
State Unemployment Insurance, certificated	70	110	39	(218)	658	875	2,193
Workers' Compensation Insurance, certificated	2,091	1,773	(319)	6,857	10,091	3,234	18,273
Other Benefits, certificated positions	61	-	(61)	360	-	(360)	-
Total Benefits	42,327	46,623	4,296	237,376	264,982	27,606	499,280



# Blue Oak Charter School

## Statement of Activities

For the period ended December 31, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Books & Supplies							
Textbooks and Core Materials	-	-	-	20,704	16,000	(4,704)	16,000
Books and Reference Materials	-	-	-	493	6,000	5,507	6,000
School Supplies	(80)	3,833	3,913	22,993	23,000	7	46,000
Software	3,133	-	(3,133)	13,350	-	(13,350)	-
Office Expense	494	833	340	13,309	5,000	(8,309)	10,000
School Fundraising Expense	-	208	208	-	1,250	1,250	2,500
Noncapitalized Equipment	19,885	23,600	3,715	85,557	118,000	32,443	118,000
Total Books & Supplies	23,432	28,475	5,043	156,406	169,250	12,844	198,500
Subagreement Services							
Nursing	1,979	-	(1,979)	7,915	-	(7,915)	-
Special Education	12,762	11,647	(1,115)	45,597	58,236	12,639	128,120
Security	428	136	(291)	855	682	(173)	1,500
Total Subagreement Services	15,169	11,784	(3,385)	54,367	58,918	4,551	129,620
Operations & Housekeeping							
Auto and Travel	-	273	273	-	1,364	1,364	3,000
Dues & Memberships	2,950	83	(2,867)	3,885	500	(3,385)	1,000
Insurance	3,553	3,202	(352)	19,477	19,211	(266)	38,421
Utilities	3,136	5,833	2,698	31,609	35,000	3,391	70,000
Janitorial Services	2,797	917	(1,880)	4,643	5,500	857	11,000
Communications	7,910	833	(7,077)	11,218	5,000	(6,218)	10,000
Postage and Shipping	78	100	22	1,255	400	(855)	1,000
Total Operations & Housekeeping	20,424	11,241	(9,183)	72,087	66,974	(5,113)	134,421
Facilities, Repairs & Other Leases							
Rent	48,867	48,867	-	293,202	293,202	-	586,404
Equipment Leases	896	1,450	554	6,938	8,700	1,762	17,400
Repairs and Maintenance	268	633	366	678	3,800	3,122	7,600
Total Facilities, Repairs & Other Leases	50,030	50,950	920	300,818	305,702	4,884	611,404
Professional/Consulting Services							
IT	3,044	1,017	(2,027)	13,244	6,100	(7,144)	12,200
Audit & Taxes	1,838	1,167	(671)	10,973	3,500	(7,472)	3,500
Legal	-	625	625	1,336	3,750	2,414	7,500
Professional Development	350	500	150	7,385	2,000	(5,385)	5,000
General Consulting	1,696	2,035	339	10,923	8,139	(2,785)	20,347
Special Activities/Field Trips	(300)	3,333	3,633	(940)	3,333	4,273	10,000
Other Taxes and Fees	818	300	(518)	4,393	1,200	(3,193)	3,000
Payroll Service Fee	675	408	(267)	3,115	2,450	(665)	4,900
Management Fee	6,317	6,146	(171)	35,799	36,877	1,078	73,754
District Oversight Fee	2,502	2,118	(384)	6,525	9,986	3,461	26,787
Public Relations/Recruitment	-	300	300	1,005	1,200	195	3,000
Total Professional/Consulting Services	16,939	17,949	1,010	93,759	78,536	(15,223)	169,988
Depreciation							
Depreciation Expense	1,619	1,619	-	9,713	9,713	-	19,426
Total Depreciation	1,619	1,619	-	9,713	9,713	-	19,426
Interest							
Interest Expense	453	-	(453)	2,682	-	(2,682)	-
Total Interest	453	-	(453)	2,682	-	(2,682)	-
<b>Total Expenses</b>	<b>318,289</b>	<b>345,897</b>	<b>27,608</b>	<b>1,822,160</b>	<b>1,963,180</b>	<b>141,020</b>	<b>3,589,901</b>
<b>Change in Net Assets</b>	<b>(29,616)</b>	<b>(108,311)</b>	<b>78,695</b>	<b>(566,708)</b>	<b>(624,824)</b>	<b>58,115</b>	<b>97,802</b>
Net Assets, Beginning of Period	(5,765)			531,327			
<b>Net Assets, End of Period</b>	<b>\$ (35,381)</b>			<b>\$ (35,381)</b>			

Blue Oak Charter School

Accounts Payable Aging

December 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Outstanding Invoices				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## Blue Oak Charter School

### Check Register

For the period ended December 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10366	Advanced Document Concepts for Business	12/1/2020	\$ 217.97
10367	Anthem Blue Cross	12/1/2020	15,778.19
10368	Brianna Lee	12/1/2020	37.39
10369	Butte County Office of Education	12/1/2020	3,375.00
10370	California Water Service	12/1/2020	846.23
10371	Charter Impact	12/1/2020	6,337.00
10372	City of Chico	12/1/2020	173.00
10373	Comcast	12/1/2020	2,495.80
10374	Comcast	12/1/2020	278.13
10375	Decker Equipment	12/1/2020	1,529.60
10376	Department of Justice	12/1/2020	79.00
10377	Deskshield.org	12/1/2020	2,145.00
10378	E-Rate Advisors	12/1/2020	375.00
10379	Employers Preferred Ins. Co	12/1/2020	1,138.00
10380	Evergreen Janitorial Supply Inc	12/1/2020	1,292.08
10381	Full Circle Speech Therapy	12/1/2020	7,680.00
10382	Humana Insurance Co	12/1/2020	3,983.24
10383	J C Nelson Supply Co	12/1/2020	17.84
10384	Law Offices of Young, Minney & Corr, LLP	12/1/2020	624.00
10385	Lotus Educational Services, Inc.	12/1/2020	1,514.70
10386	Mercurius Art Makes Sense	12/1/2020	279.20
10387	Millennial Child Inc.	12/1/2020	350.00
10388	Office Depot Inc	12/1/2020	300.21
10389	Philadelphia Insurance Companies	12/1/2020	1,871.68
10390	Recology Butte Colusa Counties	12/1/2020	1,859.72
10391	Samantha Huefner	12/1/2020	37.00
10392	School Specialty	12/1/2020	32.16
10393	Staples	12/1/2020	7,226.51
10394	T-Mobile	12/1/2020	500.00
10395	TIAA Commercial Finance, Inc.	12/1/2020	323.61
10396	TIAA Commercial Finance, Inc.	12/1/2020	834.76
10397	Blue Shield of California	12/11/2020	331.60
10398	CDW Government	12/11/2020	19,724.43
10399	Charter Impact	12/11/2020	675.47
10400	Document Tracking Services	12/11/2020	355.00
10401	Employers Preferred Ins. Co.	12/11/2020	1,009.10
10402	Evergreen Janitorial Supply Inc	12/11/2020	251.48
10403	Lotus Educational Services, Inc.	12/11/2020	904.50
10404	Neptune Water Solutions	12/11/2020	257.40
10405	PG&E	12/11/2020	3,177.94
10406	Syncb/Amazon	12/11/2020	309.59
10407	Alliance for Public Waldorf Education	12/18/2020	2,950.00
10408	Certified/Fortress Security & Fire Systems	12/18/2020	427.50
10409	Charter Impact	12/18/2020	6,847.54
10410	CliftonLarsonAllen LLP	12/18/2020	1,837.50
10411	Full Circle Speech Therapy	12/18/2020	7,680.00
10412	Jessee Heating & Air Conditioning	12/18/2020	85.00



## Blue Oak Charter School

### Check Register

For the period ended December 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10413	Kami	12/18/2020	1,992.00
10414	Leen-Liberty Park	12/18/2020	48,866.97
10415	Millennial Child Inc.	12/18/2020	350.00
10416	Philadelphia Insurance Companies	12/18/2020	1,871.68
10417	Recology Butte Colusa Counties	12/18/2020	936.99
10418	STREAM Charter School	12/18/2020	1,593.75
107419	Advanced Document Concepts for Business	12/28/2020	322.14
107420	Anthem Blue Cross	12/28/2020	15,887.55
107421	Chico Country Day School	12/28/2020	1,978.76
107422	Jill Vought	12/28/2020	89.00
107423	Lotus Educational Services, Inc.	12/28/2020	577.80
107424	Markel Service Inc.	12/28/2020	3,819.00
107425	Melissa Stach	12/28/2020	27.00
107426	Mercurius Art Makes Sense	12/28/2020	97.34
107427	School Specialty	12/28/2020	38.27
107428	STREAM Charter School	12/28/2020	2,006.25
107429	Tekk International Inc.	12/28/2020	204.00
107430	TIAA Commercial Finance, Inc.	12/28/2020	316.01
ACH	Benefit Resource, Inc	12/1/2020	1,420.21
ACH	Sprint	12/4/2020	33.52
ACH	Postal Plus	12/7/2020	60.00
ACH	Employment Development Dept	12/11/2020	87.72
ACH	Employment Development Dept	12/11/2020	125.49
ACH	Internal Revenue Services	12/11/2020	2,233.82
ACH	Alameda Electrical Distributors, Inc	12/14/2020	182.60
ACH	GoDaddy's	12/14/2020	239.88
ACH	Benefit Resource, Inc	12/14/2020	137.50
ACH	Benefit Resource, Inc	12/15/2020	104.00
ACH	CalPERS	12/21/2020	2,390.34
ACH	CalPERS	12/21/2020	7,717.38
ACH	Stamp.com	12/28/2020	17.99
ACH	Employment Development Dept	12/28/2020	1,403.60
ACH	Employment Development Dept	12/28/2020	3,419.01
ACH	Internal Revenue Services	12/28/2020	18,902.76
ACH	Benefit Resource, Inc	12/29/2020	1,420.21

Total Disbursements Issued in December **\$ 231,226.61**

**Agenda Item:** Accept Donations/Thank Yous/Giving Campaign Donations

**Prepared by:** Alexandra Archer

**Charter Council Date:** 01/12/2020

**Background Information:**

Blue Oak would like to accept donations, from donors who gave \$500.00 or more, received between the months of August - November 2020.

Donors who gave \$500.00 or more:

- 12/20/20 - Michelle Green - \$500.00 - For General Funds  
(Donation occurred during Christmas concert outreach)

***We would like to say thank you to all who have donated to Blue Oak Charter School.***

EDUCATION FOR CHILDREN AND YOUTH WHO ARE EXPERIENCING  
HOMELESSNESS POLICY

The Blue Oak Charter Council desires to ensure that students who are experiencing homelessness have access to the same free and appropriate public education provided to all other students at Blue Oak.

Students who are experiencing homelessness shall be provided with access to education and other services necessary for them to meet the same challenging academic standards as other students. Students who are experiencing homelessness shall not be segregated in separate programs based on their status as homeless and shall not be stigmatized in any way. The Executive Director or designee shall ensure that placement decisions for students who are experiencing homelessness are based on the student's best interest as defined in law and administrative regulation. When there are at least 15 students who are experiencing homelessness at Blue Oak, the local control and accountability plan (LCAP) shall include goals and specific actions to improve student achievement and other outcomes of students who are experiencing homelessness.

At least annually, the Executive Director or designee shall report to the Board on outcomes for Students who are experiencing homelessness, which may include, but are not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, suspension/expulsion rates, and other outcomes related to any goals and specific actions identified in the LCAP. Based on the evaluation data, Blue Oak shall revise its strategies as needed to better support the education of students who are experiencing homelessness.

Definitions

The term children and youth who are experiencing homelessness mean individuals who lack a fixed, regular, and adequate nighttime residence and includes:

1. Students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or, are abandoned in hospitals
2. Students who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodations for human beings
3. Students who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings
4. Migratory children who qualify as homeless because they are living in conditions described above Sample of Education for Homeless Children and Youth Board Policy and Administrative Regulations
5. Unaccompanied youth who are not in the physical custody of a parent or guardian

*The term school of origin means the school that the student who is experiencing homelessness attended when permanently housed or the school in which he/she was last enrolled. If the school the student who is experiencing homelessness attended when*

*permanently housed is different from the school in which he/she was last enrolled, or if there is some other school that he/she attended within the preceding 15 months and with which he/she is connected, the liaison shall determine, in consultation with and with the agreement of the student who is experiencing homelessness and the person holding the right to make educational decisions for the student, and in the best interests of student who is experiencing homelessness, which school shall be deemed the school of origin. When determining the best interest in making educational and school placement decisions for a student who is experiencing homelessness, consideration is given to, among other factors, educational stability, the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress, and the student's access to academic resources, services, and extracurricular and enrichment activities that are available to all district students.*

### Liaison

The Executive Director designates the Registrar as the liaison for students who are experiencing homelessness. In conjunction with the Executive Director, the Registrar will:

1. Ensure that students who are experiencing homelessness are identified by school personnel and through coordinated activities with other entities and agencies
2. Ensure that students who are experiencing homelessness enroll in, and have a full and equal opportunity to succeed in Blue Oak
3. Ensure that families and students who are experiencing homelessness receive educational services for which they are eligible

# Blue Oak Charter School Calendar

## 2021-2022

July 2021						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		



School Closed/Holidays



Teacher in-Service Day (No School for Students)



Half Day



First and Last Day of School



Parent Teacher Conferences

# **Blue Oak Charter School**

## **School Accountability Report Card**

### **Reported Using Data from the 2019-2020 School Year**

#### **Published During 2020-2021**

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements and access to prior year reports, see the California Department of Education (CDE) SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>.
- For more information about the LCFF or the LCAP, see the CDE LCFF webpage at <https://www.cde.ca.gov/fg/aa/lc/>.
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

#### **DataQuest**

DataQuest is an online data tool located on the CDE DataQuest web page at <https://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

#### **California School Dashboard**

The California School Dashboard (Dashboard) <https://www.caschooldashboard.org/> reflects California's new accountability and continuous improvement system and provides information about how LEAs and schools are meeting the needs of California's diverse student population. The Dashboard contains reports that display the performance of LEAs, schools, and student groups on a set of state and local measures to assist in identifying strengths, challenges, and areas in need of improvement.

## About This School

### School Contact Information (School Year 2020-2021)

Entity	Contact Information
School Name	Blue Oak Charter School
Street	450 W. East Ave
City, State, Zip	Chico
Phone Number	530-879-7483
Principal	Susan Domenighini
Email Address	sdomenighini@blueoakcharterschool.org
Website	www.blueoakcharterschool.org
County-District-School (CDS) Code	04 61424 6119523

### District Contact Information (School Year 2020-2021)

Entity	Contact Information
District Name	Blue Oak Charter School
Phone Number	530-879-7483
Superintendent	Susan Domenighini
Email Address	sdomenighini@blueoakcharterschool.org
Website	www.blueoakcharterschool.org

### School Description and Mission Statement (School Year 2020-2021)

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

Blue Oak Charter School ("Blue Oak" or the "Charter School") is a tuition-free Waldorf-inspired, K-8, public school that opened in September of 2000 with seventeen children and one teacher. Today the school supports approximately 300 children and 50 employees and represents families all over Butte County. At Blue Oak, our first priority is to provide an education that excites and interests the students. Our Waldorf-inspired/Common Core-based curriculum helps develop a lifelong love of learning, and prepares each child for active & ethical citizenship; critical thinking, self-awareness, creative imagination, & social responsibility. The curriculum is molded by each teacher to address the individual and developmentally appropriate needs of the class. Science and Social Studies are interconnected with English, Math, art, music, and movement through storytelling. Kindergarten is play-based which helps students develop positive relationships and prepares them for the more academic work of the first grade and beyond. Classes loop, staying together with their teacher for first through eighth grade. This increases the teacher's understanding of each student's needs and builds the strength of relationships that last into high school and beyond. Specialty subjects include Spanish, music, handwork, technology, & games.

**Student Enrollment by Grade Level (School Year 2019-2020)**

Grade Level	Number of Students
Kindergarten	42
Grade 1	29
Grade 2	36
Grade 3	38
Grade 4	32
Grade 5	47
Grade 6	23
Grade 7	37
Grade 8	35
Total Enrollment	319

**Student Enrollment by Student Group (School Year 2019-2020)**

Student Group	Percent of Total Enrollment
Black or African American	4.1
American Indian or Alaska Native	0.6
Asian	1.3
Hispanic or Latino	20.7
Native Hawaiian or Pacific Islander	0.6
White	64.9
Two or More Races	5.3
Socioeconomically Disadvantaged	57.7
English Learners	2.8
Students with Disabilities	11.9
Foster Youth	1.3
Homeless	1.6

**A. Conditions of Learning****State Priority: Basic**

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair



## Teacher Credentials

Teachers	School 2018-19	School 2019-20	School 2020-21	District 2020-21
With Full Credential	22	20	17	
Without Full Credential	2	0	1	
Teaching Outside Subject Area of Competence (with full credential)	0	0	0	

## Teacher Misassignments and Vacant Teacher Positions

Indicator	2018-19	2019-20	2020-21
Misassignments of Teachers of English Learners	0	0	0
Total Teacher Misassignments*	0	0	0
Vacant Teacher Positions	.8	0	3

Note: "Misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.

\*Total Teacher Misassignments includes the number of Misassignments of Teachers of English Learners.

## Quality, Currency, Availability of Textbooks and Other Instructional Materials (School Year 2020-2021)

Year and month in which data were collected: 8/2020

Blue Oak uses Waldorf curriculum and instructional practices. Textbooks are not used. Main lesson books are designed by the children throughout the educational process and serve as textbooks. The exception to this at Blue Oak is the Math and ELA curriculum, listed below. CPM is included with the most recent state adoption. Bridges in Mathematics and Sadlier were reviewed by Blue Oak for content and applicability but are not on the state adopted lists. The state adopted lists were last updated in 2014 (ELA)&15 (Math).

Subject	Textbooks and Other Instructional Materials/year of Adoption	From Most Recent Adoption?	Percent Students Lacking Own Assigned Copy
Reading/Language Arts	Sadlier in Pilot, 2020	No	0
Mathematics	Bridges in Mathematics 2019 & CPM 2016	Yes	0

Note: Cells with N/A values do not require data.

## School Facility Conditions and Planned Improvements

The community has a sense of pride when it comes to our school. Our custodians, staff members, and parent volunteers ensure a clean and safe environment, in which learning can take place. Our efforts to maintain a 48,000 square foot school facility that is clean and attractive includes: painting our school, daily student job duties and regularly scheduled cleaning by custodial staff.

We are very proud of the “look and feel” of our school.

### School Facility Good Repair Status

Using the **most recently collected** FIT data (or equivalent), provide the following:

- Determination of repair status for systems listed
- Description of any needed maintenance to ensure good repair
- The year and month in which the data were collected
- The rate for each system inspected
- The overall rating

**Year and month of the most recent FIT report:** October 2020

System Inspected	Rating	Repair Needed and Action Taken or Planned
<b>Systems: Gas Leaks, Mechanical/HVAC, Sewer</b>	Good	
<b>Interior: Interior Surfaces</b>	Good	
<b>Cleanliness: Overall Cleanliness, Pest/ Vermin Infestation</b>	Good	
<b>Electrical: Electrical</b>	Good	
<b>Restrooms/Fountains: Restrooms, Sinks/ Fountains</b>	Good	
<b>Safety: Fire Safety, Hazardous Materials</b>	Good	
<b>Structural: Structural Damage, Roofs</b>	Fair	Leaks occasionally appear during storms.
<b>External: Playground/School Grounds, Windows/ Doors/Gates/Fences</b>	Good	
<b>Overall Rating</b>	Good	

## B. Pupil Outcomes

### State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

- **Statewide assessments** (i.e., California Assessment of Student Performance and Progress [CAASPP] System, which includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities); and
- The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

### CAASPP Test Results in ELA and Mathematics for All Students

#### Grades Three through Eight and Grade Eleven

#### Percentage of Students Meeting or Exceeding the State Standard

Subject	School 2018-19	School 2019-20	District 2018-19	District 2019-20	State 2018-19	State 2019-20
English Language Arts/Literacy (grades 3-8 and 11)		N/A		N/A		N/A
Mathematics (grades 3-8 and 11)		N/A		N/A		N/A

Note: Cells with N/A values do not require data.

Note: The 2019-2020 data are not available. Due to the COVID-19 pandemic, Executive Order N-30-20 was issued which waived the requirement for statewide testing for the 2019-2020 school year.

Note: Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: ELA and mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

### CAASPP Test Results in ELA by Student Group

#### Grades Three through Eight and Grade Eleven (School Year 2019-2020)

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students	N/A	N/A	N/A	N/A	N/A
Male	N/A	N/A	N/A	N/A	N/A
Female	N/A	N/A	N/A	N/A	N/A
Black or African American	N/A	N/A	N/A	N/A	N/A
American Indian or Alaska Native	N/A	N/A	N/A	N/A	N/A
Asian	N/A	N/A	N/A	N/A	N/A
Filipino	N/A	N/A	N/A	N/A	N/A
Hispanic or Latino	N/A	N/A	N/A	N/A	N/A
Native Hawaiian or Pacific Islander	N/A	N/A	N/A	N/A	N/A
White	N/A	N/A	N/A	N/A	N/A

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
Two or More Races	N/A	N/A	N/A	N/A	N/A
Socioeconomically Disadvantaged	N/A	N/A	N/A	N/A	N/A
English Learners	N/A	N/A	N/A	N/A	N/A
Students with Disabilities	N/A	N/A	N/A	N/A	N/A
Students Receiving Migrant Education Services	N/A	N/A	N/A	N/A	N/A
Foster Youth	N/A	N/A	N/A	N/A	N/A
Homeless	N/A	N/A	N/A	N/A	N/A

Note: Cells with N/A values do not require data.

Note: The 2019-2020 data are not available. Due to the COVID-19 pandemic, Executive Order N-30-20 was issued which waived the requirement for statewide testing for the 2019-2020 school year.

### CAASPP Test Results in Mathematics by Student Group Grades Three through Eight and Grade Eleven (School Year 2019-2020)

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students	N/A	N/A	N/A	N/A	N/A
Male	N/A	N/A	N/A	N/A	N/A
Female	N/A	N/A	N/A	N/A	N/A
Black or African American	N/A	N/A	N/A	N/A	N/A
American Indian or Alaska Native	N/A	N/A	N/A	N/A	N/A
Asian	N/A	N/A	N/A	N/A	N/A
Filipino	N/A	N/A	N/A	N/A	N/A
Hispanic or Latino	N/A	N/A	N/A	N/A	N/A
Native Hawaiian or Pacific Islander	N/A	N/A	N/A	N/A	N/A
White	N/A	N/A	N/A	N/A	N/A
Two or More Races	N/A	N/A	N/A	N/A	N/A
Socioeconomically Disadvantaged	N/A	N/A	N/A	N/A	N/A
English Learners	N/A	N/A	N/A	N/A	N/A
Students with Disabilities	N/A	N/A	N/A	N/A	N/A
Students Receiving Migrant Education Services	N/A	N/A	N/A	N/A	N/A
Foster Youth	N/A	N/A	N/A	N/A	N/A
Homeless	N/A	N/A	N/A	N/A	N/A

Note: Cells with N/A values do not require data.

Note: The 2019-2020 data are not available. Due to the COVID-19 pandemic, Executive Order N-30-20 was issued which waived the requirement for statewide testing for the 2019-2020 school year.

**CAASPP Test Results in Science for All Students**  
**Grades Five, Eight, and High School**  
**Percentage of Students Meeting or Exceeding the State Standard**

Subject	School 2018-19	School 2019-20	District 2018-19	District 2019-20	State 2018-19	State 2019-20
Science (grades 5, 8 and high school)	38	N/A	39	N/A	30	N/A

Note: Cells with N/A values do not require data.

Note: The 2019-2020 data are not available. Due to the COVID-19 pandemic, Executive Order N-30-20 was issued which waived the requirement for statewide testing for the 2019-2020 school year.

Note: The new California Science Test (CAST) was first administered operationally in the 2018-2019 school year.

**State Priority: Other Pupil Outcomes**

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8):

- Pupil outcomes in the subject areas of physical education.

**California Physical Fitness Test Results (School Year 2019-2020)**

Grade Level	Percentage of Students Meeting Four of Six Fitness Standards	Percentage of Students Meeting Five of Six Fitness Standards	Percentage of Students Meeting Six of Six Fitness Standards
5	N/A	N/A	N/A
7	N/A	N/A	N/A
9	N/A	N/A	N/A

Note: Cells with N/A values do not require data.

Note: The 2019–2020 data are not available. Due to the COVID-19 pandemic, Executive Order N-56-20 was issued which waived the requirement to administer the physical fitness performance test for the 2019–2020 school year.

## C. Engagement

**State Priority: Parental Involvement**

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3):

- Efforts the school district makes to seek parent input in making decisions for the school district and each school site

**Opportunities for Parental Involvement (School Year 2020-2021)**

Parent participation is strongly encouraged and is necessary for the successful education of all children. Opportunities for parent involvement include but are not limited to:

**Governance and Committees:** Parents are elected or appointed to membership in governing bodies. Three of the seven charter council member seats are required to be held by parents. Significant parent positions are set aside in our advisory committees such as finance and safety. Parent input and membership is also sought in Strategic Planning, marketing, and facilities planning.

**Parent Council.** Parent Council is the representative body for parents. This council supports various activities and fundraising for Blue Oak and acts as an advisory to the board. Representatives are elected from each classroom as voting members, but all parents are automatically members of the council.

**Classroom Support.** Parents may volunteer in a variety of ways to support the classroom. This may include time in class, preparation of support activities, or supplying items or activities needed for the classroom.

**In-kind Support.** Parents with specific skills volunteer to support the school in their area of expertise. Parents are also encouraged to participate in annual school clean-up days for site maintenance.

**Fundraising.** Parents help with fundraising for both general school support through the Parent Council and by class.

Other educational supports. Blue Oak's experiential learning opportunities such as gardening, baking, and field trips are important parts of the program provided to Blue Oak students and need parent support. Additionally, parents organize clubs, and after school activities such as Chess and other clubs.

Festivals and Performances. Blue Oak organizes two community festivals annually the Harvest Festival and the May Faire. These include opportunities for parent involvement to support student engagement in projects and activities. Winter and Spring concerts also give opportunities for parent engagement.

For more information on Parent Involvement opportunities call (530)879-7483 or email [info@blueoakcharterschool.org](mailto:info@blueoakcharterschool.org)

### State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety.

### Suspensions and Expulsions

(data collected between July through June, each full school year respectively)

Rate	School 2017-18	School 2018-19	District 2017-18	District 2018-19	State 2017-18	State 2018-19
Suspensions	5.0	8.1	3.2	4.2	3.5	3.5
Expulsions	0.0	0.0	0.0	0.1	0.1	0.1

### Suspensions and Expulsions for School Year 2019-2020 Only

(data collected between July through February, partial school year due to the COVID-19 pandemic)

Rate	School 2019-20	District 2019-20	State 2019-20
Suspensions	5.0		
Expulsions	0		

Note: The 2019-2020 suspensions and expulsions rate data are not comparable to prior year data because the 2019-2020 school year is a partial school year due to the COVID-19 crisis. As such, it would be inappropriate to make any comparisons in rates of suspensions and expulsions in the 2019-2020 school year compared to prior years.

### School Safety Plan (School Year 2020-2021)

Blue Oak Charter School provides a safe, clean environment for our students, staff, and volunteers. Our school has been beautified with additional landscaping, raised beds for gardening, and interior painting. Our Facilities Manager and two custodians ensure classrooms, restrooms, and school grounds are kept clean and safe to provide a well-maintained and suitable learning environment. Blue Oak Charter School has always strived to ensure that all students enjoy maximum learning opportunities within a safe and orderly environment, free from disruptive influences.

The safety of our students and staff is our primary concern. Our staff is on duty during recess, lunch, and before and after school to ensure the safety of all our students. The school's Risk Management Plan includes steps for ensuring student and staff safety during a disaster. Fire drills are conducted once per month throughout the school year. The school-wide Discipline Plan provides students and staff a means to ensure a safe and orderly learning environment. Key elements of the School Risk Management Plan include child abuse reporting procedures; disaster response procedures; procedures for safe entering of, and exiting from school; sexual harassment policy; suspension and expulsion policies; dress code; and discipline policies. The Safety Plan is updated annually by a team of staff, faculty, and parents and reflects current best practices. The last review was October 2020, the focus being COVID 19 response.

## D. Other SARC Information

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

### Average Class Size and Class Size Distribution (Elementary)

Grade Level	2017-18 Average Class Size	2017-18 # of Classes* Size 1-20	2017-18 # of Classes* Size 21-32	2017-18 # of Classes* Size 33+	2018-19 Average Class Size	2018-19 # of Classes* Size 1-20	2018-19 # of Classes* Size 21-32	2018-19 # of Classes* Size 33+	2019-20 Average Class Size	2019-20 # of Classes* Size 1-20	2019-20 # of Classes* Size 21-32	2019-20 # of Classes* Size 33+
K	21	1	2		17	3		1	21		1	
1	17	2			22		2		29		1	
2	22		2		19	2			18			2
3	28		2		18	2			19	2	2	
4	27		1		28		2		32		2	
5	26		2		28		1		24		4	
6	25		2		23		2		12	4	2	

\*Number of classes indicates how many classes fall into each size category (a range of total students per class).

\*\* "Other" category is for multi-grade level classes.

### Ratio of Pupils to Academic Counselor (School Year 2019-2020)

Title	Ratio
Academic Counselors*	0

\*One full time equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

### Student Support Services Staff (School Year 2019-2020)

Title	Number of FTE* Assigned to School
Counselor (Academic, Social/Behavioral or Career Development)	
Library Media Teacher (Librarian)	
Library Media Services Staff (Paraprofessional)	
Psychologist	
Social Worker	
Nurse	
Speech/Language/Hearing Specialist	
Resource Specialist (non-teaching)	
Other	

\*One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

### Expenditures Per Pupil and School Site Teacher Salaries (Fiscal Year 2018-2019)

Level	Total Expenditures Per Pupil	Expenditures Per Pupil (Restricted)	Expenditures Per Pupil (Unrestricted)	Average Teacher Salary
School Site	11,821	2278	9543	\$55,671
District	N/A	N/A	9810	\$73,366
Percent Difference - School Site and District	N/A	N/A	-2.8	-27.4

Level	Total Expenditures Per Pupil	Expenditures Per Pupil (Restricted)	Expenditures Per Pupil (Unrestricted)	Average Teacher Salary
State	N/A	N/A	\$7,750	\$84,577
Percent Difference - School Site and State	N/A	N/A	20.7	-41.2

Note: Cells with N/A values do not require data.

### Types of Services Funded (Fiscal Year 2019-2020)

Title 1 funds are received and used to support math, reading technology and English Language support staff.

### Teacher and Administrative Salaries (Fiscal Year 2018-2019)

Category	District Amount	State Average For Districts In Same Category
Beginning Teacher Salary	\$47,540	\$52,484
Mid-Range Teacher Salary	\$64,325	\$81,939
Highest Teacher Salary	\$101,243	\$102,383
Average Principal Salary (Elementary)	\$118,409	\$129,392
Average Principal Salary (Middle)	\$116,933	\$136,831
Average Principal Salary (High)	\$123,050	\$147,493
Superintendent Salary	\$229,797	\$254,706
Percent of Budget for Teacher Salaries	32.0	34.0
Percent of Budget for Administrative Salaries	4.0	5.0

For detailed information on salaries, see the CDE Certificated Salaries & Benefits web page at <https://www.cde.ca.gov/ds/fd/cs/>.

### Professional Development (Most Recent Three Years)

Measure	2018-19	2019-20	2020-21
Number of school days dedicated to Staff Development and Continuous Improvement	5	5	5

The goal of Blue Oak Charter School's professional development is to promote a continuing passion for learning and foster innovations in teaching. Waldorf curriculum training is provided to teachers each summer.. Additional professional development is provided through in-service, all staff and faculty meetings during the year. Training includes Reading and Math curriculum, assessment, Trauma-Informed practices, crisis response, and behavior supports. Teachers attend a minimum of 1 week of professional development training annually either on site or at off campus training. Aides and other support staff attend training based on experience and needs. Additional supports include teacher mentoring, conferences, in-class coaching, teacher-principal meetings and reviews of iReady student data reporting.





## Executive Director's Report

Susan Domenighini

January 19, 2021

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### **Favorite Moments Over Break**

**Adorable pets, adorable children, special decorations, beautiful scenery**

### **COVID Funding**

The Governor has proposed additional funding for schools. It has not been approved yet and there is no application available.

### **On-Line Concert Fund Raiser**

Just before Winter Break, we had a great on-line concert which brought in more than \$1,200. It is still on our youtube channel if you want to check it out.

### **Full-Day Kindergarten Offering/Preschool**

I met with a preschool funding expert and discussed the possibility of a state preschool / Co-OP. This could potentially support both full-day kindergarten and pre-school. There is no guarantee this will work, there are many things to consider. We will have an assessment of our space prepared and budget estimates.

### **Facility**

We met again with John Roth, considering potential new building options. The work continues.

**Pedagogical Team**

The team is continuing work on the review of grade-level resources, and class novel sets to improve the representation of diverse cultures, races, and genders. This is a topic close to the heart of many of our teacher's and we are glad to be moving forward on this journey.

**Chico Unified Board Agenda**

Chico Charter school leaders have agreed to ask for time on the Chico Unified Board agenda.

**Gratitude**

## COVID 19 Response Report

We continue to follow the guidelines and plans put in place for COVID 19. More families are requesting students to return to campus. We are expanding three classrooms to accommodate requests by either moving walls or adding a room per class with aide support. We working to further examine our use of resources to add additional students. Current requests add up to 67% desiring on-site.

Blue Oak Staff was able to schedule appointments for the COVID 19 vaccine over the January 16/17, 2021 weekend.

This was sent out last week by Mary Sakuma, County Superintendent

See below and attached, available at [COVID-19 Trends Among Persons Aged 0–24 Years — United States, March 1–December 12, 2020 \(cdc.gov\)](https://www.cdc.gov/media/releases/2020/s1119-covid-19-trends.html)

### Summary

#### What is already known about this topic?

Studies have consistently shown that children, adolescents, and young adults are susceptible to SARS-CoV-2 infections. Children and adolescents have had lower incidence and fewer severe COVID-19 outcomes than adults.

#### What is added by this report?

COVID-19 cases in children, adolescents, and young adults have increased since summer 2020, with weekly incidence higher in each successively increasing age group. Trends among children and adolescents aged 0–17 years paralleled those among adults.

#### What are the implications for public health practice?

To enable safer in-person learning, schools and communities should fully implement and strictly adhere to multiple mitigation strategies, especially universal and proper mask wearing, to reduce both school and community COVID-19 incidence to help protect students, teachers, and staff members from COVID-19.

Robert Bernstein, MD, Ph.D., MPH, FACPM

Butte County Public Health Officer