

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
FINANCE COMMITTEE
REGULAR MEETING

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Meeting ID: 823 7235 7762

Passcode: 7fHC75

MINUTES

Tuesday, September 8, 2020 - 4:15 pm

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school

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All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

AGENDA

OPEN SESSION - 4:15 PM

1. OPENING 15 Minutes

1.1. Call Meeting to Order

- Chelsea Parker called the meeting to order

1.2. Roll Call of Committee Members and Establish Quorum

- Present: Susan Domenighini, Chelsea Parker, Maggie Buckley, Chairun Combs, and Nick Meier
- Absent: Frankie Boisseree

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts make a school."

- Nick Meier read the school verse.

1.4. Audience to Address the Committee

This is the opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

- No audience members addressed the committee.

1.5. Agenda Modifications

- No modifications to the agenda were made.

1.6. Approve Minutes from August 11, 2020

- Maggie Buckley moved to accept the minutes. Chairun Combs seconded the motion.
- Vote

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Maggie Buckley	X			
Nick Meier	X			
Frankie Boisseree				X
Chairun Combs	X			

➤ Vote passes.

2. FINANCIAL REPORTS - 15 minutes

2.1. Charter Impact Monthly Report

2.1.1. Attendance and Enrollment

2.1.2. Cash Flow

2.1.3. Balance Sheet Detail

2.1.4. Warrants/Aged Payable

2.1.5. Point of Sale Transactions/Check Register

2.1.6. Actual to Budget Summary (*part of the Financial Forecast in the Charter Impact Report*)

- Jim Weber from Charter Impact presented the Charter Impact Monthly Report as a powerpoint presentation, explaining in detail the changes to revenue, cash flow and expenses. Additionally, one main area of focus was how the budget is adapted for the Learning Loss Mitigation Funds plan and Learning Continuity and Attendance Plan.
- Susan Domenighini made a motion to approve the financial reports presented. Maggie Buckley seconded the motion.
- Vote

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Maggie Buckley	X			
Nick Meier	X			
Frankie Boisseree				X
Chairun Combs	X			

➤ Vote passes.

3. BUSINESS - 25 minutes

S. Domenighini

3.1. COVID-19 Funding Review

- Susan Domenighini presented a review of COVID-19 related funding such as the Learning Loss Mitigation Funds as well as the CARES Act ESSER Funding put together by Jim Weber. These funds are awarded to be allotted for use both this year and next year. Susan also reviewed the costs associated with the Learning Continuity and Attendance Plan.

- There was no action needed for this agenda item.

3.2. Spring 2020 Consolidated Application for Federal Funding

- This agenda item was from last months' agenda and did not need to be revisited at this time.

3.3. Learning Continuity and Attendance Plan

- Susan Domenighini reviewed the current Learning Continuity and Attendance Plan for Blue Oak Charter School. This plan covers estimated costs for Distance Learning Programs as well as future In-Person Instructional Offerings; both include support for pupils with unique needs. Additionally, this plan addresses Pupil Learning Loss, Pupil and Family Engagement and Outreach, and Services for Foster Youth, English Learners, and Low-Income Students.
- Chairun Combs voiced concerns about the Pupil Learning Loss section. Susan Domenighini stated she would reword the section to clear up any confusion.
- Chairun Combs makes a motion to pass this Learning Continuity and Attendance Plan on to the Charter Council for approval. Maggie Buckley will second the motion.
- Vote

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Maggie Buckley	X			
Nick Meier	X			
Frankie Boisseree				X
Chairun Combs	X			

- Vote passes.

3.4. Grant Application

3.4.1. Career Tech Education Grant

- Susan Domenighini described the nature of the K-12 workforce grant which is to improve students preparation for the workplace starting in elementary school. With the current school size, Blue Oak would be eligible for up to \$500,000 which would be spent over a three year period. The grant would entail collaboration with other educational agencies, such as the local community college, and is due in October.
- There was discussion among the committee members regarding which pathway Blue Oak would like to apply to for this grant. No pathway was decided; there was an understanding among the committee members to speak with faculty first in order to better decide which direction to take.
- Nick Meier made a motion to move forward with the Career Tech Education grant. Chairun Combs seconded the motion.
- Susan Domeghini moved to amend the motion to include the specific title of the grant which is the Strong Workforce Program grant.

- Nick Meier agreed to the amendment. Chairun seconded the amendment.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Maggie Buckley	X			
Nick Meier	X			
Frankie Boisseree				X
Chairun Combs	X			

- Vote passes.

3.5. Executive Director's Report

- Susan Domenighini reviewed the School Plan for Student Achievement which covers how Blue Oak spends its Title I funds. The plan includes gathering community input, supporting teachers in the classroom, ensuring assessments and Waldorf pedagogy work together, providing equal educational access, and utilizing parent engagement. The plan also includes Blue Oak performance data and analysis, including demographics, English Learning enrollment, ELA and Math testing, and areas of concern. Finally, Susan presented the School Plan for Student Achievement budget summary.
- Chairun Combs made a motion to accept the School Plan for Student Achievement for the 2020-2021 school year. Chelsea Parker seconded the motion.
- Vote

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Maggie Buckley	X			
Nick Meier	X			
Frankie Boisseree				X
Chairun Combs	X			

- Vote passes.

3.5.1. Annual Giving

- Susan Domenighini spoke to the fact that, due to COVID-19, our Annual Giving drive is no longer happening in the same capacity it used to. Susan asked committee members for any suggestions for new ways to bring in donations this year. One suggestion by Susan was to set up online donations on the Blue Oak website.
- Maggie Buckley explained that Blue Oak is currently accepting donations at the front office as well as over the phone and a monthly recurring donation program can be set up as well. She recently attended a webinar to learn more about how to write direct mail appeals to increase the number of donors. Currently, reaching out through ParentSquare

and social media outlets seem to be the most consistent way to reach the Blue Oak community.

- The committee members discussed moving forward with adding an online donation section to the Blue Oak website and to continue to promote the Annual Giving campaign.
- There was no action needed for this agenda item.

4. **NEXT MEETING - October 13, 2020 at 4:15PM**

5. **ADJOURNMENT**

- Chelsea Parker adjourned the meeting.

Minutes Taken By: Alexandra Archer

Approved by: _____



Date: _____

10/16/20