

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
FINANCE COMMITTEE
REGULAR MEETING
Zoom Meeting

<https://bcoe.zoom.us/j/92248590972>

Meeting ID: 922 4859 0972

Minutes

Tuesday, August 11, 2020 - 4:15 pm

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

AGENDA

OPEN SESSION - 4:15 PM

1. OPENING 15 Minutes

1.1. Call Meeting to Order

Chelsea Parker called the meeting to order at 4:18PM.

1.2. Roll Call of Committee Members and Establish Quorum

- Present: Chelsea Parker, Maggie Buckley, Chairun Combs, Kate McDonald, Susan Domenighini, Franki Boisseree

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts make a school."

- Chelsea Parker read the school verse.

1.4. Audience to Address the Committee

This is the opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

- Kate McDonald communicated her intentions of not returning as a faculty representative for the 2020/2021 school year. She thanked everyone for their work and conveyed her appreciation for the Finance Committee.

1.5. Agenda Modifications

- No agenda modifications.

1.6. Approve Minutes from July 14, 2020.

- Chairun Combs made a motion to approve the minutes from July 14, 2020. Franki Boisseree seconded.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			
Susan Domenighini	X			
Frankie Boisseree	X			

➤ Vote passes.

2. FINANCIAL REPORTS - 15 minutes

2.1. Charter Impact Monthly Report

2.1.1. Attendance and Enrollment

2.1.2. Cash Flow

2.1.3. Balance Sheet Detail

2.1.4. Warrants/Aged Payable

2.1.5. Point of Sale Transactions/Check Register

2.1.6. Actual to Budget Summary (*part of the Financial Forecast in the Charter Impact Report*)

- Jim Weber of Charter Impact presented the monthly report. He talked through the July highlights and the budget revision now that the state budget has been announced. Early attendance forecast was reviewed. The school is seeing an increase in revenue and an increase in expenses thus a revised budget is needed. Restrictions on new funds were discussed, including the timeline in which they need to be used. The budget shifts from being at a deficit to a surplus. Compliance deadlines for the next 60 days were reviewed.
- Susan Domenighini spoke to some of the purchasing that is being done to support the school in distance learning.
- Chairun Combs made a motion to approve and submit the financial reports to the Blue Oak Charter Council. Maggie Buckley seconded.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			
Susan Domenighini	X			
Frankie Boisseree	X			

- Vote passes.

3. BUSINESS - 25 minutes

S Domenighini

3.1. Contracts

3.1.1. Contracts (including EHRMS, OT, Speech, Nurse)

- Susan Domenighini and Rachel Ceja spoke to the contracts, describing each one.
- Chairun Combs made a motion to recommend the presented contracts to the Blue Oak Charter Council for approval. Frankie Boisseree seconded.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			
Susan Domenighini	X			
Frankie Boisseree	X			

- Vote passes.

3.2. COVID CLM 87789-Blue Oak Charter School-Ed Agreement-VL-072820

- T-Mobile hotspot agreement was presented by Susan Domenighini. Rachel Ceja spoke to some of the specifics of the agreement. It was asked what protections and or parental controls were being applied to the hotspots? Followup is needed on this question.
- Kate McDonald made a motion to recommend the presented agreement to the Blue Oak Charter Council for approval. Maggie Buckley seconded.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			
Susan Domenighini	X			
Frankie Boisseree	X			

- Vote passes.

3.3. 2020/21 budget updated for final state budget revised

- Jim Weber of Charter Impacted presented the prepared budget update. The 5 year forecast was discussed. It was asked if the numbers in the budget update reflect the certificated pay scale increase and the change in medical benefits; this was confirmed.
- Franki Boisseree made a motion to recommend the revised budget to the Blue Oak Charter Council for approval. Chairun Combs seconded.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			
Susan Domenighini	X			
Frankie Boisseree	X			

- Vote passes.

3.4. Spring 2020 Consolidated Application for federal funding

- Jim Weber of Charter Impact described the application.
- Chairun Combs made a motion to recommend the Consolidated Application for federal funding to the Blue Oak Charter Council for approval. Maggie Buckley seconded.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			
Susan Domenighini	X			
Frankie Boisseree	X			

- Vote passes.

3.5. Learning Continuity and Attendance Plan

- Susan Domenighini explained what the Learning Continuity and Attendance Plan would include and how it is replacing the normally completed LCAP report. Plan is due by September 30 and may require a special meeting. The report will come back to the Finance Committee when it is completed. How the plan will be shared with parents was discussed. Expectations from the state regarding distance learning were discussed.

3.6. Executive Director's Report

- Susan Domenighini spoke about the School Plan for Student Achievement. This report is due September 30, 2020. The committee discussed the different components that are needed to complete the document.

4. NEXT MEETING - September 8, 2020

- Chelsea Parker adjourned the meeting at 5:32PM.

5. ADJOURNMENT