

Blue Oak School 2018-19

FIELD TRIP VOLUNTEER REQUIREMENTS

1) Copy of current valid driver's lic. on file

2) Copy of current "Declarations page" from Auto. Insurance policy

Showing the following:

- term , i.e. exp. date

- minimum coverage amounts

Bodily Injury \$100,000 (per person) and \$300,000 (per accident)

Property Damage \$50,000 (per accident)

** Most insurance companies will fax your declarations page to us directly*

Fax # 530-879-7490

3) Fingerprints - required for all Chaperones and/or Drivers

All volunteers going on (or just driving on) a Field-trip must have a D.O.J. clearance on file with Blue Oak School. Clearances done previously at other business or organizations are not transferable.

> Parents need to pick up the order form at reception

“ REQUEST FOR LIVE SCAN”

> We recommend all parents go to the Chico State Police station for their Live Scan
Located at the Information Center on the corner of W. 2nd and Normal Streets, Chico California

The cost of doing the Live Scan process is the responsibility of each volunteer.

The total expense is \$52.00. If this expense will keep you from volunteering please reach out to our Parent/Community Liaison to discuss your options. Once we have a clearance on file this step will not need to be done again.

Blue Oak Volunteer needs? Contact Parent/Community Liaison summer@blueoakcharterschool.org
