

**BLUE OAK CHARTER SCHOOL**  
**450 W. East Ave., Chico, CA 95926**  
**Charter Council**  
**REGULAR MEETING**

**Tuesday, August 18th, 2015 – 6 PM**

**APPROVED MINUTES**

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**OPEN SESSION – 6:00 PM**

1. OPENING

1.1 Call Meeting to Order

Chair called the meeting to order at 6:17PM

1.2 Invocation – School Vision & Mission Statement

**Vision** - To be a model for successful education of the whole child.

**Mission** - To nurture and deepen each child’s academic and creative capacities using methods inspired by Waldorf education in a public school setting.

1.3 Roll Call of Council Members

	Present	Absent
Susan Johnson	<u>  x  </u>	<u>      </u>
Pamela Boeger	<u>      </u>	<u>  x  </u>
Rebekah Casey	<u>  x  </u>	<u>      </u>
Brian Lindaman	<u>  x  </u>	<u>      </u>
Jonathan Clark	<u>  x  </u>	<u>      </u>
Gregor Krause	<u>      </u>	<u>  x  </u>

2. AUDIENCE TO ADDRESS THE COUNCIL

S. Walker representing some classified staff re: time period adjustment pay period. R. Casey acknowledged the complaint and in accordance with policy, redirected her to follow process of submission of complaint to Executive Director as first level of resolution.

3. ~~CLOSED SESSION: Governance~~

~~3.1 Employee Evaluation – Executive Director – Pursuant to section 54957~~  
**ITEM 3 MOVED TO ITEM 11 - PRIOR TO ADJOURNMENT**

4. OPEN SESSION – Chair returned the meeting to open session at 9:35 PM

~~4.1 Report out of Closed Session~~

**ITEM 4.1 MOVED TO ITEM 12 - PRIOR TO ADJOURNMENT**

4.2 Agenda Modifications

Move Item 3.1 to Item 11. Move Item 4.1 to Item 12.

5. CONSENT AGENDA

5.1 Approval of minutes from 6/9/15 & 7/14/15 Meeting

~~5.2 Review of Monthly Financial Statements – Balance Sheet, Income Statement, Cash Flow, Budget to Actual Report~~

Strike item 5.2 from consent agenda.

B. Lindaman moved to approve item 5.1. J. Clark seconded.

	Aye	Nay	Abstain
Susan Johnson	<u>  x  </u>	_____	_____
Rebekah Casey	<u>  x  </u>	_____	_____
Brian Lindaman	<u>  x  </u>	_____	_____
Jonathan ‘Joc’ Clark	<u>  x  </u>	_____	_____

**MOTION PASSED**

6. STUDENT ACHIEVEMENT

6.1 Remove the enrollment cap on G. Chew’s class, return to original 28

Discussion regarding original impetus of cap and what had altered that justifies removal and restoration of standard 28-student class size. Decision is supported by teacher, Ed Director, Student Services Director.

J. Clark moved to remove the enrollment cap for G. Chew’s class, return to standard 28. B. Lindaman seconded.

	Aye	Nay	Abstain
Susan Johnson	<u>  x  </u>	_____	_____
Rebekah Casey	<u>  x  </u>	_____	_____
Brian Lindaman	<u>  x  </u>	_____	_____
Jonathan ‘Joc’ Clark	<u>  x  </u>	_____	_____

**MOTION PASSED**

Discussion regarding timeline of Board being able to review Student Achievement data. Reports will be presented at September 8<sup>th</sup> meeting.

7. ADMINISTRATION

7.1 Create Finance Committee – elect 1 board member, communicate to parent council, faculty and staff need for participants, Executive Director will be Admin representative.

N. Rose discussed the formation of the Finance Committee. A Board member will begin formation and compose the committee to include teachers (elected by teachers), parents (ratified by parents), and staff (elected by staff). As an Advisory committee it will adhere to the Brown Act. This will be a standing committee.

S. Johnson volunteered to serve on the Finance Committee

R. Casey moved to elect S. Johnson to serve on the Finance Committee. B. Lindaman seconded.

	Aye	Nay	Abstain
Susan Johnson	_x_	_____	_____
Rebekah Casey	_x_	_____	_____
Brian Lindaman	_x_	_____	_____
Jonathan 'Joc' Clark	_x_	_____	_____

**MOTION PASSED**

Discussion about timing of meetings and approval deadlines to allow all stakeholders input and ample time for BOCC review, questions and approval of any recommendations from the committee. Recommended that Finance Committee meet monthly so that reports can be brought regularly to the Board.

**8. GOVERNANCE**

**8.1 Approve Volunteer Code of Conduct (Casey/Rose)**

Discussion about proposed code and other district policies. S. Johnson proposed reordering bullet points to have most significant items closer to the top of the list. J. Clark inquired about having a volunteer training. B. Lindaman suggested an alternative... a training module on a closed youtube channel (for example) that volunteers would acknowledge having viewed – use it to speak to what is wanted. Discussion about possibly funding fingerprinting for “supervisory volunteers.”

R. Casey moved to approve the volunteer code of conduct as amended (volunteers represent the school & must adhere to policies of employees; reorder bullet 10 to bullet 2; addition of categories of volunteers) – N. Rose to update and copy for distribution at Registration Days. J. Clark seconded.

	Aye	Nay	Abstain
Susan Johnson	_x_	_____	_____
Rebekah Casey	_x_	_____	_____
Brian Lindaman	_x_	_____	_____
Jonathan 'Joc' Clark	_x_	_____	_____

**MOTION PASSED**

8.2 Adopt Board Complaint Policy (Casey/Lindaman)

Discussion and review of policy changes as discussed at July BOCC and incorporated legal advice.

B. Lindaman moved to adopt the Board Complaint Policy. S. Johnson seconded.

	Aye	Nay	Abstain
Susan Johnson	<u>  x  </u>	_____	_____
Rebekah Casey	<u>  x  </u>	_____	_____
Brian Lindaman	<u>  x  </u>	_____	_____
Jonathan 'Joc' Clark	<u>  x  </u>	_____	_____

**MOTION PASSED**

8.3 Board Governance workshop set date for Brown Act and goals setting (Rose)

Brown Act training traditionally scheduled for incoming Board members including an opportunity to set goals. Proposed dates 9/19 & 10/3. C. Orneallas will contact J. McQuarrie.

8.4 Intro & Section 1 A new Kind of Accountability pages i-xii & 1-30 “Charter School Board University - An Introduction to Effective School Governance” by Brian L. Carpenter, Ph.D. - *Assignment for September Board Meeting – Section 2 p.31-80*

Discussion of Intro & Section 1 – A New Kind of Accountability. This material is best used as advisory – no requirement (legally or otherwise) to follow this manual. Further discussion about how the Board can regularly receive Student Achievement data and what kind of data it could request. Board would like a calendar of schoolwide assessments and some samples of what is being tested. Given the culture of our community, other achievement data (e.g., discipline, musical, etc.) would be relevant and important for the Board to be updated about regularly.

9. FUTURE CHARTER COUNCIL MEETING

9.1 Date of next Regular Meeting – Tuesday, September 8<sup>th</sup> 2015

10. COMMENTS FROM THE CHARTER COUNCIL – Charter Council table at Enrollment Days, Agenda items for next meeting

- Student Achievement data
- Student Achievement calendar

MOVED FROM ITEM 3:

11.    **CLOSED SESSION: Governance**  
      *11.1 Employee Evaluation- Executive Director- Pursuant to section 54957*

Chair moved the meeting into closed session at 8:07 PM

*MOVED FROM ITEM 4:*

12.    **OPEN SESSION – Chair returned the meeting to open session at 9:35 PM**  
      12.1    **Report out of Closed Session**

By a roll call vote, the Board unanimously approved Executive Director's review, as written.

B. Lindaman to schedule a meeting with the Executive Director to review document and receive comments. The Board will assemble an Advisory Committee by October to develop Policy and Procedures for Executive Director Performance Review, with J. Clark as board representative.

13.    **ADJOURNMENT**

Chair adjourned the meeting at 9:37 PM