

BLUE OAK CHARTER SCHOOL
450 W. East Ave., Chico, CA 95926
Charter Council
Regular Meeting

Tuesday, October 2nd, 2012

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The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

UNAPPROVED MINUTES

OPEN SESSION – 6:00 PM

1. CALL MEETING TO ORDER

The Chair called the meeting to order at 6:07pm

2. INVOCATION

3. ROLL CALL OF COUNCIL MEMBERS

	Present	Absent
Tighe O’Neill	<u> x </u>	<u> </u>
Heather Altfeld	<u> </u>	<u> x </u>
Louthea Griffin	<u> x </u>	<u> </u>
Lyn Herrod	<u> x </u>	<u> </u>
Claire Hutkens Seda	<u> x </u>	<u> </u>
Jeff Plotnick	<u> x (6:15pm) </u>	<u> </u>

4. AGENDA MODIFICATIONS

No modifications requested.

5. AUDIENCE TO ADDRESS THE COUNCIL

No address.

6. REPORTS

6.1 Administrative

The year is moving along very well.

Well attended Harvest Festival – positive reports all around.

6.2 Parent Council Report

Great meeting – a lot of discussion about the successful Harvest Festival. John Ratcliff is new co-chair. Sarah Martinez is the new Secretary. Summer’s position as a paid employee was not discussed at the meeting since it was not finalized by the date of the meeting.

6.3 Teacher Report

Ally Welch reported that all teachers are reporting positive experience with the Harvest Festival. Faculty, in general, is satisfied.

6.4 Committee Reports

- Charter Review- final check list
- Finance - Committee reported out discussion regarding donated materials.

7. CONSENT AGENDA

7.1 Approval of September 4th Regular meeting minutes

7.2 Employment

Classified

Reading Aides (4)

Discussion about where these reading aides were working and how they were trained.

Community Coordinator (2)

Discussion about conflict resolution process. Some concern about issues that have arisen that may not have been dealt with. This position is not directly accountable for resolving conflict, however, its design is intended to alleviate some of the conflicts that have come up the past.

7.3 Field Trips Request 4th Grade Ms. B. Lee overnigher to Gold Nugget Museum

Discussion about where the children are going.

Jeff moved to approve consent agenda items. Lyn seconded.

Ayes 5 Nays 0 Abstained 0 – *motion carried*

8. UNFINISHED BUSINESS

8.1 Charter Petition Renewal – timelines, content, tables, data, and appendices

Attendance policy review for adoption.

Claire moved to add Attendance Policy as written to our Charter. Jeff seconded.

Ayes 5 Nays 0 Abstained 0 – *motion carried*

Timeline, content, tables, data & appendices – Nathan recommends that two more meetings be scheduled.

J. Bohannon contacted all charter schools 10/1/12 to communicate that API scores are delayed and extended the deadline for reporting – scores may not be available until 10/21/12. Tighe asked for estimate of completion – Nathan reports that we are approximately 90% complete. Over the next 3 weeks Nathan will compile a binder with all of the appendices, charts & graphs available for review. Claire suggested we use Google docs to share documents during the revision/approval process.

ACTION: October 11 & 25 (1:45pm) meetings scheduled for review committee to complete needed work.

ACTION: Nathan will follow up with Sarah Lee's participation on committee.

Summer will distribute a drafted message to help locate more parents. She will also touch base with Caryl Brown to determine her participation.

The ‘measurable outcomes’ table embedded in the document were estimates. Louthea worked with Marc on clarifying the display so that our information would be easier to understand and give a clearer message of our accomplishment.

Jeff discussed the importance of crafting a message that encompasses our change in focus & its impact on our results.

8.2 2012-2013 Calendar of reporting, deadlines, applications and approvals
Discussion regarding deadlines and meetings. No action required.

3. Administrative Review Process - committee, tools, time line, etc.
Jeff & Claire met. The piece for the ED is drafted based on the job description. Principal’s tool to follow. Discussion regarding value of ongoing review to provide people the opportunity to grow & develop capacities relevant to their roles.

9. NEW BUSINESS

9.1 Finance Committee- member ratification:
Kari Madera, Nathan Rose, Laurie Kopping, Tighe O’Neill, Cyd Orneallas

Another Board member would be welcome. A parent representative is desired for the committee.

Jeff moves to ratify Finance Committee members for the 2012-13 school year; Lyn seconded

Ayes 5 Nays 0 Abstained 0 – *motion carried*

- 9.2 Approval of 2012-2013 Budget – reflects up-to-date enrollment numbers and reductions in various areas identified at Finance Committee meeting

Nathan discussed Budget Reduction process, identified the reductions already made and those recommended to reach the smallest shortfall possible.

Louthea recommended the Board delay difficult budget decisions until after the November election. The voters' decision could alter our financial picture in a big way.

Lyn moved to approve revised 2012-2013 Budget without reduction to Classroom Aides.

Lyn amends her motion to approved revised 2012-2013 Budget as presented – excluding the unaccounted for reductions in Training & Classroom Aides to be revisited at the November 6th Board meeting; Louthea seconded.

Ayes 5 Nays 0 Abstained 0 – *motion carried*

Statement from Chair that the Board is hoping propositions 30/38 pass so revisiting the budget is easier!

- 9.3 Board Member Parent Rep Appointment- open seat on Blue Oak Charter Council

No parents applied for the position. Discussion followed regarding challenges with recruiting. It's agreed to leave it open and continue advertising to fill the open parent seat.

- 9.4 Line of Credit Renewal- Resolution to approve Exec. Director to act on behalf of Blue Oak School in contract with Wells Fargo

Jeff moved to approve Line of Credit Renewal Resolution to approve ED to act on behalf of BOS in contract with Wells Fargo; Louthea seconded

Ayes 5 Nays 0 Abstained 0 – *motion carried*

- 9.5 Reading Instruction at lower grade levels – response to prior years CST scores

Jeff would like to meet with Laurie & Louthea to deepen the work she began in the document composed in response to Board questions about the school's approach to reading instruction. Item tabled until November meeting so there is time to work with Laurie on perfecting the document. Recommendation given to observe classrooms and deepen understanding of Waldorf process.

Louthea inquired into whether there is historical policy already set that Blue Oak accepts lower ELA scores in 2nd & 3rd grades knowing that the students achieve higher than average scores in the higher grades. The 820 plan includes adding reading instruction with 2nd -4th grades. Jeff poses that we know more about developmental stages and capacities, and we should possibly revisit the timing of our instruction.

10. FUTURE CHARTER COUNCIL MEETING

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10.1 Date of Next Meeting November 6th, 2012, 6:00pm

11. COMMENTS FROM THE CHARTER COUNCIL – Agenda items for next meeting
To include in Leaves: Parent Rep Invitation. Lyn will compile a synopsis of the meeting from the Board for “Leaves” distribution. Approval of budget with note regarding Prop 30
12. ADJOURNMENT
Chair adjourned meeting at 9:00pm