

**BLUE OAK CHARTER SCHOOL**  
**450 W. East Ave., Chico, CA 95926**  
**Charter Council**  
**Regular Meeting**

**Tuesday, March 11th, 2014**

**APPROVED MINUTES**

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**OPEN SESSION - 6:00 PM**

**1. CALL MEETING TO ORDER**

Chair called the meeting to order at 6:00pm

**2. INVOCATION**

No invocation

**3. ROLL CALL OF COUNCIL MEMBERS**

	Present	Absent
Jeff Plotnick	<u>  x  </u>	<u>      </u>
Louthea Griffin	<u>  x  </u>	<u>      </u>
Lyn Herrod	<u>      </u>	<u>  x  </u>
Jonathan 'Joc' Clark	<u>  x  </u>	<u>      </u>
Dave Lunde	<u>  x  </u>	<u>      </u>
Rebekah Casey	<u>      </u>	<u>  x  </u>
Heather Halterbeck	<u>  x  </u>	<u>      </u>

**4. AGENDA MODIFICATIONS**

Move closed session to follow reports

**5. AUDIENCE TO ADDRESS THE COUNCIL**

T. O'Neill addressed the council regarding committee progress reports and closed session regulations. D. Fadale requested that Item 8.2 be addressed prior to closed session.

**6. REPORTS**

**6.1 Teachers**

S. Whittlesey discussed that teachers continue to work diligently preparing for the 3<sup>rd</sup> weekend of the hybrid training program. Main lesson books were shared from 3<sup>rd</sup> grade.

**6.2 Parents**

D. Fadale reported the Council is very dynamic - produced an extraordinary parent education evening. Melissa Lindaman, Kinder rep, has replaced Autumn as the Council co-chair. Only missing two grade reps to complete the council governing body. M. Antongiovanni came to the Council representing the Blue Oak School Foundation and reported current activities and invited them to engage with the Foundation. Two more parent education evenings are scheduled. Council plans to assist the Finance Committee in gathering data from the community for LCAP compliance.

### 6.3 Community

S. O'Neill reported that since last month's meeting there has been a school-wide workday and a parent education night. There seems to be a new core team of strongly dedicated parents. The Parent Council showed great leadership and a feeling of community was very present at the event. The next event in the series is March 27<sup>th</sup> at 6pm. Participation sheets have been pulled and are still being tallied. We have an April workday scheduled for outside work. Mr. G is looking to have a separate workday for playground development. Mayfaire is scheduled - May 10<sup>th</sup>, 11am - 3pm. Spring strings concert is in discussion - will be scheduled soon. Has gotten clear about the focus of her job and has been greeting incoming students and meeting the families.

### 6.4 Outreach Coordinator

M. McDaniel reports that the kindergarten lottery is complete and tours are now every three weeks - 3 remain for the balance of the school year. Prep for Endangered Species Fair has begun. Worked to promote the parent education night out in the community and had the largest turnout ever. World Music Festival is on our radar for later this year - we have submitted a proposal for participation.

### 6.5 CSMC - current budget report

2<sup>nd</sup> Interim financial report was provided in hard copy - actuals from 7/1/13 - 1/31/14. Net decrease in expected funding of \$36,000. With the adjustment we are -\$60,000 for the year. The previously approved budget was -\$75,000. Adjustments were made for Title 1 funding due to change in enrollment count and reduction of funds distributed. Report is due to CSUD March 15.

### 6.6 Principal - Parent Ed Night

L. Kopping acknowledged Fadale for providing a light so kids could play outside; S. O'Neill provided strong childcare. Fundraising concession really provided a way for community to gather and a strong bonding took place. She shared the two books that were ordered & sold at the event. We may be the host of a Nurtured Heart event sometime in April with the founder of the method, Howard Glasser. Discussion about the 'positive psychology' movement and scientific findings of magnetic field of the heart force. Heather shared about having attended the event.

### 6.7 Executive Director - LCFF/LCAP budget building timeline CCSA Conf.

LCAP meeting timeline was discussed. The surveys are out this week to collect information from the community at large. Results will be shared with Finance Committee in March 25<sup>th</sup>. On April 10<sup>th</sup> the Town Hall meeting will be held for even wider participation/input. April 22<sup>nd</sup> & 29<sup>th</sup> - Finance Committee will meet on budget & LCAP plan. May 13<sup>th</sup> Board meeting will show a preliminary plan; modifications will be returned to committee. June Board meeting will approve the plan for submission to State by June 30<sup>th</sup>. Nathan attended trainings the last two weeks - CCSA spent majority of time in LCFF & smarter balance assessment.

No date yet set for the next Admin. Design Committee. The last meeting was the preliminary discussion & will be followed by a meeting sometime next week. J. Clark inquired about the structure of the committee and requested a timeline. The Board recommended that a board member chair the committee and that it include teacher input.

- 11. CLOSED SESSION: Chair moved closed session to before item 7.  
11.1 PUBLIC EMPLOYEE: DISCIPLINE/DISMISSAL/RELEASE

Chair moved the meeting into closed session at 7:37pm.  
Chair reconvened open session at 8:49pm  
Report out: No action taken in closed session.

7. CONSENT AGENDA

- 7.1 Approval of Meeting Minutes Special Meeting Nov 20<sup>th</sup>, 2013, Special Meeting Feb 8<sup>th</sup>, 2014, and regular meeting Feb 11<sup>th</sup>, 2014
- 7.2 Public Employment: Computer Tech - 2 , Kitchen Assistant - 1
- 7.3 Approval of Second Interim Report

Items 7.2 and 7.3 pulled from consent agenda.

J. Clark moved to approve item 7.1. H. Halterbeck seconded.

	Aye	Nay
Jeff Plotnick	<u>  x  </u>	_____
Louthea Griffin	<u>  x  </u>	_____
Jonathan 'Joc' Clark	<u>  x  </u>	_____
Dave Lunde	<u>  x  </u>	_____
Heather Halterbeck	<u>  x  </u>	_____

Motion passes unanimously.

Item 7.2 Computer Tech - 1, Kitchen Assistant- 1

D. Lunde moved to approve Item 7.2. L. Griffin seconded.

	Aye	Nay	
Jeff Plotnick	<u>  x  </u>	_____	
Louthea Griffin	<u>  x  </u>	_____	
Jonathan 'Joc' Clark	<u>  x  </u>	_____	
Dave Lunde	<u>  x  </u>	_____	
Heather Halterbeck	_____	_____	Abstain

Motion passed by majority vote.

Item 7.3 will be presented for approval at the April council meeting.

8. BUSINESS

- 8.1 Student Assessment and Achievement Results (Laurie)

L. Kopping presented a philosophical overview of assessment in the context of the school’s mission & vision and the curriculum policies #1 & #2. Suggesting active involvement of the Board in student achievement. Desires to promote improved teaching and quicker response time to students in need. Historically, when the Board focused on student performance, the school attained a 70-point gain. The following year, with less focus, we had a 48-point drop. Described the unique aspects offered by Waldorf education, however, none of those things necessarily lead automatically to academic achievement. She thinks there is a way to do both good Waldorf method delivery and student performance. She shared a sample block that identified the Common Core Standards covered in each lesson. In the hybrid program the teachers are being trained to ongoingly assess. Unclear expectations is one of the issues the teachers are having. Thinks we need to move toward being more assessment-minded. To support student learning the Board should: give attention to student achievement at every board meeting; support clear, agreed upon expectations for the instructional team; support the current admin design committee to ensure a well-constructed instructional team going forward; assume responsibility for evaluation of the educational program.

8.2 Election Committee - Progress report, next steps (Nathan)

D. Fadale - Chair of Election Committee, comprised of D. Fadale, J. Glennen, L. Kopping, J. Clarke,

2 community seats (Jeff & Dave) & 2 parent seats (Rebekah & Heather) are up for election. The committee will meet and establish their timeline. Election will occur the first week of May.

L. Griffin moved to approve committee. D. Lunde seconded.

	Aye	Nay
Jeff Plotnick	<u>  x  </u>	_____
Louthea Griffin	<u>  x  </u>	_____
Jonathan ‘Joc’ Clark	<u>  x  </u>	_____
Dave Lunde	<u>  x  </u>	_____
Heather Halterbeck	<u>  x  </u>	_____

Motion approved unanimously.

8.3 Facilities- Progress report, next steps (Dave)

Plans to put together a presentation for open session covering the decisions required; available options; method of approaching authorizer and city; timeline; funding options - then get some kind of direction from the committee and present it to the Board. CCSA conference covered converting commercial space; design/build; and other options - all focused on innovation. There is much to do including soliciting input from entire community and all stakeholder bodies.

8.4 Board Governance-review of policies as listed in Memo written March 6<sup>th</sup> by Louthea Griffin (see attached) Action item- Griffin to repeat this compliance self-assessment after Design Committee report and revised Job Descriptions. Griffin will

complete all Action Items except: parent members will draft a recusal policy for conflicts of interest involving their children, and Jeff and Louthea will draft a policy for how complaints brought to the board are handled, as recommended by J. McQuarrie.

8.5 Griffin to consolidate three policies into one specific to Blue Oak School and present for BOCC review and approval, as recommended by J. McQuarrie.

9. FUTURE CHARTER COUNCIL MEETING

9.1 Date of Next Regular Meeting - April 8<sup>th</sup>, 2014, 6:00pm

10. COMMENTS FROM THE CHARTER COUNCIL - Agenda items for next meeting  
2<sup>nd</sup> Interim report

12. ADJOURNMENT

Chair adjourned the meeting at 9:47pm