

**BLUE OAK CHARTER SCHOOL**  
**450 W. East Ave., Chico, CA 95926**  
**Charter Council**  
**REGULAR MEETING**  
**March 10<sup>th</sup>, 2015**

**APPROVED MINUTES**

---

**OPEN SESSION – 6:00 PM**

1. OPENING

1.1 Call Meeting to Order – Chair called the meeting to order at 6:02pm

1.2 Invocation – School Vision & Mission Statement

**Vision** - To be a model for successful education of the whole child.

**Mission** - To nurture and deepen each child’s academic and creative capacities using methods inspired by Waldorf education in a public school setting.

1.3 Roll Call of Council Members

	Present	Absent
Louthea Griffin	<u>  x  </u>	<u>      </u>
Lyn Harrod	<u>  x  </u>	<u>      </u>
Brian Lindaman	<u>  x (6:08pm)  </u>	<u>      </u>
Pamela Boeger	<u>  x  </u>	<u>      </u>
Jonathan ‘Joc’ Clark	<u>  x (6:25pm)  </u>	<u>      </u>
Lloyd Dowell	<u>  x (left mtg at 8pm)  </u>	<u>      </u>
Gregor Krause	<u>  x  </u>	<u>      </u>

2. AUDIENCE TO ADDRESS THE COUNCIL

Monica McDaniel distributed “Save the Date” cards for Sierra Fantasy Festival on June 6<sup>th</sup>. Requested to present item 7.1 prior to consent agenda.

S. Field (parent of removed 7<sup>th</sup> grader) presented a letter to the Council.

3. CLOSED SESSION : Chair moved the meeting to closed session at: 6:34pm

3.1 *PUBLIC EMPLOYEE PERFORMANCE EVALUTAION*

*Title: Executive Director - Pursuant to section 54957*

3.2 *PENDING LITIGATION - Pursuant to section 54957*

Report out from closed session:

Council took no action

4. OPEN SESSION – Chair returned the meeting to open session at 8:02PM

4.1 Agenda Modifications

6.1 tabled for discussion at April meeting

7.1 moved before closed session

7.2 moved prior to consent agenda

8.1 & 8.4 tabled for discussion at April meeting

5. CONSENT AGENDA

5.1 Approval of minutes from 1/13/15 & 2/10/15 Meetings

5.2 Review of Monthly Financial Statements – Balance Sheet, Income Statement, Cash Flow, Budget to Actual Report

5.3 Approval Overnight field trips

- Chew 4<sup>th</sup> Grade Malakoff Diggins April 30-May 2,
- S.Lee 3<sup>rd</sup> grade GRUB Farm April 30-May 1,
- Madera 4<sup>th</sup> Grade Malakoff Diggins May 20-May 22

J. Clark moved to approve the consent agenda. P. Boeger seconded.

	Aye	Nay	Abstain
Louthea Griffin	<u>  x  </u>	_____	_____
Lyn Harrod	<u>  x  </u>	_____	_____
Brian Lindaman	<u>  x  </u>	_____	_____
Pamela Boeger	<u>  x  </u>	_____	_____
Jonathan 'Joc' Clark	<u>  x  </u>	_____	_____
Lloyd Dowell	<u>  x  </u>	_____	_____
Gregor Krause	<u>  x  </u>	_____	_____

Motion passed unanimously.

6. STUDENT ACHIEVEMENT

6.1 State Testing protocol for Blue Oak- practice and actual testing scenarios (Nichols)  
*Tabled until April*

6.2 School Calendar 2015-2016 – Chosen by a majority of teachers, supported by staff, please see attached- Start date Aug 31<sup>st</sup> – End date June 10<sup>th</sup> Total school days required 180. (Rose)

J. Clark moved to approve the 2015-16 Calendar with Spring Break moved to match CUSD.

L. Griffin seconded.

	Aye	Nay	Abstain
Louthea Griffin	<u>  x  </u>	_____	_____
Lyn Harrod	<u>  x  </u>	_____	_____
Brian Lindaman	_____	_____	<u>  x  </u>
Pamela Boeger	_____	_____	<u>  x  </u>
Jonathan 'Joc' Clark	<u>  x  </u>	_____	_____
Gregor Krause	_____	_____	<u>  x  </u>

Motion fails.

P. Boeger moved to approve the 2015-16 Calendar as presented. G. Krause seconded.

Louthea Griffin	<u>  x  </u>	_____	_____
Lyn Harrod	<u>  x  </u>	_____	_____

Brian Lindaman	<u>      </u>	<u>      </u>	<u>  x  </u>
Pamela Boeger	<u>  x  </u>	<u>      </u>	<u>      </u>
Jonathan 'Joc' Clark	<u>      </u>	<u>  x  </u>	<u>      </u>
Gregor Krause	<u>  x  </u>	<u>      </u>	<u>      </u>

Motion passed.

7. ADMINISTRATION

7.1 Intro to Benevon – Creating susatinable fundraising for non-profits (McDaniel)

M. McDaniel described the Benevon fundraising model to the Council and discussed cycle of model: Point of Entry; Follow-up; Ask for Money; Introduce Others. N. Rose shared success of model used in his other school. In first year of implementation at new school, this model raised \$30K.

7.2 Approval of Green Construction Services proposal for Prop 39 green energy project – cost \$96,652. 100% reimbursed by Prop 39 grant. Next step CA Energy Commission approval (Rose)

L. Griffin clarified that BOS must pay invoices prior to reimbursement. Reimbursement after claim submission is approximately 4-6 weeks. Brief presentation by GCS regarding needs assessment for improvement -- getting daylight into classrooms and increasing energy efficiency of building. Also addresses individual room thermostat control without changing the infrastructure.

B. Lindaman moved to approve the Green Construction. J. Clark seconded.

Further discussion: L. Griffin expressed concern about the expenditure. Is generally in favor of it as it benefits the quality of student/staff experience. Believes it better spent next year rather than this one. N. Rose believes the money will be returned to the school prior to July payroll. B. Lindaman confirms that the money is reimbursed within 45 days and wonders if invoicing could stagger rather than one payment on \$96K. Estimate two week completion, depending on timing of other contract work.

	Aye	Nay	Abstain
Louthea Griffin	<u>      </u>	<u>  x  </u>	<u>      </u>
Lyn Harrod	<u>  x  </u>	<u>      </u>	<u>      </u>
Brian Lindaman	<u>  x  </u>	<u>      </u>	<u>      </u>
Pamela Boeger	<u>  x  </u>	<u>      </u>	<u>      </u>
Jonathan 'Joc' Clark	<u>  x  </u>	<u>      </u>	<u>      </u>
Lloyd Dowell	<u>  x  </u>	<u>      </u>	<u>      </u>
Gregor Krause	<u>  x  </u>	<u>      </u>	<u>      </u>

Motion passed.

7.3 Approval of Creation and acceptance of Standard Operating Procedure that the Teacher Re-hire and Placement Team consist of 3 Admin and 2 Teachers and that this team be granted access to confidential human resource files (Rose)

Discussion regarding creating/approving teacher evaluation & placement committee structure for granting two faculty members access to confidential information.

L. Griffin moves to approve access to confidential information needed in order to participate on team. P. Boeger seconded.

	Aye	Nay	Abstain
Louthea Griffin	<u>  x  </u>	_____	_____
Lyn Harrod	<u>  x  </u>	_____	_____
Pamela Boeger	<u>  x  </u>	_____	_____
Jonathan 'Joc' Clark	<u>  x  </u>	_____	_____
Gregor Krause	<u>  x  </u>	_____	_____

*[Note: L. Dowell left meeting; B. Lindaman out of room during vote]*

Motion passed.

7.4 Discussion of survey results for management from staff and teacher perspective (Rose)

N. Rose shared results of 27 respondents. Overall positive feedback regarding current administrative model.

7.5 Discussion/Action to start Principal search or maintain current structure -see June 2014 minutes (Clark/Rose)

Review of June minutes confirmed that Stephanie was hired as Student Services Director for one year. Now it must be determined if the structure should remain as it is or a search for a credentialed Principal should be opened. L. Harrod inquired as to whether or not a "Principal" is needed. B. Lindaman recalls that the Principal role includes not only discipline, but also teacher evaluation. Before it is split into various positions, which he is not opposed to, it should be considered. S. Whittlesey sense of the climate is that it is working; teachers are not stressed out; it is working more smoothly.

J. Clark moved to maintain current structure and if S. Nichols received her credential, change her title to Principal. P. Boeger seconded.

	Aye	Nay	Abstain
Louthea Griffin	<u>  x  </u>	_____	_____
Lyn Harrod	<u>  x  </u>	_____	_____
Brian Lindaman	<u>  x  </u>	_____	_____

Pamela Boeger	<u>  x  </u>	_____	_____
Jonathan 'Joc' Clark	<u>  x  </u>	_____	_____
Gregor Krause	<u>  x  </u>	_____	_____

Motion passed.

8. GOVERNANCE

8.1 Facilities Committee update – Step 1 survey, then simultaneous exploration of options before Blue Oak (Lindaman)  
*[Tabled for April discussion]*

8.2 Governance Policy #2 Role of Executive Director (Clark)  
 Homework: L. Griffin distributed the worksheet for completion. J. Clark framed the parameters for Executive Dir. Illegal, unethical, imprudent. The assignment is to brainstorm these areas for input & discussion and further definition of what ED can do and what he can't do. Looking for a sense of what the parameters are; what the scope is.

8.3 Board Election – 1<sup>st</sup> week of May, applications will be available April 13<sup>th</sup>, 2 board members remain Lindaman=Parent and Boeger=Community.

Seats up for election:

Parent – J. Clark	Community – L. Griffin
Parent – G. Krause	Community – L. Harrod
	Community – L. Dowell

8.4 Section 7 Keeping the Board Out of Trouble pages 161-172 "Charter School Board University - An Introduction to Effective School Governance" by Brian L. Carpenter, Ph.D. -  
*Assignment for April Board Meeting – Section 8 Leading for the Future*  
*[Tabled for April discussion]*

9. FUTURE CHARTER COUNCIL MEETING

9.1 Discussion Date of next Regular Meeting –  
 BOCC Thursday, April 16<sup>th</sup> @ 6pm

10. COMMENTS FROM THE CHARTER COUNCIL – Agenda items for next meeting

LCAP/Site Council time line for Budget Building  
 Teacher Compensation discussion- cap of years on salary scale

11. ADJOURNMENT

Chair adjourned the meeting at 9:28pm