

BLUE OAK CHARTER SCHOOL
450 W. East Ave., Chico, CA 95926
Charter Council
Regular Meeting

Tuesday, December 4th, 2012

APPROVED MINUTES

OPEN SESSION - 6:00 PM

1. CALL MEETING TO ORDER

Chair called the meeting to order at 6:06pm

2. INVOCATION

3. ROLL CALL OF COUNCIL MEMBERS

| | Present | Absent |
|---------------------|---------------------|--------------|
| Tighe O'Neill | <u> x </u> | <u> </u> |
| Heather Altfeld | <u> </u> | <u> x </u> |
| Louthea Griffin | <u> x </u> | <u> </u> |
| Lyn Herrod | <u> x </u> | <u> </u> |
| Claire Hutkens Seda | <u> x (7:03pm)</u> | <u> </u> |
| Jeff Plotnick | <u> x (6:17pm)</u> | <u> </u> |
| Eric Berg | <u> x </u> | <u> </u> |

4. AGENDA MODIFICATIONS

None requested

5. AUDIENCE TO ADDRESS THE COUNCIL

No audience address

6. REPORTS

6.1 Administrative -

95% attendance rate to date; 2% above last year at this time. Contributing factors include PowerSchool enabling more accurate tracking; OneCallNow automated follow-up; and class & student incentives for attendance.

CUSD board meeting Wednesday, December 5th @ 6pm - presentation preparation.

Jeff recognized Laurie for her weekly communications to the school community

6.2 Parent Council Report -

Action: voted to reduce roles of leadership so that each class and each grade has a rep.

Parent volunteer has joined the finance committee and will be reporting out to the Parent Council monthly.

6.3 Teacher Report -

Benchmarks have been completed. The mimic of the CST was very beneficial. Parent conferences are complete. Barbara Warren returns next week. Laurie has begun observations. Jamba Juice has been a great motivator for both students & faculty attendance. Winter concert will showcase the upper grade musical talent - lower grade teachers who have things they want to present will invite parents before or after concert.

6.4 Committee Reports

- Charter Review

CUSD Board presentations practice

- Finance

Prop 30 passed State election & our budget has been revised. School now has a positive \$50K cash balance - as opposed to \$90K shortfall. Training for teachers was discussed at the last committee meeting - further discussion in item 9.2.

- Brown Act review (20-30 minutes)

Excellent presentation by Middleton, Young & Corr. Attendance by other charter school's was a good show of community outreach. Discussion regarding opportunities for deepening understanding & conversations with Board.

7. CONSENT AGENDA

Consent agenda pulled in it's entirety for further discussion. Item 7.3 will be reviewed for approval at Special Meeting on Tuesday, December 11 @ 5:30pm.

7.1 Approval of November 6th Regular meeting minutes

7.2 Acceptance of First Interim Report

7.3 Acceptance of Annual Audit 2011-2012

Louthea moved to give Nathan the authority to approve & submit a revised First Interim Report for on time submission. Claire seconded.

Ayes 6 Nays 0 Abstained 0 – *motion carried*

8. UNFINISHED BUSINESS

8.1 Administrative Review Process- committee, tools, time line, Etc.

Time line will follow approved forms. Next steps: Louthea & Jeff meet with Laurie & Nathan to review job descriptions. This item needs to return to committee for further work.

9. NEW BUSINESS

9.1 Addition of Telephone System- Contract to be approved to the Telephone Man

Nathan presented phone system upgrade proposal.

Claire moved to approve the addition of telephone upgrade as outlined in the Telephone Man proposal. Jeff seconded.

Ayes 6 Nays 0 Abstained 0 – *motion carried*

9.2 Teacher Training solutions-at a glance

Laurie presented training options overview. If more information is wanted, Steiner College will make presentation to Board for further clarification. Discussion followed regarding cost/benefit of this training for entire faculty.

10. FUTURE CHARTER COUNCIL MEETING

10.1 Date of Next Regular Meeting January 8th, 2013, 6:00pm

Date of Next Special Meeting December 11th, 2012 @ 5:30pm

11. COMMENTS FROM THE CHARTER COUNCIL - Agenda items for next meeting

Heather Altfeld board seat

Blue Oak School Foundation Update

Create a workshop schedule for Board

Chico Unified School Board Meeting - January 16th

Title I Site Council committee

Steiner College presentation

Salary comparison to Golden Valley/CUSD/Blue Oak (FEB)

CLC Budget proposal that doesn't cut out Everyday Math, Common Core & other training

Current enrollment goals

Current enrollment protocol & and ideal protocol

Each Board member having a 'minute' presentation

12. ADJOURNMENT

Chair adjourned the meeting at 9:04pm