

BLUE OAK CHARTER SCHOOL
450 W. East Ave., Chico, CA 95926
Charter Council
Regular Meeting

Tuesday, October 14th, 2014 – 6 PM

APPROVED MINUTES

OPEN SESSION – 6:00 PM

1. OPENING
 - 1.1 Call Meeting to Order
 - 1.2 Invocation – School Vision & Mission Statement
 - 1.3 Roll Call of Council Members

	Present	Absent
Eric Berg	<u> x </u>	<u> </u>
Louthea Griffin	<u> x </u>	<u> </u>
Lyn Harrod	<u> x </u>	<u> </u>
Brian Lindaman	<u> x </u>	<u> </u>
Pamela Boeger	<u> x </u>	<u> </u>
Jonathan 'Joc' Clark	<u> x </u>	<u> </u>
Lloyd Dowell	<u> x </u>	<u> </u>

1.4 Announcement of Board Chair

Mr. Berg announced his resignation from the Board of Directors and expressed his intent to serve in another capacity.

1.5 Determine new officers

L. Griffin offered to reside as chair or allow the Board to select a new Chair.

L. Harrod moved that Louthea Griffin Chair and Brian Lindaman Vice Chair the Board. L. Dowell seconded.

	Aye	Nay	Abstain
Louthea Griffin	<u> </u>	<u> </u>	<u> x </u>
Lyn Harrod	<u> x </u>	<u> </u>	<u> </u>
Brian Lindaman	<u> </u>	<u> </u>	<u> x </u>
Pamela Boeger	<u> x </u>	<u> </u>	<u> </u>
Jonathan 'Joc' Clark	<u> x </u>	<u> </u>	<u> </u>
Lloyd Dowell	<u> x </u>	<u> </u>	<u> </u>

Motion passed.

1.6 Board member selection process (see bylaws art. 7 sec. 10)

Vacancies may be filled by approval of the Charter Council by appointment of an interim member. Reference bylaws. Announcement seeking candidates will be placed in this week’s Acorn Newsletter and brought to the Parent Council. Discussion followed regarding voting/appointing new member.

2. AUDIENCE TO ADDRESS THE COUNCIL

No audience address.

3. CLOSED SESSION

N/A

4. OPEN SESSION

4.1 Agenda Modifications

No modifications requested

5. CONSENT AGENDA

5.1 Approval of minutes from 9/9/14 meeting

5.2 Review of Monthly Financial Statements – Balance Sheet, Income Statement, Cash Flow, Budget to Actual Report

Joc moved to approve the Consent Agenda. Pam seconded.

	Aye	Nay	Abstain
Louthea Griffin	<u> x </u>	_____	_____
Lyn Harrod	<u> x </u>	_____	_____
Brian Lindaman	<u> x </u>	_____	_____
Pamela Boeger	<u> x </u>	_____	_____
Jonathan ‘Joc’ Clark	<u> x </u>	_____	_____
Lloyd Dowell	<u> x </u>	_____	_____

Motion passed unanimously.

6. STUDENT ACHIEVEMENT

6.1 Student Discipline Plan using Nurtured Heart Approach – Update to Board (Nichols)
 S. Nichols out of town in training. **Item tabled for next meeting.**

6.2 School wide Assessment plan - Update on School-Wide Data (Reading/Math)

Discussion about outcomes rather than process is the intention of this item. 3rd – 8th was assessed with the exam elected by teachers. C. Combs described the assessment measures and explained that the average performance was low, as expected, since the standards are for the

end of year and have not yet been taught. This is a new method; testing every standard by grade and includes constructed responses.

M. Lohse introduced herself to the Board. She presented her updated school wide reading plan – updated from last year’s plan with additional curriculum from Inquiry by Design. Brief review of baseline test results shows the students are in relatively strong standing from the accomplishments of last year’s reading program. Lindamood-Bell, still in use, and a return to Reading Discoveries will help strengthen readers at every level. Upper grades are utilizing Inquiry by Design. Assessments in December & June will follow this September assessment. These scores were brought to every teacher and teams collaborated about needs for moving forward.

7. ADMINISTRATION

7.1 Business/Fiscal: Approval of 2014-15 Updated Budget – (Rose)

Approval of end-of-year budget included a deficit with only 410 projected students. To-date we have 438 students. On census day our count was 432 and this budget is based on that number. At the June meeting, where the deficit budget was approved, the request was made that if our income increased, cut items be reinstated. All items cut from the budget have been reinstated while maintaining a positive balance of \$24K. Nathan suggested that this will be needed to seed the build-out scheduled for next summer.

B. Lindaman moved to approve the revised budget. P. Boeger seconded.

	Aye	Nay	Abstain
Louthea Griffin	<u> x </u>	_____	_____
Lyn Harrod	<u> x </u>	_____	_____
Brian Lindaman	<u> x </u>	_____	_____
Pamela Boeger	<u> x </u>	_____	_____
Jonathan ‘Joc’ Clark	<u> x </u>	_____	_____
Lloyd Dowell	<u> x </u>	_____	_____

Motion passed unanimously.

7.2 Facilities Committee Report: Approval of Build-Out Plans and naming of Executive Director as project manager.

B. Lindaman reported on discussions of tasked items re: build out & ideas of future locations. Focus of Facilities Committee was on more imminent build out – discussed existing plan (map sent with packet). Changes by committee included expanding Games teacher’s office and including window. Two storage rooms 310 & 311 removed (to retain access to upper grade hallway). Facilities Committee recommended N. Rose as project manager. Once bids are received the Board will review costs and financing source for build out.

J. Clark moved to approve the build out plans as submitted by the Facilities Committee. L. Harrod seconded.

**BLUE OAK CHARTER SCHOOL
REGULAR MEETING – APPROVED MINUTES**

	Aye	Nay	Abstain
Louthea Griffin	<u> x </u>	_____	_____
Lyn Harrod	<u> x </u>	_____	_____
Brian Lindaman	<u> x </u>	_____	_____
Pamela Boeger	<u> x </u>	_____	_____
Jonathan 'Joc' Clark	<u> x </u>	_____	_____
Lloyd Dowell	<u> x </u>	_____	_____

Motion passed unanimously.

J. Clark moved to accept Facilities Committee recommendation to appoint N. Rose Project Manager.
L. Harrod seconded.

	Aye	Nay	Abstain
Louthea Griffin	<u> x </u>	_____	_____
Lyn Harrod	<u> x </u>	_____	_____
Brian Lindaman	<u> x </u>	_____	_____
Pamela Boeger	<u> x </u>	_____	_____
Jonathan 'Joc' Clark	<u> x </u>	_____	_____
Lloyd Dowell	<u> x </u>	_____	_____

Motion passed unanimously.

7.3 Approve Revised School Calendar- Change day off from Friday, Jan 30th 2015 to Monday, Feb 2nd 2015 and Friday, Mar 27th 2015 to Monday, Mar 30th 2015, to support teachers participating in Steiner Hybrid Program.

N. Rose explained reason for change was breakdown with Steiner Hybrid program scheduling. N. Rose has contacted all outside service providers affected by schedule change; each is able to accommodate the shift without negative consequence.

L. Harrod moved to approved revised calendar as presented. P. Boeger seconded.

	Aye	Nay	Abstain
Louthea Griffin	<u> x </u>	_____	_____
Lyn Harrod	<u> x </u>	_____	_____
Brian Lindaman	<u> x </u>	_____	_____
Pamela Boeger	<u> x </u>	_____	_____
Jonathan 'Joc' Clark	<u> x </u>	_____	_____
Lloyd Dowell	<u> x </u>	_____	_____

Motion passed unanimously.

8. GOVERNANCE

8.1 Parent Council Membership and report (parent council)

Steve Givens introduced himself as the newly-elected Parent Council chair and shared who the council officers are. Board discussed the possibility of returning parent education nights to once per month. Focus discussed at first meeting re: how do we integrate more Waldorf into our family lives?

8.2 Student Outcome Measures as written in Charter (Griffin)

L. Griffin presented pupil outcome measures from the Charter and described the tools that are distinguished in the charter – OARS, benchmark assessments. Discussion regarding which tools will replace state assessments in making our case of academic performance standards that will be the focus of our renewal. B. Lindaman directed N. Rose to update the Blue Oak Measurable Pupil Outcomes and Academic Assessment chart (p59 Charter) data from 12-13 & 13-14 benchmark results and STAR data available for 12-13.

8.3 Discussion of “Charter School Board University – An Introduction to Effective School Governance” by Brian L. Carpenter, Ph.D. – section 3 Pages 81-108 Chapter 12-Pareto: A Deceased Economist That Can Help Your Board, Chapter 13- Two things That Really Matter: Student Performance and Finances, Chapter 14-The Four Essential Financial Reports, Chapter 15- The 30/30/30 Agenda. **Assignment for November Board Meeting** Section 4 The Board Action pages 109-126 (Rose)

Discussion about reading ensued regarding key decisions and student achievement outcomes/expected outcomes.

8.4 Evidence of Insurance for Board Members (Rose)

N. Rose provided declarations page from liability policy showing BOCC individuals are covered. Educator’s coverage includes Board Members, Exec Directors, all employees and volunteers of school.

8.5 Selection of Board Attorney – Jennifer McQuarrie (Griffin)

Item tabled to November meeting.

9. FUTURE CHARTER COUNCIL MEETING

9.1 Date of next Regular Meeting - Wednesday, November 12th, 2014, 6:00 PM

10. COMMENTS FROM THE CHARTER COUNCIL – Agenda items for next meeting

Review STAR data from 12-13 school year & 12-13/13-14 Benchmark Data

Review of Stephanie’s board report for November meeting.

Parent Liaison to Parent Council resignation by B. Lindaman – P. Boeger will assume this role

Parent Handbook – Re: Uniform Complaint Policy

Selection of Board attorney

11. ADJOURNMENT

Chair adjourned the meeting at 8:12pm