

**BLUE OAK CHARTER SCHOOL**  
**450 W. East Ave., Chico, CA 95926**  
**Charter Council**  
**Regular Meeting**

**Tuesday, April 9th, 2013**

**APPROVED MINUTES**

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**OPEN SESSION - 6:00 PM**

1. **CALL MEETING TO ORDER**

Chair called the meeting to order at 6:09pm

2. **INVOCATION**

3. **ROLL CALL OF COUNCIL MEMBERS**

	Present	Absent
Tighe O'Neill	<u>  x  </u>	_____
Heather Altfeld	<u>  x  </u>	_____
Louthea Griffin	<u>  x  </u>	_____
Lyn Herrod	_____	<u>  X  </u>
Claire Hutkens Seda	<u>  x  </u>	_____
Jeff Plotnick	<u>  x  </u>	_____
Eric Berg	<u>  x  </u>	_____

4. **AGENDA MODIFICATIONS**

Request to move 7.1 & 7.2 from consent agenda to open agenda for modification

5. **AUDIENCE TO ADDRESS THE COUNCIL**

No audience address

6. **REPORTS**

6.1 Administrative -

Butte County Training (By Eric Berg) - Attended training provided by BCOE. Surprised by how early the standardized testing will be administered on computers. Request that Nathan report out on the school's use of technology with regard to the testing process. Can we do more to network with other charters who may share our concern? Discussion followed about planning for technology.

Budget update -13-14 year budget was discussed; expected revenue & projected expenses were reviewed. Incurring the teacher training will take our budget negative and require a reduction in the reserve - but it would not take us below our set reserve of 5%. This is a very conservative budget. Informal survey conducted showed that the target population (Free/Reduced) would not make use of meals provided on non-instructional days.

6.2 Parent Council Report - Summer reported that funds raised during MayFaire will be given to the Foundation and earmarked for teacher training. Parent Council sponsors the Charter Council elections - as Chair, Summer will be running the elections though recusing herself from counting votes due to Tighe rerunning

for his seat. Voting is the first week in May. There will be six open seats - 3 parent & 3 community seats. Election process was discussed.

- 6.3 Teacher Report - Evaluations have been ongoing with Laurie. Each faculty discussed the training with Nathan and participation was determined based on the results of these conversations. STAR testing is approaching; teachers are preparing themselves and students for the exam period. 4<sup>th</sup> grade main lesson books were presented for review.
- 6.4 Committee Reports
  - Finance - highlights: budgeted for a receptionist, additional janitor & two new 1<sup>st</sup> grade teachers. Many items carry over as we have gotten to know the expenses associated with our building & size of our student body.

7. CONSENT AGENDA

- 2. Approval of Overnight Field Trip 6th Grade at Shady Creek April 22-26 (Carr and Welch)
- 3. Approval of Overnight 7th grade Oregon Shakespeare Festival in Ashland May 6-8 (Antuzzi)
- 4. Approval of Overnight Field Trip 3<sup>rd</sup> Grade to Chaffin Farms April 16-17 (Lohse & King)

Roll Call Vote:	Aye	Nay
Tighe O’Neill	<u>  x  </u>	_____
Heather Altfeld	<u>  x  </u>	_____
Louthea Griffin	<u>  x  </u>	_____
Claire Hutkens Seda	<u>  x  </u>	_____
Jeff Plotnick	<u>  x  </u>	_____
Eric Berg	<u>  x  </u>	_____

Consent agenda approved unanimously.

8. OPEN AGENDA

- 1. Approval of March Regular meeting minutes  
 Amend minutes to reflect that Jeff voted nay on Nathan approving items

Claire moves to approve with correction. Jeff seconded.

Ayes   6   Nays   0   Abstained   0   – *motion carried*

- 2. Approval of Overnight Field Trip 4<sup>th</sup> Grade at Malakoff Diggins May 6-7 & May 16-17 (Lee & Meier)

Change dates of Lee to May 5<sup>th</sup> thru 7<sup>th</sup>; Meier to May 15<sup>th</sup> thru 17<sup>th</sup>.

Claire moved to approve with amended dates. Heather seconded.

Ayes 6 Nays 0 Abstained 0 – *motion carried*

#### 8.1 Admissions procedure-policy

Heather requested clarification about time required to complete process - recommend changing '3 hours' to 'several hours'. Language modification requested for #1 & #2 so it does not mistakenly imply that there are two tours. Clarification also requested about parent & child visitation in #6. Heather re-linguaged the procedure and submitted by email.

Policy tabled for next Board meeting.

#### 8.2 Conflict resolution policy

Item tabled for next Board meeting.

#### 8.3 School Calendar with additional 10 minutes per school day in grades 3<sup>rd</sup> – 8<sup>th</sup>.

Jeff moved to approve the calendar at presented. Louthea seconded.

Discussion regarding travel day on 4/21 in exchange for 8/26/12 or 6/13/14.

Jeff amended motion to approved calendar by adding ½ day 6/13/14 and full day holiday on 4/21/14. Eric seconded.

Ayes 6 Nays 0 Abstained 0 – *motion carried*

#### 8.4 Sabbatical Policy with a request from an employee for an unpaid Sabbatical the 2013-14 school year.

The Board discussed the content of the policy as presented.

Heather moved to approve policy with language correction from 'Sabbatical' to "Unpaid Leave". Claire seconded.

Ayes 6 Nays 0 Abstained 0 – *motion carried*

#### 8.5 Teacher Training in conjunction with 2013-14 budget

Nathan discussed two budgets presented. Board requested clarification of participants & cohort numbers.

Heather moved to approve the budget to include the most classroom teachers attending training beginning the summer of 2013. Claire seconded.

Jeff commended the faculty on their dedication and commitment to development as professionals. Tighe acknowledged both the risk and benefit of such a decision.

Ayes 6 Nays 0 Abstained 0 – *motion carried*

9. **CLOSED SESSION - Chair called closed session at 9:04pm**
  1. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to sub-division 3(a) of section 54956.9 –  
Insurance Claim # [GL11185027](#)
10. **OPEN SESSION**  
Reconvene to open session at 9:13pm  
Public report on action taken  
No action taken in closed session.
11. **FUTURE CHARTER COUNCIL MEETING**
  - 11.1 Date of Next Meeting May 7th, 2013, 6:00pm
12. **COMMENTS FROM THE CHARTER COUNCIL - Agenda items for next meeting**  
Assign election responsibility to administration.  
Enrollment process/policy.

**Comment from audience:**

Summer commented that as a member of the committee working on the enrollment policy/process, the concerns raised by the Board are all addressed in the Charter and wonders if the Board is overstepping in the management of the process.

13. **ADJOURNMENT**

Chair adjourned the meeting at 9:20pm.