

BLUE OAK CHARTER SCHOOL
450 W. East Ave., Chico, CA 95926
Charter Council
Regular Meeting

Tuesday, November 10th, 2015 – 6 PM

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All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

Approved Minutes

OPEN SESSION – 6:00 PM

1. OPENING

1.1 Call Meeting to Order

Meeting Called to Order at 6:03pm

1.2 Invocation – School Vision & Mission Statement

Pamela Boeger reads school vision and mission statement

1.3 Roll Call of Council Members

Present Lloyd Dowell, Rebekah Casey, Susan Johnson, Pamela Boeger, Brian Lindaman.

Jonathon Clark present at 6:10pm.

Absent: Gregor Krauss

2. AUDIENCE TO ADDRESS THE COUNCIL

Persons addressing the Council without giving previous notice need to realize that there will be no action taken on the items not on the agenda. Persons addressing the Council will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker.

A representative of the Chico 350 Chapter, a local climate change coalition, speaks to the Council. They would like to have Chico stakeholders take action against climate change by building awareness in our organization, or attend rallies on Nov.28th and/or December 12th, 2015.

3. CLOSED SESSION

3.1

No action taken. Close session adjourned at 6:23pm

4. OPEN SESSION

4.1 Agenda Modifications

Clarification about as to how time may be used for topic 8.1

5. CONSENT AGENDA

NOTICE TO THE PUBLIC

All matters listed under the Consent Agenda are considered to be routine and all will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless the Board of Trustees or staff requests specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

5.1 Approval of minutes from 10/13 meeting

Tabled due to minutes needing small adjustments, clarification

5.2 Review of Monthly Financial Statements – Balance Sheet, Income Statement, Cash Flow, Budget to Actual Report

Jonathon Clark makes a motion to postpone review of Monthly Financial Statements to December. Rebekah Casey seconds. Motion passes unanimously.

	YES	NO	Abstain
Lloyd Dowell	x		
Pamela Boeger	x		
Brian Lindaman	x		
Rebekah Casey	x		
Susan Johnson	x		
Jonathon Clark	x		

6. STUDENT ACHIEVEMENT

6.1 Student Achievement – Teacher Calendar

30 minutes

DISCUSSION

Calendar is distributed to audience and Council members.

6.2 Teacher Data Presentation & Update

DISCUSSION

First Grade Teacher, Jacob Carr discusses the teaching of the alphabet in a Waldorf setting. Mr. Carr discusses the teaching of numbers and arithmetic in first grade using storytelling and following patterns of a three day rhythm. 5th Grade Teacher, Kari Madera discusses the teaching of a botany block.

7. ADMINISTRATION

10 minutes

7.1 Audit Update/Finance Committee Timing

DISCUSSION/ACTION

Nathan Rose: Recent audit performed noting no finds. Audit report to be finalized and presented in December Charter Council meeting. Once approved, data will be delivered to the Secretary of State.

Discussion of appointing an Audit/ Advisory Committee to oversee audit contracting lead by R. Casey. R. Casey notes that the current system of audits is out of line with our fiscal calendar. Item should be on the Council agenda by September of 2016. Auditor oversees that our cash handling policy is being followed. Rebekah Casey requests that our cash handling policy is available to the public on our school website.

7.2 Finance committee update and Timing

Nathan Rose discusses the outcome of the first Financial Committee meeting. Committee members were taught the basics of reading a school's financial revenue statements, expenditures, and allocation of funds. Next Financial Committee meeting on Nov. 18th, 2015 will have Committee members listen to proposals of how and when to spend funds. Committee members will also review the audit and updated budget. Clarification as to how the Chair of the Financial Committee is selected is discussed. Executive Review Committee, Administrative Design committee structure and policy to be reviewed in future meetings. Susan Johnson has a draft of the revised budget to be reviewed by the Finance Committee and in December meeting and any concerns to be brought to the Charter Council if needed. Charter Council to approve budget by the end of the 2015-16 school year.

8. GOVERNANCE

30 minutes

8.1 Parent Council Membership and report (parent council)

DISCUSSION

This time is allotted to reports from Parent Council Members.

Parent Council member, Rachel Conroy: Current Charter needs to be available on the school website. Live scan policy questioned as to who receives personal information of those subject to fingerprinting. Concern for a parent with a child at our school being the one who receives an applicant's personal record(s). Question as to if this information should be handled by a third party agency rather than a school employee. Brian Lindaman suggests that these topics of fingerprinting procedure and policy become a future Charter Council Board meeting agenda item with the purpose of developing a plan of action. A clear understanding of the fingerprinting process should be attained by the Charter Council. Nathan Rose clarifies the legal requirement of having a district employee as the custodian of record for fingerprint records.

8.2 Facilities Committee Goals & Objectives (Brian)

DISCUSSION/ACTION

Brian Lindaman speaks to Facilities Committee roles and goals still being unclear. Financial numbers as to the cost of moving or keeping our current residence are not present. Question as to what information the Charter Council needs to make a decision as to our future residence. Discussion of whether or not to hire a Project Manager to help in decisions regarding school location.

Rebekah Casey makes a motion that by March 2016, Facilities Committee meets Goals of developing cost analysis for staying at current location or relocating. Pamela Boeger seconds. Motion passes unanimously.

	YES	NO	Abstain
Lloyd Dowell	x		
Pamela Boeger	x		
Brian Lindaman	x		
Rebekah Casey	x		
Susan Johnson	x		
Jonathon Clark	x		

8.3 Advisory Committee Policy- Brown Act Compliance Responsibility (Rebekah)

DISCUSSION

Brian Lindaman clarifies Advisory Committee requirements:

Charter, minutes, and list of committees as well as objectives and goals by such committees should be posted on the school website. Minutes also needs to be posted physically and available to the public.

Charter Council in writing, should describe the objectives and goals of all school committees. Up to seven voting seats filled by parents shall be allowed to be on the Advisory Committee. No member may serve on more than three committees at once. Susan Johnson as of of now designated to remain Chair of Advisory Committee until further decisions about the position are made. Committee recommendations to Charter Council shall be made in writing.

8.4 Admin Design Committee- Restate purpose & timeline (Pamela)

DISCUSSION

Brian Lindaman makes a motion to ask the Admin Design Committee to meet the objectives of researching the requirement of the Blue Oak Principal having and an administrative credential, and determination of the need for a principal search, by February 2nd, 2016. Rebekah Casey seconds. Motion passes unanimously.

	YES	NO	Abstain
Lloyd Dowell	x		
Pamela Boeger	x		
Brian Lindaman	x		
Rebekah Casey	x		
Susan Johnson	x		
Jonathon Clark	x		

8.5 Executive Review Committee- Restate purpose & timeline (Joc)

DISCUSSION

Jonathon Clark makes a motion for the Executive Committee to make recommendations to the Charter Council for a consistent and high quality design for the process of reviewing the position of Executive Director by February 2nd, 2016. Brian Lindaman seconds. Motion passes unanimously.

	YES	NO	Abstain
Lloyd Dowell	x		

Pamela Boeger	x		
Brian Lindaman	x		
Rebekah Casey	x		
Susan Johnson	x		
Jonathon Clark	x		

9. FUTURE CHARTER COUNCIL MEETING

To be held December 8th, 2015.

10. COMMENTS FROM THE CHARTER COUNCIL – Agenda items for next meeting

11. ADJOURNMENT

Meeting adjourned at 8:56 pm.