

BLUE OAK CHARTER SCHOOL
450 W. East Ave., Chico, CA 95926
Charter Council
Regular Meeting

Tuesday, August 19th, 2014 – 6 PM

APPROVED MINUTES

OPEN SESSION – 6:00 PM

1. OPENING

1.1 Call Meeting to Order

Chair called the meeting to order at 6:05 pm

1.2 Invocation – Pamela Boeger

1.3 Roll Call of Council Members

	Present	Absent
Eric Berg	<u> x </u>	<u> </u>
Louthea Griffin	<u> x </u>	<u> </u>
Lyn Herrod	<u> x </u>	<u> </u>
Brian Lindaman	<u> x </u>	<u> </u>
Pamela Boeger	<u> x </u>	<u> </u>
Jonathan 'Joc' Clark	<u> </u>	<u> x </u>
Lloyd Dowell	<u> x </u>	<u> </u>

2. AUDIENCE TO ADDRESS THE COUNCIL

No audience address

3. CLOSED SESSION – Chair moved meeting into closed session at 6:08 pm

3.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Executive Director - Pursuant to section 54957

4. RECONVENE OPEN SESSION – Chair reconvened open meeting at 6:47pm

4.1 Report on action taken during closed session

June 2014 Evaluation approved unanimously by 5 participating members – E. Berg recused from discussion & vote.

4.2 Agenda Modifications

Remove 5.3 from Consent Agenda – DRAFT Parent Handbook

4.3 Reports from required stakeholders (must be approved prior to agenda posting)

All School Meeting Tuesday, September 16th, 6PM

5. CONSENT AGENDA

- 5.1 Approval of minutes from 6/10/14 & 7/22/14 regular meeting
- 5.2 Review of Monthly Financial Statements – Balance Sheet, Income Statement, Cash Flow, Budget to Actual Report
- ~~5.3 Review of 2014-15 draft Parent Handbook~~
- 5.4 Approval of 2014-15 Employee Handbook

Lyn moved to approve consent agenda. Brian seconded.

	Aye	Nay	Abstain
Eric Berg	<u> x </u>	_____	_____
Louthea Griffin	<u> x </u>	_____	_____
Lyn Herrod	<u> x </u>	_____	_____
Brian Lindaman	<u> x </u>	_____	_____
Pamela Boeger	<u> x </u>	_____	_____
Lloyd Dowell	<u> x </u>	_____	_____

Motion passed unanimously.

5.5 Review of 2014-15 draft Parent Handbook – Louthea discussed concerns addressed to her by Parents regarding uniform complaint policy. Would like steps distinguished more clearly in order to serve parent body better. Discussion followed. Edits will be made prior to distribution to parents. Item will be placed on September agenda for further review.

8. STUDENT ACHIEVEMENT

8.1 Special Education Meeting with Chico Unified (Nichols)

S. Nichols discussed meeting with new director at CUSD regarding services at Blue Oak. We currently have a 1.0FTE and 0.3FTE that may increase to 0.5FTE; new speech therapist; new nurse; new aide; new psychologist. The matter of value delivered for cost incurred to school was discussed. S. Nichols described Tier 1 & Tier 2 intervention – in addition to classroom instruction – designed to meet 90-95% of student education needs. The last tier, that requires special ed intervention, they enter the program managed by CUSD. Addressing Tier 2 will be supported by the Education Director. CUSD will include our teachers in continuing education opportunities when appropriate. S. Nichols will discuss with Parent Council the community needs for timing of education. Request to report out at October BOCC meeting about SPED education for parent community and faculty.

9. BUSINESS/FISCAL

9.1 Enrollment Update (Rose)

Current projected student count is 446. Fluctuation is expected (both new enrollments & withdrawals). Budget updates are not recommended until October census day – the count our funding in officially based on.

9.2 Facilities Update (Rose)

N. Rose contacted D. Lunde and collected available data. Reviewed Board report – only one bid had been obtained. Still need further bids and phase options, costs for each; required to go to Finance Committee for consideration. Plans have been completed by architect. Pulling permits in September gives us one year to build. N. Rose advises reconstitution of Facilities Committee to address build out and permanent facility issues.

10. GOVERNANCE

10.1 Policy Update- Charter Council Advisory Committees (see attached) - to define goals, membership and responsibilities. (Griffin/Rose)

L. Griffin reviewed BOCC bylaws requiring objectives & goals at the outset of committee formation. Suggested changes were considered and edits incorporated.

B. Lindaman moved to approve the Advisory Committee policy with agreed edits. P. Boeger seconded.

	Aye	Nay	Abstain
Eric Berg	<u> x </u>	_____	_____
Louthea Griffin	<u> x </u>	_____	_____
Lyn Herrod	<u> x </u>	_____	_____
Brian Lindaman	<u> x </u>	_____	_____
Pamela Boeger	<u> x </u>	_____	_____

Motion passed unanimously.

Board directs creation of Facilities committee. Lyn nominates Brian to serve as Chair. Louthea seconded. Goals/Objectives: Develop plan, timeline, budget and options for build-out of current site to be completed by August 2015. Propose options for future facility.

10.2 Discussion of “Charter School Board University - An Introduction to Effective School Governance” by Brian L. Carpenter, Ph.D. – Discussion for August Board Meeting read Introduction and first section “A New Kind of Accountability” Introduction, Chapter 1-How We Got Here, Chapter 2-Accountability Times Two: Part 1, Chapter 3-Accountability Times Two: Part 2, Chapter 4-Charter School Accountability.

Discussion about Blue Oak-specific interpretations and governing policies that more closely match our community needs. L. Griffin suggested that the Charter is reviewed by the Board so our measures of accountability are understood. Tracking our current benchmarks will be important for shoring up other testing data that may be available at the time we go up for renewal. Reviewed questions on page 28 & reflections on page 29.

Assignment for September Board Meeting - section two “Board Development Basics” Pages 31-80 (Rose)

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11. FUTURE CHARTER COUNCIL MEETING

11.1 Date of next Regular Meeting – September 9th 2014, 6:00 PM

11.2 Board retreat Saturday in September to team build, Brown Act training, governance, goal setting. Date set for September 27th 9AM-1PM

12. COMMENTS FROM THE CHARTER COUNCIL – Agenda items for next meeting

Town Hall meeting for open discussion of five-year facility plan needed in October.

Place in Item 8 next meeting the measurable outcomes outlined in charter.

Request to have Reading Intervention & Math Intervention teacher discuss upcoming year plans.

Lyn requested the Admin Team come up with a discipline plan & Nathan's plan for increasing/maintaining enrollment

Fundraising events

13. ADJOURNMENT

Chair adjourned the meeting at 9:35 pm.