

BLUE OAK CHARTER SCHOOL
450 W. East Ave., Chico, CA 95926
Charter Council
Regular Meeting

Tuesday, June 10th, 2014 - 5:00 PM

APPROVED MINUTES

OPEN SESSION - 5:00 PM

1. **CALL MEETING TO ORDER**

Chair called the meeting to order at 5:08pm

2. **INVOCATION - Jeff**

3. **ROLL CALL OF COUNCIL MEMBERS**

	Present	Absent
Jeff Plotnick	<u> x </u>	<u> </u>
Louthea Griffin	<u> x </u>	<u> </u>
Lyn Harrod	<u> x </u>	<u> </u>
Heather Halterbeck	<u> x </u>	<u> </u>
Rebekah Casey	<u> x </u>	<u> </u>
Jonathan 'Joc' Clark	<u> x (5:15pm) </u>	<u> </u>

4. **AUDIENCE TO ADDRESS THE COUNCIL**

S. Whittlesey commented about 1st grade hiring process.

Julie Carr commented that, as a member of the hiring committee, the proposal up for consideration tonight is VERY strong from the teacher & administrative perspective, would ease transition.

K. McLeod, also on the hiring committee, strongly supports Stephanie in the interim position and has brought a letter of support from the other 2nd grade teacher.

S. O'Laughlin spoke as a community member who served on the hiring committee - as the mastermind behind the proposal that was unanimously accepted by the committee, laid out the reasoning behind the plan - keeping the faculty and admin consistent supports unity and avoids the loss of time of bringing new people up to speed. She believes that this is what is best for the children and the school community as a whole.

A. Welch spoke in support of the proposal and of Stephanie and the stability that the interim position provides.

Jake Carr spoke about democratic process - admin difficulties have abounded. He spoke in favor of Stephanie, her year of experience has proven she works well with our faculty, she has public school experience and this is right and good for the community.

T. O'Neill commented.

5. **CLOSED SESSION - Chair moved the meeting into closed session at 5:15pm**

5.1 **PUBLIC EMPLOYEE: DISCIPLINE/DISMISSAL/RELEASE**

5.2 **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: Executive Director - Pursuant to section 54957

REPORT OUT FROM CLOSED SESSION - 6:40 pm
 No action taken in closed session.

Chair recalled meeting to open session at 6:55 pm

- 6. AGENDA MODIFICATIONS
 - L. Griffin pulled Item 7.1 for discussion (becomes Item 7.5)

7. CONSENT AGENDA

~~7.1 Public Employment – Education Director, (1 employee), Interim Principal (1 employee), Title 1 reading Intervention Teacher .9 FTE (1 employee), 1st Grade teacher (2 employees), 5th Grade teacher (1 employee)~~

7.2 Renewal of CSMC Contract

7.3 Renewal of Rev Foods Contract

7.4 Approval of Minutes from April 8th, April 24th Special Meeting, May 13th and May 29th Special Meeting

L. Harrod moved to approved items 7.2 through 7.4 on consent agenda. R. Casey seconded.

Roll call vote:

	Aye	Nay	Abstain
Jeff Plotnick	<u> x </u>	_____	_____
Louthea Griffin	<u> x </u>	_____	_____
Lyn Harrod	<u> x </u>	_____	_____
Heather Halterbeck	<u> x </u>	_____	_____
Rebekah Casey	<u> x </u>	_____	_____
Jonathan ‘Joc’ Clark	<u> x </u>	_____	_____

7.5 Approval of interim principal, reading intervention and teaching positions. S. O’Laughlin presented benefits of hiring committee proposal from J. Glennen. Inquiry about issue brought in public comment about an existing teacher being put through interview process. Nathan replied that there were HR issues that drove that decision regarding this action requiring closed session discussion. J. Carr reviewed process. R. Casey said she did not see the transparency problem given how many people & stakeholders were involved in the process. L. Griffin discussed her reason for pulling from consent agenda - issues that occurred with previous hire. On principle she objects to the ‘interim’ position. She would very much like to see Stephanie on the administration team. L. Griffin would support the school supporting Stephanie in acquiring her credentialing for future promotion. Chang in title would better represent what Stephanie would provide. Director of Student Services was proposed. J. Clark, discussed parent point of view regarding teacher retention. S.

O’Laughlin addressed concern and shared her conversation with teacher who was very enthusiastic about this prospect. T. O’Neill commented about teacher intention communication and pedagogical principles. S. O’Laughlin responded that the teacher is the source of nourishment for the children, so the motive must come from the teacher.

J. Plotnick spoke to the short time allowed for full communication, particularly with consideration to parent response to a change of this magnitude. J. Clark discussed Principal hiring process. L. Griffin discussed teacher evaluation timing and notification policy - she will be creating an advisory

H. Halterbeck moved to approve Item 7.5 with Stephanie Nichols as Student Services Director (rather than interim principal), for one year with school supporting her in pursuing credentialing. L. Harrod seconded.

Roll call vote:

	Aye	Nay
Jeff Plotnick	<u> x </u>	_____
Louthea Griffin	<u> x </u>	_____
Lyn Harrod	<u> x </u>	_____
Heather Halterbeck	<u> x </u>	_____
Rebekah Casey	<u> x </u>	_____
Jonathan ‘Joc’ Clark	_____	<u> x </u>

Motion carried 5 to 1

8. BUSINESS

8.1 Assessment Calendar Approval - Change in school calendar to reflect - *see attached*

S. Nichols presented calendar change proposal. Swap teacher conference day from Nov 21 to Jan 16. C. Combs presented advantages of OARS - which closely matches the Smarter Balanced Assessments. He presented OARS ELA sample questions and from his limited perspective they are also aligned to Smarter Balanced Assessments. He believes that this testing will effectively prepare the students for the required exams. L. Griffin stated she will work with the team to appropriately score the assessments of students.

R. Casey moved to approve. H. Halterbeck seconded.

Roll call vote:

	Aye	Nay
Jeff Plotnick	<u> x </u>	_____
Louthea Griffin	<u> x </u>	_____
Lyn Harrod	<u> x </u>	_____
Heather Halterbeck	<u> x </u>	_____
Rebekah Casey	<u> x </u>	_____

Jonathan ‘Joc’ Clark x _____

Motion passed unanimously.

8.2 Facility Recommendation - No costs received to date - permits will not be ready till first week of July - time line for construction pushes into the school year late September, early October (Lunde/Rose)

Item tabled due to lack of information needed to make a decision.

8.3 LCAP Plan - Approval of Document-*see attached* (Rose)

N. Rose discussed process of building plan to address 8 priorities established by the State. BCOE advised County charter schools to submit plans “as written” and County will support schools over the next year to make the plan work. L. Harrod inquired about 2 sections - stakeholder group identification and funding specifications. County advised to leave monetary estimates open until the numbers are finalized by the State. N. Rose recommended approval. R. Casey requested that expectations be discussed at the All School Meeting in September.

J. Plotnick moved to approve LCAP plan as written. J. Clark seconded.

Roll call vote:

	Aye	Nay
Jeff Plotnick	<u> x </u>	_____
Louthea Griffin	<u> x </u>	_____
Lyn Harrod	<u> x </u>	_____
Heather Halterbeck	<u> x </u>	_____
Rebekah Casey	<u> x </u>	_____
Jonathan ‘Joc’ Clark	<u> x </u>	_____

Motioned passed unanimously

8.4 Budget Approval - Finance Committee recommendation - Approval of a budget that takes into account various levels of recommendation Option A or Option B -*see attached* (Rose)

N. Rose discussed recommended budget options from Finance Committee. Option A is a deficit budget in the amount of \$15K. Option B is balance and includes personnel cuts.

H. Halterbeck moved to approve Option A. L. Harrod seconded.

L. Harrod requested the budget be reviewed in October with actual dollars. J. Plotnick shared his reasoning for approving a deficit budget, including the build-out not infringing on our reserve fund.

Roll call vote:

Aye	Nay
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Jeff Plotnick	<u> x </u>	_____
Louthea Griffin	<u> x </u>	_____
Lyn Harrod	<u> x </u>	_____
Heather Halterbeck	<u> x </u>	_____
Rebekah Casey	<u> x </u>	_____
Jonathan ‘Joc’ Clark	<u> x </u>	_____

Motioned passed unanimously to approve Option A

8.5 Interview and Appoint New Board Member (Board)

J. Plotnick introduced Lloyd Dowell as a candidate for the open community seat on the Board. J. Clark requested he address his philosophy about education. “To be successful, one needs to be sold on it; I’ve seen a lot of success. My philosophy, is that if you get a group of people who believe it what they are doing it will work - collaborative education.” Kate introduced me to the school when I came to visit. I have 5 grandchildren in Chico schools. Son teaches in Paradise. No experience with Waldorf - he has heard many things and is committed that a positive message be brought to the community. How would you become more educated about Waldorf? He has been reading articles about Steiner and considers himself a hands-on member; plans on getting into the classrooms to see what’s going on here. Looking to maintain the culture of the organization and collaborative model of including all stakeholders - rooted in balancing all of our needs with the budget.

L. Harrod moved to appoint Lloyd Dowell as a community member. J. Clark seconded.

Roll call vote:

	Aye	Nay
Louthea Griffin	<u> x </u>	_____
Lyn Harrod	<u> x </u>	_____
Heather Halterbeck	<u> x </u>	_____
Rebekah Casey	<u> x </u>	_____
Jonathan ‘Joc’ Clark	<u> x </u>	_____

Motion passed unanimously.

8.6 Ratification of Election Results (Board)

Election of Eric Berg, Brian Lundeman, and Pamela Boeger were duly voted into office through the approved election process.

J. Plotnick acknowledged the candidates service. L. Griffin requested copies of their applications.

L. Griffin moved that the election results be ratified. J. Clark seconded.

Roll call vote:

	Aye	Nay
Jeff Plotnick	<u> x </u>	_____
Louthea Griffin	<u> x </u>	_____

Lyn Harrod	<u> x </u>	_____
Heather Halterbeck	<u> x </u>	_____
Rebekah Casey	<u> x </u>	_____
Jonathan ‘Joc’ Clark	<u> x </u>	_____

Motion passed unanimously.

8.7 Elect and name corporate officers, including Chair, Co-Chair, Clerk, President, and Secretary. Chair role to run meetings and conduct investigations as needed, Co-Chair as back-up to Chair, Clerk as timekeeper at meetings. Corporate officers named are President of Corporation and Corporate Secretary for California Secretary of State filing. (Board)

L. Harrod nominated Louthea Griffin.

L. Griffin nominated Eric Berg as Chair. L. Harrod seconded.

	Aye	Nay	Abstain
Eric Berg	<u> x </u>	_____	_____
Louthea Griffin	<u> x </u>	_____	_____
Lyn Harrod	<u> x </u>	_____	_____
Brian Lundeman	<u> x </u>	_____	_____
Pamela Boeger	<u> x </u>	_____	_____
Jonathan ‘Joc’ Clark	_____	_____	<u> x </u>
Lloyd Dowell	<u> x </u>	_____	_____

Motion passed.

L. Harrod nominated Louthea Griffin as Vice-Chair. P. Boeger seconded.

	Aye	Nay	Abstain
Eric Berg	<u> x </u>	_____	_____
Louthea Griffin	_____	_____	<u> x </u>
Lyn Harrod	<u> x </u>	_____	_____
Brian Lundeman	<u> x </u>	_____	_____
Pamela Boeger	<u> x </u>	_____	_____
Jonathan ‘Joc’ Clark	<u> x </u>	_____	_____
Lloyd Dowell	<u> x </u>	_____	_____

Motion passed unanimously.

E. Berg nominated Lloyd Dowell as Clerk. L. Harrod seconded.

	Aye	Nay	Abstain
Eric Berg	<u> x </u>	_____	_____
Louthea Griffin	<u> x </u>	_____	_____
Lyn Harrod	<u> x </u>	_____	_____
Brian Lundeman	<u> x </u>	_____	_____
Pamela Boeger	<u> x </u>	_____	_____

Jonathan ‘Joc’ Clark	<u> x </u>	_____	_____
Lloyd Dowell	<u> x </u>	_____	_____

Motion passed unanimously.

L. Harrod moved to appoint Nathan Rose as President. B. Lundeman seconded.

	Aye	Nay	Abstain
Eric Berg	<u> x </u>	_____	_____
Louthea Griffin	<u> x </u>	_____	_____
Lyn Harrod	<u> x </u>	_____	_____
Brian Lundeman	<u> x </u>	_____	_____
Pamela Boeger	<u> x </u>	_____	_____
Jonathan ‘Joc’ Clark	<u> x </u>	_____	_____
Lloyd Dowell	<u> x </u>	_____	_____

Motion passed unanimously.

B. Lundeman moved to appoint Cyd Orneallas as Secretary. J. Clark seconded.

	Aye	Nay	Abstain
Eric Berg	<u> x </u>	_____	_____
Louthea Griffin	<u> x </u>	_____	_____
Lyn Harrod	<u> x </u>	_____	_____
Brian Lundeman	<u> x </u>	_____	_____
Pamela Boeger	<u> x </u>	_____	_____
Jonathan ‘Joc’ Clark	<u> x </u>	_____	_____
Lloyd Dowell	<u> x </u>	_____	_____

Motion passed unanimously.

Bylaws in Article 9, Section 4 calls for the election of a Parent Council Liaison & Charter Authorizer Liaison.

L. Griffin moved to elect Brian Lundeman as Parent Council Liaison. L. Harrod seconded.

	Aye	Nay	Abstain
Eric Berg	<u> x </u>	_____	_____
Louthea Griffin	<u> x </u>	_____	_____
Lyn Harrod	<u> x </u>	_____	_____
Brian Lundeman	<u> x </u>	_____	_____
Pamela Boeger	<u> x </u>	_____	_____
Jonathan ‘Joc’ Clark	<u> x </u>	_____	_____
Lloyd Dowell	<u> x </u>	_____	_____

Motion passed unanimously.

L. Griffin moved to elect Lloyd Dowell as Charter Authorizer Liaison. L. Harrod seconded.

	Aye	Nay	Abstain
Eric Berg	<u> x </u>	<u> </u>	<u> </u>
Louthea Griffin	<u> x </u>	<u> </u>	<u> </u>
Lyn Harrod	<u> x </u>	<u> </u>	<u> </u>
Brian Lundeman	<u> x </u>	<u> </u>	<u> </u>
Pamela Boeger	<u> x </u>	<u> </u>	<u> </u>
Jonathan ‘Joc’ Clark	<u> x </u>	<u> </u>	<u> </u>
Lloyd Dowell	<u> x </u>	<u> </u>	<u> </u>

Motion passed unanimously.

8.8 Form 700 filing new and returning board members & sign confidentiality agreement with ethics statement (Government code 1090 & Board Policy 5)

9. FUTURE CHARTER COUNCIL MEETING

9.1 Date of next Regular Meeting - August 12th, 2014, 6:00 PM

9.2 Board retreat Saturday in August to team build, Brown Act training, governance, goal setting. Possible dates August 9th, 16th, or 23rd

10. COMMENTS FROM THE CHARTER COUNCIL - Agenda items for next meeting

- Lyn requested a July meeting - **July 22nd agreed to**
- Agenda items: Nathan’s evaluation; board governance items; Chew parent letter requests - a report from administration regarding follow up actions; Principal hiring plan for 2015-16.
- Teacher review process; contract renewal; looping process committees (September).
- August 23rd for Board retreat - Brown Act Training & Governance.

11. ADJOURNMENT

Chair adjourned at 9:17pm