

BLUE OAK CHARTER SCHOOL
450 W. East Ave., Chico, CA 95926
Charter Council
REGULAR MEETING
December 9, 2014

APPROVED MINUTES

OPEN SESSION – 6:00 PM

1. OPENING

1.1 Call Meeting to Order – chair called the meeting to order at 6:05pm

1.2 Invocation – School Vision & Mission Statement

Vision - To be a model for successful education of the whole child.

Mission - To nurture and deepen each child’s academic and creative capacities using methods inspired by Waldorf education in a public school setting.

1.3 Roll Call of Council Members

	Present	Absent
Louthea Griffin	<u> x </u>	_____
Lyn Harrod	<u> x </u>	_____
Brian Lindaman	<u> x (departed @ 6:10pm) </u>	_____
Pamela Boeger	<u> x </u>	_____
Jonathan ‘Joc’ Clark	<u> x </u>	_____
Lloyd Dowell	<u> x </u>	_____

2. AUDIENCE TO ADDRESS THE COUNCIL

No audience address

3. CLOSED SESSION

N/A

4. OPEN SESSION

4.1 Agenda Modifications

L. Harrod – pull Item 5.3 audit from consent agenda

L. Griffin – pull YTD Budget to Actual Report from Item 5.2

5. CONSENT AGENDA

5.1 Approval of minutes from 11/19/14 Special Meeting

5.2 Review of Monthly Financial Statements – Balance Sheet, Income Statement, Cash Flow

L. Harrod moved to approve the consent agenda as modified. P. Boeger seconded.

	Aye	Nay	Abstain
Louthea Griffin	<u> x </u>	_____	_____
Lyn Harrod	<u> x </u>	_____	_____
Pamela Boeger	<u> x </u>	_____	_____

Jonathan 'Joc' Clark	<u> x </u>	_____	_____
Lloyd Dowell	<u> x </u>	_____	_____

Motion passed unanimously.

5.2 Budget to Actual Report

Clarification requested and provided regarding SB740 (lease payment reimbursement) funds – issued at close of year. Clarification of school site fundraising – Annie B’s, parent fundraising, etc. This reports only July & Aug, it should be through October – upgrades to Charter vision has terminated regular updates and will be requested to resume by January meeting so that most current data will be provided for review.

BOCC requests updated YTD Budget to Actual for January meeting.

5.3 Acceptance of Audit Report through Matson and Isom

Clarification requested and provided regarding audit findings – unduplicated FRLP counts & plan for LCFF funds.

Lyn moved to accept the Audit Report. Pam seconded.

	Aye	Nay	Abstain
Louthea Griffin	<u> x </u>	_____	_____
Lyn Harrod	<u> x </u>	_____	_____
Pamela Boeger	<u> x </u>	_____	_____
Jonathan 'Joc' Clark	<u> x </u>	_____	_____
Lloyd Dowell	<u> x </u>	_____	_____

Motion passed unanimously.

6. STUDENT ACHIEVEMENT

6.1 Charter Renewal Discussion – CLN Resources document – Requirements for Charter Renewal (Rose)

N. Rose reported about monthly Charter Leader meeting discussion – API growth in significant subgroups will be required for charter renewal as well as State ranking (against similar demographics) of 4 or higher. Renewal may also depend on charter school out performing district schools. Discussion followed. Emphasis on internal benchmark performance growth must continue in order to provide compelling data in lieu of testing data as Smarter Balanced Assessment comes online. N. Rose has met with and will ongoingly meet with S. Nichols & S. O’Laughlin to review renewal requirements.

7. ADMINISTRATION

7.1 Approval of 1st Interim Report and changes to 14-15 budget to reflect increased cost of Special Education Encroachment (Rose/Powers)

N. Rose explained change to 14-15 budget. Significant increase (\$20,000) in SPED encroachment. Adjustments were made in travel/conference, building improvements & professional services (primarily outside resource for Nurtured Heart training) budgets. Bottom line remained constant.

J. Clark moved to approve the 1st Interim Report. P. Boeger seconded.

	Aye	Nay	Abstain
Louthea Griffin	<u> x </u>	_____	_____
Lyn Harrod	<u> x </u>	_____	_____
Pamela Boeger	<u> x </u>	_____	_____
Jonathan 'Joc' Clark	<u> x </u>	_____	_____
Lloyd Dowell	<u> x </u>	_____	_____

Motion passed unanimously.

7.2 Review of Common Core Implementation Plan – 1st viewing and public discussion. *Must be approved in subsequent meeting* (Rose)

This plan is legislated to be complete by July 2015, however it was a finding in this year’s audit – we must have a plan approved by the Board about allocation of these funds. The three areas allowed are professional development, materials and technology. What we spent these dollars on is the hybrid program (professional development), which specifically includes Common Core instruction to teachers, and upgrading our technology infrastructure, including hiring J. Walton as a technician. We have received these funds and in June 2015 we will account for spending in accordance with the plan. A vote on this proposed plan will occur at our January 2015 meeting,

8. GOVERNANCE

8.1 Teacher Evaluation Committee Progress Report (Griffin)

L. Griffin reported that the committee was unable, despite best efforts, to secure two parent representatives to serve on the committee. The small group that did meet established clarity for process of evaluations, including an intervention process for teachers not meeting minimum standards and team recommendation for looping (rather than a single person as in the past). The decisions by the team from this standardized, paper-based process (see Board report for details) could then be more easily backed by the Board should a decision made by the team not match parent preferences. Given that the committee never fully complied with the Board Advisory Committee Policy, due to lack of parent representation, L. Griffin recommended that the Board approve this advisory committee to resume meeting as an Administrative committee inputting to Administration with updated reports to the Board.

8.2 New Policy: #1 Role of the Charter Council Chair (Clark)

J. Clark requested input or edits to proposed policy. General discussion with no suggested edits followed.

Lyn moved to approve the new policy: Role of the Board Chair. Pam seconded.

	Aye	Nay	Abstain
Louthea Griffin	<u> x </u>	_____	_____
Lyn Harrod	<u> x </u>	_____	_____
Pamela Boeger	<u> x </u>	_____	_____
Jonathan 'Joc' Clark	<u> x </u>	_____	_____
Lloyd Dowell	<u> x </u>	_____	_____

Motion passed unanimously.

8.3 Board Member Selection – Interview; Appoint

Welcome to G. Krause who has applied to fill the spot vacated when E. Berg resigned. With no questions from Mr. Krause or Council, L. Griffin called for a motion.

J. Clark moved to approve the appointment of Gregor Krause. P. Boeger seconded.

	Aye	Nay	Abstain
Louthea Griffin	<u> x </u>	_____	_____
Lyn Harrod	<u> x </u>	_____	_____
Pamela Boeger	<u> x </u>	_____	_____
Jonathan 'Joc' Clark	<u> x </u>	_____	_____
Lloyd Dowell	<u> x </u>	_____	_____

Motion passed unanimously.

8.4 Discussion of “Charter School Board University - An Introduction to Effective School Governance” by Brian L. Carpenter, Ph.D. - Section 5 Board-CEO Relationship pages 127-148
Assignment for January Board Meeting – Section 6 Boards & Education Service Providers pages 149-160 – (Rose)

Discussion of pages 127–148 ensued. P. Boeger & L. Dowell will work on clarifying evaluation criteria for Executive Director. Review of top three issues Board should avoid. Discussion regarding Complaint Policy and process and Suspension/Expulsion policies found in Parent Handbook.

9. **FUTURE CHARTER COUNCIL MEETING**
9.1 Date of next Regular Meeting – Tuesday, January 13th 2015

10. **COMMENTS FROM THE CHARTER COUNCIL – Agenda items for next meeting**
Revised Uniform Complaint Policy
Updated Year-to-Date Budget vs. Actual Report
Common Core Implementation Plan vote
Closed Session for drafting Executive Director Evaluation

11. **ADJOURNMENT**
Chair adjourned the meeting at 7:50pm